REGISTERED NUMBER: SC319637 (Scotland)

Abbreviated Unaudited Accounts

for the Year Ended 31 March 2012

for

Effectoffice Limited

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Effectoffice Limited

Company Information
for the Year Ended 31 March 2012

DIRECTOR:	J G Harte
SECRETARY:	J Milliner
REGISTERED OFFICE:	73 Union Street Greenock Renfrewshire PA16 8BG
REGISTERED NUMBER:	SC319637 (Scotland)
ACCOUNTANTS:	Henderson & Company 73 Union Street Greenock Renfrewshire PA16 8BG

Abbreviated Balance Sheet
31 March 2012

		2012	2011
		£	£
CURRENT ASSETS			
Debtors		4,020	2,432
Cash at bank		24,229	36,823
		28,249	39,255
CREDITORS			
Amounts falling due within one year		11,045	15,493
NET CURRENT ASSETS		17,204	23,762
TOTAL ASSETS LESS CURRENT LIABILITIES		17,204	23,762
CAPITAL AND RESERVES			
Called up share capital	2	1	1
Profit and loss account		17,203	23,761
SHAREHOLDERS' FUNDS		17,204	23,762

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2012.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2012 in accordance with Section 476 of the Companies Act 2006.

The director acknowledges his responsibilities for:

(a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the director on 28 December 2012 and were signed by:

J G Harte - Director

The notes form part of these abbreviated accounts

Notes to the Abbreviated Accounts

1. ACCOUNTING POLICIES

Accounting convention
The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover
Turnover represents net invoiced sales of services, excluding value added tax.

Deferred tax
Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Hire purchase and leasing commitments
Rentals paid under operating leases are charged to the profit and loss account on a straight line basis over the period of the lease.

2. CALLED UP SHARE CAPITAL

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	2012 £	2011 £
1	Ordinary	1	1	1

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.