

Charity No SC 038626
Company No SC 287166

TRANENT YOUTH & COMMUNITY FACILITY
ACCOUNTS AND REPORT
FOR THE YEAR ENDED 31 JULY 2012

GLASS ACCOUNTANCY
76/6 PARK AVENUE
EDINBURGH
EH15 1JP

WE SATURDAY



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SCT	15/06/2013	#198
COMPANIES HOUSE		
SCT	15/05/2013	#344
COMPANIES HOUSE		

Tranent Youth & Community Facility - Charity No. SC036626

Income and Expenditure Account for the year ended 31 July 2012

	2012	2011
INCOME		
Grants:		
BBC Children in Need	£ 34,252.85	£ 25,641.75
East Lothian Council	£ 20,203.42	£ 1,800.00
Girls on the Move	£ -	£ 480.50
Safer East Lothian Fund	£ -	£ 10,054.00
The Robertson Trust	£ 8,000.00	£ 8,000.00
Youthbank UK	£ -	£ 4,713.68
YouthLink Scotland	£ 8,344.00	£ 18,235.00
	<u>£ 70,800.27</u>	<u>£ 68,924.93</u>
Donations	£ 200.00	£ -
Fundraising	£ 465.12	£ 17.69
Room Hire	£ 1,330.00	£ 2,135.00
Other Income	£ 1,080.60	£ -
Total Receipts	<u><u>£ 73,875.99</u></u>	<u><u>£ 71,077.62</u></u>
EXPENDITURE		
Salaries	£ 58,010.94	£ 58,925.39
Activities	£ 2,154.44	£ 3,859.45
Volunteer Expenses	£ -	£ 300.00
Training	£ 400.80	£ 1,000.00
Supervision	£ 600.00	£ 600.00
Facilities & Studio Hire	£ 30.00	£ 546.90
Repairs and Renewals	£ -	£ 1,008.40
Insurance	£ 335.00	£ 320.00
Motor and Travel Expenses	£ 1,580.00	£ 1,876.80
Subscriptions and Memberships	£ 65.00	£ 727.50
Professional Fees	£ 1,104.00	£ 180.00
Bank Charges	£ 412.06	£ 74.93
Sundries	£ 83.27	£ 214.00
Total Payments	<u><u>£ 64,775.51</u></u>	<u><u>£ 69,633.37</u></u>
Surplus/deficit for year	<u><u>£ 9,100.48</u></u>	<u><u>£ 1,444.25</u></u>
Add Surplus Brought Forward	<u><u>£ 17,367.16</u></u>	<u><u>£ 15,922.91</u></u>
Surplus Carried Forward	<u><u><u>£ 26,467.64</u></u></u>	<u><u><u>£ 17,367.16</u></u></u>

Tranent Youth & Community Facility - Charity No. SC036626

Balance Sheets as at 31 July 2012

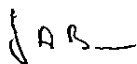
	2012	2011
Current Assets		
Bank and Cash	26,467.64	17,547.16
Current Liabilities		
PAYE/HMRC	0.00	0.00
Accrued Creditors	0.00	(180.00)
Total Assets Less Liabilities	<u>26,467.64</u>	<u>17,367.16</u>

Represented By:

Income & Expenditure Account	<u>26,467.64</u>	<u>17,367.16</u>
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For the year ended 31 July 2012 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledges their responsibility for i) Ensuring the company keeps accounting records which comply with section 386; and ii) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of its profit and loss for the financial year in accordance with section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, as far as applicable to the company.



James Bruce
Director

15 January 2013

Tranent Youth & Community Facility - Charity No. SC036626

Notes to the Accounts for the year ended 31 July 2012

1) ACCOUNTING POLICIES

(a) Basis of Preparation of Financial Statements

The Financial Statements are prepared on a Receipts and Payments basis to comply with the Charities Accounts (Scotland) Regulations 2006. In preparing the Financial Statements the Charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005) issued in February 2005, and accounting standards applicable to the Companies Act 1985 & 2006.

(b) Company Status

Tranent Youth and Community Facility is a Company limited by guarantee.
In the event of the Company being wound up, the liability in respect of the guarantee is limited to £1 per member subscribing to the memorandum and articles of the Company.

(c) Incoming Resources

Incoming Resources are included in the Statement of Financial Activities when the Charity becomes entitled to the resources.
Grants and donations are only included in the Statement of Financial Activities when the Charity has unconditional entitlement to the resources.

(d) Expenditure and Liabilities

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

(e) Unrestricted Funds

These funds are expendable at the discretion of the Management Committee in furtherance of the Objects of the Charity.

2) RECONCILIATION OF MOVEMENT OF FUNDS

	2012	2011
	£	£
Unrestricted income funds brought forward	17,367	15,923
Surplus/(deficit) for the year	9,101	1,444
Unrestricted income funds carried forward	<u>26,468</u>	<u>17,367</u>

**Independent Examiner's Report to the Trustees of Tranent Youth & Community Facility
Charity No SCO 36626**

I report on the accounts of the charity for the year ended 31 July 2012 which are enclosed.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44 (1) (c) of the Act and to state whether particular matters have come to my attention.

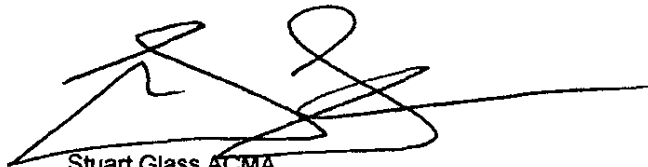
Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

- 1 which gives me reasonable cause to believe that in any material respects the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulation, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met, or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Stuart Glass ACMA
Glass Accountancy
76/6 Park Avenue
Edinburgh
EH15 1JP

15 January 2013

Registered number: SC287166
Charity number: SC036626

**Tranent Youth & Community Facility
(a company limited by guarantee)**

Unaudited

**Report and Financial Statement
for the year ended 31 July 2012**

Tranent Youth & Community Facility

Legal and Administrative Information For the year ended 31 July 2012

Constitution

Tranent Youth and Community Facility is a company limited by guarantee and a registered charity governed by its memorandum and articles of association.

Company number: SC287166

Charity number: SC036626

Directors and Directors

The Directors of the charitable company are its Trustees for the purpose of charity law.

The Directors serving during the year were as follows:

Mr David McNeill (Chairperson)
Mr James Bruce
Mr Scott Glynn
Mr Lee Blair

The company secretary is:

Jordans (Scotland) Limited
24 Great King Street, Edinburgh, EH3 6QN

Registered office:

3a Church Street
Tranent
East Lothian
EH33 1AA

Tranent Youth & Community Facility

Directors Report for the year ended 31 July 2012

The Directors are pleased to present their report together with the financial statements of the charity for the year ended 31 July 2012.

Objects of the charity

The objects of the charity are to advance education and to relieve poverty among people in Tranent who need community education by encouraging and supporting the development of all types of advocacy which improves their conditions of life.

Achievements and performance

2011/12 has been another productive year for Recharge, which has seen services maintained and developed, despite a challenging economic climate and a continuation of funding from BBC Children in Need has allowed us to continue and develop our programmes .

Key funders for activities have included:

- BBC Children in Need - for the position of project manager;
- East Lothian Council's Community Safety Forum – for staffing to cover the Saturday evening youth café drop-in nights;
- Scottish Government CashBack for Communities - or staffing to cover the Friday evening youth café drop-in nights; and
- The Robertson Trust - For staffing to cover the Wednesday evening youth café drop-in nights and developing the youth managers.

The past year has seen Recharge go from strength to strength, building on the positive feedback received last year in the HMIE inspection of the Ross High School learning community in March 2011.

Recharge continues to be popular amongst young people in Tranent, with increasing attendance at the drop-in evenings and positive outcomes being achieved through one-to-one and group work sessions.

- There were 4602 visits to Recharge by young people in 2011/12
- 589 different young people engaged with Recharge over the past year
- On average, 35 young people attend the evening drop-in sessions
- 25% of service users come from Tranent's surrounding villages

- 59 young people received in-depth support through one-to-one support or involvement in small group work programmes such as KickStart
- 12 Youth Managers helped to shape the service over the course of the year, raised £1000 through fundraising and awarded £100 directly to young people through the Recharge YouthBank

Information and advice on a variety of issues has been provided for all young people during the evening youth café sessions and other Recharge events. Staff have a rolling training programme which looks at addressing current and potential issues that staff can be faced with. Recharge workers have also been working with local detached youth workers from East Lothian Council to engage with the hardest to reach young people and to build up a positive relationship which allows them to have the confidence to use the drop in services.

Partnership Working

Recharge has facilitated a wide range of organisations to come together to provide additional activities and services for young people living in the area. These additional partnership activities and partners Recharge has been involved with includes:

- Healthy Respect Drop-in – NHS Lothian
- KickStart – Ross High School, Hibernian Football Club
- Summer Programme – ELC Community Learning and Development
- Summer Diversionary Programme 2008- Lothian and Borders Police
- Career Development programmes- Careers Scotland

Youth Managers

The group of Youth Managers have developed significantly over the year, taking on responsibilities around fundraising and giving grants to young people through YouthBank Scotland.

Challenges

The main challenge that the organisation faces is to maintain the current level of funding. Longer term a strategy is being developed to mitigate the risks associated with the Council not releasing the current building in which Recharge is based.

Priorities for the future

We have a strong staff team and are in a strong position to play a critical role in the lives of young people of Tranent and the surrounding area in the future. The priorities for the Board in the next year will be:

- To develop the Board and recruit new members from young people and parents;
- To strengthening and enhance the feeling of ownership that the community has over the organisation;
- To maintain our current level of universal youth work service as well develop new targeted group work programmes; and
- To secure more long-term funding and a commitment from the Council to continue to provide us with the use of their facilities.

Director's Responsibilities

Company and charity law applicable to charities in Scotland requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period.

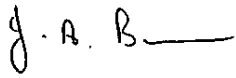
In preparing those financial statements the Directors have:

- selected suitable accounting policies and applied them consistently;
- made judgements and estimates that are reasonable and prudent;
- stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepared the financial statements on a going concern basis (unless it is inappropriate to presume that the Company will continue in operation).

The Directors have overall responsibility for ensuring that the charity has an appropriate system of controls, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the detection and prevention of fraud and other irregularities.

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

This report was approved by the Board of Directors on 10th December 2012 and signed on its behalf, by:

A handwritten signature in black ink, appearing to read 'J. A. Bruce', followed by a horizontal line.

James Bruce
Director