

Charity number: SC042012
Company number: SC390721

**Govan and Craigton Integration Network
(A company limited by guarantee)**

Trustees' report and financial statements

for the year ended 31 March 2014

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Govan and Craigton Integration Network
(A company limited by guarantee)

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Govan and Craigton Integration Network
(A company limited by guarantee)

Legal and administrative information

Charity number SC042012

Company registration number SC390721

Community Flat Block 40, Flat 2
Tarfside Oval
Glasgow
Scotland
G52 3AF

Registered office Pearce Institute
840-860 Govan Road
Glasgow
G51 3UU

Trustees	Lesley-Anne Mitchell	<i>Appointed November 2013 - Treasurer</i>
	Margaret Sweeney	<i>Chairperson until 3 September 2014</i>
	Rita Lasbleiz	<i>Appointed February 2014</i>
	Wassim Iqbal	<i>Vice Chair, Chair from 3 September 2014</i>
	David Reilly	<i>Resigned January 2014</i>
	Helen Fordyce	<i>Secretary - Resigned November 2013</i>
	Helena Macgregor	
	Gareth Paterson	

Independent Examiner Brett Nicholls
Brett Nicholls Associates
Ruthven Mews
57 Ruthven Lane
Glasgow
G12 9BG

Bankers CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent, ME19 4JQ

Govan and Craigton Integration Network
(A company limited by guarantee)

Report of the trustees (incorporating the directors' report)
for the year ended 31 March 2014

The trustees present their report and the financial statements for the year ended 31 March 2014. The trustees, who are also directors of Govan and Craigton Integration Network for the purposes of company law and who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

Governance

Govan and Craigton Integration Network is incorporated as a company limited by guarantee and is a registered Scottish Charity. The company is governed by the terms of its Memorandum and Articles of Association.

Govan and Craigton Integration Network was incorporated as a company on 22 December 2010 and is limited by guarantee. It has been recognised as a Scottish Charity by the Office of the Scottish Charity Regulator (OSCR).

At each annual general meeting, the members may elect any member (providing he/she is willing to act) to be a director. The Directors may at any time appoint any member (providing he/she is willing to act) to be a director.

At each annual general meeting, one third of all directors shall retire from office on the basis of length of service in office – but shall then be eligible for re-election.

In accordance of the Articles of Association, the Directors who retire at the 2014 Annual General Meeting and who are eligible for reappointment are:

Margaret Sweeney
Rita Lasbleiz

Risk Management

Govan and Craigton Integration Network recognised a number of risks inherent in its activity. These have led to training in those areas, including health and safety, food hygiene, working with vulnerable people and dealing with challenging behaviour. In addition, staff are issued with alarms with a direct link to a central call centre and the directors have made such insurance arrangements, as they consider suitable to cover the risks to which the network is exposed.

Organisational Structure

Govan and Craigton Integration Network is managed by a full time Project Manager. It employs a part time Development Worker and a full time Project Administrator to assist with the VoiceOver social enterprise. The Project Manager directs staff in the activities provided by the network and attends board meetings to make reports on progress and opportunities, but has no voting rights on matters of policy and company director. In addition, the network has two drop-in assistants funded by the Community Jobs Fund, and employs two sessional workers to assist in co-ordinating the community flat and women's group. Lastly, the organisation works with between fifteen and twenty-five volunteers.

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Report of the trustees (incorporating the directors' report)
for the year ended 31 March 2014

Glasgow South Integration Network Consortium

The five Local Integration Networks in Glasgow South work to deliver Local Integration Plans, jointly developed by public, voluntary and community organisations, local residents and service users, with the aim of promoting equality and integration within our diverse communities.

Much of the funding for this work is from the City Council's Integrated Grants Fund - Equality & Diversity Programme. With the re-drawing of Glasgow City Council community planning boundaries, continued funding from 2011-12 onwards was conditional on the networks forming a partnership or consortium across the south and submitting a joint funding application. Greater Pollok Integration Network is currently the lead agency distributing the funds to the networks in the South. This £134,729 was distributed to the following organisations:

Govan and Craigton Integration Network
Greater Pollok Integration Network
Pollokshaws Action Network
South East Integration Network

Objectives and activities

Summary

The company's objects are to promote equality and integration within and between the diverse communities of the Greater Govan area, and to involve local people and organisations in taking positive action on poverty, discrimination and other life stresses with a focus on education, health, welfare and social inclusion for refugee, minority ethnic and migrant communities.

- To co-ordinate the running of local services for asylum seeker, refugee, BME and migrant communities
- To promote a positive understanding of the issues facing asylum seeker, refugee, BME and migrant communities in the wider community
- To provide opportunities for cross cultural contact for all communities living in the area
- To involve residents of all communities in its work
- To provide a forum for the sharing of information, skills and good practice
- To provide a forum where issues of common concern can be raised
- To seek to influence policy and service planning partnerships at a local and city wide level
- To carry on any other activities which further any of the above objects
- To promote companies whose activities may further one or more of the above objects, or may generate income to support the activities of the company, acquire and hold shares in such companies and carry out, in relation to any such company which is a subsidiary of the company, all such functions as may be associated with a holding company.

Govan and Craigton Integration Network (A company limited by guarantee)

Report of the trustees (incorporating the directors' report) for the year ended 31 March 2014

Achievements and performance

Overview

2013/2014 has been a dynamic and exciting year for Govan & Craigton Integration Network. The drop-ins and community flat have seen an increase in the number of attendants, as well as volunteer involvement and numbers, and the women's group continues to grow from strength to strength. We continue to give out food parcels each week (on average 6 per week) to destitute asylum seekers, as well as giving out bus passes in order to attend appointments to those in this situation (on average 5 per week). We are also now voucher providers for the South West Glasgow Food Bank, based at three churches in the area, which has meant a considerable number of people experiencing food poverty from a wider variety of backgrounds coming to us for a voucher and for information, signposting and advice. As a result, we have provided advice and information to a greater number of people, on average 16 per week, and have created stronger referral processes with other agencies and organisations, as well as improved our abilities to signpost service-users to key advice and opportunities.

This year has also seen a follow-on project to last year's participatory arts and heritage project, Diving for Pearls, in the form of a mapping project, thanks to funding from Voluntary Action Fund. In response to a demand from service-users and newcomers to the city keen to access more places of practical, cultural and historical interest, and to also learn map-reading skills, we recruited a number of new volunteers and participants from among our service-users but also from people new to the organisation, who were involved in: a map-reading course delivered by the Worker's Educational Association; in various map-reading and map-making workshops; as well as going on to plan, design and print a number of trails and maps that have now been made available online and on paper to newcomers to the city.

We also now have a plot at Govan Housing Association's Allotments at Vicarfield Street, where volunteers from among our service users have been busy growing a variety of herbs and vegetables, and thanks to funds raised from a crowdfunding campaign, and support from one of our partner organisations, Plantation Productions, we have now managed to record, mix and master a CD of the songs written and performed by participants in the songwriting strand of the Diving for Pearls Project last year. Thanks also to funding from the G Roberts Trust, we have now created and launched a community resource library, open to our network of individuals and organisations, as well as services users. The resource library includes on the one hand; reports, documents, handbooks, and toolkits around issues and topics relevant to community organisations working with BME and refugee groups, and on the other hand; textbooks, literature, past-papers, and reference books for people to be able to self-study and learn at their own pace, while waiting to access higher education, college courses etc., as well as practice and improve language and IT skills.

Lastly, our Social Enterprise, VoiceOver Interpreting, has grown significantly this year, bringing in over half of the year's turnover and generating a considerable surplus that has contributed greatly towards our community work.

Community Drop-Ins

We run a successful well-established drop-in in central Govan, where people can come along for free food, company, support, information and advice. Over the past year we have seen over 280 people access this drop-in at some stage. We provide food parcels and bus passes for destitute people, with money from local churches, donations, and fund raising activities. We also use our drop-ins for information sessions around issues such as health, housing, budgeting, and legal matters; for learning, arts and crafts workshops and activities delivered by partner organisations, such as Glasgow Science Festival, as well as community artists and volunteers; and for visits from external agencies, researchers and projects, such as Saheliya, Prince and Princes of Wales Hospice, Waverly Care, HomeStart, Refugee Women's Strategy Group, and local Health Improvement workers, among others.

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**Report of the trustees (incorporating the directors' report)
for the year ended 31 March 2014**

Tarfside Community Flat

The community flat, funded by GHA was opened in June 2011. Tarfside Community Flat is a community space open to local residents. There are two drop-ins each week, providing lunch, art activities, computer tuition, advice, information, and signposting. A hot lunch is provided and it is an opportunity for people to meet others and make friends. There are English classes twice a week, which are run by volunteers in the flat. Also taking place once a week is our women's group that has considerably grown in numbers and carries out regular discussions, workshops, trips and information sessions. In October 2013, the women's group won the local Evening Times Community Champion Award for Health and Wellbeing. The flat is available for other groups to use and Hillington Park Church's prayer group uses the space once a week. In addition there have been ongoing courses and training events, such as a map-reading course and a Home Safety course, as well as holding community events such as a day of up-cycling workshops delivered by Rags to Riches and community arts workers, with lunch and home-baking to mark and celebrate International Women's Day.

Destitution Network

Asylum seekers and other migrants with no access to work or benefits can access food parcels and hygiene packs at the drop-ins funded through public donations, as well as a bus pass to attend necessary appointments, funded through public donations and provided by the Refugee Survival Trust over the winter months. Back in October 2010 we took a lead role in establishing the citywide Glasgow Destitution Network which works with other integration networks, key agencies and church groups to coordinate practical support for destitute people at various venues across the city, and we continue to play an active role in this network. This year we have also coordinated with another member organisation, Unity in the Community, to have a delivery of fresh food items from a number of donating retailers at our weekly, central Govan drop-in.

Community Events

Here are some of the community events we organised in 2013/14:

- Refugee Week - a weeklong series of activities across Glasgow to celebrate the launch of the Diving for Pearls exhibition, and the coming together of all the strands of the project.
- Science Museum and Riverside Museum - a number of trips, workshops and cultural performances at both venues
- 16 Days of Action - An events to raise awareness about domestic violence and women's rights in which we worked with a renowned Artist to produce a patchwork quilt and a series of poems written by members of the women's group, now exhibited in South Glasgow libraries
- Edinburgh Zoo - 42 people attended a trip to Edinburgh Zoo
- Museum of Rural Life - 26 people attended a trip, workshop and tour of the Scottish Museum of Rural Life
- International Women's Day - up-cycling and crafting workshops for women and their families

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for the year ended 31 March 2014

Volunteering

In October 2011 we received the Volunteer Friendly award. This is awarded to organisations who can demonstrate that they are an excellent place to get involved, and support, guide and train volunteers. This year we received funding from VAF to develop our volunteering programme.

In the last year we are pleased to have had a great number of talented and dedicated volunteers. We have examples from across the organisation of local residents, current service users and former service users coming together to provide an excellent service for those who need it.

Volunteers are brought into a friendly and dynamic team atmosphere and are inducted gradually, using a well-established Volunteer Induction Pack and working closely with a more experienced person until they have the skills and the confidence to do more work on their own initiative. Each week our drop-in volunteers are given befriending training and guidance to help them build relationships with our service users and each other. Other external training courses are also provided, covering and dealing with things such as:

- Dealing with Challenging Behaviour
- Understanding Section 4 Support
- Understanding the Asylum system
- First Aid
- Food Hygiene
- Housing advice
- Welfare Rights
- Third Party Reporting
- Dealing with destitution
- Mental Health First Aid / ASSIST

Hate crime initiative

Hate crime is seriously under-reported in Glasgow, and we work with Strathclyde Police to devise ways to address this problem. Many victims of such crimes are either too afraid to approach the authorities, or have little faith that doing so will make a difference. We are in contact with various community groups, looking at ways to help integrate asylum seekers and other vulnerable people into the community. By addressing the underlying ignorance that creates bigotry, and creating a community that encourages everybody to participate, we hope that hate crime will be marginalised and eventually eradicated altogether.

We are a third party reporting centre, so people can report hate crime directly to our trained staff and volunteers.

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Report of the trustees (incorporating the directors' report)
for the year ended 31 March 2014

VoiceOver Social Enterprise

In December 2011 we launched our not for profit translating and interpreting Social Enterprise.

The enterprise is run for the benefit of the community – not for profit. That's how we can offer such competitive rates. We are all about tackling inequality, building stronger communities, and supporting integration. VoiceOver is a key part of this, and all the income generated goes straight back into our community work. In 2012/13, VoiceOver has significantly built its client base and nearly doubled its profit from the previous year. This has meant that significant income has been generated for our Charity to be put towards running our community development activities, projects and services, as well as partly funding our destitution project (food parcels and bus passes).

In 2012 we received funding from Awards for All to help us develop our project. Part of this was to enable us to provide free interpreting to small grass roots and community organisations that have little or no funding for translations and interpreting. Although these funds have now been spent, we hope to offer negotiable, reduced rates for interpreting to these kinds of organisations and groups.

Financial review

Financial Review

The charity generated a net deficit of -£172 for the year ended 31 March 2014 (2013: surplus of £25,848). At 31 March 2014, the reserves totalled £50,234 (2013: £50,406) and of these, £24,213 were unrestricted (2013: £4,544).

Reserves Policy

It is the Board's policy intention to maintain a three-month reserve of unrestricted funds. This is in line with OSCR recommendations and will allow the Govan and Craigton Integration Network to respond quickly and effectively to emergencies and would allow a period of planned run down of activity in the event of total withdrawal of major funding.

Principal Donors

The Directors are grateful to all funders to Govan and Craigton Integration Network. Without them our work would not be possible.

- Glasgow City Council Integrated Grants Fund
- The Robertson Trust
- Glasgow Housing Association
- Community Jobs Scotland Fund
- Voluntary Action Fund
- Awards for All Scotland
- Glasgow City Council Craigton Area Partnership
- Heritage Lottery Fund
- G and H Roberts Community Trust
- The Co-operative Community Membership Fund
- BIG Lottery Fund – 2014 Communities
- Foundation Scotland – Red Nose Day Community Cash
- Lloyds TSB Foundation for Scotland – Henry Duncan Award

Govan and Craigton Integration Network
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Report of the trustees (incorporating the directors' report)
for the year ended 31 March 2014

Statement of trustees' responsibilities

The trustees (who are also directors of Govan and Craigton Integration Network for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

On behalf of the board



David Reilly
Chair

**Govan and Craigton Integration Network
(A company limited by guarantee)**

Independent examiner's report to the trustees on the unaudited financial statements of Govan and Craigton Integration Network.

I report on the accounts for the year ended 31 March 2014 set out on pages 2 to 21.

Respective responsibilities of trustees and independent examiner

The charity's trustees (who are also the directors of the company for purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 (the Act) and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to state, on the basis of my examination as required under section 44(1) (c) of the Act, whether particular matters have come to my attention.

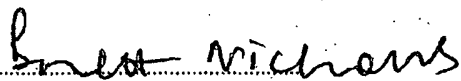
Basis of Independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a 'true and fair view'.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:
 - proper accounting records are kept in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Brett Nicholls CA (NZ) FCIE
Association of Charity Independent Examiners
Independent examiner
Brett Nicholls Associates
Ruthven Mews
57 Ruthven Lane
Glasgow
G12 9BG

Date:

26 November 2014

Govan and Craigton Integration Network
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Statement of financial activities (incorporating the income and expenditure account)

For the year ended 31 March 2014

	Notes	Unrestricted funds £	Restricted funds £	Designated funds £	2014 Total £	2013 Total £
Incoming resources						
Incoming resources from generating funds:						
Voluntary income	2	3,243	90,784	-	94,027	263,036
Activities for generating funds	3	3,070	108,111	-	111,181	57,126
Investment income	4	45	-	-	45	32
Total incoming resources		6,358	198,895	-	205,253	320,194
Resources expended						
Costs of generating funds:						
Cost of generating voluntary income	5	-	65,783	-	65,783	46,120
Charitable activities	6	12,201	126,379	-	138,580	245,019
Governance costs	7	35	600	427	1,062	3,207
Total resources expended		12,236	192,762	427	205,425	294,346
Net incoming/(outgoing) resources before transfers		(5,878)	6,133	(427)	(172)	25,848
Transfer between funds		25,547	(25,547)	-	-	-
Net incoming/(outgoing) resources for the year / Net income/(expenditure) for the year		19,669	(19,414)	(427)	(172)	25,848
Total funds brought forward		4,544	44,474	1,388	50,406	24,558
Total funds carried forward		£24,213	£25,060	£961	£50,234	£50,406

The notes on pages 13 to 21 form an integral part of these financial statements.

Govan and Craigton Integration Network
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Balance sheet
as at 31 March 2014

	Notes	£	2014 £	£	2013 £
Fixed assets					
Tangible assets	12		961		1,388
Current assets					
Debtors	13	10,349		4,179	
Cash at bank and in hand		41,106		61,118	
		<u>51,455</u>		<u>65,297</u>	
Creditors: amounts falling due within one year	14	(2,182)		(16,279)	
Net current assets			<u>49,273</u>		<u>49,018</u>
Net assets			<u>£50,234</u>		<u>£50,406</u>
Funds	15				
Designated funds			961		1,388
Restricted income funds			25,060		44,474
Unrestricted income funds			24,213		4,544
Total funds			<u>£50,234</u>		<u>£50,406</u>

The Balance Sheet continues on the following page.

The notes on pages 13 to 21 form an integral part of these financial statements.

Govan and Craigton Integration Network
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Balance sheet (continued)

Trustees statements required by the Companies Act 2006
for the year ended 31 March 2014

In approving these financial statements as trustees of the company we hereby confirm:

(a) that for the year stated above the company was entitled to the exemption conferred by section 477 of the Companies Act 2006 ;

(b) that no notice has been deposited at the registered office of the company pursuant to section 476 of the Companies Act 2006 requesting that an audit be conducted for the year ended 31 March 2014.

(c) that we acknowledge our responsibilities for:

(1) ensuring that the company keeps proper accounting records which comply with section 386 of the Companies Act 2006, and

(2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of sections 394 and 395, and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the board on 30 October 2014 and signed on its behalf by


Lesley-Anne Mitchell
Director, Treasurer

The notes on pages 13 to 21 form an integral part of these financial statements.

Govan and Craigton Integration Network
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Notes to financial statements
for the year ended 31 March 2014

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Companies Act 2006.

1.2. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

1.3. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading (including for fundraising purposes).

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.4. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment - 6 year life

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Notes to financial statements
for the year ended 31 March 2014

2. Voluntary income

	Unrestricted funds £	Restricted funds £	2014 Total £	2013 Total £
Donations	586	320	906	6,065
Grant - G and H Roberts Community Trust	-	-	-	1,500
Grant - The Lintel Trust	-	-	-	1,000
Grant - Glasgow Housing Association	-	17,945	17,945	21,136
Grant - The Robertson Trust	-	15,000	15,000	15,000
Grant - GCC Integrated Grants Fund	765	26,018	26,783	138,184
Grant - Community Jobs Scotland Fund	-	16,093	16,093	17,987
Grant - Awards for All Scotland	-	-	-	8,150
Grant - Allen Lane Foundation	-	-	-	3,000
Grant - GCC Craigton Area Partnership	1,892	-	1,892	-
Grant - Foundation Scotland Red Nose Day	-	1,000	1,000	-
Grant - BIG Lottery	-	-	-	1,100
Grant - Police Hate Crime	-	-	-	1,255
Grant - Comic Relief	-	-	-	1,000
Grant - Heritage Lottery Fund	-	412	412	39,150
Grant - Voluntary Action Fund	-	9,996	9,996	8,509
Grant - Lloyds TSB Foundation Henry Duncan Award	-	4,000	4,000	-
	<u>3,243</u>	<u>90,784</u>	<u>94,027</u>	<u>263,036</u>

3. Activities for generating funds

	Unrestricted funds £	Restricted funds £	2014 Total £	2013 Total £
VoiceOver Translation Service	-	107,911	107,911	57,126
Fundraising events	901	200	1,101	-
Earned Income	2,169	-	2,169	-
	<u>3,070</u>	<u>108,111</u>	<u>111,181</u>	<u>57,126</u>

4. Investment income

	Unrestricted funds £	2014 Total £	2013 Total £
Bank interest receivable	45	45	32
	<u>45</u>	<u>45</u>	<u>32</u>

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Notes to financial statements
for the year ended 31 March 2014

5. Cost of generating voluntary income

	Restricted funds £	2014 Total £	2013 Total £
Interpreting Service	65,783	65,783	46,120
	<u>65,783</u>	<u>65,783</u>	<u>46,120</u>

Continued overleaf...

Govan and Craigton Integration Network
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Notes to financial statements
for the year ended 31 March 2014

6. Costs of charitable activities - by fund type

	Unrestricted funds £	Restricted funds £	2014 Total £	2013 Total £
Integration and Community Activities	12,201	126,379	138,580	245,019
	<u>12,201</u>	<u>126,379</u>	<u>138,580</u>	<u>245,019</u>
<i>Detailed breakdown</i>				
Sessional	2,386	21,783	24,169	1,089
Tarfside Activities	760	2,159	2,919	7,985
Tarfside Equipment/Setup	-	-	-	223
Pollockshaws	-	-	-	7,378
Greater Pollock	-	-	-	58,166
Govanhill and Pollockshields	-	-	-	44,754
Accounting Support	-	3,294	3,294	-
Staff Training	-	765	765	-
I.T. and Equipment	108	365	473	-
Professional Fees	13	3,606	3,619	-
Salaries	1,859	74,913	76,772	87,528
Employer's NIC	-	5,640	5,640	6,081
Events and Activities	2,996	4,077	7,073	20,622
Drop In Costs	667	67	734	1,254
Destitution	-	1,201	1,201	1,113
Women's Mentoring	-	145	145	1,145
Insurance	-	-	-	686
Printing, Postage and Stationery	600	718	1,318	1,447
Rent	-	2,250	2,250	1,620
Repairs and Maintenance	6	-	6	2
Sundry Costs	144	778	922	1,394
Telephone	663	690	1,353	1,082
Payroll Fees	-	852	852	775
Venue Hire	1,194	1,632	2,826	-
Staff Travel and Expenses	26	1,343	1,369	169
Volunteer Expenses	779	101	880	506
	<u>12,201</u>	<u>126,379</u>	<u>138,580</u>	<u>245,019</u>

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7. Governance costs

	Unrestricted funds £	Restricted funds £	Designated funds £	2014 Total £	2013 Total £
Staff Training	35	-	-	35	2,180
Accountancy - Independent Examination	-	600	-	600	600
Depreciation	-	-	427	427	427
	<u>35</u>	<u>600</u>	<u>427</u>	<u>1,062</u>	<u>3,207</u>

8. Net (outgoing)/incoming resources for the year

	2014 £	2013 £
Net (outgoing)/incoming resources is stated after charging:		
Depreciation and other amounts written off tangible fixed assets	<u>427</u>	<u>427</u>

9. Employees

Employment costs	2014 £	2013 £
Wages and salaries	100,976	90,797
Social security costs	5,640	6,081
	<u>106,616</u>	<u>96,878</u>

No employee received emoluments of more than £60,000 (2013 : None).

Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

	2014 Number	2013 Number
Project and Office Staff	<u>5</u>	<u>6</u>

10. Trustees' emoluments

During the year no Trustees received any remuneration or reimbursement of any expenses (2013: Nil).

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11. Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

12. Tangible fixed assets

	Fixtures, fittings and equipment £	Total £
Cost		
At 1 April 2013 and At 31 March 2014	2,564	2,564
Depreciation		
At 1 April 2013	1,176	1,176
Charge for the year	427	427
At 31 March 2014	1,603	1,603
Net book values		
At 31 March 2014	961	961
At 31 March 2013	1,388	1,388

13. Debtors

	2014 £	2013 £
Trade debtors	15,643	3,561
Other debtors	(5,294)	618
	10,349	4,179

**14. Creditors: amounts falling due
within one year**

	2014 £	2013 £
Trade creditors	1,582	679
Accruals and deferred income	600	15,600
	2,182	16,279

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15. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Designated funds £	Total funds £
Fund balances at 31 March 2014 as represented by:				
Tangible fixed assets	-	-	961	961
Current assets	26,395	25,060	-	51,455
Current liabilities	(2,182)	-	-	(2,182)
	<u>24,213</u>	<u>25,060</u>	<u>961</u>	<u>50,234</u>

16. Unrestricted funds

	At 1 April 2013 £	Incoming resources £	Outgoing resources £	Transfers £	At 31 March 2014 £
General Funds	<u>4,544</u>	<u>7,358</u>	<u>(13,236)</u>	<u>25,547</u>	<u>24,213</u>

Purposes of unrestricted funds

General Funds - The unrestricted 'free reserves' of the Charity.

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for the year ended 31 March 2014

17. Restricted funds	At 1 April 2013 £	Incoming resources £	Outgoing resources £	Transfers £	At 31 March 2014 £
Voluntary Action Fund	-	9,996	(6,061)	-	3,935
Allen Lane Foundation	2,061	-	-	(2,061)	-
Glasgow Housing Association	14,524	17,945	(15,589)	-	16,880
The Robertson Trust	2,673	15,000	(17,173)	-	500
Destitution Fund	178	520	(1,201)	503	-
Awards for All	5,520	-	(5,520)	-	-
GCC Integrated Grants Fund	-	26,018	(24,626)	(1,392)	-
Heritage Lottery Fund	17,004	412	(23,594)	6,178	-
BIG Lottery	1,100	-	-	(1,100)	-
Lloyds TSB	-	4,000	(255)	-	3,745
Tarfside Women's Group	-	-	(854)	854	-
VoiceOver	-	107,911	(80,449)	(27,462)	-
Community Jobs Fund	1,414	16,093	(16,440)	(1,067)	-
Foundation Scotland - Red Nose Day	-	1,000	(1,000)	-	-
	<u>44,474</u>	<u>198,895</u>	<u>(192,762)</u>	<u>(25,547)</u>	<u>25,060</u>

Purposes of restricted funds

Voluntary Action Fund - Funding for sessional workers, volunteer training and expenses, contribution towards salaries, as well as printing and materials, for our mapping project, "Find your Way".

Allen Lane Foundation - Funding received to contribute towards a volunteer befriending project

Glasgow Housing Association - Funding received to contribute towards the Tarfside Community Flat.

The Robertson Trust - Funding received to contribute towards core costs of the organisation

Destitution Fund - Donations received for destitute individuals.

Awards for All - Funding received for a VoiceOver social enterprise development (incl. Free interpreting for small community groups and organisations)

Glasgow City Council Integrated Grants Fund - Funding received under a consortium arrangement which was distributed to Integration Networks in the South of the city; to contribute towards core costs of the organisation, and for professional services incurred in creation of legal documents for South Glasgow Integration Networks Consortium agreement

Heritage Lottery Fund - Funding for the Diving For Pearls project, including a contribution to salaries, the materials involved and external contractors involved in delivering the project

BIG Lottery Fund 2014 Communities - Funding received towards running a Football project, providing informal coaching and weekly football-playing session to local adults and young people

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Lloyds TSB Foundation Henry Duncan Award - Funding received to deliver a series of information and awareness-raising workshops and sessions at our central Govan drop-in, and to contribute towards sessional workers fees at the community flat

Tarfside Women's Group - Funding received for running costs of our Women's Group at Tarfside Community Flat (Co-operative Community Membership Fund)

VoiceOver Interpreting - A small social enterprise currently operating as part of the organisation. Any surpluses will be used in furtherance of the charity's community work

Community Jobs Scotland Fund - Funding received to contribute towards the posts (salaries, training etc.) of part-time community drop-in assistants

Foundation Scotland - Red Nose Day - Funding received to employ a sessional playworker to engage children at the community flat during English Classes

18. Designated funds

	At 1 April 2013 £	Outgoing resources £	At 31 March 2014 £
Designated Funds - Fixed Assets	<u>1,388</u>	<u>(427)</u>	<u>961</u>

Purposes of designated funds

Designated Funds - Fixed Assets - Equal to the net book value of the Charity's fixed assets. Additions are transferred to this fund and depreciation is charged to it each year.

19. Company limited by guarantee

Govan and Craigton Integration Network is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.