REGISTERED NUMBER: SC272136 (Scotland)

ABBREVIATED ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2016

FOR

TASK OFFICE INTERIORS LIMITED

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for the Year Ended 31 August 2016

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TASK OFFICE INTERIORS LIMITED

COMPANY INFORMATION
for the Year Ended 31 August 2016

DIRECTORS:	R McLaughlin Ms E McGrath
REGISTERED OFFICE:	Unit 1 Shawbridge Industrial Estate 239 Shawbridge Street Pollokshaws Glasgow G43 1QN
REGISTERED NUMBER:	SC272136 (Scotland)
ACCOUNTANTS:	Davidson & Workman 16 Royal Terrace Glasgow G3 7NY

ABBREVIATED BALANCE SHEET
31 August 2016

	Notes	31.8.16 £	£	31.8.15 £	£
FIXED ASSETS					
Tangible assets	2		1,232		2,349
CURRENT ASSETS					
Stocks		47,041		1,500	
Debtors		144,711		147,375	
Cash at bank and in hand		12,812		62,341	
		204,564		211,216	
CREDITORS					
Amounts falling due within one year		120,107		131,370	
NET CURRENT ASSETS			84,457		79,846
TOTAL ASSETS LESS CURRENT LIABILITIES			85,689		82,195
CAPITAL AND RESERVES					
Called up share capital	3		3		3
Profit and loss account			85,686		82,192
SHAREHOLDERS' FUNDS			85,689		82,195

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2016.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2016 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

(a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 12 January 2017 and were signed on its behalf by:

R McLaughlin - Director

The notes form part of these abbreviated accounts

NOTES TO THE ABBREVIATED ACCOUNTS
for the Year Ended 31 August 2016

1. ACCOUNTING POLICIES

Accounting convention
The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Turnover
Turnover represents net invoiced sales of goods, excluding value added tax.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% on cost
Computer equipment	- 33.33% on cost or valuation

Stocks
Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Deferred tax
Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

2. TANGIBLE FIXED ASSETS

	Total £
COST	
At 1 September 2015 and 31 August 2016	6,159
DEPRECIATION	
At 1 September 2015	3,810
Charge for year	1,117
At 31 August 2016	4,927
NET BOOK VALUE	
At 31 August 2016	1,232
At 31 August 2015	2,349

3. CALLED UP SHARE CAPITAL

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	31.8.16 £	31.8.15 £
3	Ordinary	£1.00	3	3

continued...

4. **DIRECTORS' ADVANCES, CREDITS AND GUARANTEES**

The following advances and credits to directors subsisted during the years ended 31 August 2016 and 31 August 2015:

	31.8.16	31.8.15
	£	£
R McLaughlin		
Balance outstanding at start of year	8,000	8,000
Amounts repaid	(351)	-
Balance outstanding at end of year	7,649	8,000
Ms E McGrath		
Balance outstanding at start of year	14,947	14,947
Amounts repaid	(7,298)	-
Balance outstanding at end of year	7,649	14,947

CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED FINANCIAL STATEMENTS OF TASK OFFICE INTERIORS LIMITED

The following reproduces the text of the report prepared for the directors in respect of the company's annual unaudited financial statements, from which the unaudited abbreviated accounts (set out on pages two to four) have been prepared.

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Task Office Interiors Limited for the year ended 31 August 2016 which comprise the Profit and Loss Account, the Balance Sheet, and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants of Scotland, we are subject to its ethical and other professional requirements which are detailed at http://www.icas.org.uk/accountspreparationguidance.

This report is made solely to the Board of Directors of Task Office Interiors Limited, as a body, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of Task Office Interiors Limited and state those matters that we have agreed to state to the Board of Directors of Task Office Interiors Limited, as a body, in this report in accordance with the requirements of the Institute of Chartered Accountants of Scotland as detailed at http://www.icas.org.uk/accountspreparationguidance. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and its Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that Task Office Interiors Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of Task Office Interiors Limited. You consider that Task Office Interiors Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of Task Office Interiors Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Davidson & Workman
16 Royal Terrace
Glasgow
G3 7NY

12 January 2017

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.