

COMPANY REGISTRATION NUMBER SC298908

**THE SCOTTISH TRADITIONAL BOAT FESTIVAL
COMPANY LIMITED BY GUARANTEE
UNAUDITED FINANCIAL STATEMENTS
31 AUGUST 2012**

Charity Number SC037542

THURSDAY



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COMPANIES HOUSE

RITSONS

Chartered Accountants
1a Cluny Square
Buckie
AB56 1AH

**THE SCOTTISH TRADITIONAL BOAT FESTIVAL
COMPANY LIMITED BY GUARANTEE**

FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2012

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**THE SCOTTISH TRADITIONAL BOAT FESTIVAL
COMPANY LIMITED BY GUARANTEE**

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 AUGUST 2012

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 August 2012.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	The Scottish Traditional Boat Festival
Charity registration number	SC037542
Company registration number	SC298908
	Salmon Bothy Links Road Portsoy Banff AB45 2SS
Registered office	The Salmon Bothy Links Road Portsoy Banff AB45 2SS

THE TRUSTEES

The trustees who served the charity during the period were as follows:

Mr R M Goodyear
Mr C B Gray
Mrs J L Masson
Mr J D M Crombie
Mr D W Urquhart
Dr A McArthur
Mrs J Imlach
Mrs A H Gray
Mrs L A Summers
Mrs T M Bird

Mrs T M Bird was appointed as a trustee on 22 May 2012.

Mr D W Urquhart retired as a trustee on 4 March 2012.

Mrs J Imlach retired as a trustee on 26 May 2012.

Mrs J L Masson retired as a trustee on 30 October 2012.

Secretary Julia Wendy Bennett

Bankers Clydesdale Bank plc
49 Low Street
BANFF
AB45 1AU

THE SCOTTISH TRADITIONAL BOAT FESTIVAL COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 AUGUST 2012

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 15th March 2006 and registered as a charity on 17th October 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Directors

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the company. Under the requirements of the Articles of Association, at each Annual General Meeting any directors appointed during the year must retire. In addition, on an annual basis one third of the other directors will retire at the next Annual General Meeting but can put themselves forward for re-election.

Due to the nature of the charity's work, the directors seek to ensure that the needs of the main activities are appropriately reflected through the diversity of the trustee body. The directors are also part of a sub-group committee with other members whose combined skill and commitment ensure the effective implementation of the charity's objects.

Trustee Induction and Training

The trustees are all familiar and very much involved in the practical work of the charity. Additionally trustees are provided with the Office of the Scottish Charities Regulator booklet "Guidance for Charity Trustees" and are asked to ensure that they are familiar with its requirements. The trustees are also given a copy of the company's Memorandum & Articles of Association.

Risk Management

The directors have overseen the production of a risk management manual covering all aspects of the charity's activities. This manual was originally developed with the assistance of professional risk management advisers and is reviewed and updated annually.

THE SCOTTISH TRADITIONAL BOAT FESTIVAL COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 AUGUST 2012

Organisational Structure

With the development of additional activities the STBF organisational structure was revised during the year:

The board of trustees/directors has overall responsibility for the direction of the organisation and meets every 6 weeks.

Separate management sub groups have responsibility for the operation of the annual Festival, the Salmon Bothy and PORT. They meet every 4 to 6 weeks and report back to the board.

Each management sub group is headed by a designated trustee/board member.

Each management sub group produces its own business plan including separate income and expenditure budgets. These are then combined for the total company and also into a single set of final accounts.

The total number of volunteers involved in the sub groups is considerable with circa 30 in the Festival group, 12 in the Salmon Bothy group (plus circa 20 host volunteers) and 15 in the PORT group. The robust nature of the organisation is underlined by the fact that each sub group includes individuals only involved in their area. Thus, as each sub group has been formed, new volunteers have come forward, and particularly encouraging is that some are very young members of the community.

There are trustee and sub group members who have been involved since 1993 and several have given many years' service.

OBJECTIVES AND ACTIVITIES

The company's principal objectives are:

to advance education, particularly with regard to the maritime and cultural heritage of the North East of Scotland,

to preserve craft skills, particularly those associated with sailing and boat building,

to advance education through the promotion of the arts,

to promote for the public benefit the preservation of buildings and other structures or features of historical and/or architectural significance.

THE SCOTTISH TRADITIONAL BOAT FESTIVAL COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 AUGUST 2012

The main objectives and activities of the year were:

- to stage the annual event, the Scottish Traditional Boat Festival,
- to represent Portsoy and Banffshire at Her Majesty the Queen's Diamond Jubilee Pageant in London with a crew including young Faering Project members,
- to carry out as many outreach activities as possible involving young people in line with our principle objectives,
- to manage the restored historic Salmon House at Portsoy,
- to initiate the development project of the PORT (Portsoy Organisation for Restoration and Training) Boatshed, acquired from the defunct Portsoy Maritime Heritage as a permanent facility for boat building and sail training,
- to progress negotiations with Aberdeenshire Council for taking leasehold or ownership of the caravan site at Portsoy
- to establish a trading subsidiary, Portsoy Links Caravan Park Limited for the operation of the caravan site,
- to work in collaboration with local authorities and other agencies in pursuit of our principle objectives

ACHIEVEMENTS AND PERFORMANCE

The annual Scottish Traditional Boat Festival was held over Saturday the 23rd and Sunday 24th of June, 2012. For the first time in many years the event was hit by two days of very bad weather and visitor numbers were circa 10,000 including participants: well down on recent years. Despite the poor weather, attendees enjoyed the activities which included sailing, rowing, craft and heritage demonstrations, an extensive programme of live music, song and dance, a food fair incorporating demonstrations by local, young chefs of food preparation and cooking and 2K fun and 10K road runs.

Visitor research carried out confirmed that the Festival successfully presented to members of the public a unique picture of the maritime, rural, musical and culinary heritage of the region and included opportunities for visitors to participate in several of the activities.

The reduced visitor numbers have had a serious negative impact on the organisation's finances. However thanks to the careful building of reserves and cost control and the support of the Festival's title sponsors, the losses were less than anticipated and were absorbed.

THE SCOTTISH TRADITIONAL BOAT FESTIVAL COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 AUGUST 2012

In the lead up to the Festival and over the actual event, activities relating to our outreach objectives included:

With funding secured from Creative Scotland, the creation of a local team of music tutors was initiated, thus providing a group able to work in local schools in the longer term. Singing and instrumental tutorials for primary school children were carried out culminating in a concert performed at the Festival.

For the second year running, in conjunction with local primary schools, a programme of building Optimist dinghies was undertaken. Under the supervision of experienced local craftsmen, 18 dinghies were built by children from 7 nearby primary schools. This proved hugely successful and the resulting craft were used in the sailing programme noted below and they will be used by the new sailing club which will operate out of the restored PORT Boatshed. Several of the children involved have joined the PORT organisation.

Working with the Aberdeenshire Council and Findhorn Sailing Club and 7 out of 8 local primary schools a programme of sailing tuition was organised for school children. In excess of 120 children received tuition, which resulted in them being awarded recognised certificates of competence.

Over the weekend of the Festival, SPLASH Dinghies from Aberdeen were provided with the facilities for children visiting the Festival to sample sailing. In excess of 100 children took part in the activity.

The fully restored Salmon Bothy at Portsoy is now well established as a successful and popular asset for the community. Developments in the Bothy in the period of this report include:

The part time manager continued in post.

The team of circa 30 local volunteers carried out an excellent job of manning the museum which has full Museums and Galleries Scotland accreditation.

Training opportunities are taken wherever possible with the volunteers.

The Bothy sub group do a first rate job including highly successful fund raising activities.

The programme of activities for the upstairs community facility continues apace and includes:

- a regular programme of talks, presentations and workshops
- the activities of many groups including knitting, visual art, craft, Pilates, the camera club and music groups
- the holding of an annual major exhibition (Fishing History in 2012)
- the holding of music performances.

All of the above are aimed at as wide an audience as possible, both in terms of age and ability. The Bothy itself and the activities and facilities it provides continue to be popular and successful.

THE SCOTTISH TRADITIONAL BOAT FESTIVAL COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 AUGUST 2012

The absorption of the Portsoy Maritime Heritage into the organisation was completed and work started on the restoration of the building by the Old Harbour. The Faering Project sub group has been renamed the Portsoy Organisation for Restoration and Training (PORT) and the building has been named The Boatshed. Application was made for funding to take the restoration project through to full planning application. The resulting building will house a permanent workshop for the boat building and restoration and provide a base for the new sailing club noted above. Bunkhouse accommodation will be included so that residential courses can be provided, the potential for which was clearly evidenced in the Bothy feasibility study.

FINANCIAL REVIEW

The growth in the Festival's organisation and scope of activities has underlined the need for careful and effective financial control. In 2012 the board was joined by Tracey Bird, who is licensed and regulated by AAT to engage in public practice in accountancy and consultancy and as such adds significant strength to the organisation's financial management.

Whilst the losses incurred from the weekend Festival were considerable, the organisation's financial position remains strong. The growth in the asset base (the Salmon Bothy and the PORT Boatshed) and the leasehold of the Portsoy caravan site and its operation by a trading subsidiary has provided an important income stream assuring the sustainability of the organisation.

PLANS FOR FUTURE PERIODS

The main focus in 2013 will be:

- To develop further the scope and scale of the Scottish Traditional Boat Festival, working with local authorities and other agencies.

- To develop further the youth outreach programmes including traditional music, boat building and restoration and sailing.

- To ensure the effective management of the Salmon Bothy.

- To develop the appeal to schools of the Salmon Bothy by the development of appropriate activity packages.

- To initiate the actual restoration of the PORT Boatshed and progress work on the boat building programme.

- Via the trading subsidiary, progress the successful development of the caravan site at Portsoy.

Overall the trustees are confident that the company will be able to meet its obligations and looks forward to the future with optimism.

**THE SCOTTISH TRADITIONAL BOAT FESTIVAL
COMPANY LIMITED BY GUARANTEE**

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 AUGUST 2012

INDEPENDENT EXAMINER

Mr. Alistair E. Simpson C.A. has been re-appointed as independent examiner for the ensuing year.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered office:
The Salmon Bothy
Links Road
Portsoy
Banff
AB45 2SS

Signed by order of the trustees

J. W Bennett

JULIA WENDY BENNETT
Charity Secretary

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**THE SCOTTISH TRADITIONAL BOAT FESTIVAL
COMPANY LIMITED BY GUARANTEE**

STATEMENT OF TRUSTEES' RESPONSIBILITIES

YEAR ENDED 31 AUGUST 2012

The trustees (who are also the directors of the Scottish Traditional Boat Festival for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**THE SCOTTISH TRADITIONAL BOAT FESTIVAL
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES AND
MEMBERS OF THE SCOTTISH TRADITIONAL BOAT FESTIVAL**

YEAR ENDED 31 AUGUST 2012

I report on the accounts of the charity for the year ended 31 August 2012 which are set out on pages 10 to 20.

RESPECTIVE RESPONSIBILITIES OF TRUSTEE AND EXAMINER

The charity's trustees (who are also the directors of The Scottish Traditional Boat Festival for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual item or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention:

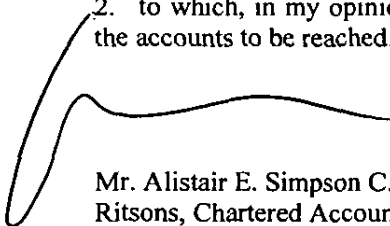
1. which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with Section 44(1) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations

to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr. Alistair E. Simpson C.A. as partner in the firm of:
Ritsons, Chartered Accountants
Independent examiner
1a Cluny Square
Buckie
AB56 1AH

**THE SCOTTISH TRADITIONAL BOAT FESTIVAL
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE
INCOME AND EXPENDITURE ACCOUNT)**

YEAR ENDED 31 AUGUST 2012

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
INCOMING RESOURCES					
Incoming resources from generating funds:					
Voluntary income	2	55,353	38,332	93,685	196,163
Activities for generating funds	3	72,339	—	72,339	103,979
PORT - Fundraising events	3	—	—	—	252
Investment income	4	—	—	—	1
TOTAL INCOMING RESOURCES		<u>127,692</u>	<u>38,332</u>	<u>166,024</u>	<u>300,395</u>
RESOURCES EXPENDED					
Charitable activities	5/6	(166,243)	(34,034)	(200,277)	(164,556)
Governance costs	7	(2,244)	—	(2,244)	(2,103)
TOTAL RESOURCES EXPENDED		<u>(168,487)</u>	<u>(34,034)</u>	<u>(202,521)</u>	<u>(166,659)</u>
NET (OUTGOING)/ INCOMING RESOURCES BEFORE TRANSFERS					
	8	(40,795)	4,298	(36,497)	133,736
Transfer between funds	9	572	(572)	—	—
NET (EXPENDITURE) / INCOME FOR THE YEAR		<u>(40,223)</u>	<u>3,726</u>	<u>(36,497)</u>	<u>133,736</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>515,469</u>	<u>11,547</u>	<u>527,016</u>	<u>393,280</u>
TOTAL FUNDS CARRIED FORWARD		<u>475,246</u>	<u>15,273</u>	<u>490,519</u>	<u>527,016</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 13 to 20 form part of these financial statements.

THE SCOTTISH TRADITIONAL BOAT FESTIVAL COMPANY LIMITED BY GUARANTEE

BALANCE SHEET

31 AUGUST 2012

	Note	2012 £	£	2011 £	£
FIXED ASSETS					
Tangible assets	12		435,055		437,202
CURRENT ASSETS					
Stocks	13	2,279		4,899	
Debtors	14	12,844		9,631	
Cash at bank and in hand		49,879		83,232	
		<u>65,002</u>		<u>97,762</u>	
CREDITORS: Amounts falling due within one year	15	<u>(9,538)</u>		<u>(7,948)</u>	
NET CURRENT ASSETS			55,464		89,814
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>490,519</u>		<u>527,016</u>
NET ASSETS			<u>490,519</u>		<u>527,016</u>
FUNDS					
Restricted income funds	16	15,273		11,547	
Unrestricted income funds	17	475,246		515,469	
TOTAL FUNDS		<u>490,519</u>		<u>527,016</u>	

The trustees are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The Balance sheet continues on the following page.

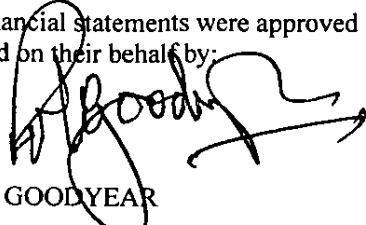
The notes on pages 13 to 20 form part of these financial statements.

**THE SCOTTISH TRADITIONAL BOAT FESTIVAL
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET *(continued)*

31 AUGUST 2012

These financial statements were approved by the members of the committee on the 17th Jan '13 and are signed on their behalf by:



MR R M GOODYEAR
Trustee

Company Registration Number: SC298908

The notes on pages 13 to 20 form part of these financial statements.

THE SCOTTISH TRADITIONAL BOAT FESTIVAL COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2012

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Incoming resources

All incoming resources are included in the statement of financial activities when the charitable company is entitled to the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income:

- voluntary income is received by way of grants and donations and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of specific performance by the charitable company, are recognised when the charitable company becomes unconditionally entitled to the grant.
- incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.
- grants for capital expenditure are recognised in the statement of financial activities when they are received.
- investment income is included when receivable.

Fund accounting

Funds held by the charity are either unrestricted general funds, designated funds or restricted funds.

Unrestricted general funds

These are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Designated funds

These are funds set aside by the directors out of unrestricted general funds for specific future purposes or projects.

Restricted funds

These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

THE SCOTTISH TRADITIONAL BOAT FESTIVAL COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2012

1. ACCOUNTING POLICIES *(continued)*

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes VAT which cannot be recovered and is reported as part of the expenditure to which it relates:

- Charitable expenditure comprises those costs incurred by the charitable company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charitable company and include the fees of the independent examiner and costs linked to the strategic management of the charity.

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Freehold Property	- 2% p.a. Straight Line
Equipment	- 15% p.a. Reducing Balance
Fixtures & fittings	- 15% p.a. Reducing Balance
Tenants' Improvements	- 2% p.a. Straight Line

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**THE SCOTTISH TRADITIONAL BOAT FESTIVAL
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2012

2. VOLUNTARY INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
Donations				
STBF - Donations	35,541	—	35,541	16,239
S. Bothy - Donations	3,674	—	3,674	3,496
PORT - Donations	299	—	299	13,454
PORT - Donation of property	—	—	—	45,000
Friends of STBF - Donations	—	—	—	79,506
Grants receivable				
STBF - Aberdeenshire Council	5,259	7,000	12,259	16,550
STBF - Scottish Tourism Board	7,280	—	7,280	5,520
STBF - Galgael Trust	—	—	—	5,000
S. Bothy - Aberdeenshire Council	3,300	—	3,300	—
S. Bothy - Community Asset Fund	—	2,198	2,198	—
S. Bothy - Aberdeenshire Council - LEADER	—	4,597	4,597	4,482
S. Bothy - Scottish Council for Voluntary Organisations	—	—	—	4,394
S. Bothy - Museums Galleries Scotland	—	—	—	2,522
Creative Scotland: Ebb & Flow Project	—	14,580	14,580	—
PORT - Aberdeenshire Council - Optimist	—	2,500	2,500	—
PORT - Aberdeenshire Council - LEADER	—	2,457	2,457	—
PORT - Community Asset Fund	—	5,000	5,000	—
	<u>55,353</u>	<u>38,332</u>	<u>93,685</u>	<u>196,163</u>

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds £	Total Funds 2012 £	Total Funds 2011 £
PORT - Fundraising events	—	—	252
Entrance money & camp site	35,674	35,674	59,432
STBF - Bar, stalls and raffles	21,159	21,159	18,596
STBF - Advertising income	1,825	1,825	3,035
STBF - Fundraising events	4,767	4,767	8,684
STBF - Merchandise	—	—	48
S. Bothy - Fundraising events	2,867	2,867	8,577
S. Bothy - Merchandise	1,578	1,578	2,109
S. Bothy - Room hire	4,469	4,469	3,498
	<u>72,339</u>	<u>72,339</u>	<u>104,231</u>

**THE SCOTTISH TRADITIONAL BOAT FESTIVAL
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2012

4. INVESTMENT INCOME

	Total Funds 2012 £	Total Funds 2011 £
Bank interest receivable	—	1

5. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
Scottish Traditional Boat Festival	120,255	—	120,255	123,174
Portsoy Salmon Bothy	41,373	7,868	49,241	40,117
P.O.R.T.	4,615	11,768	16,383	1,265
Other Projects	—	14,398	14,398	—
	<u>166,243</u>	<u>34,034</u>	<u>200,277</u>	<u>164,556</u>

6. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Total Funds 2012 £	Total Funds 2011 £
Scottish Traditional Boat Festival	120,255	120,255	123,174
Portsoy Salmon Bothy	49,241	49,241	40,117
P.O.R.T.	16,383	16,383	1,265
Other Projects	14,398	14,398	—
	<u>200,277</u>	<u>200,277</u>	<u>164,556</u>

7. GOVERNANCE COSTS

	Unrestricted Funds £	Total Funds 2012 £	Total Funds 2011 £
Accountancy fees	2,244	2,244	2,103

8. NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2012 £	2011 £
Depreciation	<u>13,325</u>	<u>12,104</u>

THE SCOTTISH TRADITIONAL BOAT FESTIVAL COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2012

9. FUND TRANSFERS

A total of £9,198 was received to purchase fixed assets. This balance was transferred from the restricted funds to unrestricted funds after the asset was purchased as the restriction was then discharged.

A balance of £2,433 was transferred from unrestricted funds to restricted funds to cover the balance of the payment not covered by a grant. In addition, a total of £1,944 was transferred to cover the balance of wages not covered by a grant.

A balance was transferred from unrestricted funds to restricted funds to revise the opening balance on the Youth Music Project fund.

10. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2012	2011
	£	£
Wages and salaries	7,867	9,750
Social security costs	—	—
	<u>7,867</u>	<u>9,750</u>

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2012	2011
	No	No
Number of management staff	<u>1</u>	<u>1</u>

No employee received remuneration of more than £60,000 during the year (2011 - Nil).

11. TRUSTEES' REMUNERATION

During the year, one of the trustees, DW Urquhart, invoiced the company £12,668 (2011 - £13,123.47) for the provision of equipment hire, insurance, labour and materials for the Scottish Traditional Boat Festival.

Mrs T Bird invoiced the company £1,280 (2011 - £nil) for commercial support.

Mrs A H Gray invoiced the company £3,525 for administrative support and £64 for expenses.

**THE SCOTTISH TRADITIONAL BOAT FESTIVAL
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2012

12. TANGIBLE FIXED ASSETS

	Freehold property £	Tenants' Improve-me nts £	Equipment £	Fixtures & Fittings £	Total £
COST					
At 1 September 2011	445,161	7,788	16,680	15,234	484,863
Additions	—	—	8,964	2,214	11,178
At 31 August 2012	445,161	7,788	25,644	17,448	496,041
DEPRECIATION					
At 1 September 2011	32,689	312	7,251	7,409	47,661
Charge for the year	8,903	156	2,759	1,507	13,325
At 31 August 2012	41,592	468	10,010	8,916	60,986
NET BOOK VALUE					
At 31 August 2012	403,569	7,320	15,634	8,532	435,055
At 31 August 2011	412,472	7,476	9,429	7,825	437,202

13. STOCKS

	2012 £	2011 £
Stock	2,279	4,899

14. DEBTORS

	2012 £	2011 £
Trade debtors	5,350	7,430
Loan to caravan park	5,000	—
Other debtors	—	1,529
Prepayments	2,494	672
	12,844	9,631

15. CREDITORS: Amounts falling due within one year

	2012 £	2011 £
Trade creditors	6,257	5,561
PAYE and social security	—	305
Other creditors	3,281	2,082
	9,538	7,948

**THE SCOTTISH TRADITIONAL BOAT FESTIVAL
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2012

16. RESTRICTED INCOME FUNDS

	Balance at 1 Sep 2011 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 Aug 2012 £
Funds for particular activities other than employment costs	10,221	16,655	(9,900)	(16,976)	-
Funds for employment costs	1,326	4,597	(7,867)	1,944	-
Optimist Project	-	2,500	(1,868)	-	632
Ebb & Flow project	-	14,580	(9,080)	-	5,500
Youth Music Project	-	-	(5,319)	14,460	9,141
	<u>11,547</u>	<u>38,332</u>	<u>(34,034)</u>	<u>(572)</u>	<u>15,273</u>

Optimist Project - funds to run a programme of building Optimist dinghies in conjunction with local primary schools.

Ebb & Flow Project - funds to create a local team of music tutors to work in local schools.

Youth Music Project - funds to run singing and instrumental tutorials for local children.

17. UNRESTRICTED INCOME FUNDS

	Balance at 1 Sep 2011 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 Aug 2012 £
Salmon Bothy building	382,689	-	(8,285)	-	374,404
Monitoring Equipment	444	-	-	(444)	-
General Funds	132,336	127,692	(160,202)	1,016	100,842
	<u>515,469</u>	<u>127,692</u>	<u>(168,487)</u>	<u>572</u>	<u>475,246</u>

**THE SCOTTISH TRADITIONAL BOAT FESTIVAL
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2012

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Net current assets £	Total £
Restricted Income Funds:			
Optimist Project	–	632	632
Ebb & Flow project	–	5,500	5,500
Youth Music Project	–	9,141	9,141
	–	<u>15,273</u>	<u>15,273</u>
Unrestricted Income Funds:			
Designated Funds	374,404	–	374,404
General Funds	60,651	40,191	100,842
	<u>435,055</u>	<u>40,191</u>	<u>475,246</u>
Total Funds	<u>435,055</u>	<u>55,464</u>	<u>490,519</u>

19. RELATED PARTY TRANSACTIONS

The company was under the control of the Trustees throughout the current and prior period.

20. COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee and does not have a share capital.

**THE SCOTTISH TRADITIONAL BOAT FESTIVAL
COMPANY LIMITED BY GUARANTEE**

MANAGEMENT INFORMATION

YEAR ENDED 31 AUGUST 2012

**The following pages do not form part of the statutory financial statements
which are the subject of the independent examiner's report on page 9.**

**THE SCOTTISH TRADITIONAL BOAT FESTIVAL
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 AUGUST 2012

	2012 £	2011 £
INCOMING RESOURCES		
VOLUNTARY INCOME		
STBF - Donations	35,541	16,239
S. Bothy - Donations	3,674	3,496
PORT - Donations	299	13,454
PORT - Donation of property	—	45,000
Friends of STBF - Donations	—	79,506
STBF - Aberdeenshire Council	12,259	16,550
STBF - Scottish Tourism Board	7,280	5,520
STBF - Galgael Trust	—	5,000
S. Bothy - Aberdeenshire Council	3,300	—
S. Bothy - Community Asset Fund	2,198	—
S. Bothy - Aberdeenshire Council - LEADER	4,597	4,482
S. Bothy - Scottish Council for Voluntary Organisations	—	4,394
S. Bothy - Museums Galleries Scotland	—	2,522
Creative Scotland: Ebb & Flow Project	14,580	—
PORT - Aberdeenshire Council - Optimist	2,500	—
PORT - Aberdeenshire Council - LEADER	2,457	—
PORT - Community Asset Fund	5,000	—
	<u>93,685</u>	<u>196,163</u>
ACTIVITIES FOR GENERATING FUNDS		
STBF - Entrance money & camp site	35,674	59,432
STBF - Bar, stalls and raffles	21,159	18,596
STBF - Advertising income	1,825	3,035
STBF - Fundraising events	4,767	8,684
STBF - Merchandise	—	48
S. Bothy - Fundraising events	2,867	8,577
S. Bothy - Merchandise	1,578	2,109
S. Bothy - Room hire	4,469	3,498
PORT - Fundraising events	—	252
	<u>72,339</u>	<u>104,231</u>
INVESTMENT INCOME		
Bank interest receivable	—	1
	<u>—</u>	<u>—</u>
TOTAL INCOMING RESOURCES	<u>166,024</u>	<u>300,395</u>

**THE SCOTTISH TRADITIONAL BOAT FESTIVAL
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 AUGUST 2012

	2012 £	2011 £
RESOURCES EXPENDED		
CHARITABLE ACTIVITIES		
Cost of sales - Opening stock	4,899	1,935
Cost of sales - Closing stock	(2,279)	(4,899)
Wages and salaries	7,867	9,750
Rent	820	—
Rates and water	371	356
Light and heat	2,591	2,484
Repairs and maintenance	10,529	277
Insurance	4,448	4,476
Cleaning	—	7
Motor and travel costs	—	740
Accountancy fees	1,280	—
Legal fees	436	403
Professional fees	300	10,646
Telephone	1,148	1,099
Office expenses	2,603	1,443
Depreciation	13,325	12,104
Licences	—	110
Bank charges	92	360
Subscriptions	798	585
Festival costs	85,028	73,048
Youth Project Music Costs	—	12,898
Advertising	24,119	24,934
Fundraising	2,470	7,904
Training	135	132
Administrative expenses	3,588	—
Merchandise	1,465	3,764
Event costs	6,250	—
Feasibility study	9,900	—
Boat building	3,696	—
Youth music project costs	5,318	—
Ebb & Flow project costs	9,080	—
	<u>200,277</u>	<u>164,556</u>
GOVERNANCE COSTS		
Accountancy fees	<u>2,244</u>	<u>2,103</u>

**THE SCOTTISH TRADITIONAL BOAT FESTIVAL
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 AUGUST 2012

	2012	2011
	£	£
TOTAL RESOURCES EXPENDED	<u>202,521</u>	<u>166,659</u>
NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR	<u>(36,497)</u>	<u>133,736</u>

**THE SCOTTISH TRADITIONAL BOAT FESTIVAL
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 AUGUST 2012

	2012 £	2011 £
Scottish Traditional Boat Festival INCOMING RESOURCES		
Donations	35,541	16,239
Aberdeenshire Council	12,259	16,550
Scottish Tourism Board	7,280	5,520
Galgael Trust	—	5,000
Entrance money & camp site	35,674	59,432
Bar, stalls and raffles	21,159	18,596
Advertising income	1,825	3,035
Fundraising events	4,767	8,684
Merchandise	—	48
	<u>118,505</u>	<u>133,104</u>
RESOURCES EXPENDED		
Light and heat	312	239
Insurance	1,655	2,365
Motor and travel costs	—	740
Accountancy fees	1,280	—
Legal fees	—	83
Telephone	335	497
Office expenses	2,209	1,140
Depreciation	1,722	445
Licences	—	110
Bank charges	92	—
Subscriptions	70	152
Festival costs	85,028	73,048
Youth Project Music Costs	—	12,898
Advertising	23,891	24,821
Fundraising	2,470	6,636
Training	135	—
Administrative expenses	1,056	—
Independent examiner's fee	1,010	1,052
	<u>121,265</u>	<u>124,226</u>
NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR	<u>(2,760)</u>	<u>8,878</u>

**THE SCOTTISH TRADITIONAL BOAT FESTIVAL
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 AUGUST 2012

	2012 £	2011 £
Portsoy Salmon Bothy		
INCOMING RESOURCES		
Donations	3,674	3,496
Aberdeenshire Council	3,300	—
Community Asset Fund	2,198	—
Aberdeenshire Council - LEADER	4,597	4,482
Scottish Council for Voluntary Organisations	—	4,394
Museums Galleries Scotland	—	2,522
Fundraising events	2,867	8,577
Merchandise	1,578	2,109
Room hire	4,469	3,498
	<u>22,683</u>	<u>29,078</u>
RESOURCES EXPENDED		
Cost of sales - Opening stock	4,899	1,935
Cost of sales - Closing stock	(2,279)	(4,899)
Wages and salaries	7,867	9,750
Rates and water	371	356
Light and heat	2,208	2,228
Repairs and maintenance	10,424	116
Insurance	2,202	2,111
Cleaning	—	7
Legal fees	436	133
Professional fees	—	10,646
Telephone	813	602
Office expenses	394	303
Depreciation	10,703	10,759
Bank charges	—	360
Subscriptions	728	433
Advertising	228	113
Merchandise	1,465	3,764
Fundraising	—	1,268
Training	—	132
Event costs	6,250	—
Administrative expenses	2,532	—
Independent examiner's fee	1,010	1,051
	<u>50,251</u>	<u>41,168</u>
NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR	<u>(27,568)</u>	<u>(12,090)</u>

**THE SCOTTISH TRADITIONAL BOAT FESTIVAL
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 AUGUST 2012

	2012 £	2011 £
P.O.R.T.		
INCOMING RESOURCES		
Donations	299	13,454
Donation of property	—	45,000
Aberdeenshire Council - Optimist	2,500	—
Aberdeenshire Council - LEADER	2,457	—
Community Asset Fund	5,000	—
Fundraising events	—	252
	<u>10,256</u>	<u>58,706</u>
RESOURCES EXPENDED		
Rent	820	—
Light and heat	71	17
Repairs and maintenance	105	161
Insurance	591	—
Legal fees	—	187
Professional fees	300	—
Depreciation	900	900
Feasibility study	9,900	—
Boat building	3,696	—
Independent examiner's fee	224	—
	<u>16,607</u>	<u>1,265</u>
NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR	<u>(6,351)</u>	<u>57,441</u>
Other Projects		
INCOMING RESOURCES		
Creative Scotland: Ebb & Flow Project	14,580	—
RESOURCES EXPENDED		
Youth music project costs	5,318	—
Ebb & Flow project costs	9,080	—
	<u>14,398</u>	<u>—</u>
NET OUTGOING)/INCOMING RESOURCES FOR THE YEAR	<u>182</u>	<u>—</u>
Other Income		
Friends of STBF - Donations	—	79,506
Bank interest receivable	—	1
	<u>—</u>	<u>79,507</u>