

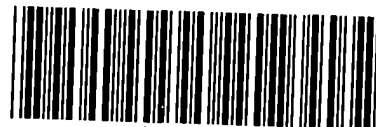
**REGISTERED COMPANY NUMBER: SC390721 (Scotland)**  
**REGISTERED CHARITY NUMBER: SC042012**

**Report of the Trustees and  
Financial Statements for the Year Ended 31 March 2017  
for**

**Govan Community Project**

**Brett Nicholls Associates  
Ruthven Mews, 57 Ruthven Lane  
Glasgow  
G12 9BG**

**TUESDAY**



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**SCT**

**31/10/2017**

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**COMPANIES HOUSE**

## **Govan Community Project**

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## **Govan Community Project**

### **Reference and Administrative Details for the Year Ended 31 March 2017**

#### **TRUSTEES**

D Reilly (Chairperson)  
L Mitchell (Treasurer)  
R L Lasbleiz  
A Matthews  
S B Gault  
N Labsi (resigned 24.11.16)  
E Ajmone (resigned 31.8.16)  
B Hamilton (appointed 26.11.16)  
A Fessha (appointed 9.5.17)

#### **REGISTERED OFFICE**

Pearce Institute  
840 - 860 Govan Road  
Glasgow  
G51 3UU

#### **REGISTERED COMPANY NUMBER**

SC390721 (Scotland)

#### **REGISTERED CHARITY NUMBER**

SC042012

#### **INDEPENDENT EXAMINER**

Brett Nicholls Associates  
Ruthven Mews, 57 Ruthven Lane  
Glasgow  
G12 9BG

#### **BANKERS**

CAF Bank Ltd  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
ME19 4JQ

## **Govan Community Project**

### **Report of the Trustees for the Year Ended 31 March 2017**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The company's objects are to promote equality and integration within and between the diverse communities of the Greater Govan area, and to involve local people and organisations in taking positive action on poverty, discrimination and other life stresses with a focus on education, health, welfare and social inclusion for refugee, minority ethnic and migrant communities.

- To co-ordinate the running of local services for asylum seeker, refugee, BME and migrant communities
- To promote a positive understanding of the issues facing asylum seeker, refugee, BME and migrant communities in the wider community
- To provide opportunities for cross cultural contact for all communities living in the area
- To involve residents of all communities in its work
- To provide a forum for the sharing of information, skills and good practice
- To provide a forum where issues of common concern can be raised
- To seek to influence policy and service planning partnerships at a local and city wide level
- To carry on any other activities which further any of the above objects
- To promote companies whose activities may further one or more of the above objects, or may generate income to support the activities of the company, acquire and hold shares in such companies and carry out, in relation to any such company which is a subsidiary of the company, all such functions as may be associated with a holding company

## **Govan Community Project**

### **Report of the Trustees for the Year Ended 31 March 2017**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable Activities**

Govan Community Project came about as a grass roots response to the needs of people newly dispersed to Glasgow having exercised their right to come to the UK to seek asylum from persecution. Community members, church groups and others came together to welcome and try to meet the needs of people from unfamiliar countries coming to Glasgow from 1999 onwards. Funding followed contingent on these efforts joining together as Integration Networks. Govan and Craigton Integration Network was formed as a coalition of activists governed by a constitution. We later became a company limited by guarantee and a registered Charity. In 2016, we decided to change our name to Govan Community Project - to better describe what we do and to better reflect how we are known in the community.

Our central interest throughout is to act in solidarity with refugees arriving in our community and together, uphold the right to be treated with dignity and respect. We are appalled at the poverty forced on people seeking asylum, who often have no support or right to work, and can be left without any means whatsoever to support themselves - living in inhuman and degrading destitution.

Over time, demand for our services came from and our work widened to include all new migrants and established Black and Minority Ethnic communities. We matured to recognise the reality of the specific needs of minorities within minorities; the distinct needs of people from different countries, ethnicities and cultures but also within these of women, men, young people and people who are Lesbian Gay Bisexual and Transgender. Our ambition is to work in a way that strengthens these communities and where appropriate, brings them together with the community at large to work for a Govan free from the injustice of poverty and where integration takes place on the basis of equality.

Our core mission is to achieve social justice in Govan and Craigton by building a strong community based on equality, mutual respect, support and integration. Our ethos is to co-produce our services and activities with our community, respecting the talents of all and increasing skills and confidence for independent action.

We do this by creating and supporting bonds, bridges and links within and between communities. For example, creating bonds by supporting newly arrived people from Eritria to meet, socialise and support one another at our Football Group. Creating bridges which bring women from Eritria and other countries together at our Women's Group. We create links between all we work with and the community at large through advocacy, a Participatory Action Research Programme and community events.

We host weekly drop-ins which are busy with people in need of advice and advocacy. We help those in desperate need, from all backgrounds, by advising on housing issues, hate crime reporting, by preventing destitution by getting state support reinstated and by running a food bank. In our Community Flat we hold English language classes and a Homework club, a Women's Group and a Men's Group. With the support of Pollok United we hold a Football group.

We have tried to get even better at recording and measuring the impact we make on people's lives, recording both numbers and stories. Many of the people who need our come to us when their asylum support has been stopped. Barred from working, experiencing extreme poverty and distress and vulnerable to exploitation. Along with immediate assistance of food and other support, our advocacy means that 86% of the people we see have their asylum support reinstated. This compares 55% overall success rate of asylum support appeals and represents a real difference in the lives of many.

## **Govan Community Project**

### **Report of the Trustees for the Year Ended 31 March 2017**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable Activities**

As important to us is the personal impact we are making, much of it is harder to quantify but present in the stories of our community.

Mary told us: "When I first arrived in Glasgow, I didn't have anything, and I didn't know anyone. From the first time I came to the women's group I fell in love with the place, with everyone there. It gives me a sense of belonging, it assures me I have people to support me, for a shoulder to lean on. Every week we meet in the community flat to meet our friends and welcome women who are new to Glasgow by doing crafts, talking and sharing food. I especially love the art and craft sessions we have at the group!"

Our homework club exists for children who need a helping hand with school work, perhaps because their parents themselves can't speak English and find it hard to help. It has grown into its own community, and the impact is being noticed by teachers. Abdul told us that at the Homework club: "The front room is for spelling and maths. The computer room I use for research or drawing. My spelling, writing names of countries has become very good. With homework Club's help I did a talk about the seasons and about different countries. Miss Hay, our head teacher, said I have grown in confidence". Hamad told us: "I've improved on my language, my maths and my research, mostly my language. I'm really good with maths but when I do my language my teacher says I'm getting better and I feel I am too"

Partnership work is vital to us, and we are proud when we can bring refugees and community groups together. Last year some of our Men's Group visited a community music session ran by Soundlab in Glasgow's East End. This inspired Soundlab to establish a Sunday Shindig, a music opportunity specifically for refugees across the whole of Glasgow. Soundlab also played a key role in the success of our Mossheights Connects gala day held during refugee week. We are also proud to have supported the integration of Syrian Refugees across Scotland by advising and recommending a community development approach to agencies and voluntary groups working with them. In the year ahead we are excited to making plans for more and deeper partnerships work with the Scottish Refugee Council and West of Scotland Regional Equality Council.

Using our advocacy experiences we have joined with politicians and media to campaign for changes in the way refugees are housed, supported and treated - making a real difference to the way people are housed and treated in Govan and beyond.

Govan Community Project can only exist because of the talents, skills and commitment of our volunteers. We give heartfelt thanks to them all.

Our work is supported by VoiceOver Interpreting; our social enterprise providing high quality, affordable interpreting and translation services to public, private and third sector organisations. As well as supporting our wider work, this not for profit social enterprise helps agencies to communicate effectively with non-English speaking groups, within budget, and while contributing to the circular economy. VoiceOver has gone from strength to strength, supporting the integration of refugees and new migrants across Scotland, helping ensure that interpreting services are affordable for all organisations, so that nobody goes without or is dependent on family members or friends to act as interpreters.

## **Govan Community Project**

### **Report of the Trustees for the Year Ended 31 March 2017**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Thanks**

A massive heartfelt thank you for the time, talents, skills and hard work of everyone who has contributed; community members, volunteers, directors, partners and paid staff.

#### **FINANCIAL REVIEW**

##### **Principal funding sources**

We are forever grateful to our funders for the faith they put in us:

- City of Sanctuary
- Community Jobs Fund
- Foundation Scotland
- Glasgow City Council
- NHS Health Improvement
- Scottish Government Equalities Fund
- Southside Housing Association
- William Grant Foundation
- Voluntary Action Fund
- Refugee Survival Trust
- Freedom from Torture
- Scottish Refugee Council

##### **Reserves policy**

It is the Board's policy intention to maintain a three-month reserve of unrestricted funds. This is in line with OSCR recommendations and will allow the Govan Community Project to respond quickly and effectively to emergencies and would allow a period of planned run down of activity in the event of total withdrawal of major funding.

Based on the accounts for the year ended 31 March 2017, ordinary expenditure for three months amounts to £60,328. At balance date the charity held unrestricted reserves of £28,506.

The trustees are aware that the reserves held are not sufficient to meet this policy, and are actively seeking to build free reserves through a variety of methods including marketing of the VoiceOver social enterprise and increased fundraising.

##### **Results**

The charity generated a net surplus of £14,229 for the year ended 31 March 2017 (2016: deficit of -£17,992). At 31 March 2017, the reserves totalled £30,480 (2016: £16,251) and of these, £28,506 were unrestricted (2016: £16,144).

## **Govan Community Project**

### **Report of the Trustees for the Year Ended 31 March 2017**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governance and Trustees**

Govan and Craigton Integration Network changed its name to Govan Community Project, on 20th December 2016. It is incorporated as a company limited by guarantee and is a registered Scottish Charity.

The company is governed by the terms of its Memorandum and Articles of Association.

Govan and Craigton Integration Network (now Govan Community Project) was incorporated as a company on 22 December 2010 and is limited by guarantee. It has been recognised as a Scottish Charity by the Office of the Scottish Charity Regulator (OSCR).

At each annual general meeting, the members may elect any member (providing he/she is willing to act) to be a director.

The Directors may at any time appoint any member (providing he/she is willing to act) to be a director.

At each annual general meeting, one third of all directors shall retire from office on the basis of length of service in office, but shall then be eligible for re-election.

In 2016 the following Directors retired and were re-elected:

David Reilly

Rita Lasbleiz

##### **Organisational structure**

Govan Community Project (GCP) is managed by a full time Project Manager. It employs a part time Development Worker and a part time Groups Coordinator. The Project manager directs all staff in the activities provided by GCP, and attends board meetings to make reports on progress and opportunities, but has no voting rights on matter of policy and company direction. GCP also employs two sessional staff to run specific activities. VoiceOver, the social enterprise which supports our work, employs a full time project manager, and a part time administrator. Lastly, the organisation works with approximately 35 volunteers.

##### **Key management remuneration**

In the opinion of the trustees there is one members of key management, the Project Manager. The gross salary paid to this post in 2016-17 was £22,998.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 27 September 2017 and signed on its behalf by:

  
.....  
D Reilly - Trustee

**Independent Examiner's Report to the Trustees of  
Govan Community Project**

I report on the accounts for the year ended 31 March 2017 set out on pages eight to twenty.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
  - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Brett Nicholls CA (NZ) FCIE  
Association of Charity Independent Examiners  
Brett Nicholls Associates  
Ruthven Mews, 57 Ruthven Lane  
Glasgow  
G12 9BG

Date: 27 October 2017

**Govan Community Project**

**Statement of Financial Activities  
(Incorporating an Income and Expenditure Account)  
for the Year Ended 31 March 2017**

|                                      | Notes | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | 2017<br>Total<br>funds<br>£ | 2016<br>Total<br>funds<br>£ |
|--------------------------------------|-------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| <b>INCOME AND ENDOWMENTS FROM</b>    |       |                            |                          |                             |                             |
| Donations and legacies               | 2     | 12,633                     | 118,479                  | 131,112                     | 83,103                      |
| Other trading activities             | 3     | 128,255                    | -                        | 128,255                     | 112,819                     |
| Other income                         | 4     | 2,775                      | -                        | 2,775                       | 1,850                       |
| <b>Total</b>                         |       | <b>143,663</b>             | <b>118,479</b>           | <b>262,142</b>              | <b>197,772</b>              |
| <b>EXPENDITURE ON</b>                |       |                            |                          |                             |                             |
| Raising funds                        | 5     | 86,125                     | 711                      | 86,836                      | 75,068                      |
| <b>Charitable activities</b>         | 6     |                            |                          |                             |                             |
| Integration and Community Activities |       | 42,351                     | 118,726                  | 161,077                     | 140,696                     |
| <b>Total</b>                         |       | <b>128,476</b>             | <b>119,437</b>           | <b>247,913</b>              | <b>215,764</b>              |
| <b>NET INCOME/(EXPENDITURE)</b>      |       | <b>15,187</b>              | <b>(958)</b>             | <b>14,229</b>               | <b>(17,992)</b>             |
| <b>Transfers between funds</b>       | 16    | <b>(2,932)</b>             | <b>2,932</b>             | <b>-</b>                    | <b>-</b>                    |
| <b>Net movement in funds</b>         |       | <b>12,255</b>              | <b>1,974</b>             | <b>14,229</b>               | <b>(17,992)</b>             |
| <b>RECONCILIATION OF FUNDS</b>       |       |                            |                          |                             |                             |
| <b>Total funds brought forward</b>   |       | <b>16,251</b>              | <b>-</b>                 | <b>16,251</b>               | <b>34,243</b>               |
| <b>TOTAL FUNDS CARRIED FORWARD</b>   |       | <b>28,506</b>              | <b>1,974</b>             | <b>30,480</b>               | <b>16,251</b>               |

**CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

# **Govan Community Project**

## **Balance Sheet At 31 March 2017**

|                                              | Notes | 2017<br>£     | 2016<br>£     |
|----------------------------------------------|-------|---------------|---------------|
| <b>FIXED ASSETS</b>                          |       |               |               |
| Tangible assets                              | 12    | -             | 107           |
| <b>CURRENT ASSETS</b>                        |       |               |               |
| Debtors                                      | 13    | 32,961        | 23,640        |
| Cash at bank and in hand                     |       | 7,773         | 10,135        |
|                                              |       | <u>40,734</u> | <u>33,775</u> |
| <b>CREDITORS</b>                             |       |               |               |
| Amounts falling due within one year          | 14    | (10,254)      | (17,631)      |
| <b>NET CURRENT ASSETS</b>                    |       | <u>30,480</u> | <u>16,144</u> |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       | <u>30,480</u> | <u>16,251</u> |
| <b>NET ASSETS</b>                            |       | <u>30,480</u> | <u>16,251</u> |
| <b>FUNDS</b>                                 | 16    |               |               |
| Unrestricted funds:                          |       |               |               |
| General fund                                 |       | 28,506        | 16,144        |
| Designated - Fixed Assets                    |       | -             | 107           |
|                                              |       | <u>28,506</u> | <u>16,251</u> |
| Restricted funds                             |       | 1,974         | -             |
| <b>TOTAL FUNDS</b>                           |       | <u>30,480</u> | <u>16,251</u> |

The notes form part of these financial statements

## **Govan Community Project**

### **Balance Sheet - continued At 31 March 2017**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

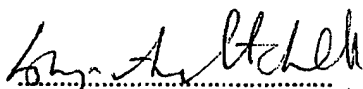
The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2017 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 27 September 2017 and were signed on its behalf by:

  
.....  
L Mitchell -Trustee

The notes form part of these financial statements

## **Govan Community Project**

### **Notes to the Financial Statements for the Year Ended 31 March 2017**

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment - 6 years straight line

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

## Govan Community Project

### Notes to the Financial Statements - continued for the Year Ended 31 March 2017

#### 2. DONATIONS AND LEGACIES

|                          | Unrestricted<br>funds | Restricted<br>funds | 2017<br>Total<br>funds | 2016<br>Total<br>funds |
|--------------------------|-----------------------|---------------------|------------------------|------------------------|
|                          | £                     | £                   | £                      | £                      |
| Donations                | 1,771                 | 350                 | 2,121                  | 6,557                  |
| Grants                   | 3,920                 | 118,129             | 122,049                | 76,546                 |
| Crowd funding            | 342                   | -                   | 342                    | -                      |
| Gift in Kind - C&C Group | 6,600                 | -                   | 6,600                  | -                      |
|                          | <u>12,633</u>         | <u>118,479</u>      | <u>131,112</u>         | <u>83,103</u>          |

Grants received, included in the above, are as follows:

|                               | 2017<br>£      | 2016<br>£     |
|-------------------------------|----------------|---------------|
| Scottish Refugee Council      | 460            | -             |
| Robertson Trust               | -              | 15,000        |
| Community Jobs Scotland       | 19,941         | 4,223         |
| Integrated Grants Fund        | 20,594         | 21,018        |
| Voluntary Action Fund         | 9,436          | 9,978         |
| Equalities Fund               | 26,922         | 18,653        |
| Refugee Survival Trust        | 19,628         | 766           |
| Awards For All                | -              | 6,908         |
| Freedom from Torture          | 500            | -             |
| Glasgow City Council          | 992            | -             |
| Southside Housing Association | 968            | -             |
| City of Sanctuary             | 1,000          | -             |
| NHS Health Improvement        | 5,000          | -             |
| Foundation Scotland           | 1,608          | -             |
| William Grant Foundation      | 15,000         | -             |
|                               | <u>122,049</u> | <u>76,546</u> |

#### 3. OTHER TRADING ACTIVITIES

|                               | Unrestricted<br>funds | Restricted<br>funds | 2017<br>Total<br>funds | 2016<br>Total<br>funds |
|-------------------------------|-----------------------|---------------------|------------------------|------------------------|
|                               | £                     | £                   | £                      | £                      |
| VoiceOver Translation Service | 127,860               | -                   | 127,860                | 108,937                |
| Earned Income                 | 395                   | -                   | 395                    | 3,882                  |
|                               | <u>128,255</u>        | <u>-</u>            | <u>128,255</u>         | <u>112,819</u>         |

**Govan Community Project**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2017**

**4. OTHER INCOME**

|                      | <b>Unrestricted<br/>funds</b> | <b>Restricted<br/>funds</b> | <b>2017<br/>Total<br/>funds</b> | <b>2016<br/>Total<br/>funds</b> |
|----------------------|-------------------------------|-----------------------------|---------------------------------|---------------------------------|
|                      | <b>£</b>                      | <b>£</b>                    | <b>£</b>                        | <b>£</b>                        |
| Employment Allowance | <u>2,775</u>                  | <u>-</u>                    | <u>2,775</u>                    | <u>1,850</u>                    |

**5. RAISING FUNDS**

**Raising donations and legacies**

|                      | <b>Unrestricted<br/>funds</b> | <b>Restricted<br/>funds</b> | <b>2017<br/>Total<br/>funds</b> | <b>2016<br/>Total<br/>funds</b> |
|----------------------|-------------------------------|-----------------------------|---------------------------------|---------------------------------|
|                      | <b>£</b>                      | <b>£</b>                    | <b>£</b>                        | <b>£</b>                        |
| Fundraising Fees     | 66                            | -                           | 66                              | -                               |
| Interpreting Service | <u>86,059</u>                 | <u>711</u>                  | <u>86,770</u>                   | <u>75,068</u>                   |
|                      | <u>86,125</u>                 | <u>711</u>                  | <u>86,836</u>                   | <u>75,068</u>                   |

**6. CHARITABLE ACTIVITIES COSTS**

|                                      | <b>Direct<br/>costs<br/>(See note<br/>7)</b> | <b>Totals</b>  |
|--------------------------------------|----------------------------------------------|----------------|
|                                      | <b>£</b>                                     | <b>£</b>       |
| Integration and Community Activities | <u>161,077</u>                               | <u>161,077</u> |

## Govan Community Project

### Notes to the Financial Statements - continued for the Year Ended 31 March 2017

#### 7. DIRECT COSTS OF CHARITABLE ACTIVITIES

|                         | 2017           | 2016           |
|-------------------------|----------------|----------------|
|                         | £              | £              |
| Staff costs             | 94,581         | 95,642         |
| Advertising             | 1,303          | -              |
| Staff Training          | 1,105          | 1,295          |
| Sessional Staff         | 9,973          | 9,817          |
| Volunteer Expenses      | 1,916          | 1,374          |
| Payroll Fees            | 986            | 711            |
| Staff Travel            | 187            | 137            |
| Drop-ins Activities     | -              | 62             |
| Drop-ins Food           | 1,725          | 1,381          |
| Events and Activities   | 114            | 1,428          |
| Destitution Fund        | 22,280         | 7,746          |
| Room Hire               | 1,435          | 920            |
| Printing and Stationery | 627            | 553            |
| Accounting Support      | 5,513          | 4,000          |
| Heat, Light and Power   | 422            | 352            |
| Rent                    | 6,600          | 7,035          |
| Insurance               | -              | 1,445          |
| Irrecoverable VAT       | 820            | 762            |
| I.T. and Equipment      | 125            | 210            |
| Professional Fees       | 1,237          | 2,035          |
| Repairs and Maintenance | 968            | -              |
| Sundry Expenses         | 1,023          | 243            |
| Telephone               | 1,290          | 1,133          |
| Participant Travel      | 2,547          | 1,488          |
| Accountancy - IE Fee    | 525            | 500            |
| Pension Set up Cost     | 960            | -              |
| Community Flat Rental   | 2,678          | -              |
| Bank Charges            | 30             | -              |
| Depreciation            | 107            | 427            |
|                         | <u>161,077</u> | <u>140,696</u> |

#### 8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

|                             | 2017       | 2016       |
|-----------------------------|------------|------------|
|                             | £          | £          |
| Depreciation - owned assets | <u>107</u> | <u>427</u> |

**Govan Community Project**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2017**

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2017 nor for the year ended 31 March 2016 .

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2017 nor for the year ended 31 March 2016 .

**10. STAFF COSTS**

|                       | 2017<br>£     | 2016<br>£     |
|-----------------------|---------------|---------------|
| Wages and salaries    | 88,580        | 89,050        |
| Social security costs | 6,001         | 6,592         |
|                       | <u>94,581</u> | <u>95,642</u> |

The average monthly number of employees during the year was as follows:

|                                | 2017<br>4 | 2016<br>5 |
|--------------------------------|-----------|-----------|
| Project and Office Staff (FTE) | <u>4</u>  | <u>5</u>  |

No employees received emoluments in excess of £60,000.

**11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

|                                      | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>funds<br>£ |
|--------------------------------------|----------------------------|--------------------------|---------------------|
| <b>INCOME AND ENDOWMENTS FROM</b>    |                            |                          |                     |
| Donations and legacies               | 3,884                      | 79,219                   | 83,103              |
| Other trading activities             | 110,483                    | 2,336                    | 112,819             |
| Other income                         | 1,850                      | -                        | 1,850               |
| <b>Total</b>                         | <u>116,217</u>             | <u>81,555</u>            | <u>197,772</u>      |
| <b>EXPENDITURE ON</b>                |                            |                          |                     |
| Raising funds                        | 72,905                     | 2,163                    | 75,068              |
| <b>Charitable activities</b>         |                            |                          |                     |
| Integration and Community Activities | 58,200                     | 82,496                   | 140,696             |
| <b>Total</b>                         | <u>131,105</u>             | <u>84,659</u>            | <u>215,764</u>      |

**Govan Community Project**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2017**

**11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

|                                    | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>funds<br>£ |
|------------------------------------|----------------------------|--------------------------|---------------------|
| <b>NET INCOME/(EXPENDITURE)</b>    | (14,888)                   | (3,104)                  | (17,992)            |
| <b>Transfers between funds</b>     | (2,181)                    | 2,181                    | -                   |
| <b>Net movement in funds</b>       | (17,069)                   | (923)                    | (17,992)            |
| <b>RECONCILIATION OF FUNDS</b>     |                            |                          |                     |
| <b>Total funds brought forward</b> | 33,320                     | 923                      | 34,243              |
| <b>TOTAL FUNDS CARRIED FORWARD</b> | <u>16,251</u>              | <u>-</u>                 | <u>16,251</u>       |

**12. TANGIBLE FIXED ASSETS**

|                                   | Fixtures<br>and fittings<br>£ |
|-----------------------------------|-------------------------------|
| <b>COST</b>                       |                               |
| At 1 April 2016 and 31 March 2017 | <u>2,564</u>                  |
| <b>DEPRECIATION</b>               |                               |
| At 1 April 2016                   | 2,457                         |
| Charge for year                   | <u>107</u>                    |
| At 31 March 2017                  | <u>2,564</u>                  |
| <b>NET BOOK VALUE</b>             |                               |
| At 31 March 2017                  | <u>-</u>                      |
| At 31 March 2016                  | <u>107</u>                    |

**Govan Community Project**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2017**

**13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                                | 2017          | 2016          |
|--------------------------------|---------------|---------------|
|                                | £             | £             |
| Trade debtors                  | 31,680        | 26,956        |
| Provision for Bad Debts        | (5,000)       | (5,000)       |
| Other debtors                  | 1,759         | 1,329         |
| Prepayments and accrued income | 4,167         | -             |
| Prepayments                    | 355           | 355           |
|                                | <u>32,961</u> | <u>23,640</u> |

**14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                  | 2017          | 2016          |
|------------------|---------------|---------------|
|                  | £             | £             |
| Trade creditors  | 4,737         | 8,945         |
| VAT              | 4,917         | 8,086         |
| Accrued expenses | 600           | 600           |
|                  | <u>10,254</u> | <u>17,631</u> |

**15. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

|                     | Unrestricted funds | Restricted funds | 2017 Total funds | 2016 Total funds |
|---------------------|--------------------|------------------|------------------|------------------|
|                     | £                  | £                | £                | £                |
| Fixed assets        | -                  | -                | -                | 107              |
| Current assets      | 38,760             | 1,974            | 40,734           | 33,775           |
| Current liabilities | (10,254)           | -                | (10,254)         | (17,631)         |
|                     | <u>28,506</u>      | <u>1,974</u>     | <u>30,480</u>    | <u>16,251</u>    |

**Govan Community Project**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2017**

**16. MOVEMENT IN FUNDS**

|                           | At 1/4/16<br>£ | Net<br>movement<br>in funds<br>£ | Transfers<br>between<br>funds<br>£ | At 31/3/17<br>£ |
|---------------------------|----------------|----------------------------------|------------------------------------|-----------------|
| <b>Unrestricted funds</b> |                |                                  |                                    |                 |
| General fund              | 16,144         | (4,827)                          | 17,189                             | 28,506          |
| Designated - Fixed Assets | 107            | (107)                            | -                                  | -               |
| VoiceOver                 | -              | 20,121                           | (20,121)                           | -               |
|                           | <u>16,251</u>  | <u>15,187</u>                    | <u>(2,932)</u>                     | <u>28,506</u>   |
| <b>Restricted funds</b>   |                |                                  |                                    |                 |
| Voluntary Action Fund     | -              | (630)                            | 630                                | -               |
| Destitution Fund          | -              | (2,302)                          | 2,302                              | -               |
| Community Jobs Scotland   | -              | 366                              | -                                  | 366             |
| Foundation Scotland       | -              | 1,608                            | -                                  | 1,608           |
|                           | <u>-</u>       | <u>(958)</u>                     | <u>2,932</u>                       | <u>1,974</u>    |
| <b>TOTAL FUNDS</b>        | <u>16,251</u>  | <u>14,229</u>                    | <u>-</u>                           | <u>30,480</u>   |

## Govan Community Project

### Notes to the Financial Statements - continued for the Year Ended 31 March 2017

#### 16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

|                                               | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|-----------------------------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b>                     |                            |                            |                           |
| General fund                                  | 15,408                     | (20,235)                   | (4,827)                   |
| VoiceOver                                     | 128,255                    | (108,134)                  | 20,121                    |
| Designated - Fixed Assets                     | -                          | (107)                      | (107)                     |
|                                               | <u>143,663</u>             | <u>(128,476)</u>           | <u>15,187</u>             |
| <b>Restricted funds</b>                       |                            |                            |                           |
| Voluntary Action Fund                         | 9,436                      | (10,066)                   | (630)                     |
| Consortium - FSF                              | 20,594                     | (20,594)                   | -                         |
| Destitution Fund                              | 19,978                     | (22,280)                   | (2,302)                   |
| Community Jobs Scotland                       | 19,941                     | (19,575)                   | 366                       |
| Equalities Fund                               | 26,922                     | (26,922)                   | -                         |
| William Grant Foundation                      | 15,000                     | (15,000)                   | -                         |
| NHS Health Improvement<br>Foundation Scotland | 5,000<br>1,608             | (5,000)<br>-               | -<br>1,608                |
|                                               | <u>118,479</u>             | <u>(119,437)</u>           | <u>(958)</u>              |
| <b>TOTAL FUNDS</b>                            | <u>262,142</u>             | <u>(247,913)</u>           | <u>14,229</u>             |

#### 17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2017.

#### 18. PURPOSES OF UNRESTRICTED FUNDS

General Funds - The unrestricted, 'free reserves' of the Charity.

Designated - Fixed Assets - Represents the net book value of the Charity's tangible fixed assets. Depreciation is charged to the fund and additions are transferred to it

## **Govan Community Project**

### **Notes to the Financial Statements - continued for the Year Ended 31 March 2017**

#### **19. PURPOSES OF RESTRICTED FUNDS**

Voluntary Action Fund - Funding for sessional workers, volunteer training and expenses, contribution towards salaries, as well as printing and materials, for our mapping project, 'Find your Way'

Refugee Survival Trust Destitution Fund - Donations received for destitute individuals.

Glasgow City Council Integrated Grants Fund - Funding received under a consortium arrangement which was distributed to Integration Networks in the South of the city; to contribute towards core costs of the organisation

VoiceOver Interpreting - A small social enterprise currently operating as part of the organisation. Any surpluses will be used in furtherance of the charity's community work

Equalities Fund - This funding allows us to provide staff and facilities for our Women's Group, Men's Group and Homework Club

William Grant Fund - The William Grant Foundation made a grant to support our core work. It was used to fund staff wages and organisational overheads

NHS Health Improvement - Funding provided to support our Participatory Action Research project. It was predominately used to fund a media project in collaboration with Plantation Productions.

Foundation Scotland - This was used to fund a series of trips for GCP's Women's Group, and other associated costs: e.g. a playworker.

# **Govan Community Project**

## **Detailed Statement of Financial Activities for the Year Ended 31 March 2017**

|                                       | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | 2017<br>Total<br>funds<br>£ | 2016<br>Total<br>funds<br>£ |
|---------------------------------------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| <b>INCOME AND ENDOWMENTS</b>          |                            |                          |                             |                             |
| <b>Donations and legacies</b>         |                            |                          |                             |                             |
| Donations                             | 1,771                      | 350                      | 2,121                       | 6,557                       |
| Grants                                | 3,920                      | 118,129                  | 122,049                     | 76,546                      |
| Crowd funding                         | 342                        | -                        | 342                         | -                           |
| Gift in Kind - C&C Group              | 6,600                      | -                        | 6,600                       | -                           |
|                                       | <u>12,633</u>              | <u>118,479</u>           | <u>131,112</u>              | <u>83,103</u>               |
| <b>Other trading activities</b>       |                            |                          |                             |                             |
| VoiceOver Translation Service         | 127,860                    | -                        | 127,860                     | 108,937                     |
| Earned Income                         | 395                        | -                        | 395                         | 3,882                       |
|                                       | <u>128,255</u>             | <u>-</u>                 | <u>128,255</u>              | <u>112,819</u>              |
| <b>Other income</b>                   |                            |                          |                             |                             |
| Employment Allowance                  | 2,775                      | -                        | 2,775                       | 1,850                       |
|                                       | <u>2,775</u>               | <u>-</u>                 | <u>2,775</u>                | <u>1,850</u>                |
| <b>Total incoming resources</b>       | <u>143,663</u>             | <u>118,479</u>           | <u>262,142</u>              | <u>197,772</u>              |
| <b>EXPENDITURE</b>                    |                            |                          |                             |                             |
| <b>Raising donations and legacies</b> |                            |                          |                             |                             |
| Fundraising Fees                      | 66                         | -                        | 66                          | -                           |
| Interpreting Service                  | 86,059                     | 711                      | 86,770                      | 75,068                      |
|                                       | <u>86,125</u>              | <u>711</u>               | <u>86,836</u>               | <u>75,068</u>               |
| <b>Charitable activities</b>          |                            |                          |                             |                             |
| Wages                                 | 15,547                     | 73,033                   | 88,580                      | 89,050                      |
| Social security                       | -                          | 6,001                    | 6,001                       | 6,592                       |
| Advertising                           | 1,303                      | -                        | 1,303                       | -                           |
| Staff Training                        | 105                        | 1,000                    | 1,105                       | 1,295                       |
| Sessional Staff                       | 3,654                      | 6,319                    | 9,973                       | 9,817                       |
| Volunteer Expenses                    | 487                        | 1,429                    | 1,916                       | 1,374                       |
| Payroll Fees                          | 986                        | -                        | 986                         | 711                         |
| Carried forward                       | 22,082                     | 87,782                   | 109,864                     | 108,839                     |

This page does not form part of the statutory financial statements

# **Govan Community Project**

## **Detailed Statement of Financial Activities for the Year Ended 31 March 2017**

|                                       | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | 2017<br>Total<br>funds<br>£ | 2016<br>Total<br>funds<br>£ |
|---------------------------------------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| <b>Charitable activities</b>          |                            |                          |                             |                             |
| Brought forward                       | 22,082                     | 87,782                   | 109,864                     | 108,839                     |
| Staff Travel                          | 137                        | 50                       | 187                         | 137                         |
| Drop-ins Activities                   | -                          | -                        | -                           | 62                          |
| Drop-ins Food                         | 273                        | 1,452                    | 1,725                       | 1,381                       |
| Events and Activities                 | 78                         | 36                       | 114                         | 1,428                       |
| Destitution Fund                      | -                          | 22,280                   | 22,280                      | 7,746                       |
| Room Hire                             | 1,435                      | -                        | 1,435                       | 920                         |
| Printing and Stationery               | 627                        | -                        | 627                         | 553                         |
| Accounting Support                    | 3,446                      | 2,067                    | 5,513                       | 4,000                       |
| Heat, Light and Power                 | 359                        | 63                       | 422                         | 352                         |
| Rent                                  | 6,600                      | -                        | 6,600                       | 7,035                       |
| Insurance                             | -                          | -                        | -                           | 1,445                       |
| Irrecoverable VAT                     | 820                        | -                        | 820                         | 762                         |
| I.T. and Equipment                    | 125                        | -                        | 125                         | 210                         |
| Professional Fees                     | 1,237                      | -                        | 1,237                       | 2,035                       |
| Repairs and Maintenance               | 968                        | -                        | 968                         | -                           |
| Sundry Expenses                       | 1,008                      | 15                       | 1,023                       | 243                         |
| Telephone                             | 1,240                      | 50                       | 1,290                       | 1,133                       |
| Participant Travel                    | 294                        | 2,253                    | 2,547                       | 1,488                       |
| Accountancy - IE Fee                  | 525                        | -                        | 525                         | 500                         |
| Pension Set up Cost                   | 960                        | -                        | 960                         | -                           |
| Community Flat Rental                 | -                          | 2,678                    | 2,678                       | -                           |
| Bank Charges                          | 30                         | -                        | 30                          | -                           |
| Depreciation of tangible fixed assets | 107                        | -                        | 107                         | 427                         |
|                                       | <u>42,351</u>              | <u>118,726</u>           | <u>161,077</u>              | <u>140,696</u>              |
| <b>Total resources expended</b>       | <b>128,476</b>             | <b>119,437</b>           | <b>247,913</b>              | <b>215,764</b>              |
|                                       | <u>15,187</u>              | <u>(958)</u>             | <u>14,229</u>               | <u>(17,992)</u>             |
| <b>Net income/(expenditure)</b>       |                            |                          |                             |                             |

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