

Registration number 280856

**Home-Start Wigtownshire
Company limited by guarantee**

Directors' report and financial statements

for the year ended 31 March 2012

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**Home-Start Wigtownshire
Company limited by guarantee**

Company information

Directors	George Dalgarno Kathy McKay Beverley Mathias Elizabeth Duncann Lois Gibbons Dorothy Skinner
Secretary	George Dalgarno
Company number	280856
Charity Number	SC030693
Registered office	c/o The Cabin Park Children's Service Centre Ashwood Drive Stranraer DG9 7NW
Accountants	K. A. Cox Craig McIntyre & Peacock 33 Lewis Street Stranraer DG9 7LB
Business address	c/o The Cabin Park Children's Service Centre Ashwood Drive Stranraer DG9 7NW
Bankers	Bank of Scotland PLC 64 George Street Stranraer DG97JN

**Home-Start Wigtownshire
Company limited by guarantee**

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**Home-Start Wigtownshire
Company limited by guarantee**

**Directors' report
for the year ended 31 March 2012**

The directors present their report and the financial statements for the year ended 31 March 2012.

Status of the organisation

The company was incorporated on 1st April 2005 and was formed to continue the activities of the former Home-Start Wigtownshire which had operated as an unincorporated body. The company is limited by guarantee, does not have a share capital, and each member's guarantee is limited to £1. The company is governed by memorandum and articles of association prepared under the terms of Companies Act legislation. The company registration number is 280856.

The organisation has also adopted a written Model Constitution to help with the running of its affairs. We also have charitable status and our Charity Number is SC030693

Aims and Objectives

The principal activities of the company are :

- to safeguard, protect and preserve the good health, both mental and physical, of children and parents of children;
- to prevent cruelty to or maltreatment of children;
- to relieve sickness, poverty and need amongst children and parents of children;
- to promote the education of the public in better standards of child care

within the area of Wigtownshire and its environs.

Directors and Management

The directors who served during the year are as stated on the company information page.

The management committee meets from time to time to supervise the affairs of the company and has powers to appoint co-ordinators and administrators to help with the day to day running of Home-Start Wigtownshire. The committee also convenes an annual meeting to elect office-bearers, consider annual reports and the financial statements.

Activities and Achievements

We have been able to provide an appropriate level of help to a large number of local families and children because we as an organisation have continued to receive financial support. We also prepare an annual statement comprising a Co-ordinator's report and a Chairperson's report which provide detailed accounts of our activities and achievements and offer due acknowledgements to all concerned. The directors commend the 2011/12 reports to all interested parties, copies of which are available on request to the Board of Trustees.

**Home-Start Wigtownshire
Company limited by guarantee**

**Directors' report
for the year ended 31 March 2012**

Financial Review and forward Planning

The financial year ended with £32,368.70 in restricted funding for specific activities and £14,552.11 in unrestricted funding to cover core costs.

After twelve months of negotiation with Dumfries and Galloway Council, it has been agreed that Home-Start Wigtownshire will be partly funded until March 31, 2013 through Integrated Children's Services. We are aware that funding will need to be renegotiated early in 2013 for the following financial year, and that there will probably be restrictions on the local authority regarding funding of the local voluntary organisations.

We are continuing to apply to appropriate grant making trusts, companies and charitable organisations for financial support. The Big Lottery continues to fund our three Tweenies Groups. The grant from The Henry Smith Foundation is now in its third year and we have secured further funding from The Monument Trust. Children in Need funding partly covers volunteer expenses, and small grants help in assisting us to continue our work at the current level.

Using the roll-over strategy, we are reapplying to local grant making bodies and companies. These bring in valuable contributions and help to keep us in the minds of the local community. We are continuing to build reserves to a level acceptable to OSCR so that we are able to plan our work and develop exit strategies to help cope with any future changes in funding from current sources. Any new initiatives are always fully costed and funded before implementation.

This report is prepared in accordance with the small companies regime of the Companies Act 2006.

This report was approved by the Board on 6 September 2012 and signed on its behalf by

**George Dalgarno
Secretary**



**Kathy McKay
Director**



**Home-Start Wigtownshire
Company limited by guarantee**

**Directors' report
for the year ended 31 March 2012**

Statement of Director's Responsibilities

The directors are responsible for preparing the annual report and accounts in accordance with applicable law and regulations.

Company Law requires the directors to prepare financial statements for each financial year.

Under that law the directors have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The accounts are required by law to give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Home Start Wigtownshire

Independent Examiner's Report to the Trustees of Home Start Wigtownshire

I report on the accounts of the charity for the year ended 31st March 2012 which are set out on pages 5 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin Cox

Kevin A. Cox. M.A., F.C.A.,
Craig, McIntyre & Peacock,
Chartered Accountants,
33 Lewis Street,
STRANRAER,
DG9 7LB.

6th September 2012

HOME-START WIGTOWNSHIRE

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST MARCH 2012

Incoming resources

	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>TOTAL 2011/12</u>	<u>2010/2011</u>
Dumfries & Galloway Council	49,000.00		49,000.00	36,207.00
Monument Trust		5,000.00	5,000.00	-
Cash For Kids		214.50	214.50	
Scottish Community Foundation		-	-	886.00
Children In Need		6,000.00	6,000.00	6,000.00
The Big Lottery 1			-	18,093.00
The Big Lottery 2		20,670.00	20,670.00	
Hugh Fraser Foundation			-	2,000.00
Henry Smith Trust	10,000.00		10,000.00	10,000.00
Donations	936.50		936.50	2,343.40
Other Income	1,462.97		1,462.97	1,475.00
Bank Interest	147.70		147.70	50.23
Total incoming resources	<u>61,547.17</u>	<u>31,884.50</u>	<u>93,431.67</u>	<u>77,054.63</u>

Resources expended

Revenue expenditure	55,951.84	28,680.77	84,632.61	81,751.56
Governance	909.00		909.00	884.30
Equipment etc.			0.00	
Depreciation	-		-	
Total resources expended	<u>56,860.84</u>	<u>28,680.77</u>	<u>85,541.61</u>	<u>82,635.86</u>
Net outgoing/incoming resources	4,686.33	3,203.73	7,890.06	- 5,581.23
Total funds at 31/03/11	<u>9,865.78</u>	<u>29,164.97</u>	<u>39,030.75</u>	<u>44,611.98</u>
Total funds at 31/03/12	<u>14,552.11</u>	<u>32,368.70</u>	<u>46,920.81</u>	<u>39,030.75</u>

**Home-Start Wigtownshire
Company limited by guarantee**

**Balance sheet
as at 31 March 2012**

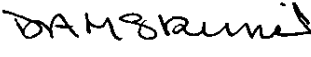
		2012		2011	
	Notes	£	£	£	£
Current assets					
Debtors	5	12,069		-	
Cash at bank and in hand		53,974		54,350	
		<u>66,043</u>		<u>54,350</u>	
Creditors: amounts falling due within one year	6	<u>(19,122)</u>		<u>(15,319)</u>	
Net current assets			46,921		39,031
Net assets			<u>46,921</u>		<u>39,031</u>
Funds and reserves					
Restricted Funds	7		32,369		29,165
Unrestricted Funds	7		14,552		9,866
Members' funds			<u>46,921</u>		<u>39,031</u>

For the financial year ended 31 March 2012 the company was entitled to exemption from audit under section 477 Companies Act 2006; and no notice has been deposited under section 476. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the year end and of its profit (or loss) for the financial year in accordance with the requirements of sections 393 and 394 and which otherwise comply with the requirements of the Companies Act 2006, so far as applicable to the company.

The abbreviated accounts have been prepared in accordance with the special provisions of the Companies Act 2006 relating to companies subject to the small companies regime.

The financial statements were approved by the Board on 6 September 2012 and signed on its behalf by:


George Dalgarno
Director


Dorothy Skinner
Director

The notes on pages 7 to 8 form an integral part of these financial statements.

**Home-Start Wigtownshire
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**Notes to the financial statements
for the year ended 31 March 2012**

1. Accounting policies

1.1. Accounting convention

The financial statements are prepared under the historical cost convention in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2005), the Statement of Recommended Practice (SORP 2005) - Accounting and Reporting by Charities and the Companies Act 2006.

1.2. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost or valuation less residual value of each asset over its expected useful life, as follows

2. Incoming resources

The total income of the organisation for the year has been derived from its principal activity as defined in the Directors' report.

3. Operating profit/(loss)

	2012	2011
	£	£

Operating profit/(loss) is stated after charging:

4. Tangible fixed assets

	Fixtures, fittings and equipment £	Computer Equipment £	Total £
Cost			
At 1 April 2011	2,369	1,162	3,531
At 31 March 2012	2,369	1,162	3,531
Depreciation			
At 1 April 2011	2,369	1,162	3,531
At 31 March 2012	2,369	1,162	3,531

5. Debtors

	2012	2011
	£	£

Prepayments and accrued income

	12,069	-
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**Home-Start Wigtownshire
Company limited by guarantee**

**Notes to the financial statements
for the year ended 31 March 2012**

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6. Creditors: amounts falling due within one year	2012 £	2011 £
Other creditors	14,131	11,100
Accruals and deferred income	4,991	4,219
	<u>19,122</u>	<u>15,319</u>

7. Accumulated funds	Unrestricted Funds £	Restricted Funds £	Total £
At 1 April 2011	9,866	29,165	39,031
Net incoming resources	4,686	3,204	7,890
At 31 March 2012	<u>14,552</u>	<u>32,369</u>	<u>46,921</u>