

REGISTERED COMPANY NUMBER: SC249708 (Scotland)
REGISTERED CHARITY NUMBER: SC034864

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 May 2018
for
The Tarbat Community Hall Group

Mackay & Co
Chartered Accountants
Main Street
Golspie
Sutherland
KW10 6RH

The Tarbat Community Hall Group
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for the Year Ended 31 May 2018

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The Tarbat Community Hall Group
Chairman's Report
for the Year Ended 31 May 2018

Having been responsible for taking on the day to day functions since November 2016 including chairing the Management Committee when Moira Aitken needed relief from some duties, I was formally elected as Chairman at 2017 AGM. Moira has continued to provide support with her wisdom, reminders and experience and for that I am very grateful. Steve Carroll has had his first year as Treasurer and I would like to thank him on everyone's behalf for all his hard work and time. I'd also like to thank John Mackay for his continued support.

We have welcomed three new committee members Sandy Buchanan, Wendy Buchanan and Shirley Duff. Sandy Buchanan has taken on responsibility for overseeing Health and Safety matters and will continue to ensure that we are up-to-date with regulations. Wendy Buchanan has been acting as secretary and I would like to propose that we officially appoint Wendy to the secretary role which needs filled. They have both been huge assets to the committee, helping at every opportunity.

Shirley Duff has been available for setting up, clearing up and now helps Emma and Jane with children's films. The committee is working very well together with longstanding members sharing their wisdom and new members taking on responsibilities.

I'd like to thank everyone for all their hard work and in particular for their support and encouragement towards a new(ish) , young(ish) member stepping into the Chairman's role. Steve Carroll offered kind words of wisdom that good leadership is all about delegation, which I have embraced. Bruce Edwards has agreed to oversee all maintenance issues, and for that the committee are eternally grateful. Jane Foster is in charge of the day to day bookings in the hall which I can see first hand is a lot of work. Thank you, Jane for all your work. Carol Summers has also put in a tremendous amount of effort to seek, apply and organise meetings for funding. Thank you, Carol on behalf of everyone.

This current year we have almost lost two groups Portmasamba and Local Vocals due to the relocation of the leader of both, Barney Mackie. Fortunately, both Clubs are going to carry on under new leadership. Kettlercise is a new exercise class ran by Donna Mackay of Portmahomack. This is proving very successful and generally runs three classes per week.

One aspect that we are justly proud of is our support and cooperative working with other organisations in the community such as, the Gala Committee, Community Council, Golf Club, the local primary school and the local churches and I hope this will long continue.

Although I will continue to be involved in the Hall I feel that the lead and direction needs to be carried on by someone who can more consistently devote their time, which I recognise that I cannot do due to increasing work commitments. I would like to thank you for your support and encouragement both from TCHG committee members and all the volunteers.

The Tarbat Community Hall Group
Report of the Trustees
for the Year Ended 31 May 2018

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 May 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

1. to promote the benefit of the inhabitants of Tarbat and its environs without distinction of sex, sexuality, political, religious or other opinions by associating with the local statutory authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities or assist in the provision of facilities, in the interest of social welfare for recreation and other leisure-time occupation so that their conditions of life may be improved.

and in furtherance thereof but otherwise

2. to develop, maintain, operate and manage the building known as the Carnegie Hall, Portmahomack for the benefit of all persons resident in or visitors to the area of benefit.

Significant activities

The significant activities of the charity include the provision of accommodation for the operation of many varied clubs and societies - e.g. Over 60's Club and Carpet Bowling, Baby and Toddler Group, Table Tennis, Film Club, Yoga, Photography Club, Craft Club, Taoist Tai Chi Club, Wellbeing Fitness Class and Otago Group, Art Club. It also provides the base for the running of the annual 10K race.

Volunteers

The Hall could not operate without the magnificent input by the many volunteers who carry out duties on the Caretaker Rota and who assist in the organisation and running of such events as the Art Exhibition, concerts, plays and performances.

A recurring theme through this report is about commitment and the volunteer. We are lucky to have such a wide basis of support and are grateful to fellow group members for their hard work and commitment.

The Tarbat Community Hall Group

Report of the Trustees

for the Year Ended 31 May 2018

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Hall makes provision for a variety of groups and organisations on a regular basis and we are lucky to have so many active groups with their helpers and organisers all contributing greatly to the social life of the village. The committee would like to thank

George and Jean Terry- Over 60's and Carpet Bowls

Dee Mackay-Baby and Toddlers Group

Stan Mitchell - Table Tennis

Emma and Jane - Film Club

Sheila Sparkes - Yoga

Rhona Mackenzie - Knit & Natter

Rhoda Mackay/Rosemary MacNab - Ladies Club

Taoist Tai Chi Club - Barbara Bremner

Wellbeing Fitness Class and Otago Group - Julie Brown

Art Exhibition - Moira Aitken

New group Kettlercise - Donna Mackay

Portmasamba - Emma Foster

Choir- collectively run

Drama group- Sandra Gallacher

Concerts - Emma Foster/Moira Aitken

Steve Carroll and his team of volunteers with the help of Tain Runners for the annual 10k Race.

The Management Committee continues to run the day to day affairs of the Hall, thanks to Moira Aitken, Donald Carmichael, Steve Carroll, Emma Foster, Jane Foster, Pamela Duff, John Mackay, Carol Summers, Donald Urquhart, Sandy Buchanan, Wendy Buchanan and Shirley Duff and occasional representatives from the many Clubs that use the Hall. Mary MacLean and all staff members at the cafe are often the first point of contact and regularly direct people to the relevant committee member. Kenny Aitken, who provided long and invaluable service to the THCG as Chairman, very sadly passed away in October. Douglas Rae, who also gave a great deal of his time and input during his time on the committee, very sadly passed away in November.

Community Helpers

In addition, a number of individuals volunteered for Caretaking Rota or helped in promoting and running special events therefore, we would like to thank Steve Carroll as Treasurer, Denise Carroll, Bruce Edwards, George Terry, Dave Mackay, Alistair MacLean, Heather McRae, Ross Duff, Ian Dawson, Catherine Urquhart, Barney Mackie and Lynne Cook for their contribution in this past year.

We wish to thank the team of Volunteers led and organised by Tom Semple, who cut the grass and maintain the arboretum and community garden throughout the season. Apologies to anyone who has been inadvertently omitted. We wish to thank Steve Carroll, Wendy Buchanan and Sandy Buchanan who took on the task of oiling the floor.

The Carnegie Cafe under management by Mary MacLean continues to succeed in providing great service, home cooked food, friendly service which reflects very well on our community hall. The THCG does benefit financially and socially from a thriving community cafe.

The 10K race on Sunday 22nd April 2018 brought in a large number of runners. Members of the Ladies Club coped, ably managed by Lynn Cook, successfully served hand-prepared food and drink to the unanticipated numbers and deserve our grateful thanks once again. Thanks to Steve and his band of intrepid helpers. The event was yet again, a significant fund raiser for the Hall.

Events

ACHIEVEMENT AND PERFORMANCE

Charitable activities

A number of Concerts and Musical Events were held during the year including new bands for Portmahomack: The Mad Ferret Band, Lizabett Russo and The Coaltown Daisies as well as welcoming back Martin Stephenson, Fara, The Alistair McCulloch Trio, Blackheart Orchestra, The Budapest Cafe Orchestra and Blas Fes.

The Film sessions went ahead on an ad hoc basis with Emma and Jane's support with themed nights such as Bruce Springsteen Live in New York in the Carnegie Hall and a Rocky Horror Picture Show night which help to fund the Film Licence.

The New Years Celebrations took place as previously, with a service at the War Memorial, thanks to Rev John McLeod, a torchlight procession into the Village and soup, snacks and music at the Hall after midnight. A community concert given by local musicians was held in the Hall on New Years Day, thanks to all volunteer musicians and organist Donald Urquhart. A New Years Dance was also organised to celebrate the New Year.

Several Concerts and Musical events were organised by Emma Foster and Moira Aitken.

FINANCIAL REVIEW

Financial position

As you will see from the presentation of Annual accounts, our finances appear to be in good shape but there is no need for complacency. Costs are ever rising and we have incurred extra expense this year for cleaning and sanitary collection. We have received some donations this year, and fund raising has been good. The functions/concerts organised have made a profit this year but are always a risk, depending on public support. There is always a worry that some expensive part of our infrastructure will suffer failure. However, all is well for the present.

At the year end the balance held in reserves was £443,101 (2017 - £438,801) of which £41,017 (2017 - £37,137) represented Cash at bank. Reserves are unrestricted.

Principal funding sources

Principal funding sources are revenue from hall rentals and the café rent but we are most grateful to Highland Council for the annual hall grant assistance of £1,000.

Reserves policy

The trustees aim to maintain cash resources at a level which would cover annual costs.

FUTURE PLANS

The Management Committee are still keen to purchase the Hall outright from the Highland Council but this possibility appears to be as remote as ever. It is not easy to predict the future of the Hall in the medium to long term and to honour all Kenny and Moira Aitken's time, passion and commitment over many years; the committee will endeavour to keep this in our goals.

Clubs and events will continue next year as in the year past.

Hall hire will be reviewed to be in keeping with daily running costs.

The heating system has been serviced and is deemed to be in good working order. Yearly servicing is planned in order to ensure the longevity of the system.

The rotting conservatory will be replaced as a matter of urgency in 2019 and fundraising attempts will be made to replenish vital funds for ensuring the upkeep of maintenance for the hall.

The committee will continue in their applications for funding in order to make the best possible use of the hall with the intent of serving its community to maximum effect. Unfortunately a recent application for funding was unsuccessful but we will look upon this as good practice for our future attempts. Carol Summers has taken the lead on this and Jane Foster, Moira Aitken, Sandy Buchanan, Wendy Buchanan and Emma Foster make up a strong team to compile future funding applications.

We hope the Cafe continues to prosper as it has been an asset to the hall under Mary's direction. We hope and predict that both local and visiting community will continue to support Mary and her team.

The hired cleaning once a week is to carry on to ensure the hall is presentable for its users whilst not putting any more regular work onto the halls volunteers. The committee and community volunteers will continue to regularly clean up following events. With one regular new class providing income, our income from Clubs is healthy and a welcome boost to finances.

Carol Summers, Wendy Buchanan and Moira Aitken will continue to work at getting the hall accredited through Keystone.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Tarbat Community Hall Group is a company limited by guarantee and is governed by its Memorandum and Articles of Association.

Responsibility, Management and Leadership

A recurring theme through this report is about commitment and the volunteer. We are lucky to have such a wide basis of support and are grateful to fellow group members for their hard work and commitment.

Some of the areas of management responsibility are as follows;

Caretaking

Several members take one month duty as caretaker ensuring the cleanliness of the building, access for the customer as required and has responsibility for the safety of all persons using the hall plus making sure the hall is locked and secure after each event. The current Caretakers are Donald Carmichael, Steve & Denise Carroll, Emma & Jane Foster, Pamela Duff, Charlette Edwards, Donald & Catherine Urquhart, Sandy and Wendy Buchanan and Carol Summers. We are keen to welcome more members of the community to help with this. Bruce Edwards looks over maintenance, ensuring the heat pump is running efficiently with the help of Sandy Buchanan and Steve Carroll to help ensure the filter is cleared regularly. Bruce Edwards and Emma Foster have made arrangements for any repairs to be carried out throughout the year.

Collectively.

We examine ways of generating income for the Hall, securing the necessary licences such as public entertainment, drinks licence etc. and taking responsibility for Health and Safety, Fire Protection, Child Protection Policy, plus regulating income and expenditure. Sandy Buchanan has taken on the role of ensuring all Health and Safety and Fire Protection regulations are being met and reports any actions to the committee.

When the opportunity arises we make application for grant assistance to help improve the facilities enjoyed by user groups.

Recruitment and appointment of new trustees

New trustees can be invited or can request to join the board. Existing trustees will approve such appointments at a board meeting.

Induction and training of new trustees

Induction of new trustees is carried out informally by existing members.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC249708 (Scotland)

Registered Charity number

SC034864

The Tarbat Community Hall Group

Report of the Trustees

for the Year Ended 31 May 2018

REFERENCE AND ADMINISTRATIVE DETAILS

Registered office

Carnegie Hall
Well Street
Portmahomack
Tain
Ross-shire
IV20 1YD

Trustees

W K Aitken		- deceased 10.10.18
Mrs M G Aitken	Chairman	
D G Carmichael		
S J Carroll		
Mrs C M J Collard		
G Davis		
Mrs C Edwards		
Mrs S J Gordon		
T S Mitchell		
D C Rae		- deceased 11.11.18
D A Urquhart		
Ms E Foster		- appointed 6.2.19

Independent examiner

Marcus D MacIver, CA
Mackay & Co
Chartered Accountants
Main Street
Golspie
Sutherland
KW10 6RH

Approved by order of the board of trustees on 22 February 2019 and signed on its behalf by:

Mrs M G Aitken - Trustee

Independent Examiner's Report to the Trustees of
The Tarbat Community Hall Group

I report on the accounts for the year ended 31 May 2018 set out on pages nine to fifteen.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Marcus D MacIver, CA
Mackay & Co
Chartered Accountants
Main Street
Golspie
Sutherland
KW10 6RH

22 February 2019

The Tarbat Community Hall Group
Statement of Financial Activities
for the Year Ended 31 May 2018

	Notes	Unrestricted fund £	Restricted fund £	31.5.18 Total funds £	31.5.17 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		3,915	-	3,915	1,000
Other trading activities	2	11,534	-	11,534	10,547
Investment income	3	499	-	499	1,941
Total		<u>15,948</u>	<u>-</u>	<u>15,948</u>	<u>13,488</u>
EXPENDITURE ON					
Raising funds		873	-	873	2,604
Charitable activities					
Hall operation		<u>10,775</u>	<u>-</u>	<u>10,775</u>	<u>11,262</u>
Total		<u>11,648</u>	<u>-</u>	<u>11,648</u>	<u>13,866</u>
NET INCOME/(EXPENDITURE)		<u>4,300</u>	<u>-</u>	<u>4,300</u>	<u>(378)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>438,801</u>	<u>-</u>	<u>438,801</u>	<u>439,179</u>
TOTAL FUNDS CARRIED FORWARD		<u>443,101</u>	<u>-</u>	<u>443,101</u>	<u>438,801</u>

The Tarbat Community Hall Group
Balance Sheet
At 31 May 2018

	Notes	Unrestricted fund £	Restricted fund £	31.5.18 Total funds £	31.5.17 Total funds £
FIXED ASSETS					
Tangible assets	7	400,651	-	400,651	402,024
CURRENT ASSETS					
Debtors	8	1,793	-	1,793	-
Cash at bank		<u>41,017</u>	<u>-</u>	<u>41,017</u>	<u>37,137</u>
		42,810	-	42,810	37,137
CREDITORS					
Amounts falling due within one year	9	(360)	-	(360)	(360)
NET CURRENT ASSETS		<u>42,450</u>	<u>-</u>	<u>42,450</u>	<u>36,777</u>
TOTAL ASSETS LESS CURRENT					
LIABILITIES		<u>443,101</u>	<u>-</u>	<u>443,101</u>	<u>438,801</u>
NET ASSETS		<u>443,101</u>	<u>-</u>	<u>443,101</u>	<u>438,801</u>
FUNDS	10				
Unrestricted funds				443,101	438,801
TOTAL FUNDS				<u>443,101</u>	<u>438,801</u>

The Tarbat Community Hall Group

Balance Sheet - continued

At 31 May 2018

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 May 2018.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 May 2018 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each
- (b) financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 22 February 2019 and were signed on its behalf by:

Mrs M G Aitken -Trustee

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 20% on reducing balance
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Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2. OTHER TRADING ACTIVITIES

	31.5.18	31.5.17
	£	£
Fundraising events	2,879	5,391
Hall rental	4,584	4,366
Cafe rent & electricity	4,071	790
	<u>11,534</u>	<u>10,547</u>

3. INVESTMENT INCOME

	31.5.18	31.5.17
	£	£
FIT	493	1,935
Deposit account interest	6	6
	<u>499</u>	<u>1,941</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.5.18	31.5.17
	£	£
Depreciation - owned assets	<u>1,968</u>	<u>2,296</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 May 2018 nor for the year ended 31 May 2017.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 May 2018 nor for the year ended 31 May 2017.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	1,000	-	1,000
Other trading activities	10,547	-	10,547
Investment income	1,941	-	1,941
Total	<u>13,488</u>	<u>-</u>	<u>13,488</u>
EXPENDITURE ON			
Raising funds	2,604	-	2,604
Charitable activities			
Hall operation	11,262	-	11,262
Total	<u>13,866</u>	<u>-</u>	<u>13,866</u>
NET INCOME/(EXPENDITURE)	<u>(378)</u>	<u>-</u>	<u>(378)</u>

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	439,179	-	439,179
TOTAL FUNDS CARRIED FORWARD	<u>438,801</u>	<u>-</u>	<u>438,801</u>

7. TANGIBLE FIXED ASSETS

	Freehold property £	Long leasehold £	Plant and machinery £	Totals £
COST				
At 1 June 2017	4,072	388,111	37,507	429,690
Additions	-	-	595	595
At 31 May 2018	<u>4,072</u>	<u>388,111</u>	<u>38,102</u>	<u>430,285</u>
DEPRECIATION				
At 1 June 2017	-	-	27,666	27,666
Charge for year	-	-	1,968	1,968
At 31 May 2018	<u>-</u>	<u>-</u>	<u>29,634</u>	<u>29,634</u>
NET BOOK VALUE				
At 31 May 2018	<u>4,072</u>	<u>388,111</u>	<u>8,468</u>	<u>400,651</u>
At 31 May 2017	<u>4,072</u>	<u>388,111</u>	<u>9,841</u>	<u>402,024</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.5.18 £	31.5.17 £
Prepayments	<u>1,793</u>	<u>-</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.5.18 £	31.5.17 £
Accrued expenses	<u>360</u>	<u>360</u>

10. MOVEMENT IN FUNDS

	At 1.6.17 £	Net movement in funds £	At 31.5.18 £
Unrestricted funds			
General fund	438,801	4,300	443,101
TOTAL FUNDS	<u>438,801</u>	<u>4,300</u>	<u>443,101</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	15,948	(11,648)	4,300
TOTAL FUNDS	<u>15,948</u>	<u>(11,648)</u>	<u>4,300</u>

Comparatives for movement in funds

	At 1.6.16 £	Net movement in funds £	At 31.5.17 £
Unrestricted Funds			
General fund	439,179	(378)	438,801
TOTAL FUNDS	<u>439,179</u>	<u>(378)</u>	<u>438,801</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	13,488	(13,866)	(378)
TOTAL FUNDS	<u>13,488</u>	<u>(13,866)</u>	<u>(378)</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 May 2018.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.