

**Simpson's Memory Box Appeal
(SiMBA)
Dalmatian House
Spott Road
Dunbar
EH42 1LE**

**Accounts for the year ended
31 March 2012**

**Company Number: SC323301
OSCR Number: SC038243**

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SiMBA – Simpson's Memory Box Appeal

Receipts and Payments Accounts for the year ended 31 March 2012

	2012	2011
£	£	£
Receipts		
Donations	55,065	47,746
Fundraising		
Dinner Dances Tickets	6,412	14,180
Auctions	4,383	7,082
Coin Collection	0	109
Sponsorship	25,000	9,626
Fundraising	4,792	0
Christmas Card Sales	0	1,180
Bank Interest	900	777
	<u>96,552</u>	<u>80,700</u>
Payments		
Fundraising expenses:		
Dinner Dance Costs	9,833	21,991
Other Fundraising Expenses	4,776	4,710
Payments for charitable activities:		
Memory Boxes	373	7,040
Family Room	4,958	237
Tree of Tranquility	972	0
Bereavement Support Group	1,133	0
	<u>7,435</u>	<u>7,277</u>
Governance Costs		
Administration	6,605	9,849
Website Creation	0	3,008
Office Rent and Running Costs	3,940	2,654
Legal Fees	1,436	1,044
Staff Training	1,214	0
Sundry	0	8
	<u>13,194</u>	<u>16,563</u>
Computer Equipment	0	0
Total Payments	35,238	50,540
Surplus for Period	<u>61,314</u>	<u>30,159</u>

SIMBA – Simpson's Memory Box Appeal

Statement of Balances as at 31 March 2012

	2012	2011
	£	£
Bank and Cash in hand		
Opening Balances	113,935	83,832
Surplus for the period	61,314	30,159
Closing balances	<u>175,249</u>	<u>113,935</u>
 Reserves		
General Funds	135,249	73,935
High Interest Reserve Account	40,000	40,000
Reserves c/f	<u>175,249</u>	<u>113,935</u>
 Assets		
Computers and Equipment – valued at cost	<u>0</u>	<u>1,991</u>

All funds are unrestricted

For the year ended 31 March 2012 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Trustees and signed on their behalf



Sara Fitzsimmons
Trustee

19th November 2012

SiMBA Simpson's Memory Box Appeal

Trustees Annual Report & Accounts for the year ending 31st March 2012

Scottish Charity Number SC038243

Current Trustees

Sara Fitzsimmons
Donna Hanley
Karen Hastings
Maria Roarty

Contact Address

Registered Office, SiMBA, Dalmatian House, Spott Road, Dunbar, EH42 1LE

Recruitment and appointment of the Trustees

All of SiMBA's Trustees are appointed by nomination and voting system.

Governing Document

SiMBA is a charitable unincorporated association and the purpose and administration arrangement are set out in our constitution.

Charitable Purpose

Our purpose, as recorded in our constitution, is to make the Memory Box available to everyone who has suffered the loss of a baby during pregnancy or close to the time of birth. The Memory Box is a treasure chest of mementos such as certificates for hand and foot print's, cards for a lock of hair, a birth acknowledgement certificate and in some cases photos. In addition we aim to provide a Family Room in every hospital which wants one and a Tree of Tranquillity in every maternity district to provide a symbol of remembrance for babies.

To assist in the education and study days for staff and student midwives with a view to improving the bereavement care for parents and their families.

Activities and Achievements

During this year we have introduced a new smaller size of Memory Box so these can be gifted to those who have an early pregnancy loss or miscarriage. The box contains similar certification to our larger boxes taking into consideration the gestation of those who will be offered them; they also contain a small blanket and a teddy and a charm.

The units to which we have introduced our Memory Boxes this year are:

- Lorne & Islands Hospital Oban, small & large boxes
- St John's Labour Ward, small and large boxes
- Borders General Ward 16, small boxes
- Princess Royal Maternity neonatal unit, large boxes
- Portree Hospital, small and large boxes
- Fort William Health Centre, small and large boxes
- Forth Valley Neonatal Unit, large boxes

Along with these units we have started to support the Scottish Cot Death trust and the Barnardo's Nurture services by providing our larger Memory Boxes to those who have had a Cot Death.

In April 2011 in response to parents needs we started our first support group in Old Gala House in the Borders. This group is run by SiMBA and parent helpers Sharron McLean and Louise Blair who are ready to support others.

In September 2011 we started, with the help of Susan Simpson, our first support group in Inverness.

In November 2011 we started with the help of Mary Baxter and initially Dian Ward then Lyn Young our Edinburgh & Lothian's support group at St Thomas church hall, Glasgow Road, Edinburgh.

In June 2011 with the help of the estates department in Raigmore hospital Inverness we redecorated and refurnished the Counselling room in the Chaplaincy area of the hospital. This room is used by parents while they are in the hospital and for after care following the death of a baby.

We also started working on the Princess Royal Maternity Unit project moving their current undecorated, allocated Family Rooms to the quieter end of the ward. The plan was to help with the decoration of two family rooms and the redecoration and refurnishing of a sitting room so parents could have a break out room while in the hospital. In October we supplied two fold down beds for partners to sleep on and in November we supplied Chris Thomson pictures to be hung in the two family rooms and the sitting room.

On the 12th October we had our annual 'wave of Light service with the chaplaincy staff in the sanctuary in the Royal Infirmary in Edinburgh; this service is to mark Baby Loss Awareness Week and attended by many.

In January 2012 we had a meeting with charge midwives in the labour ward in Simpsons in Edinburgh to see if we could help accommodate Family Room facilities and a sitting room in this area.

In March 2012 SiMBA had a mention in Maria Anderson's Tales of a Midwife book. We also started our 'Closed' Facebook page so parents have a place to speak out privately especially in times of need; the parents in turn feel that they are not alone and support each other. This page is monitored by Sara Fitzsimmons and Susan Simpson.

Also in March we had a proposal put forward for the Inverness Tree of Tranquillity.

Additionally in March we had our first SiMBA study day. We invited Rachel Haden along to teach her bereavement photography 'Gifts of Remembrance' training. The study day was held in the education suite in the Royal Infirmary in Edinburgh and attended by 20 staff from Simpsons, St John's and the Borders Maternity units. It was a very successful day, encouraging staff to interact with parents allowing them to have more photos of and with their baby.

SiMBA Simpson's Memory Box Appeal

Trustees Annual Report & Accounts for the year ending 31st March 2012 (continued)

On April the 30th we had our annual dinner dance at Prestonfield Edinburgh. Whilst this was less well attended than previous years we still considered it to be a successful fundraising event.

Other events that SiMBA have organised and supporters have participated in were the Challenge Scotland event on the 5th June. This was a very successful event with about 90 participants all wearing SiMBA T-shirts and also a great awareness day. We also had a stall stall at the events where people could gather.

In July Katrina and John Kirkwood had their own Ball for SiMBA in Stirling attended by some of the SiMBA team.

SiMBA have supported many others through their own fundraisers by providing advice, letters of support, sponsor forms, t-shirts etc. Some of these events included, the Edinburgh 10k and marathon, Pedal for Scotland, Office fundraising days including Scottish Gas Waterfront event and many, many more.

We continue to be grateful to all those who choose to make donations, those who organise their own fundraising events and those who support those events and to those who support SiMBA.

Trustees remuneration and expenses

The trustees only receive travelling expenses and reimbursement of any costs incurred on SiMBA business.

Reserves

As a result of the surplus of £61,314 for the period, we held unrestricted funds of £175,249 at the period end.

We consider the general fund will enable us to continue with the Memory Boxes, the family rooms and the possibility of another Tree of Tranquillity.

Approved by the Trustees and signed on their behalf.



Sara Fitzsimmons
Trustee



Donna Hanley
Trustee



November 2012

Independent Examiner's Report to the Trustees of SIMBA – Simpson's Memory Box Appeal

I report on the accounts of the charity for the year ended 31 March 2012 which are set out on Pages 1 & 2

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10 (1) (d) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention.

1. which gives me reasonable cause to believe that in any material respect the requirements:

To keep accounting records in accordance with Section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and

to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



David Clarke

Chartered Institute of Management Accountants

64 Cameron Way
Prestonpans
East Lothian
EH32 9FH

19th November 2012