

REGISTERED COMPANY NUMBER: SC238421 (Scotland)
REGISTERED CHARITY NUMBER: SC030280

Report of the Trustees and
Financial Statements for the Year Ended 31 March 2018
for
ST. ROCH'S CHILDCARE SERVICE

ST. ROCH'S CHILDCARE SERVICE
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for the Year Ended 31 March 2018

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ST. ROCH'S CHILDCARE SERVICE

Report of the Trustees

for the Year Ended 31 March 2018

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the charity are:

- * To advance education through:
 - The provision and supervision of learning-orientated activities for school and pre-school children, and primarily those resident within the area served by North Glasgow Community Planning Area ("the Operating Area")
 - The provision of care, guidance, instruction, activities and support directed towards addressing the special educational needs of school and pre-school children (and primarily those resident within the Operating Area) who come from a home environment and/or single parent family that is disadvantaged by way of its economic circumstances and/or social isolation.
- * To promote and/or provide training in the skills associated with the care and supervision of school and pre-school children (and primarily those resident within the Operating Area)
- * To relieve poverty particularly among the residents of the Operating Area, in particular (but without prejudice to that generality)
 - by releasing poor individuals (whether parents or guardians) having the care of school and/or pre-school children to attend training courses and programmes which are directed towards the acquisition of skills which will assist such individuals in obtaining employment; or
 - by allowing poor individuals (whether parents or guardians) having the care of school and/or pre-school children to maintain themselves in paid employment.
- * To promote, conduct and/or support such other charitable projects and programmes for the benefit of the community within the Operating Area as the trustees may consider appropriate from time to time.

In furtherance of these objects, but not otherwise, the charity shall have the following powers:

- * To promote, establish, develop, operate and/or support nursery and/or childcare facilities within the Operating Area, which may include (without prejudice to that generality) extended daycare for children of pre-school age, out-of-school childcare projects, breakfast clubs, and school clubs.
- * To advise in relation to, prepare, organise and/or conduct, educational and training courses and programmes.
- * To provide advice and support to people wishing to relieve their poverty through self-employment in the field of childcare services.
- * To promote, construct, establish and/or manage a centre providing facilities for childcare, and accommodation for public and third sector organisations and agencies which provide services which are of benefit to the community within the Operating Area.
- * To stimulate the formation of, and support, community groups and other bodies operating within the voluntary sector whose activities further the aims of the company or are otherwise directed towards some charitable purpose.
- * To design, prepare, publish and/or distribute information packs, leaflets, books, newsletters, magazines, posters and other publications, audio and video recordings, multi-media products and display materials, and to establish and maintain websites and other electronic means for sharing information.
- * To carry on any other activity which may be advantageously carried on in connection with any of the objects of the charitable company.

Public benefit

The charity is a public benefit entity.

ST. ROCH'S CHILDCARE SERVICE

Report of the Trustees for the Year Ended 31 March 2018

STRATEGIC REPORT

Achievement and performance

Charitable activities

We continue to operate from three sites within the 'Royston Corridor' providing childcare from six weeks to the first year of secondary education. The provision of services currently on offer is as follows:

- i) Charles Street
 - 64 places 0-5 years.
- ii) Royston Primary School
 - 72 out of school care places covering Primary 1 to Primary 7.
- iii) We have been successful in securing a three year grant from Big Lottery to employ two staff to deliver an initiative from the Milburn Centre and two outreach locations. Since then the project relocated to an adjacent building at the Rosemount work space in August 2016 and employed an additional staff administrator. The initiative incorporates the following three strands:
 - 1. Establish a parent and toddler group and deliver Triple P (promoting positive parenting).
 - 2. Establish a committee to continue with the parent and toddler group beyond the grant period.
 - 3. A fund to meet the cost of three part time nursery/out of school care places for identified families that require immediate short term assistance to avert crisis.

The initial grant ended in February 2015. Subsequent funding of £390,000 was secured for a further three years. We successfully delivered the service for a further three years but have not secured funding with the Big Lottery to continue beyond January 2019. We are working to secure funding with a number of other funders to continue the project.

Financial review

Investment policy and objectives

Under the memorandum and articles of association, the charity has the power to make any investment, which the trustees see fit.

Reserves policy

St. Roch's Childcare Service continues to operate as a social economy organisation. Receiving grants on a year to year basis, reserves are not built up or created. At the start of each financial year, funding streams are in place to support that year's budgeted expenditure. When we know how much grant we have been awarded we set the fees to meet the difference in running costs. Any reserves on restricted funds reflected on the balance sheet therefore tend to reflect funding received in advance of expenditure being incurred.

Our aim is to provide high quality childcare and therefore we must continually review and update our policies and procedures and staff skills. Health and Safety is now on the agenda for meetings at every level. Board and senior staff meetings, team leader and planning meetings. This ensures that the organisation takes account of all safety issues and meets the Health and Social Care Standards, My Support, My Life and any changes in legislation.

Principal risks and uncertainties

The trustees have identified that financial sustainability is the main financial risk for the charity. Key elements in the management of this risk are the regular review of available liquid funds to ensure that debts can be settled as they fall due, ensuring grant funding is received in a timely manner, and the active management of debtor balances relating to parental contributions.

Financial and risk management objectives and policies

The trustees have a risk management strategy which comprises:

- an annual review of the principal risks and uncertainties that the charity faces;
- the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

ST. ROCH'S CHILDCARE SERVICE
Report of the Trustees
for the Year Ended 31 March 2018

STRATEGIC REPORT

Future plans

Partnership funding for 3 - 5 year olds was reinstated in April 2016 providing financial benefits to parents. This gives the Project a competitive advantage in maintaining existing and attracting new users.

The service originally expressed an interest in being commissioned by Glasgow City Council to provide an additional provision for vulnerable two year olds. This was a pilot scheme. The service did not have any vulnerable two's who were eligible under the scheme and therefore did not participate in the scheme.

To secure a contract for 2020 with Glasgow City Council for the expansion of Early Learning and Childcare to 1140 hours.

This will increase the funded hours to 30 hours per week per child (term time).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The directors of the charitable company ('the charity') are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees. As set out in the Articles of Association there are two categories of trustee; Member trustees and Co-opted trustees. The minimum number of trustees is 5, and the maximum number of trustees is 9 out of which no more than 3 can be Co-opted trustees. Member trustees can be appointed at any time but must retire at the first general meeting following appointment. In addition, at each annual general meeting the two member trustees who have been longest in office since they were last appointed shall retire from office. Member trustees may be re-appointed at the annual general meeting. Co-opted trustees can be appointed at any time but must vacate office at each annual general meeting. Following the annual general meeting, the Member trustees may re-appoint Co-opted trustees.

Organisational structure

The board of trustees, who meet bi-monthly, administers the charity. The board may delegate powers to any committee consisting of one or more trustees. The day to day running of the charity is designated to senior staff who report to the trustees.

Induction and training of new trustees

New Trustees meet with the Chairperson and the Officer in Charge to discuss the function of the board and the roles and responsibilities of office bearers and members. Background information is available on the organisational structure and the service provision. Minutes of the previous three meetings are reviewed and others are available on request. Format and frequency of meetings is discussed and a schedule of planned meetings is provided. We have developed a new induction policy for members.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC238421 (Scotland)

Registered Charity number

SC030280

Registered office

Unit W14
141 Charles Street
Glasgow
Strathclyde
G21 2QA

ST. ROCH'S CHILDCARE SERVICE

Report of the Trustees

for the Year Ended 31 March 2018

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

M J Jones

D Mundy

J Toal

S J Evritt

- resigned 23.7.17

T M Geddes

- resigned 19.9.17

M O Obi

Auditors

Sharles Audit Limited

Statutory Auditor

29 Brandon Street

Hamilton

ML3 6DA

Bankers

Clydesdale Bank

66 Queen Street

Glasgow

G1 3DS

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of St. Roch's Childcare Service for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Sharles Audit Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ST. ROCH'S CHILDCARE SERVICE

Report of the Trustees

for the Year Ended 31 March 2018

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 16 November 2018 and signed on the board's behalf by:

M J Jones - Trustee

Report of the Independent Auditors to the Trustees and Members of
St. Roch's Childcare Service

Opinion

We have audited the financial statements of St. Roch's Childcare Service (the 'charitable company') for the year ended 31 March 2018 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2018 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 17 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

Report of the Independent Auditors to the Trustees and Members of
ST. ROCH'S CHILDCARE SERVICE

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, in accordance with Section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members and trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Keith Edwards (Senior Statutory Auditor)
for and on behalf of Shales Audit Limited
Statutory Auditor
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
29 Brandon Street
Hamilton
ML3 6DA

16 November 2018

ST. ROCH'S CHILDCARE SERVICE
Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2018

		Unrestricted funds £	Restricted funds £	2018 Total funds £	2017 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	-	-	-	750
Charitable activities	4				
Childcare		371,331	308,086	679,417	743,873
Investment income	3	4	-	4	11
Total		371,335	308,086	679,421	744,634
EXPENDITURE ON					
Charitable activities	5				
Childcare		380,309	320,284	700,593	708,818
NET INCOME/(EXPENDITURE)		(8,974)	(12,198)	(21,172)	35,816
Transfers between funds	15	(3,863)	3,863	-	-
Net movement in funds		(12,837)	(8,335)	(21,172)	35,816
RECONCILIATION OF FUNDS					
Total funds brought forward		23,493	103,435	126,928	91,112
TOTAL FUNDS CARRIED FORWARD		10,656	95,100	105,756	126,928

ST. ROCH'S CHILDCARE SERVICE

Balance Sheet
At 31 March 2018

		Unrestricted funds	Restricted funds	2018 Total funds	2017 Total funds
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	12	1,000	-	1,000	7,280
CURRENT ASSETS					
Debtors	13	28,096	-	28,096	68,808
Cash at bank and in hand		82,560	95,100	177,660	132,348
		110,656	95,100	205,756	201,156
CREDITORS					
Amounts falling due within one year	14	(101,000)	-	(101,000)	(81,508)
NET CURRENT ASSETS		9,656	95,100	104,756	119,648
TOTAL ASSETS LESS CURRENT					
LIABILITIES		10,656	95,100	105,756	126,928
NET ASSETS		10,656	95,100	105,756	126,928
FUNDS	15				
Unrestricted funds				10,656	23,493
Restricted funds				95,100	103,435
TOTAL FUNDS				105,756	126,928

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 16 November 2018 and were signed on its behalf by:

M J Jones -Trustee

D Mundy -Trustee

ST. ROCH'S CHILDCARE SERVICE

Cash Flow Statement

for the Year Ended 31 March 2018

	Notes	2018 £	2017 £
Cash flows from operating activities:			
Cash generated from operations	I	<u>45,308</u>	<u>(23,977)</u>
Net cash provided by (used in) operating activities		<u>45,308</u>	<u>(23,977)</u>
Cash flows from investing activities:			
Interest received		<u>4</u>	<u>11</u>
Net cash provided by (used in) investing activities		<u>4</u>	<u>11</u>
Change in cash and cash equivalents in the reporting period		<u>45,312</u>	<u>(23,966)</u>
Cash and cash equivalents at the beginning of the reporting period		<u>132,348</u>	<u>156,314</u>
Cash and cash equivalents at the end of the reporting period		<u>177,660</u>	<u>132,348</u>

ST. ROCH'S CHILDCARE SERVICE

Notes to the Cash Flow Statement
for the Year Ended 31 March 2018

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES		
	2018	2017
	£	£
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	(21,172)	35,816
Adjustments for:		
Depreciation charges	6,280	9,577
Interest received	(4)	(11)
Decrease/(increase) in debtors	40,712	(55,242)
Increase/(decrease) in creditors	19,492	(14,117)
Net cash provided by (used in) operating activities	<u>45,308</u>	<u>(23,977)</u>

ST. ROCH'S CHILDCARE SERVICE
Notes to the Financial Statements
for the Year Ended 31 March 2018

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

STATUTORY INFORMATION

St. Roch's Childcare Service is a charitable company, limited by guarantee, registered in Scotland. The company and charity registration numbers and registered office address can be found in the reference and administrative details section of the Report of the Trustees.

The presentation currency of the financial statements is the Pound Sterling (£).

STATEMENT OF COMPLIANCE

There were no material departures from the Charities SORP (FRS102).

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grant income is recognised when the charity has entitlement to the funds, any performance conditions attached to the grant have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Parental contribution income is recognised when the charity has entitlement to the funds based on childcare services supplied.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Most costs are allocated directly to an activity cost category. Staff costs which cannot be directly attributed to one activity cost category are allocated using an estimated time basis.

ST. ROCH'S CHILDCARE SERVICE
Notes to the Financial Statements - continued
for the Year Ended 31 March 2018

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Leasehold improvements	- Over the period of lease
Nursery equipment	- 25% on cost
Fixtures and fittings	- 25% on reducing balance
Minibuses	- 25% on cost

At each balance sheet date, the company reviews the carrying amounts of its tangible fixed assets to determine whether there is any indication that any items have suffered an impairment loss. If any such indication exists, the recoverable amount of an asset is estimated in order to determine the extent of the impairment loss. Where it is not possible to estimate the recoverable amount of the asset, the company estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Individual assets costing £1,000 or less are not capitalised but are charged to the Statement of Financial Activities in the period in which they were purchased.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	2018	2017
	£	£
Donations	<u>-</u>	<u>750</u>

3. INVESTMENT INCOME

	2018	2017
	£	£
Bank interest receivable	<u>4</u>	<u>11</u>

ST. ROCH'S CHILDCARE SERVICE
Notes to the Financial Statements - continued
for the Year Ended 31 March 2018

4. INCOME FROM CHARITABLE ACTIVITIES

	2018	2017
	Childcare	Total activities
	£	£
Parental contributions	371,332	400,700
Grants	<u>308,085</u>	<u>343,173</u>
	<u>679,417</u>	<u>743,873</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs	Totals
	(See note 6)	(See note 7)	
	£	£	£
Childcare	<u>388,063</u>	<u>312,530</u>	<u>700,593</u>

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2018	2017
	£	£
Staff costs	342,885	364,408
Bad debts	5,323	10,275
Trips and outings	5,689	2,906
Sundry equipment	3,803	3,377
Room expenses	<u>30,363</u>	<u>30,680</u>
	<u>388,063</u>	<u>411,646</u>

7. SUPPORT COSTS

	Finance	Other	Governance costs	Totals
	£	£	£	£
Childcare	<u>60</u>	<u>272,371</u>	<u>40,099</u>	<u>312,530</u>

Support costs, included in the above, are as follows:

Finance

	2018	2017
	Childcare	Total activities
	£	£
Bank charges	<u>60</u>	<u>77</u>

ST. ROCH'S CHILDCARE SERVICE
Notes to the Financial Statements - continued
for the Year Ended 31 March 2018

7. SUPPORT COSTS - continued

Other

	2018 Childcare £	2017 Total activities £
Wages	116,030	123,091
Social security	5,541	6,046
Pensions	888	1,010
Rent and rates	55,903	58,502
Insurance	12,026	14,003
Light and heat	3,692	3,165
Telephone	6,349	6,808
Post, stationery and adverts	11,016	9,074
Sundries	2,192	873
Travel	435	4,125
Training and recruitment	38,740	5,468
Repairs and renewals	5,255	4,362
Cleaning	6,581	7,567
Registration charges	1,005	1,023
Pharmacy	438	633
Depreciation of tangible fixed assets	6,280	9,577
	<u>272,371</u>	<u>255,327</u>

Governance costs

	2018 Childcare £	2017 Total activities £
Wages	23,206	24,618
Social security	1,108	1,209
Pensions	178	202
Auditors' remuneration	3,120	3,060
Accountancy and legal fees	12,487	12,679
	<u>40,099</u>	<u>41,768</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2018 £	2017 £
Auditors' remuneration	3,120	3,060
Depreciation - owned assets	<u>6,280</u>	<u>9,577</u>

ST. ROCH'S CHILDCARE SERVICE
Notes to the Financial Statements - continued
for the Year Ended 31 March 2018

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2018 nor for the year ended 31 March 2017.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2018 nor for the year ended 31 March 2017.

10. STAFF COSTS

	2018	2017
	£	£
Wages and salaries	464,120	492,362
Social security costs	22,164	24,183
Other pension costs	3,552	4,039
	<u>489,836</u>	<u>520,584</u>

The average monthly number of employees during the year was as follows:

	2018	2017
Trustees	5	6
Administration	7	8
Childcare	27	31
	<u>39</u>	<u>45</u>

No employees received emoluments in excess of £60,000.

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	-	750	750
Charitable activities			
Childcare	401,924	341,949	743,873
Investment income	11	-	11
Total	<u>401,935</u>	<u>342,699</u>	<u>744,634</u>
EXPENDITURE ON			
Charitable activities			
Childcare	360,406	348,412	708,818
Total	<u>360,406</u>	<u>348,412</u>	<u>708,818</u>
NET INCOME/(EXPENDITURE)	41,529	(5,713)	35,816

ST. ROCH'S CHILDCARE SERVICE
Notes to the Financial Statements - continued
for the Year Ended 31 March 2018

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	(18,036)	109,148	91,112
TOTAL FUNDS CARRIED FORWARD	<u>23,493</u>	<u>103,435</u>	<u>126,928</u>

12. TANGIBLE FIXED ASSETS

	Leasehold improvements £	Nursery equipment £	Fixtures and fittings £	Minibuses £	Totals £
COST					
At 1 April 2017 and 31 March 2018	<u>243,716</u>	<u>57,937</u>	<u>49,474</u>	<u>34,327</u>	<u>385,454</u>
DEPRECIATION					
At 1 April 2017	236,436	57,937	49,474	34,327	378,174
Charge for year	<u>6,280</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,280</u>
At 31 March 2018	<u>242,716</u>	<u>57,937</u>	<u>49,474</u>	<u>34,327</u>	<u>384,454</u>
NET BOOK VALUE					
At 31 March 2018	<u>1,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,000</u>
At 31 March 2017	<u>7,280</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,280</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Other debtors	3,788	47,174
Prepayments and accrued income	<u>24,308</u>	<u>21,634</u>
	<u>28,096</u>	<u>68,808</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Trade creditors	4,450	2,648
Social security and other taxes	9,879	13,245
Accruals and deferred income	<u>86,671</u>	<u>65,615</u>
	<u>101,000</u>	<u>81,508</u>

ST. ROCH'S CHILDCARE SERVICE
Notes to the Financial Statements - continued
for the Year Ended 31 March 2018

15. MOVEMENT IN FUNDS

	At 1.4.17 £	Net movement in funds £	Transfers between funds £	At 31.3.18 £
Unrestricted funds				
General fund	23,493	(8,974)	(3,863)	10,656
Restricted funds				
Glasgow City Council	34,404	(34,404)	-	-
Big Lottery Fund Grant - Play at Our Place	69,031	22,206	3,863	95,100
	<u>103,435</u>	<u>(12,198)</u>	<u>3,863</u>	<u>95,100</u>
TOTAL FUNDS	<u>126,928</u>	<u>(21,172)</u>	<u>-</u>	<u>105,756</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	371,335	(380,309)	(8,974)
Restricted funds			
Glasgow City Council	175,020	(209,424)	(34,404)
Big Lottery Fund Grant - Play at Our Place	133,066	(110,860)	22,206
	<u>308,086</u>	<u>(320,284)</u>	<u>(12,198)</u>
TOTAL FUNDS	<u>679,421</u>	<u>(700,593)</u>	<u>(21,172)</u>

Comparatives for movement in funds

	At 1.4.16 £	Net movement in funds £	At 31.3.17 £
Unrestricted Funds			
General fund	(18,036)	41,529	23,493
Restricted Funds			
Glasgow City Council	34,404	-	34,404
Big Lottery Fund Grant - Play at Our Place	74,744	(5,713)	69,031
	<u>109,148</u>	<u>(5,713)</u>	<u>103,435</u>
TOTAL FUNDS	<u>91,112</u>	<u>35,816</u>	<u>126,928</u>

ST. ROCH'S CHILDCARE SERVICE
Notes to the Financial Statements - continued
for the Year Ended 31 March 2018

15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	401,935	(360,406)	41,529
Restricted funds			
Glasgow City Council	213,702	(213,702)	-
Big Lottery Fund Grant - Play at Our Place	128,997	(134,710)	(5,713)
	<u>342,699</u>	<u>(348,412)</u>	<u>(5,713)</u>
TOTAL FUNDS	<u><u>744,634</u></u>	<u><u>(708,818)</u></u>	<u><u>35,816</u></u>

Restricted funds:

Glasgow City Council - Integrated Fund

These grants are specifically targeted at residents of the City of Glasgow and are given to facilitate parents and guardians into employment or into training so leading to employment.

Big Lottery Fund Grant - Play at Our Place

This grant has been awarded by The Big Lottery Fund to set up parental support. The surplus on this fund relates to funding received in advance of expenditure to be incurred in the following year.

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2018.

17. APB ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to assist with the preparation of the financial statements.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.