

Registered Company No: SC313463

Registered Charity No: SC026233

THE YOUTH COMMUNITY SUPPORT AGENCY

(A company limited by guarantee)

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 MARCH 2011

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THE YOUTH COMMUNITY SUPPORT AGENCY
(A company limited by guarantee)
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2011

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LEGAL AND ADMINISTRATIVE INFORMATION

Charity Name:	The Youth Community Support Agency
Registered Office and Operational Address:	48 Darnley Street Glasgow Lanarkshire G41 2SE
Charity Registration Number:	SC026233
Company Registration Number:	SC313463
Trustees:	Saqib Rehman Kashif Kahn Haram Afzal John King Joyce McVarrie Khaled Rahman Noman Tahir Yahiya Sheikh
Secretary:	Khaled Rahman
Senior Management Team:	Ms Anwari Din - Chief Executive George Okoli- Drug and Alcohol Addiction Outreach Manager William McIntosh Youth Services - Manager
Auditors:	Wylie & Bisset LLP 168 Bath Street Glasgow G2 4TP
Bankers:	Bank of Scotland Bridgewater Shopping Centre ERSKINE PA8 7AA

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED

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The Trustees are pleased to present their report together with the financial statements of the charity for the year ended 2011. The legal and administrative information on page one forms part of this report.

Directors and Trustees

The directors of the charitable company (the charity) are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

The Trustees who served during the year and since the year end (unless otherwise stated) were as follows:

Saqib Rehman
Kasif Khan
Aamna Ahmed (Resigned 1st January 2011)
Dr Monica Fotendar (Resigned 1st January 2011)
Haram Afzal
John King
Joyce McVarrie
Khaled Rahman
Norman Tahir
Yahiya Sheikh (Appointed 1st July 2010)

Objectives and Activities

Purpose and Aims

The charity provides diverse services to young people from various communities mainly within Glasgow. The organisation specializes in providing culturally and religiously sensitive services to meet the needs of the young people.

The mission statement of the organization states:-

'We support and empower young people in a social, education and development process enabling them to reach their potential and become active and valued members of a diverse community.'

Over the last number of years the charity has been working with young people especially from BME communities to tackle and reduce the level of offending and anti-social behaviour, fuller description of these services will follow. The service the charity provides is inclusive to ensure we meet the needs of all young people.

Ensuring our work delivers our aims

The charity visits our aims, objectives and activities each year, this is reported through the annual report which is produced and distributed to all our stakeholders and funders. In reviewing the services the organization will identify success of each key activity and the benefits they have brought to the clients.

The focus of our work

The main objectives for the year were to consolidate the services which were already being provided to young people. In addition to the review of the services we started to provide services to families of the young people as we identified that we could not work with young people in isolation.

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We continued to work with young people to reduce the level of anti-social behaviour which in some cases led to young people being taken into custody within Polmont -Young Offenders Institute. The strategies we used to meet these objectives included:-

- Providing a range of services which are reflective of relevant quality standards and address the potential problems related to offending and anti-social behaviour.
- Focusing upon limiting the effects of offending and anti-social behavior on the young people, their families and the wider communities within Glasgow.
- Working in partnership with other statutory and voluntary agencies to secure the widest range of services.
- To secure funding to ensure the continuation of the services.

How our activities deliver public benefit

Our main services and the client group that we are trying to help are described below. All our charitable activities focus on the prevention of offending and anti-social behavior and are undertaken to further our charitable purposes for the public benefit.

RACE, RELIGION, REFUGEE INTEGRATION (RRRI) SERVICE

YCSA- RRRI Service delivers programmes for young people aged between 10 - 18 who are either involved in anti-social behaviour or are on the fringes of antisocial behaviour. In particular, the service targets young people with conflict issues (racism, sectarianism, bullying and violence) or those who are low in self esteem or self confidence. There are two main objectives to the service:

- to encourage young people to become confident of their identity and respect the faith and belief of others.
- to address and prevent issues that may lead to offending / reoffending by offering support to young people who are involved in anti social behaviour, particularly by increasing cultural and religious understanding.

The project consists of two strands:

- (1) Work with young Scottish Muslims from different cultural backgrounds to provide strategies to tackle racism, discrimination and religious intolerance such as Islamophobic stereotyping.
- (2) Work with young white people (non Muslims) to help them develop an understanding of how racism, discrimination and religious intolerance affects all young people and how they can promote positive relations amongst all communities.

Through the use of different approaches young people are empowered to make informed decisions, to become confident, to participate in the different local community structures, to belong to this society and to make a contribution which is recognised.

Our key aims and objectives are to:

- empower young people to reach their potential through participating in education, training and employment ;
- empower young people to tackle racism, discrimination and Islamophobia using non-violent strategies ;
- empower young people to become active citizens of their communities;
- enable them to be positive contributors to Scottish society;
- support them to fully participate in the civil processes of this society.
- Use an holistic approach to ensure that young people receive a quality service.

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The service has developed a range of programmes based on our experience and expertise that allows for the exploration of identity in Scotland. These programmes are interactive and all clients are encouraged to actively participate. Each workshop has been developed by staff, with a number of integrated objectives, although a degree of flexibility to adapt is necessary to meet each group's needs.

In targeting those at highest risk of exclusion from society, the service has adapted its approach to tackling the issues to ensure that young people feel comfortable in sharing and challenging beliefs and perceptions. Anti-sectarianism and religious intolerance are core to all workshops and the service utilises a covert approach to engage young people on these subject matters. Young people discuss how one incident with one person does not have to lead to the dislike of a whole group. They think about how people choose their friends, their likes and dislikes, their football clubs and are encouraged to have control over their own choices, decisions and actions.

The Schools Programme, consisting of 12-15 weeks of structured group work, has been established in eight secondary schools in Glasgow. This year the service focused on 1st and 2nd year pupils who were referred to the service due to reasons of truancy, anti-social behaviour, offending behaviour, bullying, confidence and social skills. The service sourced re-referrals so that initial contact and work from the previous year could be developed further.

Schools where services is provided on a weekly basis:

Bellahouston Academy, Cleveden Secondary School, Hillhead High School, Hillpark Secondary School, Holyrood Secondary, Kings Park Secondary School, Notre Dame High School, Shawlands Academy..

The Community Programme has been delivered via evening group work throughout various areas in Glasgow with a focus in Pollokshields and Woodlands. A variety of programmes and partnerships have been developed which are specific to the needs of each geographical area and the young people who attend. These sessions act as diversionary activities 'keeping the young people off the streets' and working through collective workshops that aim to tackle the above issues.

This year a total of 226 young people were referred to the service for support and a range of programmes from esteem to conflict were delivered. Sessions delivered explored identity, awareness of self, relationships, communication, conflict resolution, influence of others and goal setting.

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COUNSELLING SERVICE

Counselling Services have been a vital element of the support provided by YCSA as an organisation, the benefit and impact of this service has proved vital to young people, children and families. This service has been provided since 1995, to young people and their families. The importance of the service has been acknowledged equally by various stakeholders including parents, schools, partners and most importantly the young people themselves. We believe that the work that we do has a visible impact not just on individuals but also their families and the communities that they live in.

Who do we support?

We work primarily with young people aged 10 – 25 from an ethnic minority background and also with parents. Our referrals are mainly from schools social work department and community organisations across Glasgow. Over the last year, the organisation has provided the service to eight secondary schools and four primary schools across the city in addition to referrals from various agencies and partners and young people who have self referred.

We support children and young people by enabling them to share their troubles and emotions, increasing their self-esteem and coping skills, and helping them to communicate more effectively, so that they can build relationships with others. This gives children and young people a better chance of sustaining their attendance at school and participating in the education system. Partners have provided feedback saying that as a result of the counselling young people's behaviour also changes and there is a decrease in anti-social behaviour within the school and in the community. Some of the issues are related to mental health, family relationships, suicide, bullying and many other issues which affect their well being and safety.

We provide parents with support and counselling which we ensure accommodates their cultural and religious needs whilst making sure we communicate effectively in a language which they are comfortable. Our support work with parents and families mostly takes place at the offices of YCSA with some work carried out at the homes of the families involved. We feel that it is essential to connect with families to ensure that a holistic approach is undertaken with all service users.

We work in close partnership with schools to ensure the interests of our young people as well as complementing the schools' efforts in supporting the young people. Working closely with guidance teachers as well as the schools' management, we have been able to establish a close trusting relationship that is based on understanding and cooperation without undermining or compromising

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either the schools' educational systems or the interests of the children and young people concerned. This approach has ensured all efforts are coordinated within a positive assured framework which provides a safe caring environment that enhances and complements the helping process and empowerment of the young people to develop and grow confidently and independently.

Counselling Statistics April 2009 – January 2010

We have worked in 8 Secondary schools, 4 primary schools and in the wider community

List of the schools we work in:

Secondary Schools : Hillhead High, Cleveden Secondary, Notre Dame High, Holyrood Secondary, Shawlands Academy, Bellahouston Academy, King's Park Secondary, Hillpark Secondary.

Primary Schools: Cuthbertson Primary, Shawlands Primary, Pollokshields Primary, Hillhead Primary

Statistical data

Overall number of clients: 201

Overall number of sessions: 992

Graphs

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YOUNG PERSON'S SUPPORT WORKER

The Young Person's Support Project commenced in 2008 and is currently working with 42 clients and 10 on a waiting list with new referrals coming every week. The charts attached reflect the range of ages and ethnic background of the clients. The Project is funded by the Big Lottery and works closely with all YCSA projects and many schools to address any issues which are not met by any of our other projects. The attached charts also demonstrate that young people are being referred to the project for help with a variety of issues, often experience two or more difficulties. These referrals come mainly from schools although more young people and their families are making the initial contact directly. YCSA are working actively to build links with other organisations to make the service available to all organisations who work with young people. The Young Person's Support Worker assists the young person to address issues by:

- Establishing a relationship built on trust and openness.

- Empowering young people to take responsibility for their own choices and build confidence to seek positive outcomes from those choices.

- Guide the young person through a process which enables them to identify the issues and then the sustainable solutions to resolve them.

- Liaising with external and internal partners to support young people through the process, thus minimising duplication of services and maximising the effectiveness through 'joined up' working.

- Supporting the family through the issues and facilitate better communication and understanding within the family to improve relationships.

Over the last year, the Young Person's Support Worker has continued to build stronger partnerships to provide additional support for young people who access the service. Some of the organisations we now work with are Local Regeneration Agencies, Working Links, Reed in Partnership, Aberlour Project, Glasgow Youth Homelessness Project, Community Addiction Services, Education Services and Social Work services. A benefit of these partnerships is that these organisations can also refer young people to YCSA for support for issues out with their remit.

In addition to providing a service directly to young people, YCSA have recognised that young people are also affected by issues affecting their parents. In light of this, YCSA are also providing counselling support for 6 parents of young people who are clients of the project.

Gender of Clients

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Age Range of Clients

Ethnicity

Referral Sources

Issues Addressed
(Clients often experience 2 or more issues)

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YCSA/LITERACY & NUMERACY PROJECT

The YCSA Literacy and Numeracy Project have been running since 2002. The project offers support to young people 16 – 25 years old to enable them to build on their confidence and skills in reading, writing, spelling, number work within their personal, work, family and social life, using a friendly, contemporary approach to learning. We use the social practice model with all learners. We aim to support the hard to reach young people. Young people who are not in education, employment and training from the Black and Minority Ethnic (BME) Community also known as the More Chances, More Choices group.

Some of our work includes:

- Supporting young people through the transition stages of college education.
- Helping young people improve their written English.
- Helping young people through confidence based activities.
- Supporting them in finding employment.
- Helping young people understand bus and train timetables in order to improve their confidence and mobility as well as helping them maintain better time keeping.
- Helping learners to understand forms, enabling them to apply for jobs and register with new services ultimately resulting in improved confidence and greater independence.

We have worked extremely hard over the last twelve months in maintaining and developing work with partner organisations. We have provided literacy support to young individuals who have been identified as potential low achievers by running weekly sessions in six secondary schools throughout Glasgow. We have also provided a number of drop-in sessions throughout the city, in particular we have been working closely with the British Red Cross and currently run two sessions per week at their city centre office. As well as providing dedicated literacy and numeracy sessions we also offer integrated programmes, combining sports and other activities with literacies to create enthusiasm amongst learners.

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Learners will be given full guidance, support and ongoing feedback throughout the sessions. Their individual aims and objectives for each session will be clearly identified and goals set for the future.

If a student does not feel relaxed coming to the YCSA, we have tutors who will travel to a location that suits the individual/group, perhaps to a local library or resource centre.

GRAPHS

POLMONT THROUGH CARE PROJECT

The Polmont Through care project was initiated in October 2008. The aim of the project is to support young offenders from BME backgrounds in Glasgow who are serving custodial sentences in Polmont (YOI) and help them to successfully re-engage with the community on release.

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The project has adopted a methodology that has been tried and tested with young offenders in the community. The project has further developed this method to support young offenders in custody. Young offenders from BME background in Polmont YOI face a number of challenges including cultural and religious isolation, racism and anti Islamic sentiment. Upon leaving Polmont YOI they also face particular issues of re-engagement with the community and often demonstrate a reluctance to engage with statutory and voluntary support agencies.

The approach YCSA developed is based on its experience of engaging with young offenders from BME communities and helping bridge the gap between individual offenders and support agencies. The project seeks to intervene at critical stages in the custodial sentence: upon reception into Polmont YOI, through a programme of structured activities during the sentence and upon release back into the community.

Clients raise issues both internal and external to Polmont YOI. Those particular to incarceration were related to concerns within Polmont YOI and legal issues. The development worker supports the clients with these issues to some limited extent although the service does not get involved in the legal or judicial issues in relation to court cases or lawyers. Issues related to post liberation are related to family concerns, peer pressure and employability.

1. Family Support

Once a new client is identified, the development worker makes contact with the family to determine whether any home support is required. This initial contact allows the development worker to explain the situation to the family and aids in tackling the stigma attached to having a child or sibling in prison. The development worker works with family members to access appropriate services and supports the family to prepare for the return of the client. This has involved facilitating family visits to Polmont YOI for parents or siblings. Regular family visits are made which help to support the families in any issues relating specifically to their son.

2. Post Liberation Support

The period immediately post liberation is a crucial time in relation to re-integration and support. Support within Polmont YOI provides a foundation for the core of the work which is to support this re-integration. As liberation approaches, the project increases the frequency and intensity of support offered to the client. This support is dependent on partnerships and clear identification and assessment of needs upon release.

Currently much of the support offered by the development worker to liberated prisoners is on a one to one basis as a clear follow on from the family support and one to one support offered whilst the client was incarcerated. This is due to the complexity of each situation and the fact that although many issues for clients are similar, each case is unique. The project is looking to design a specific programme in partnership with internal projects for group work.

In terms of services that support the liberated prisoners, these can be provided internally or the client can be signposted to external partners. The internal services we have within YCSA are Counselling, Literacy and Numeracy Support, Youth Justice and Drug and Alcohol Support. As for external agencies, the service has already developed working partnerships with Families Outside, Princes Trust, SPS, Action for Children and GSERA. Partnership development has been subject to the issues raised. However, even though issues such as housing have not been raised by any of the clients due to the family openly welcoming them back home once liberated, nevertheless the service has developed a link with Glasgow City Council Housing in case there was a need.

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Custody

Length of Sentence

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PARTICIP8

The Particip8 project was set up in the Pollokshaws area of Glasgow in March 2008. The project delivers programmes for young people aged 11 – 16 who live within the G43 postcode area. These young people have been identified through their school, police and local community groups and are either involved in or on the fringes of anti-social behaviour. The project also works with young people who have low self esteem or are low in confidence. The main objective is to address and prevent issues that may lead to offending and to support young people who are involved in anti social behaviour. The project intends to prevent and reduce anti social behaviour and offending within the community by offering alternative activities. These activities include involving the young people in a 10 week programme looking at key issues such as territorialism, anger management, conflict resolution, role models, relationships, the effects of alcohol and drugs, responsibility and leadership. We provide the young people with a safe and secure place to share and express their views where they can look at the causes and solutions to some of the issues they raise.

Over the last two years Particip8 has provided a service to:

- 39 young people using the service.
- 20 of which have moved on to mainstream activities within the community.
- 9 young people completing phase 1 of the 10 week programme and currently involved in phase 2
- A further 8 young people in the phase 1 of the 10 week programme.

The Particip8 project is very keen for young people to feel valued within their community and works with the young people in order to encourage them to support themselves while making positive change in their lives and in their community.

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DRUG/ALCOHOL OUTREACH AND ADDICTION SERVICE

Introduction:

Concerns about the harm associated with illicit substance use occur at all levels of society within many communities in Glasgow. At some point in their lives, young people in particular experience personal problems related to drugs and or alcohol use. Poor utilization of generic addiction support services has been found to be common particularly among young people from Black and Minority Ethnic (BME) communities. This report provides an analysis and evaluation of YCSA's Drug and Alcohol Outreach and Addiction Service provided in 2009-2010 and the prospective profitability of the service. Throughout the year, prevention, intervention and aftercare work were conducted through structured street work, school work, focus group work and one to one engagement with young people especially those from BME communities within Pollokshields, Govanhill, Ibrox and Westend of Glasgow. All activities regarding the work were captured in a database from which measurements of the outputs of the service were made. Outcomes were evaluated through feedback, observations and assessment of key information captured in the database.

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Background: The Drug and Alcohol Outreach and Addiction Service started 5 years ago as an education/awareness service through which young people were informed about the effects of drug and alcohol use. Information gathered and lessons learnt over the first few years suggested the need to support young people who use drugs and/or misuse alcohol especially those from BME communities to access tertiary services. Following this, the service was restructured to provide not just education and awareness but also to offer person centred and religion/culturally sensitive addiction support. The objectives of the service are: -

- To encourage and support young BME people who use drugs and/or misuse alcohol, enabling them to seek help through planned individual interventions and utilization of Community Addiction Services.
- To promote early intervention for these young people through the provision of easily accessible information and education on the destructive effects of drugs and alcohol.

In general, this is aimed to reduce drug use and alcohol misuse among young people. The underpinning principles of the drug/alcohol outreach and addiction service are: -

1. Good networking: - Commitment to partnership with Community Addiction Teams and other appropriate agencies
2. Quality service: Commitment to person centered care and religion/culturally sensitive support
3. Evidence based work: Commitment to making references to government consultation documents and frameworks on drug/alcohol

Fig. 1

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The main ethnic composition is: 62% Pakistanis, 22% White British and 12% Slovaks

Findings: - Some of the findings from street work are as follows:

1. 281 young people were observed smoking cannabis
2. 112 young people were observed drinking alcohol
3. 152 young people disclosed drug problems (i.e. frequent use)
4. 93 young people disclosed alcohol problems (i.e. frequent use)
5. 17 young people accepted service during street work and 12 of these formally register with the service
6. Although generally young people indulge in drug and alcohol use, from observations, drug use appeared to be commoner among young BME people while alcohol misuse appeared to be commoner among young indigenous White people

School work: During the year, there were interactive drug/alcohol awareness sessions in three secondary schools (Bellahouston Academy, Shawlands Academy, and Clevedon Secondary School). These sessions were in line with the school curriculum and served as supplementary lessons to the drug/alcohol education already provided by the schools. Drug/alcohol DVDs were used for illustrations. A total of 26 sessions (13 each on drugs and alcohol) were conducted in Bellahouston Academy. A total of 18 sessions (9 each on drugs and alcohol) were conducted in Shawlands Academy. A one-off drugs session was conducted in Clevedon Secondary School. A total of 896 pupils (56% males and 44% females) attended all the sessions. Breakdown on ethnicity of participants in most but not all the sessions has been provided. Figure 2 shows the gender breakdown of pupils while figure 3 shows the breakdown on ethnicity.

Fig. 2

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Fig 3 Breakdown on ethnicity

Focus group work:

Focus group work targeted some of the hard to engage young people in Woodlands area and Southside of Glasgow. These groups were selected with the help of the information gathered during street work about the young people. Two focus group workshops were run in each area and a total of 80 young people (all males) were in attendance. 88% were Pakistanis, 7% White British and 5% Indians.

Parents were also targeted during the year. A community re-sensitization program was organized to inform parents the issues affecting young people and drugs/alcohol and the services available for them. This program was attended by Police officers, Firemen and Employability staff from Reid-in-partnership who used the opportunity to inform parents about their jobs and how families can benefit. 15 women (13 Pakistanis and 2 White British) attended the program and the feedback was encouraging. They requested that programs of this kind be conducted twice yearly and for a similar program to be organized for the fathers.

Service users: Young BME people with a history of problematic illicit substance use were supported and encouraged to access tertiary services that may benefit them especially Community Addiction Services. The Addiction Services are based in different areas of Glasgow within Social Work Services.

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Fig. 4

Drug use history from service users suggest that Skunk is the most commonly used drug among young people. This is followed by Benzodiazepines, Ecstasy and Cocaine. Cannabis is also commonly used by most young people who use Skunk, Heroin and other opiates rank least but still pose considerable concern with increasing age. Figure 5 shows drug use by ethnicity. Since service users are mainly from BME backgrounds particularly of Pakistani background, it is not meaningful to make deductions from the data on drug use by ethnicity.

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Fig. 5 Drug use by ethnicity

Structure, Governance and Management

The organization is a charitable company limited by guarantee, incorporated on the 14th December 2006 and registered as a charity in July 1995. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Board Members

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as board of directors. Under the requirements of the Memorandum and Articles of Association the members of the Board are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

All Board members give their time voluntarily and received no benefits from the charity. The Board of directors seeks to ensure that board members have skills which are relevant to the services provided to the young people and their families. To enhance the potential pool of board members, the charity has, through selective advertising and networking identified members to the Board.

To ensure that young people are represented on the Board, young people who have previously used the service are approached to offer themselves for election to the Board.

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Trustee Induction and Training

The trustee's are given the following documentation when they take up a place on the Board of Directors:-

- Previous Annual Report

- List of staff positions and duties

- Handbook on the roles and responsibilities of Board members

- A presentation is given at the beginning of each new financial year of services being provided.

- The main documents which set out the operational framework for the charity including the Memorandum and Articles.

- Resourcing and the current financial position as set out in the latest published accounts.

- Future Plans and objectives

Training is identified by the Board of Directors and this is included in the meetings of the Board.

Risk Management

Through the reports provided by the CEO, risks are identified which will affect the work of the charity with regards to funding. The reports also highlight timescales for funding streams ends and posts and services which will be affected. The Board of Directors are also presented with Management Accounts every quarter which highlight the financial position of the organization, these accounts also highlight areas of under or overspend. Providing this information allows the Board of Directors to make informed decision regarding any changes to the speed of the organization. Internal control risks are minimized by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the centre.

Organisational Structure

Youth Community Support Agency has a Board of Directors of up to 10 members who meet every 8 weeks and are responsible for the strategic direction and policy of the charity. At present there are 8 Directors from a variety of professional backgrounds relevant to the work of the charity. A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the Chief Executive along with the two managers. The CEO is responsible for ensuring that the charity delivers the services specified and that the key performance indicators are met; also responsible for supervising the managers and a small number of staff. The two service managers have responsibility for their own teams, individual supervision of the staff and also ensuring that the teams continue to develop their skills and working practices in line with good practice. To ensure good practice staff are given supervision by an external consultant to assist with personal development and accountability for case work management, this takes place one a month in addition to internal supervision.

Financial Review

- **Principal Funding Sources**

The Charity received grant funding from a range of sources, with the majority of grants being received primarily for salaries. The core running costs of the Charity exceeded the income generated in the year and as a result the Unrestricted reserves have been significantly reduced. Because of this, it is the ongoing aim of the Charity to reduce overhead costs as much as possible while maintaining the quality of the diverse range of services it offers.

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• Reserves Policy

The Agency can and will only incur authorised expenditure when it has funds to do so. The intention of the Board is to build up reserves at least equal to four months' salary costs, which is the voluntary sector standard.

Trustees' Responsibilities

The trustees (who are also directors of Youth Community Support Agency for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended) and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

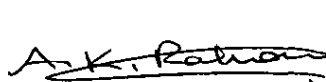
In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Approved by the Trustees and signed on their behalf by:

Name: 

SAGIA REHMAN

Name: 

A KHALED RAHMAN

Date: 15th September 2011

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES AND MEMBERS OF YOUTH COMMUNITY SUPPORT AGENCY

We have audited the financial statements of Youth Community Support Agency Limited for the year ended 31st March 2011 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement set out on page 23, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustees Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st March 2011 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

**INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES AND MEMBERS OF YOUTH
COMMUNITY SUPPORT AGENCY**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the charitable company has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit;

Wylie & Bisset LLP

Jenny Simpson (Senior statutory auditor)

168 Bath Street
Glasgow
G2 4TP

For and on behalf of Wylie & Bisset LLP, Statutory Auditor

Wylie & Bisset LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Date: 19th September 2011

THE YOUTH COMMUNITY SUPPORT AGENCY
(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES

(including Income and Expenditure Account)

FOR THE YEAR ENDING 31 MARCH 2011

	Notes	Unrestricted £	Restricted £	2011 Total £	As restated 2010 Total £
Incoming Resources					
Incoming resources from charitable activities	3	50,671	550,744	601,415	595,083
Activities for generating funds	4	8,183	-	8,183	-
Total Incoming Resources		<u>58,854</u>	<u>550,744</u>	<u>609,598</u>	<u>595,083</u>
Resources expended					
Charitable activities	5	139,701	535,346	675,047	696,590
Governance costs	6	6,223	-	6,223	2,844
Total Resources Expended		<u>145,924</u>	<u>535,346</u>	<u>681,270</u>	<u>699,434</u>
Net (outgoing)/incoming resources before transfers		(87,070)	15,398	(71,672)	(104,351)
Transfers		-	-	-	-
Net (outgoing)/incoming resources		<u>(87,070)</u>	<u>15,398</u>	<u>(71,672)</u>	<u>(104,351)</u>
Reconciliation of Funds					
Balance at 1 April 2010 – as previously stated		138,556	265	138,821	240,059
Prior year adjustment	18	23,086	3,894	26,980	30,093
Balance at 1 April 2010 – as restated	14,15	161,642	4,159	165,801	270,152
Total funds carried forward	14,15	<u>74,572</u>	<u>19,557</u>	<u>94,129</u>	<u>165,801</u>

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

THE YOUTH COMMUNITY SUPPORT AGENCY

(A company limited by guarantee)

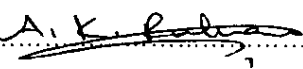
BALANCE SHEET AT 31 MARCH 2011

	Notes	£	2011 £	As restated 2010 £
FIXED ASSETS				
Fixed assets	10		23,867	26,980
CURRENT ASSETS				
Debtors	11	45,758		39,735
Cash at bank and in hand		<u>40,633</u>		<u>114,009</u>
		86,391		153,744
Creditors: amounts falling due within one year	12	<u>16,129</u>		<u>14,923</u>
NET CURRENT ASSETS			70,262	138,821
NET ASSETS			<u>94,129</u>	<u>165,801</u>
Unrestricted Funds				
Designated Funds	15	32,487		63,902
General Funds	15	<u>42,085</u>		<u>97,740</u>
			74,572	161,642
Restricted Funds	14		19,557	4,159
TOTAL FUNDS			<u>94,129</u>	<u>165,801</u>

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime of the Companies Act 2006.

Approved by the Trustees and signed on their behalf.

Name: 
SAQIB REHMAN
Date: 15th September 2011

Name: 
A KHALID RAHMAN

THE YOUTH COMMUNITY SUPPORT AGENCY

(A company limited by guarantee)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2011

1. Accounting Policies

a) Basis of preparation

The financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities (SORP 2005) issued in March 2005, applicable UK Accounting Standards and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are set out below.

b) Fund accounting

- Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

c) Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Investment income is included when receivable.
- Incoming resources from charitable trading activities are accounted for when earned.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

THE YOUTH COMMUNITY SUPPORT AGENCY

(A company limited by guarantee)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2011

1. Accounting Policies (continued)

d) Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource.

e) Tangible fixed assets and depreciation

Tangible fixed assets costing more than £5,000 are capitalised, including any incidental expenses of acquisition. They are depreciated over their estimated useful lives as follows:

Motor vehicles – 10% on cost

f) Operating leases

Rentals paid under operating leases are charged to the statement of financial activities. The obligation to pay future rentals on operating leases is shown by way of a note to the Accounts.

g) Pension scheme

The company operates a defined contribution scheme for the benefit of its employees. The assets of the scheme are administered by Trustees in a fund independent from those of the company.

The pension costs charged against profits represent the amount of employer's contributions payable to the scheme in respect of the accounting period.

h) Taxation

The company is a charitable company within the meaning of Section 467 of the Corporation Tax Act 2010. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 of Part 11 of the Corporation Tax Act 2010 and section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that such income or gains are applied for charitable purposes only.

2. Legal Status

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

THE YOUTH COMMUNITY SUPPORT AGENCY
(A company limited by guarantee)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2011

3. Incoming Resources from Charitable Activities

	Unrestricted £	Restricted £	2011 Total £	2010 Total £
Promotion of Community Spirit	50,671	550,744	601,415	595,083
	<u>50,671</u>	<u>550,744</u>	<u>601,415</u>	<u>595,083</u>

4. Activities for Generating Funds

	Unrestricted £	Restricted £	2011 Total £	2010 Total £
Other incoming resources	8,183	-	8,183	-
	<u>8,183</u>	<u>-</u>	<u>8,183</u>	<u>-</u>

5. Resources Expended- Charitable Activities

	Direct Costs £	Support Costs £	2011 Total £	As restated 2010 Total £
Promotion of Community Spirit	675,047	-	675,047	696,590
	<u>675,047</u>	<u>-</u>	<u>675,047</u>	<u>696,590</u>

6. Resources Expended – Governance Costs

	Direct Costs £	Support Costs £	2011 Total £	As restated 2010 Total £
Auditors' Remuneration	4,121	-	4,121	2,844
Legal Fees	1,783	-	1,783	-
Cost of Meetings	319	-	319	-
	<u>6,223</u>	<u>-</u>	<u>6,223</u>	<u>2,844</u>

7. Net Incoming Resources for the Year

This is stated after charging:

	2011 £	2010 £
Auditors' Remuneration – Current auditors fees	2,495	2,844
- Previous auditors fees – under accrual	1,626	-
Operating lease rentals – Other	18,000	18,000
Depreciation	3,113	3,113

THE YOUTH COMMUNITY SUPPORT AGENCY

(A company limited by guarantee)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2011

8. Staff Costs and Numbers

Staff costs were as follows:

	2011	2010
	£	£
Salaries and wages	433,638	419,485
Social security costs	31,996	30,122
Other pension costs	<u>25,752</u>	<u>25,584</u>
Total	<u><u>491,386</u></u>	<u><u>475,191</u></u>

No employee received emoluments of more than £60,000.

The average number of employees during the year, calculated on the basis of headcounts, was as follows:

	2011	2010
	Number	Number
Total	<u>29</u>	<u>34</u>

9. Trustees' Remuneration and Related Party Transactions

No trustees received any remuneration during the year (2010 - Nil). No expenses were reimbursed to Trustees (2010 - Nil).

No Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2010 - Nil).

THE YOUTH COMMUNITY SUPPORT AGENCY

(A company limited by guarantee)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2011

10. Tangible Fixed Assets

	Motor Vehicles	Total £
Cost or valuation		
At 1 April 2010 – as restated	31,130	31,130
Additions	-	-
At 31 March 2011	<u>31,130</u>	<u>31,130</u>
Depreciation		
At 1 April 2010 – as restated	4,150	4,150
Charge for the year	3,113	3,113
At 31 March 2011	<u>7,263</u>	<u>7,263</u>
Net book values		
At 31 March 2011	<u>23,867</u>	<u>23,867</u>
At 31 March 2010 – as restated	<u>26,980</u>	<u>26,980</u>

The net book value at 31 March 2011 represents fixed assets used for:
£

Direct charitable purposes
23,867

11. Debtors

	2011 £	2010 £
Accrued income	44,812	34,367
Prepayments	-	5,368
Other debtors	946	-
	<u>45,758</u>	<u>39,735</u>

12. Creditors: Amounts falling due within one year

	2011 £	2010 £
Trade creditors	3,651	-
Accruals and other creditors	7,478	14,923
Deferred income (Note 13)	5,000	-
	<u>16,129</u>	<u>14,923</u>

THE YOUTH COMMUNITY SUPPORT AGENCY
(A company limited by guarantee)

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2011

13. Deferred Income

	2011 £	2010 £
Balance at 1 April 2010	-	-
Amount released to incoming resources	-	-
Amount deferred in the year	5,000	-
Balance at 31 March 2011	<u>5,000</u>	<u>-</u>

Deferred income comprises of grant income received in advance.

14. Restricted Funds

	As restated balance at 31 March 2010 £	Movement in funds		Transfers £	Balance at 31 March 2011 £
		Incoming resources £	Expenditure (gains)/losses £		
BBC Children in Need	-	31,130	22,289	-	8,841
Big Lottery – Polmont	-	54,627	54,627	-	-
Big Lottery – Young People Support Worker	265	37,992	37,641	-	616
GCC – Family & Counselling	-	131,147	131,147	-	-
GCC – Literacy & Numeracy	-	37,701	37,701	-	-
GCC – Youth Work	-	3,960	3,960	-	-
GPIN (Dev Officer Post)	-	16,913	16,913	-	-
People's Postcode Lottery	-	3,632	3,632	-	-
2014 Commonwealth	-	1,500	1,027	-	473
Drug & Addiction	2,031	121,625	121,293	-	2,363
Polmont Throughcare	1,863	40,517	35,397	-	6,983
Race, Religion & Integration	-	70,000	69,719	-	281
	<u>4,159</u>	<u>550,744</u>	<u>535,346</u>	<u>-</u>	<u>19,557</u>

RACE, RELIGION, REFUGEE INTEGRATION (RRRI) SERVICE

YCSA- RRRI Service delivers programmes for young people aged between 10 - 18 who are either involved in anti-social behaviour or are on the fringes of antisocial behaviour. In particular, the service targets young people with conflict issues (racism, sectarianism, bullying and violence) or those who are low in self esteem or self confidence.

There are two main objectives to the service:

- to encourage young people to become confident of their identity and respect the faith and belief of others.
- to address and prevent issues that may lead to offending / reoffending by offering support to young people who are involved in anti social behavior, particularly by increasing cultural and religious understanding.

THE YOUTH COMMUNITY SUPPORT AGENCY

(A company limited by guarantee)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2011

14. Restricted Funds (Continued)

BBC Children in Need & Big Lottery (1 post each)

The Young Person's Support Worker assists the young person to address issues by:

Establishing a relationship built on trust and openness.

Empowering young people to take responsibility for their own choices and build confidence to seek positive outcomes from those choices.

Guide the young person through a process which enables them to identify the issues and then the sustainable solutions to resolve them.

Liaising with external and internal partners to support young people through the process, thus minimising duplication of services and maximising the effectiveness through 'joined up' working.

Supporting the family through the issues and facilitate better communication and understanding within the family to improve relationships.

Polmont Through Care – Lloyd's TSB, Robertson Trust, Lankelly Chase Foundation, Big Lottery

The Moving Forward Through Care Service was launched in April 2010 as an expansion of the currently delivery of the Glasgow Through Care Service which has been in place since June 2008. The aim of the overall service is to support young offenders from BME backgrounds from Glasgow and other major cities within Scotland, who are serving custodial sentences in HMYOI Polmont and help them to successfully re-engage with the community and families on release. Young offenders from BME background in HMYOI Polmont face a number of challenges including cultural and religious isolation, racism and anti Islamic sentiment.

The service has been devised with 4 interventions: group work, one to ones, family support and post liberation support. This allows the workers to engage with the young person in HMYOI Polmont and at the same time support the family of the young person culminating in supporting them once they are released.

Family and young people – Counseling Services- Glasgow City Council

Counselling Services have been a vital element of the support provided by YCSA as an organisation, the benefit and impact of this service has proved vital to young people, children and families. This service has been provided since 1995, to young people and their families. The importance of the service has been acknowledged equally by various stakeholders including parents, schools, partners and most importantly the young people themselves. We believe that the work that we do has a visible impact not just on individuals but also their families and the communities that they live in.

YCSA/LITERACY & NUMERACY Services – Glasgow City Council

The YCSA Literacy and Numeracy Project have been running since 2002. The project offers support to young people 16 – 25 years old to enable them to build on their confidence and skills in reading, writing, spelling, number work within their personal, work, family and social life, using a friendly, contemporary approach to learning. We use the social practice model with all learners.

We aim to support the hard to reach young people. Young people who are not in education, employment and training from the Black and Minority Ethnic (BME) Community also known as the More Chances, More Choices group.

THE YOUTH COMMUNITY SUPPORT AGENCY

(A company limited by guarantee)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2011

14.Restricted Funds (Continued)

DRUG/ALCOHOL OUTREACH AND ADDICTION SERVICE

The Drug and Alcohol Outreach and Addiction Service started 5 years ago as an education/awareness service through which young people were informed about the effects of drug and alcohol use. Information gathered and lessons learnt over the first few years suggested the need to support young people who use drugs and/or misuse alcohol especially those from BME communities to access tertiary services. Following this, the service was restructured to provide not just education and awareness but also to offer person centered and religion/culturally sensitive addiction support. The objectives of the service are: -

- To encourage and support young BME people who use drugs and/or misuse alcohol, enabling them to seek help through planned individual interventions and utilization of Community Addiction Services.
- To promote early intervention for these young people through the provision of easily accessible information and education on the destructive effects of drugs and alcohol.

Youth Work Services – Glasgow City Council/ People's Post Code Lottery

The aim of the Youth work services is to provide diversionary services to improve community safety by providing early intervention for disaffected and vulnerable young people with positive alternatives to anti social behaviour. In addition, by involving young people in structured personal development activities the project will encourage and support them towards education, training and employment.

YCSA has extensive experience of working with the target group and is able to draw on material and activities that have proved their effectiveness over the years in making a difference to the lives of vulnerable young people.

Our counselling approach ensures that young people are listened to, that their particular needs and aspirations shape the support they are given and that they are empowered to take responsibility for their own lives. We have particular experience of working with minority communities.

The programmes will be delivered via evening sessions running concurrently across the city. Young people will commit to a structured development and activity programme that will be designed to educate and bring young people together. The programme will include conflict resolution, identity and self awareness modules, workshops and educational visits. The programme will allow young people to explore the background to how conflict, vandalism and isolation manifests and will support young people to challenge this in a positive manner.

2014 Commonwealth

The organisation will offer Boxercise to young people both male and females aged between 10 and 25. These sessions will be run within the organisations premises initially and depending on the demand may be moved to one of the local schools. The young people attending will mainly be from ethnic minority communities, especially young girls who normally would not have access to the above.

Govan and Pollokshields Integration Network- Development Officer GPIN

GPIN Development Officer was based in YCSA to co-ordinate the services of the Network

THE YOUTH COMMUNITY SUPPORT AGENCY

(A company limited by guarantee)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2011

15. Designated Funds

	As restated balance at 31 March 2010	Movement in funds		Transfers	Balance at 31 March 2011
	£	Incoming resources £	Expenditure (gains)/losses £	£	£
General Funds	70,760	8,812	37,922	435	42,085
Designated funds					
Fixed assets	26,980	-	3,113	-	23,867
GPIN – Sessional Staff	-	3,969	3,842	(127)	-
Laidlaw	308	-	-	(308)	-
New Shaws	13,594	41,657	46,631	-	8,620
Resilience Fund	50,000	-	50,000	-	-
Woodlands	-	4,146	4,146	-	-
Zest	-	270	270	-	-
	<u>161,642</u>	<u>58,854</u>	<u>145,924</u>	<u>-</u>	<u>74,572</u>

Fixed assets – The fixed asset fund represents the net book value of tangible fixed assets at the balance sheet date.

GPIN – Sessional staff

Govan & Pollokshields Integration Network

Funding was received from the above to undertake diversionary programmes for young people within Govanhill and Pollokshields area, sessional staff were recruited to undertake the services.

Laidlaw

Laidlaw funding was granted to the organisation to provide diversionary services for young people in Glasgow.

New Shaws

Funding received to provide youth services mainly in the evening for young people in the Shawbridge Area.

Resilience Fund

Funding received from Scottish funding to assist the organisation through difficult times and to build capacity.

Woodlands

Funding to provide diversionary services for young people in the Woodlands area.

Zest

Funding received to provide youth services to young people.

THE YOUTH COMMUNITY SUPPORT AGENCY

(A company limited by guarantee)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2011

16. Transfers between Funds

The transfers above represent contributions to core costs in respect of these projects.

17. Analysis of Net Assets between Funds

	Tangible Fixed Assets £	Net Current assets £	Total £
Restricted funds	-	19,557	19,557
Unrestricted funds	23,867	50,705	74,572
Total funds	<u>23,867</u>	<u>70,262</u>	<u>94,129</u>

18. Lease Commitments – operating leases

At 31 March 2011 the charity had annual commitments of £18,000 (2010: £18,000) under non-cancellable operating leases in respect of property which expire within 5 years.

19. Prior year adjustment

The Trustees have changed the accounting policy in respect of fixed assets. Previously all assets were expensed in the year of purchase and not capitalised on the Balance Sheet.

The Trustees have now set a capitalisation policy whereby assets costing in excess of £5,000 are capitalised and depreciated over their useful life. As a result of this change in accounting policy the comparative figures included within these financial statements have been restated to reflect the capitalisation and subsequent depreciation of a minibus which was purchased in 2008 at a cost of £31,130.

In addition, the designated funds for Drug & Addiction and Polmont Throughcare totalling £3,894 have been reclassified as a restricted fund following a review of the funding agreement.

The effect of the prior year adjustment is to increase the charity's funds at 1 April 2010 by £26,980.