

Perth and Kinross Access Group
(Company Number SC339913)

Accounts for the year ended 31 March 2011

J G Middleton
Coupar Angus Business Centre
The Cross
Coupar Angus
Perthshire
PH13 9DA



Perth and Kinross Access Group
Profit and Loss Account for the Year Ended 31 March 2011

	Note	Unrestricted Funds £	Restricted Income Funds £	2011 Total this year £	Unrestricted Funds £	Restricted Income Funds £	2010 Total this year £
Income:							
Grants Received	1		46195.86	46195.86		44977.00	44977.00
Audit Work Income	4	10167.68		10167.68	7975.00		7975.00
Other Income	2	2995.17		2995.17	614.00	750.00	1364.00
Bank Interest		36.64		36.64	27.00		27.00
Total Income		13199.49	46195.86	59395.35	8616.00	45727.00	54343.00
Less: Expenses:							
Salary Costs			23633.01	23633.01		27000.00	27000.00
Audit Costs		5821.90		5821.90	5936.00		5936.00
Audit Expenses		2560.10		2560.10			
Rent			10457.18	10457.18			
Postage/Stationery/							
Office Equipment			3109.50	3109.50		125.00	125.00
Utilities			2243.50	2243.50			
IT Support Costs			2168.13	2168.13		1350.00	1350.00
Training/Subscriptions		658.29	1100.00	1758.29			
Accountancy			750.00	750.00		625.00	625.00
Telephone/Internet			952.77	952.77			
Insurance		448.52		448.52			
Meeting Expenses			379.58	379.58		478.00	478.00
Advertising		310.64		310.64			
Contribution to PKAVS overheads						3525.00	3525.00
Volunteer Expenses			1113.07	1113.07		664.00	664.00
Development						2199.00	2199.00
Conference and Events						380.00	380.00
Room Hire and Away Day Costs						1401.00	1401.00
DVD Development Costs						460.00	460.00
Website						25.00	25.00
Miscellaneous						839.00	839.00
Bank Interest Paid					1.00		1.00
Total Expenses		9799.45	45906.74	55706.19	5937.00	39071.00	45008.00
Net Profit		3400.04	289.12	3689.16	2679.00	6656.00	9335.00

Perth and Kinross Access Group
Balance Sheet at 31 March 2011

	Note	Unrestricted Funds £	Restricted Income Funds £	2011 Total this year £	Unrestricted Funds £	Restricted Income Funds £	2010 Total this year £
Current Assets							
Cash as Bank		(4017.44)	24119.95	20102.51	2565.00	15847.00	18412.00
Cash in Hand		104.24		104.24	7.00		7.00
Debtors		1902.01		1902.01			
		<u>(2011.19)</u>	<u>24119.95</u>	<u>22108.76</u>	<u>2572.00</u>	<u>15847.00</u>	<u>18419.00</u>
Current Liabilities							
Creditors	3		500.00	500.00		500.00	500.00
Net Assets		<u>(2011.19)</u>	<u>23619.95</u>	<u>21608.76</u>	<u>2572.00</u>	<u>15347.00</u>	<u>17919.00</u>
Represented by:							
Funds Brought Forward		8727.00	9192.60	17919.60	6047.00	2537.00	8584.00
Income		13199.49	46195.86	59395.35	8616.00	45727.00	54343.00
Expenses		(9799.45)	(45906.74)	(55706.19)	(5937.00)	(39071.00)	(45008.00)
		<u>12127.04</u>	<u>9481.72</u>	<u>21608.76</u>	<u>8726.00</u>	<u>9193.00</u>	<u>17919.00</u>

Perth and Kinross Access Group

Balance Sheet (continued)

Directors Statements

In approving these financial statements as directors of the company we hereby confirm:

- For the year ended 31 March 2011 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies
- No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006
- The director's acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts

The foregoing accounts and attached annual report have been approved by the trustees

Signed on behalf of all trustees and signifying their approval

Clare Thomas

CLARE THOMAS

PKAG TRUSTEE / DIRECTOR

10th January 2012

Perth and Kinross Access Group

Notes to the Accounts

1 Grants

the following grants were received during the year

	£
Perth & Kinross Council	42500.00
SDEF Grant	<u>3695.86</u>
	<u>46195.86</u>

2 Other Income - includes the following

	£
Training Income	1695.00
BT Compensation	<u>1300.17</u>
	<u>2995.17</u>

3 Creditors - is made up as follows

	£
Accountancy	<u>500.00</u>

4 Debtors - Made up of various invoices issues to Perth & Kinross Council on 31/03/2011 and and outstanding lodgement for Perthshire Housing Association

	£
Perth & Kinross Council	1646.91
Perthshire Housing Assoc	<u>255.10</u>
	<u>1902.01</u>

**Perth and Kinross Access Group
Trustees' Annual Report and Accounts for the period ended 31 March 2011.**

Scottish Charity No. SC 016452

Trustees' Names and Addresses:

Peter Stirling, 11 St Mary's Place. Kinross. KY13 8BZ
Mary Clare Thomas, 82 Dundee Road. Perth. PH2 7BA.
Megan Evans. 3 Gibson Terrace Dundee. DD4 7AG
Paul Robert Bennett, 69 Canal Street. Perth. PH2 8JJ.
John Spence. 20 Westray Court, North Muirton. Perth.
Oluwaseun Taiwo. 24 Plenshin Court. Glasgow. G53 6QW. (From January 2011)

Recruitment and Appointment of Trustees

Charity's Trustees are appointed or re-appointed by the members at our Annual General Meeting. The Board also has the right to co-opt up to 3 Trustees and to appoint out-with AGMs where appropriate.

Governing Document

Perth and Kinross Access Group is a charitable company limited by guarantee and not having a share capital, whose purposes are set out in their Memorandum and Articles of Association.

Charitable Purposes

The Charitable purposes of the Group are:

- a) to promote equality of access for disabled people, to the built and natural environment, and to opportunity and information;
- b) to educate and to raise awareness, amongst the general public and those who control our environment, regarding disabled access issues;
- c) to provide advice on disabled access issues and make relevant representations for change; and
- d) to enable disabled people themselves to effect positive change regarding access for disabled people.

Activities and Achievements

Organised access audits on buildings and open spaces for public and private sectors.

Liaison with public and private sector on issues relating to disability and access.

Development of and provision of Disability Awareness and Equality Training.

Growing active membership and volunteer involvement.

Campaign work around Equality for disabled people.

Move to new fully accessible premises that can accommodate volunteer, board and staff activity.

Transfer of Employer status from external agency to PKAG for PKAG Manager.

Recruitment of second member of staff- part time Admin worker.

Trustee Remuneration and expenses

One Trustee, who is a qualified Access Auditor was paid by the Group to perform access audits the Group was contracted to carry out for clients. This work is very detailed and complex and is more than can be reasonably expected on a voluntary basis. PKAG's Governing document allows for such payments and the matter was also referred to OSCR for clarification regarding appropriate behaviour in these circumstances. Payment made direct to this Trustee in the financial year concerned was £1727.00.

Trustees out of pocket expenses did not exceed £644.00.

Reserves

Reserves of £21,608 were carried forward to next year.

Approved by the Trustees and signed on their behalf.

Clare Thomas

CLARE THOMAS
~~P-Stirling-Chair.~~

Trustee / Director of PKAG.