

HOME-START DUNFERMLINE

REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2012

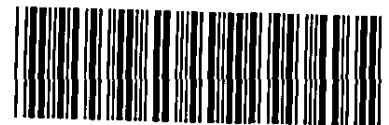
(Company Limited by Guarantee)

Company Registration No: SC280849

Scottish Charity No.SC006806

Darran S Rea BAcc (Hons) CA
4 Troon Terrace
Dundee
DD2 3FX

FRIDAY



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02/11/2012
COMPANIES HOUSE

HOME-START DUNFERMLINE

Annual Report and Accounts for the year ended 31 March 2012

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HOME-START DUNFERMLINE

REPORT OF THE BOARD OF DIRECTORS and TRUSTEES for the year ended 31 March 2012

The Directors and Trustees present herewith their Annual Report together with the financial statements for the year ended 31 March 2012.

Principal Activities

Home-Start Dunfermline (Scottish Charity No.006806) is constituted as a Company limited by guarantee and is governed by the Memorandum and Articles of Association. It was set up to help families with children under 5 years of age who are experiencing difficulties.

Results

The surplus for the period was £7,310. The Trustees recommend that this be added to the reserves brought forward of £22,192 to give reserves carried forward of £29,502 to cover future funding shortfalls or unforeseen expenditure.

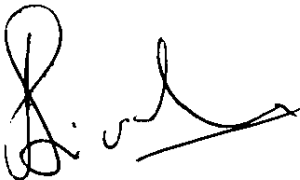
Review of the year and Future Developments

Home-Start Dunfermline supported 113 families and used the services of 46 Volunteers. Volunteers performed a wide variety of tasks including supporting families, managing the scheme, fundraising and supporting the family group.

Staff remain actively involved in several local community planning groups and in the parenting sub group of the "Getting it Right in Fife" group. One representative from the Scheme sits on the Home-Start Scotland National Committee. Having previously secured external part-funding to employ a Family Support Worker to work with families with more complex needs, including those with issues around alcohol, the Scheme has greatly enhanced the range of support offered.

2012-2013 promises to be another year of development for Home-Start Dunfermline. Approaching its 22nd successful year, and working positively with the overall 8% cut in core funding, we remain resolute in our mission to deliver a robust and effective service to the Community.

On behalf of the Board of Directors and Trustees



Brian McCran
Chair

19 June 2012

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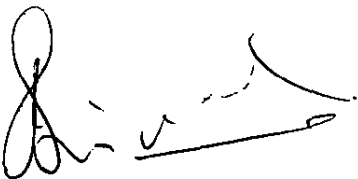
STATEMENT OF DIRECTORS and TRUSTEES' RESPONSIBILITIES **for the year ended 31 March 2012**

Applicable law requires the Board of Directors and Trustees to prepare financial statements for each financial year, which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates which are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ensure that the financial statements comply with applicable law. It is also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Board of Directors and Trustees



Brian McCran
Chair

19 June 2011

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INDEPENDENT EXAMINER'S REPORT for the year ended 31 March 2012

I report on the financial statements for the year ended 31 March 2012 as set out on pages 4 to 7.

Respective responsibilities of the Board of Directors and Trustees and Independent Examiner

As described on page 2, the Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements in accordance with the terms of the Charities and Trustees Investment (Scotland) Act 2005, and the Charities Accounts (Scotland) Regulations 2006. The Trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the financial statements as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of Opinion

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records of the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not provide an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In the course of my examination, no matter has come to my attention

a) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with Section 44 (1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations and section 386 of the Companies Act 2006, and to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations have not been met. Or

b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

 19/6/12

Darran S Rea BAcc (Hons) CA
Independent Examiner
4 Troon Terrace
Dundee
DD2 3FX

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Statement of Financial Activities for the year ended 31 March 2012

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2012 £	Total 2011 £
<u>Incoming Resources</u>						
<u>Incoming resources</u>						
<u>from generated funds</u>						
Voluntary income	2	97,933	16133	-	114,066	105,289
Activities for generating funds	3	807	-	-	807	2,233
Investment Income	4	9	-	-	9	35
Other incoming resources	5	-	-	-	-	-
<u>Total Incoming Resources</u>		98,749	16133	-	114882	107557
<u>Resources Expended</u>						
<u>Charitable Activities</u>	6	91,439	16,133	-	107,572	99,741
<u>Total resources expended</u>		91,439	16,133		107,572	99,741
<u>Net incoming/outgoing resources</u>		7,310	-	-	7,310	7,816
<u>Net movement in funds</u>		7,310	-	-	7,310	7,816
Total funds brought forward		22,192	-	-	22,192	14,376
<u>Total funds carried forward</u>		29,502	-	-	29,502	22,192

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BALANCE SHEET as at 31 March 2012

	<u>Note</u>	<u>2012</u> £	<u>2011</u> £
<u>FIXED ASSETS</u>			
Tangible Fixed Assets	6	748	265
<u>CURRENT ASSETS</u>			
Cash at Bank		38,886	34,104
Cash in hand		100	100
Debtors & Prepayments		183	290
		<u>39,169</u>	<u>34,494</u>
<u>CURRENT LIABILITIES</u>			
Accruals and Deferred Income-Unrestricted		2,348	12,567
Accruals and Deferred Income-Restricted		8,067	-
		<u>10,415</u>	<u>12,567</u>
Net Current Assets		<u>28,754</u>	<u>21,927</u>
Net Assets		<u>29,502</u>	<u>22,192</u>
<u>REPRESENTED BY:</u>			
Accumulated Fund		<u>29,502</u>	<u>22,192</u>

For the year ending 31/03/2012 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The Director's and Trustee's responsibilities;

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The Directors and Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Board of Directors and Trustees on 19 June 2012 and signed on its behalf by:

Maira Wilson

Maira Wilson
Treasurer

HOME-START DUNFERMLINE

Notes to the accounts for the year ended 31 March 2012

1 ACCOUNTING POLICIES

- a) The Accounts have been prepared in accordance with the Charities Accounts (Scotland) Regulations 2006 and the Companies Act 2006. The recommendations of the 2005 Statement of Recommended Practice (SORP) "Accounting for Charities" have been followed
- b) Income is credited to the Accounts on the date of receipt, except when received in respect of a period other than the financial year, in which case it is allocated to the period(s) for which it has been awarded.
- c) Items of equipment with a value greater than £100 are capitalised and are being depreciated evenly over three years.

	Unrestricted Funds £	Restricted Funds £	Total 2012 £	Total 2011 £
2 <u>Incoming Resources</u>				
Voluntary Income				
Grants	95,884	16,133	112,017	104,216
Donations	2,049	-	2,049	1,073
	<u>97,933</u>	<u>16,133</u>	<u>114,066</u>	<u>105,289</u>
3 <u>Activities for Generating Funds</u>				
Fund Raising	807	-	807	2,233
4 <u>Investment Income</u>				
Bank Interest	9	-	9	35
5 <u>Other Incoming Resources</u>	-	-	-	-
Total Incoming Resources	<u>98,749</u>	<u>16,133</u>	<u>114,882</u>	<u>107,557</u>
6 <u>Resources Expended</u>				
Charitable Activities				
Family Group	4,998	83	5,081	3,785
Training	536	246	782	1,134
Staff and Volunteer Expenses	60,292	12,231	72,523	64,347
Subscriptions	1,971	-	1,971	1,820
Advertising and Publicity	300	307	607	873
Admin Expenses	12,309	625	12,934	12,335
Office Costs	8,250	1,945	10,195	12,065
Postage, Printing and Stationery	2,783	696	3,479	3,382
	<u>91,439</u>	<u>16,133</u>	<u>107,572</u>	<u>99,741</u>

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Notes to the accounts for the year ended 31 March 2012

	2012 £	2011 £
7 <u>TANGIBLE FIXED ASSETS</u>		
<u>EQUIPMENT COST</u>		
As at 31 March 2011	5,484	5,408
Fixed assets disposed of during year	-	120
Additions at cost	1,025	196
As at 31 March 2012	<u>6,509</u>	<u>5,484</u>
 <u>DEPRECIATION</u>		
As at 31 March 2011	5,219	5,052
Aggregate depreciation on assets disposed of during year	-	120
Charge for the year	542	287
At 31 March 2012	<u>5,761</u>	<u>5,219</u>
 <u>NET BOOK VALUE</u>		
At 31 March 2012	<u>748</u>	
At 31 March 2011	<u>265</u>	