

OXGANGS CARE
FINANCIAL STATEMENTS
31 MARCH 2008
COMPANY REGISTRATION NUMBER SC219244

Charity Number SC027609



CHARLES BURROWS & CO
Chartered Accountants & Registered Auditors
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Edinburgh
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OXGANGS CARE

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2008

CONTENTS	PAGES
Members of the Board and professional advisers	1
Directors Annual Report	2 to 14
Independent auditor's report	15 to 16
Statement of Financial Activities (incorporating the income and expenditure account)	17
Balance sheet	18
Notes to the financial statements	19 to 23
The following pages do not form part of the financial statements	
Detailed statement of financial activities	25 to 26
Income and expenditure analysis	27 to 29

OXGANGS CARE

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

Registered charity name	Oxgangs Care
Charity number	SC027609
Company registration number	SC219244
Registered office	35 Oxgangs Crescent Edinburgh EH13 9HJ
Directors	Ms Irene O'Hara (Treasurer) Mrs Irene Dickson Mrs Lilian Martin Mrs Helen Gray Mrs June White Ms Margaret Inglis Mr William Dickson Mrs Louisa Maguire Mr Eric Barry Cllr Mary Aitken Mrs Ellen McSorley
Secretary	Mr Andrew McCallum
Senior manager	Mr Andrew McCallum
Advisors	Jenny McCallum David Hoy Gary Rose (resigned October 2007)
Business address	35 Oxgangs Crescent Edinburgh EH13 9HJ
Auditor	Charles Burrows & Co Chartered Accountants & Registered Auditors 7 Palmerston Place Edinburgh EH12 5AH
Bankers	Bank of Scotland 426 Morningside Road Edinburgh EH10 5QF

OXGANGS CARE

DIRECTORS ANNUAL REPORT

YEAR ENDED 31 MARCH 2008

The directors present their report and the financial statements of the charity for the year ended 31 March 2008.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the financial statements

THE DIRECTORS

The directors who served the charity during the period were as follows

Ms Irene O'Hara	
Rev Gillean MacLean	
Mrs Irene Dickson	
Mrs Lilian Martin	
Mrs Helen Gray	
Mrs June White	
Ms Margaret Inglis	
Mr William Dickson	(Appointed 30 April 2007)
Mrs Louisa Maguire	(Appointed 26 November 2007)
Cllr Andrew Scobbie	(Resigned 5 May 2007)
Mrs Susan Dalglish	(Resigned 26 November 2007)

Mr Eric Barry was appointed as a director on 9 June 2008
Cllr Mary Aitken was appointed as a director on 9 June 2008
Mrs Ellen McSorley was appointed as a director on 17 August 2008
Rev Gillean MacLean resigned as a director on 7 September 2008

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 4 May 2001 and registered as a charity on 8 September 1992. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Board of Directors. Under the requirements of the Memorandum and Articles of Association the members of the Board are elected to serve for a period of one year after which they must be re-elected at the next Annual General Meeting.

The charity's work inevitably focuses upon vulnerable people. The Board of Directors seeks to ensure that the needs of service users are appropriately reflected through the diversity of the trustee body. To enhance the potential pool of trustees, the charity has, through local networking and publicity, sought to identify service users who would be willing to become members of Oxfangs Care and use their own experience to assist the charity.

OXGANGS CARE

DIRECTORS ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2008

Directors' Induction and Training

New directors are invited and encouraged to attend a series of short training sessions to familiarise themselves with the charity and the context within which it operates. These are jointly led by the Community Learning & Development Worker based at Pentland Community Centre and the Oxgangs Care Manager and cover

- The obligations of the members of the Board of Directors
- The main documents which set out the operational framework for the charity including the Memorandum and Articles
- Resourcing and the current financial position as set out in the latest published accounts
- Future plans and objectives

A Directors Handbook is being prepared, drawing information from the Office of the Scottish Charity Regulator and Companies House as a follow up to these sessions. This will be distributed to all new trustees along with the Memorandum and Articles and the latest financial statements.

Risk Management

The Board has conducted a review of the major risks to which the charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to Oxgangs Care. The continuing implementation of the National Care Standards ensure a consistent quality of delivery for all operational aspects of the charity. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

Organisational Structure

Oxgangs Care has a Board of Directors of up to 15 members who meet bi monthly and are responsible for the strategic direction and policy of the charity. At present the Board has two advisors from a variety of professional backgrounds relevant to the work of the charity. Advisors attend Board meetings but have no voting rights. The Manager also attends Board meetings but has no voting rights. Other staff are invited to attend Board meetings as required.

A system of delegation is in place and day to day responsibility for the provision of the services rest with the Manager. The Manager is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The Service Managers/Coordinators have responsibility for the day to day operational management of their respective services, individual supervision of the staff team, and ensuring that their service teams continue to develop their skills and working practices in line with good practice.

OXGANGS CARE

DIRECTORS ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2008

Related Parties

In so far as it is complimentary to the charity's objects, Oxgangs Care is guided by both local and national policy. It also participates in local partnerships, which include representatives from the local authority, health and voluntary sector agencies. The representation within these partnerships has proved invaluable to the charity in establishing improved links within the community and identifying relevant policy developments and prospective funding.

OBJECTIVES AND ACTIVITIES

The Organisation

Oxgangs Care (OC) is a locally based voluntary organisation and a charitable company limited by guarantee. It provides direct help and support through a range of services for isolated, vulnerable and disadvantaged people living in Oxgangs and surrounding areas, including hard to reach groups. It is governed by a Board of Directors made up of local residents and service users.

Vision Statement

A vibrant, inclusive and caring Oxgangs

Mission Statement

To become the lead agency in enabling people in the area who are disadvantaged by illness, disability, and/or responsibilities of care to realise their own personal aspirations and to participate more fully in the life of the community.

Strategic Priorities

- To identify unmet care needs in the community
- To design and deliver cost effective, community based support services in response to identified unmet needs and in partnership with statutory and other voluntary agencies working in the area
- To involve members of the local community in the planning, delivery and management of OC services
- To develop the organisation's capacity to meet its corporate objectives and operational aims and objectives

Corporate Objectives

- To pursue an ongoing programme of consultation and research into local care needs
- To pursue closer working partnerships with other agencies and stakeholders in pursuit of OC's strategic priorities and its operational aims and objectives
- To initiate and/or participate in local stakeholder groups, set up to address identified needs
- To initiate and/or participate in needs led service developments, in partnership with other groups and organisations
- To monitor the quality and effectiveness of all service developments undertaken, and to use the results of this monitoring to improve OC's service standards
- To develop a set of management structures and behaviours to support OC service provision and assure quality of service

OXGANGS CARE

DIRECTORS ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2008

Principal Activities

Providing day care services to vulnerable older people through the Craiglockhart Tea Group, the Pentland Lunch Club, the Pentland Wednesday Club, the Pentland Young at Heart Group, St Hilda's Day Service and a Physical Disability Group
Providing support to the carers of vulnerable people through four Carers Support Groups, a Sitter Service and a Befriending Service
Providing support to children with additional needs and their carers through a Young Persons' Mental Health Project, a Children's Activity Group, and the Oxgangs Sure Start Project
Providing information and support through a Community Health Project to local people who are seeking to make lifestyle changes in order to improve their health
Working towards applying national standards of service
Working in partnership with other agencies to develop services that best match the needs of the local population

ACHIEVEMENTS AND PERFORMANCE

The main areas of charitable activity are the provision of day care services, carer's support, services for children and young people, community health project Throughout the financial year 2007 2008, Oxgangs Care managed 13 projects in the provision of these services

Pentland Wednesday Club: Coordinator: Olga Ferguson

The Pentland Wednesday Club is a day service for up to eight people with dementia living in Oxgangs and the surrounding areas The Club meets every Wednesday from 9 30am to 3 30pm The Club is managed by Oxgangs Care and has two paid staff and five volunteers Over the past year there has been a problem with fewer referrals, and because of a greater number of people going into residential care, we have had an average of seven members, instead of eight

The aim of the Club is twofold We support Carers and give them respite on a Wednesday Secondly, we aim to improve the quality of life of people who are mostly isolated, by providing social interaction, stimulating activities giving choices, providing bus trips with tea or lunches during the summer In this way we aim to make members feel good about themselves We are still continuing with the monthly exercises and music sessions As we did last year, we arranged for two couples to go for a week to Strathyre, organised by Alzheimers Scotland They enjoyed this holiday very much, as because of their situation, they would not have had a holiday

We would like to thank our volunteers for their dedication and enthusiasm in helping and supporting the members, and especial thanks and best wishes to Margaret and Tom Kinear and Jane Page for keeping us on our toes with their marvellous Gentle Exercise sessions Thanks also go to Andrew and Oxgangs Care

Pentland Lunch Club: Coordinator: Peter Clark

As a small group, completely dependent on Oxgangs Care for funding, we would like to thank Oxgangs Care for keeping us running The Club now has 14 members who attend on various days across the week and they all enjoy their meals and chit chat over the period of lunch time This is up from eight members who attended last year All our members are 60 and over, two members are 93 years old, and all have some degree of disability We also supply meals for Pentland Wednesday Club

OXGANGS CARE

DIRECTORS ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2008

Young People's Mental Health Project: Manager: Catherine Dodds

The Young People's Mental Health Project's is now in its sixth year, funded latterly by a three year Choose Life grant, which ended in March 08

The project continues to raise awareness of mental health problems, foster the development of positive coping strategies and challenge stigma and discrimination towards mental ill health in the secondary schools and wider community in the South Central Community Health partnership area

The project provides three main services

Mental Health Awareness Sessions

Delivered 85 classroom sessions to 1st and 5th years Firrhill High School, 1st and 4th years Boroughmuir High School, 6th years Tynecastle High School, reaching a total of 667 young people

"Life Skills" One to One Support

In its third year of funding, the Life Skills service has continued to deliver one to one therapeutic and developmental support to the students attending Firrhill High School During this year, the service has engaged with 23 students between of 12 and 18 for a total of 236 sessions

Scotland's Mental Health First Aid

The project Manager delivered five Scotland's Mental Health First Aid Courses to a total of 40 participants from Home link, Oxfangs Care and Local Residents, Firrhill High Schools' Teachers and 6th year Students

Partnership Working

This year the project has successfully worked in partnership with FHS, BHS and THS guidance staff, NHS Lothian Health Promotions, Health All Round, Edinburgh University Psychology Students, Working Together Staff, Educational Welfare Officer, Social Work Department and Place2Be, Wester Hailes Health Agency and Pilton Community Health Project

Funding

It has been a frustrating year for the project in its efforts to secure further funding for the services It secured a £10,000 City of Edinburgh Section 10 Grant for the financial year 2008 09, which only covered the project manager's post on reduced hours It also submitted a joint outline proposal to the Big Lottery in partnership with Wester Hailes Health Agency and Pilton Community Health Project, but unfortunately it was unsuccessful Further funding applications were submitted to, Comic Relief, Tudor Trust and Volant Trust, with no success (NB The project successfully received a £12,000 Lloyds TSB match funded Grant in June)

Staff

Emma Buchan left in October to travel to Australia for a year She was an invaluable member of staff who is greatly missed We also had to say goodbye to Mike Forrester One to One Support Worker and Gareth George Administrative Assistant, as there was no further funding for their posts after March The Project Manager's hours were cut from 18 hours per week to 14 hours per week after March, following the reduction in funding

OXGANGS CARE

DIRECTORS ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2008

The Project Staff would like to thank the Board of Directors of Oxgangs Care and the project's Advisory Group for their continued support and encouragement over the last year. We would also like to thank the Rt Hon Alistair Darling MP, David McLetchie (MSP) and Cllrs Elaine Aitken, Eric Barry and Jason Rust for successfully lobbying the City of Edinburgh Council on the Project's behalf.

Oxgangs Sure Start Project: Manager: Sue Christie

Oxgangs Sure Start Project is very proud to report that April 2008 marked its seventh anniversary of service delivery to local families and the community.

With a steady growth in the number of families that the project engaged with and supported during the course of the year, as well as an ever increasing waiting list, there is no doubt 2007/08 has been our busiest and most demanding year so far.

Close working relations with Health Visitors, Children and Families officers, and other local agencies, together with the commitment shown by staff in undertaking training and participating in development opportunities, have without question contributed to and enabled the project to become a recognised provider of high quality childcare and an established support network for parents/carers.

The Project's three year Development Plan has proved to be an excellent resource, and, although no additional funding has been made available, the Plan has encouraged us to remain focused, utilise other resources and look in house to develop new pieces of work that further meet the needs of both parent/carers and children who attend this project.

The Project has also during the course of 2007/2008 been working in partnership with Children and Families, NHS Lothian and Dunedin Canmore Housing Association to develop an Integrated Childcare Centre, located in the new build, which if all goes according to plan will open in 2010.

Oxgangs Pentlands Carers Project: Manager: Moira Fenning

The services provided by the Project have continued to go from strength to strength. Over the past eight years the Project has provided advice and support to over 800 Carers.

This year alone there have been over a hundred new referrals to Befriending and Sitter services. Attendance at the various Dementia Carer Support groups has increased by 22 people.

The Project has seen a significant rise in the number of Carers seeking one to one support either by personal contact or by telephone. The interest generates more paper work and referrals to the services we provide.

It is therefore both frustrating and disappointing that we find the Befriending Service in threat of closure. The current funding provided by the Rank Foundation ceases at the end of October 2008. Other possible funding sources have been approached but thus far, have been unsuccessful. The service provides valuable, essential respite to carers and Day Care to those for whom they care. The Volunteers recruited by the project have gained valuable experience and their generosity in giving up their time to share with our clients and carers knows no bounds. The project owes then a great debt of gratitude.

OXGANGS CARE

DIRECTORS ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2008

The Sitter Service is funded by the City of Edinburgh Council's Sutherland Monies. We have successfully negotiated a service level agreement with the Council to ensure a three year funding strategy with them. This service is also registered with the Care Commission. As part of the requirements of this Registration, I am undertaking my SVQ Level IV in Health and Social Care (Adults) and after that will commence on my Registered Manager Qualification to meet the requirements of the Care Commission.

The Robertson Trust funding also ceases at the end of October this year. This funding directly finances my Project Management hours which enables me to provide continued development and promotion of Project Services and promotion of Carers rights and views. If further funding is not secured then Project Management of the service will be further reduced to 10 hours per week.

We hope to continue the valuable work by seeking future funding but in this current climate we are aware of the difficulties that the Project faces.

We would like to take this opportunity to thank the Board of Directors and our Manager Mr Andrew McCallum for their continued support over the past year, and, hopefully look forward to working along side them in the coming year to secure further funding for the service.

Carers Befriending Project: Team Leader: Anne Weir

The aim of the befriending project is to match volunteer befrienders with carers and /or those they care for. Through this relationship it is hoped that the carer/cared for can experience an improvement in life quality and the volunteer befrienders life experiences can be enhanced. This is an invaluable service to carers and those being cared for who find themselves isolated due to their caring role or those who experience limited contact due to mental or physical ill health.

Over the past year the befriending service has successfully recruited several new volunteers to work within the project. There have been 16 volunteers actively working with carers and those they care for within the Oxgangs and surrounding area. Another 3 volunteers are about to begin in their role as befrienders. All have taken on their role with incredible enthusiasm and through their volunteering have made a significant difference to the lives of the people they are matched with. Several of our volunteers befriend two or more carers which is a huge commitment to make. We cannot underplay the difference having a volunteer befriender can make to the lives of carers.

Volunteers are given training opportunities throughout the year. Many of the volunteers are keen to take part and see the training as part of their continuing personal and social development. Referrals to the project are received from social work, health, self referral and through other local groups.

Sadly the befriending project will run out of funding at the end of October 2008. This service has been running successfully for eight years and over this period of time has placed many volunteers with carers and most importantly formed many long lasting friendships. We are continuing to look for funding and remain hopeful that a positive outcome will befall the befriending project in the very near future.

OXGANGS CARE

DIRECTORS ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2008

The Oxgangs Pentland Carers Project would like to take this opportunity to thank all volunteers, past and present for their dedication to befriending and the time and energy they have given to this project

Oxgangs Community Health Project: Manager: Andrew McCallum

Due to shortage of funding, the Community Health Project has had to curtail the range of its activities and make the post of Project Manager redundant, with management responsibilities being taken over by the Oxgangs Care Manager on a voluntary basis. The Project continues to support people with mental health issues and isolated and disadvantaged women from the South Asian community

The **Positive Minds Group** continues to pursue the development plan it produced in 2004/2005, focusing on alternative coping strategies through relaxation, positive thinking, self healing, pain management, goal setting, complementary therapies, art and music. 40 group sessions were held during 2007/2008, with 10 participants per session, with a total of 17 people being supported. The Group team leader has also pursued outreach work.

The **Ethnic Minorities Group** continues to run a varied programme of events, including health screening, dietary and exercise advice, computer training and learning support for those for whom English is an additional language. The group also offers one to one support for isolated women and families from the local South Asian community. 40 group sessions were held during the course of the year, with up to 15 participants per session. 30 individuals in total have been supported.

Funding for the Community Health Project continues to be a major issue. The 50% transitional funding received from SIPs for 2006/2007 came to an end in March 2007, and the 'match' funding received from Edinburgh Community Health Partnership ended in March 2008. Edinburgh CHP have agreed to provide a further 6 months' funding at 2007/8 levels pending the outcome of the city wide Community Health Projects Review. Alternative sources of funding are being actively pursued.

Pentland Young at Heart Group: Coordinator: Moira Fenning

Here we are again. Twelve months down the line and the Young at Heart group is going from strength to strength.

The Group offers help and support to ten older people who are experiencing or have experienced mental ill health in the past and due to these issues may have become socially isolated.

Through a variety of activities and outings the Young at Heart Group offers its members friendship and fun. We meet every Thursday afternoon in the back lounge of the centre. All activities are tailored to meet the likes and needs of the group members. These include Reminiscence sessions, guest speakers, film afternoons, quizzes and game sessions to name but a few.

As always, this year has been a busy one. The group are currently working on a booklet which will record their various life experiences. We are being supported in this fun activity by Sue Cameron and Mark from Platform. The members have greatly enjoyed reminiscing sessions with Sue and Mark and eagerly await the finished results.

OXGANGS CARE

DIRECTORS ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2008

Among the other activities we have enjoyed have been the fabulous Christmas Party held by the Community Centre and an invitation by Prestonfield Neighbourhood Centre to attend a concert by the Maryville college choir. Both of these activities were thoroughly enjoyed by our members.

There have been a few changes to the staffing of the group. We were all sad to see Pam Wight, the Assistant coordinator retire in June. Pam had been a stalwart member of the team for the past five years and will be sadly missed. We held a leaving party for Pam and as you can see from the photo, we gave her an emotional, but great send off. We wish her a very happy retirement.

Just before Pam left we had our new Assistant Coordinator, Yvonne Todd join us which made the transition for both Yvonne and the clients a little easier. We were also delighted to welcome our new Volunteer, Anna Randall to join us in March. It's great to have both Yvonne and Anna on board.

As always we would like to thank our Manager Andrew McCallum and our Board of Directors for their continued support over the past year. We would also like to thank the staff of Pentland Community Centre for making us feel so welcome again over the past year.

Oxgangs Pentland Friday Coffee Group: Coordinator: Heather Levy

This group is a service for ten older people over 60 with severe and enduring mental health problems such as depression, stress and anxiety and who are living within the Oxgangs areas. The group meets on Friday mornings in Oxgangs Neighbourhood Centre where the staff and volunteers provide excellent support and go out of their way to make the morning an event.

We have had a very busy year and have increased our numbers and now have an ever increasing waiting list.

Our Garden is starting to take shape and everyone has taken a great interest in working in it and developing the planting. All the members are enjoying the exercise, stimulation and relaxation from this project.

Our first Garden party was a huge success and we had one of the best days of the summer no rain or wind just glorious sunshine. Tea and scones were enjoyed by over 50 people.

Our Christmas trip to Dundee ended up with us taking the coast road and seeing lots of landscape changes and Christmas lights along the way. Oxgangs Care Older People's Christmas lunch in partnership with Pentland Community Centre was attended by over 55 people and we were visited by the Pentland primary school P4's who sang beautifully and ended up staying to join in with Tartan Heather and a visit from Santa.

We are very thankful for the support from the staff and volunteers in Oxgangs Neighbourhood Centre, the volunteers from Fairmilehead Parish Church, Dove Transport and the Oxgangs Care Board of Directors.

OXGANGS CARE

DIRECTORS ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2008

Craiglockhart Tea Group: Facilitator: Andrew McCallum

The Craiglockhart Tea Group has just celebrated its 11th birthday. Over the years, over 80 local housebound, older people have been supported to attend the monthly group meetings. At the moment, membership stands at 18. Members are unable to come by themselves, so volunteers arrange to collect them and take them home again later. At every meeting, a member of the Health Visiting Team at Craiglockhart/Oxgangs Path Medical Centres comes along to discuss and offer help and information on any health worries or concerns. The Group has also arranged entertainments, outings, talks and gentle exercise sessions for its members.

Pentland Physical Disability Group: Coordinator: Margot Anderson

Oxgangs Care has supported a group for people with physical problems living in the Oxgangs/Firrhill area since the Chest, Heart and Stroke Group merged with this group in 1998. The Group has been meeting every Tuesday since then in Pentland Community Centre. Meetings are quite informal and there are usually quizzes, word games, discussions or speakers on topics of interest and chats over tea, coffee and biscuits. So far, it has not been possible to provide transport to and from the centre, so members have to be able to be mobile enough to attend on their own (although some very kind members have given lifts to others whenever possible). The Group has had a number of outings over the years and we try to have excursions whenever we can. Group membership has varied and there are usually five or six members coming along each week.

Children's Activity Group: Coordinator: Heather Levy

This has been a year of maturing for the group and its members. As we approach our 10th Anniversary in May 2008 members have moved on to either senior youth services or adult services and new members and their parents and carers have joined the group.

Andrew and I created Display boards which I had at all the local school fairs, Fairmilehead Community Council 'Personnel Safety Day', Dunedin Canmore Tenants 'Open Day' and others. Everyone found the boards very informative.

We have had our usual summer programme but with a difference we joined the Pentland Centre Summer Play scheme for a 'Fun Day' with the Fire brigade and their engine, Sumo Wrestlers and the 'Chocolate Fountain' with lots of strawberries, bananas and marshmallows and apart from one of our members refusing to leave the fire engine a great deal of fun was had by members, staff, volunteers and parents drooling over the Fire men.

Christmas was a very grown up affair with no singing to Santa much to his disappointment but made special with the donation from the Food Co Op.

The parents programme has been predominated by relaxation techniques to aid them with stress. I also invited various speakers to support them with information and advice.

February seen our numbers at an all time low but it was not long before we were soon welcoming new members and their parents/carers.

The dedicated staff continue to update their training and development. One of the parents has been teaching me how to create a Data Base, Spread Sheet etc. We have had our usual tremendous, dedicated input by numerous volunteers.

OXGANGS CARE

DIRECTORS ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2008

I continue to represent the Voluntary Sector as part of a team of four, in the Children's and Young People's Strategic Partnership

We continue to work in partnership with various agencies such as Social Services, Health Visitors, Community Learning and Development and many additional needs Schools to name but a few

As always I would like to say a huge THANK YOU to the dedicated support and commitment of the Board and our manager Andrew McCallum

St Hilda's Day Care Service: Coordinator: Heather Levy

St Hilda's Day Care Service is a service for up to 8 older people who experience the early stages of Dementia and who live in Oxgangs and close surrounding areas

The Group continues to meet in the café area in Oxgangs Neighbourhood Centre and would like to say a huge thank you John Spence and all the centre staff for there help in making us feel so welcome The venue offers scope for different activities, such as gardening and other outside hobbies, thanks to the garden area, and we are looking forward to spending time in the new lochan nature area when it is completed

FINANCIAL REVIEW

Against the backdrop of limited resources and insecurities over funding, it has continued to be difficult to plan or develop services Nevertheless the charity, with the aid of sound financial management and the support of both its staff and volunteers, generated a very positive financial outcome for the period Its success in obtaining temporary funding for 2007/08 from the Big Lottery, the City of Edinburgh Council, and Edinburgh Community Health Partnership has enabled Oxgangs Care to continue several of its activities for a further 12 month period However, this short term success must be offset against continued medium to long term financial uncertainty, with the future funding of elements of the Carers Project, the Young People's Mental Health Project and the Community Health Project giving particular cause for concern

Principal Funding Sources

The principal funding sources for the charity are currently by way of service contracts with the City of Edinburgh Council and grant assistance from a range of charitable trusts As a result of increasing constraints on local authority expenditure, the charity has to seek funding from a much broader group of agencies The Rank Foundation, the Robertson Trust, the Big Lottery and Lloyds TSB have also been major funders during 2007 8

Investment Policy

Aside from retaining a prudent amount in reserves each year, most of the charity's funds are to be spent in the short term, so there are few funds for long term investment Having considered the options available, the Board of Directors has decided to invest the small amount that it has available in a high interest charities investment account with a major bank The Board of Directors consider the overall return on deposits at just over 4% in the year to be disappointing A review of investment policies is therefore ongoing

OXGANGS CARE

DIRECTORS ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2008

Reserves Policy

The Board of Directors has examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be 3 months of its expenditure. Budgeted expenditure for 2008/9 is £453,223, and therefore the target is £113,306 in general funds. The reserves are needed to meet the legal obligations of the charity, and the Board of Directors is confident that at this level they would be able to continue the current activities of the charity in the event of a significant drop in funding. The present level of reserves available to the charity of £39,206 therefore falls significantly short of this target level. Although the strategy is to continue to build reserves through planned operating surpluses, the Board of Directors is well aware that it is unlikely that the target level can be reached for at least five years. In the short term, the Board of Directors has also considered the extent to which existing activities and expenditure could be curtailed, should such circumstances arise.

PLANS FOR FUTURE PERIODS

The charity plans continuing the activities outlined above in the forthcoming years subject to satisfactory funding arrangements. Plans have also been developed to increase the capacity of the organisation to meet its corporate objectives and operational aims and objectives. This will involve implementing a set management structures and behaviours to support OC service provision and assure quality of service, developing an ongoing programme of consultation and research into local care needs, and pursuing closer working partnerships with other agencies and stakeholders in pursuit of OC's strategic priorities and its operational aims and objectives.

The charity also plans to relocate and consolidate its personnel in a single office base rented from Dunedin Canmore Housing Association within the new build in Central Oxfangs Care.

The charity also plans to extend its services to older people following its successful tender for contracts offered by the City of Edinburgh Council subsequent to its Review of Older Peoples Services. As a result of this success, the charity also plans to consolidate its services to older people by developing a dedicated Day Services facility within Central Oxfangs in partnership with Dunedin Canmore Housing Association.

The charity is also working with Dunedin Canmore Housing Association, the City of Edinburgh Council's Department of Children and Families and Edinburgh Local Health Partnership to develop an Integrated Childcare Centre in Central Oxfangs within which its Sure Start Project will operate.

The charity will also continue to work towards implementing the Care Commission's National Care Standards in all its service activities.

RESPONSIBILITIES OF THE DIRECTORS

The directors are responsible for preparing the Directors Annual Report and the financial statements in accordance with applicable law and regulations.

OXGANGS CARE

DIRECTORS ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2008

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period.

In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with Companies Act 1985. The directors are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the directors are aware

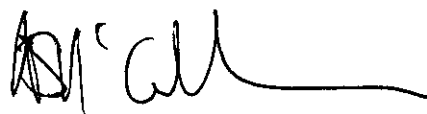
- there is no relevant audit information of which the charity's auditors are unaware, and
- the directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITOR

A resolution to re appoint Charles Burrows & Co as auditor for the ensuing year will be proposed at the Annual General Meeting.

Registered office
35 Oxgangs Crescent
Edinburgh
EH13 9HJ

Signed by order of the directors



MR ANDREW McCALLUM
Charity Secretary

27 October 2008

OXGANGS CARE

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF OXGANGS CARE

YEAR ENDED 31 MARCH 2008

We have audited the financial statements of Oxgangs Care for the year ended 31 March 2008 on pages 17 to 23 which have been prepared under the historical cost convention and the accounting policies set out on page 19

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF THE DIRECTORS AND AUDITORS

The responsibilities of the directors for preparing the Directors Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Responsibilities of the Directors on pages 13 to 14.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985, and whether the information given in the Directors Annual Report is consistent with the financial statements.

In addition we report to you if, in our opinion, the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding remuneration of the directors and other transactions is not disclosed.

We read the Directors Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it.

BASIS OF AUDIT OPINION

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

OXGANGS CARE

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF OXGANGS CARE

(continued)

YEAR ENDED 31 MARCH 2008

OPINION

In our opinion

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the charitable company's affairs as at 31 March 2008 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- the financial statements have been properly prepared in accordance with the Companies Act 1985, and
- the information given in the Directors Annual Report is consistent with the financial statements

Charles Burrows & Co

CHARLES BURROWS & CO
Chartered Accountants & Registered Auditors
7 Palmerston Place
Edinburgh
EH12 5AH

27 October 2008

OXGANGS CARE

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31 MARCH 2008

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2008 £	Total Funds 2007 £
INCOMING RESOURCES					
Incoming resources from generating funds					
Voluntary income	2	325	263,642	263,967	268,816
Investment income	3	2,454	—	2,454	2,656
Other incoming resources	4	7,867	10,794	18,661	18,672
TOTAL INCOMING RESOURCES		<u>10,646</u>	<u>274,436</u>	<u>285,082</u>	<u>290,144</u>
RESOURCES EXPENDED					
Charitable activities	5/6	(19,603)	(253,650)	(273,253)	(274,356)
Governance costs	7	(3,020)	(8,856)	(11,876)	(14,619)
TOTAL RESOURCES EXPENDED		<u>(22,623)</u>	<u>(262,506)</u>	<u>(285,129)</u>	<u>(288,975)</u>
NET (OUTGOING)/INCOMING RESOURCES BEFORE TRANSFERS					
	8	(11,977)	11,930	(47)	1,169
Transfer between funds	9	7,447	(7,447)	—	—
NET (EXPENDITURE)/INCOME FOR THE YEAR		<u>(4,530)</u>	<u>4,483</u>	<u>(47)</u>	<u>1,169</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>62,449</u>	<u>50,563</u>	<u>113,012</u>	<u>111,843</u>
TOTAL FUNDS CARRIED FORWARD		<u>57,919</u>	<u>55,046</u>	<u>112,965</u>	<u>113,012</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared

All of the above amounts relate to continuing activities

The notes on pages 19 to 23 form part of these financial statements.

OXGANGS CARE

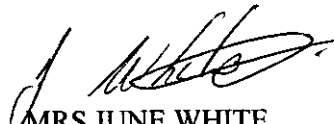
BALANCE SHEET

31 MARCH 2008

		2008	2007
	Note	£	£
CURRENT ASSETS			
Debtors	11	2,555	725
Cash at bank and in hand		174,316	119,783
		<u>176,871</u>	<u>120,508</u>
CREDITORS: Amounts falling due within one year	12	<u>(63,906)</u>	<u>(7,496)</u>
NET CURRENT ASSETS		112,965	113,012
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>112,965</u>	<u>113,012</u>
NET ASSETS		<u>112,965</u>	<u>113,012</u>
FUNDS			
Restricted income funds	13	55,046	50,563
Unrestricted income funds	14	57,919	62,449
TOTAL FUNDS		<u>112,965</u>	<u>113,012</u>

These financial statements were approved by the members of the committee on the 27 October 2008 and are signed on their behalf by


MS IRENE O'HARA


MRS JUNE WHITE

The notes on pages 19 to 23 form part of these financial statements

OXGANGS CARE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2008

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 1985

Cash flow statement

The directors have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small

Grants and donations

Grants and donations are credited to the financial statements when received by the charity

Fund accounting

Unrestricted funds are those which can be used within the charity's objectives, at the discretion of the directors

Restricted funds are those which can only be used for particular restricted purposes within the charity's objectives. Funds are restricted when their purpose is specified by the donor, by the terms of an appeal or where they are raised for a particular purpose or project

Resources expended

Resources expended are recognised in the year in which they are incurred and include attributable VAT which cannot be recovered

2. VOLUNTARY INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2008 £	Total Funds 2007 £
Donations				
Donations/fundraising	325	1,091	1,416	425
Grants receivable				
Core funding grants	—	200,062	200,062	230,021
Other grants	—	62,489	62,489	38,370
	<u>325</u>	<u>263,642</u>	<u>263,967</u>	<u>268,816</u>

OXGANGS CARE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2008

3. INVESTMENT INCOME

	Unrestricted Funds £	Total Funds 2008 £	Total Funds 2007 £
Bank interest receivable	<u>2,454</u>	<u>2,454</u>	<u>2,656</u>

4. OTHER INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2008 £	Total Funds 2007 £
Clients contributions	335	6,368	6,703	8,899
Other income	<u>7,532</u>	<u>4,426</u>	<u>11,958</u>	<u>9,773</u>
	<u>7,867</u>	<u>10,794</u>	<u>18,661</u>	<u>18,672</u>

5. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2008 £	Total Funds 2007 £
Promotion of welfare of people with special needs	<u>19,603</u>	<u>253,650</u>	<u>273,253</u>	<u>274,356</u>

6. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Total Funds 2008 £	Total Funds 2007 £
Promotion of welfare of people with special needs	<u>273,253</u>	<u>273,253</u>	<u>274,356</u>

7. GOVERNANCE COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2008 £	Total Funds 2007 £
Audit fees	3,020	—	3,020	3,706
External administration	—	7,521	7,521	7,817
Legal and professional fees	<u>—</u>	<u>1,335</u>	<u>1,335</u>	<u>3,096</u>
	<u>3,020</u>	<u>8,856</u>	<u>11,876</u>	<u>14,619</u>

OXGANGS CARE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2008

8. NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR

This is stated after charging

	2008 £	2007 £
Auditors' remuneration audit of the financial statements	<u>3,020</u>	<u>3,020</u>

9. FUND TRANSFERS

Excess funds are transferred when authorised to develop and sustain other projects

10. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2008 £	2007 £
Wages and salaries	210,419	209,791
Social security costs	<u>11,607</u>	<u>12,084</u>
	<u>222,026</u>	<u>221,875</u>

Particulars of employees:

The average number of employees during the year, calculated on the basis of full time equivalents, was as follows

	2008 No	2007 No
Number of administrative staff	5	5
Number of part time staff	<u>27</u>	<u>27</u>
	<u>32</u>	<u>32</u>

No employee received emoluments of more than £60,000 during the year (2007 Nil)

11. DEBTORS

	2008 £	2007 £
Other debtors	643	—
Prepayments	<u>1,912</u>	<u>725</u>
	<u>2,555</u>	<u>725</u>

12. CREDITORS: Amounts falling due within one year

	2008 £	2007 £
Taxation and social security	3,686	2,642
Accruals	<u>60,220</u>	<u>4,854</u>
	<u>63,906</u>	<u>7,496</u>

OXGANGS CARE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2008

13. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2007 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 Mar 2008 £
Oxgangs Care Management Pentland	(401)	31,418	(35,396)	4,679	300
Wednesday Club	(285)	10,707	(12,951)	1,600	(929)
Young at Heart Group	253	7,752	(8,084)	(454)	(533)
Oxgangs Coffee Group	9,260	9,327	(9,411)	(750)	8,426
Oxgangs Community Health Project	3,912	12,525	(11,929)	(750)	3,758
Oxgangs Sure Start Project	(4,280)	64,724	(59,914)	(2,979)	(2,449)
Choose Life	6,086	33,164	(29,878)	(3,816)	5,556
Young Peoples Mental Health Project	2,460	44,926	(43,874)	(1,443)	2,069
Out of School Leisure Activities	1,642	—	—	(1,642)	—
LIF Childrens Activity Group	8,734	29,118	(19,466)	(1,734)	16,652
Rank Foundation	13,484	16,000	(13,127)	(960)	15,397
Robertson Trust	4,418	5,000	(5,443)	—	3,975
LRG Fund	—	1,414	(307)	—	1,107
OPCP Young Carers	2,799	—	(3,688)	1,397	508
OCHP Alcohol Support Group	1,930	(1,930)	—	—	—
St Hilda's Day Care Group	551	10,291	(9,038)	(595)	1,209
	<u>50,563</u>	<u>274,436</u>	<u>(262,506)</u>	<u>(7,447)</u>	<u>55,046</u>

14. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2007 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 Mar 2008 £
Premises Reserve	18,524	7,532	(7,343)	—	18,713
General Funds	43,925	3,114	(15,280)	7,447	39,206
	<u>62,449</u>	<u>10,646</u>	<u>(22,623)</u>	<u>7,447</u>	<u>57,919</u>

OXGANGS CARE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2008

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Net current assets £	Total £
Restricted Income Funds:		
Oxgangs Care Management	55,046	55,046
Unrestricted Income Funds:		
Designated Funds	18,713	18,713
General Funds	39,206	39,206
	<u>57,919</u>	<u>57,919</u>
Total Funds	<u>112,965</u>	<u>112,965</u>

16. RELATED PARTY TRANSACTIONS

The charity was under the control of the board of directors throughout the current and previous year

No director received any remuneration or reimbursement of expenses from the charity (2007 £nil)

17. COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee

OXGANGS CARE

MANAGEMENT INFORMATION

YEAR ENDED 31 MARCH 2008

**The following pages do not form part of the statutory financial statements
which are the subject of the independent auditor's report on pages 15 to 16**

OXGANGS CARE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2008

	2008 £	2007 £
INCOMING RESOURCES		
VOLUNTARY INCOME		
Donations/fundraising	1,416	425
Core funding grants	200,062	230,021
Other grants	62,489	38,370
	<u>263,967</u>	<u>268,816</u>
INVESTMENT INCOME		
Bank interest receivable	2,454	2,656
OTHER INCOMING RESOURCES		
Clients contributions	6,703	8,899
Other income	11,958	9,773
	<u>18,661</u>	<u>18,672</u>
TOTAL INCOMING RESOURCES	<u>285,082</u>	<u>290,144</u>
RESOURCES EXPENDED		
CHARITABLE ACTIVITIES		
Staff costs Wages & Salaries	210,419	209,791
Staff costs Employer's NIC	11,607	12,084
Establishment Rent	17,884	15,177
Establishment Insurance	1,406	3,743
Motor and travel costs Other	7,668	6,523
Office expenses Telephone	4,013	2,752
Office expenses Other	3,505	4,612
Childcare/sessional costs	2,186	4,209
Catering expenses	4,658	4,874
Training and conference	3,063	3,883
Recruitment costs	400	250
Activity materials	6,444	6,458
	<u>273,253</u>	<u>274,356</u>
GOVERNANCE COSTS		
Audit fees	3,020	3,706
External administration	7,521	7,817
Legal and professional fees	1,335	3,096
	<u>11,876</u>	<u>14,619</u>
TOTAL RESOURCES EXPENDED	<u>285,129</u>	<u>288,975</u>
NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR	<u>(47)</u>	<u>1,169</u>

OXGANGS CARE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2008

	2008 £	2007 £
CHARITABLE ACTIVITIES		
Promotion of welfare of people with special needs		
<i>Activities undertaken directly</i>		
Staff costs Wages & Salaries	210,419	209,791
Staff costs Employer's NIC	11,607	12,084
Establishment Rent	17,884	15,177
Establishment Insurance	1,406	3,743
Motor and travel costs Other	7,668	6,523
Office expenses Telephone	4,013	2,752
Office expenses Other	3,505	4,612
Childcare/sessional costs	2,186	4,209
Catering expenses	4,658	4,874
Training and conference	3,063	3,883
Recruitment costs	400	250
Activity materials	6,444	6,458
	<u>273,253</u>	<u>274,356</u>

OXGANGS CARE
INCOME & EXPENDITURE ANALYSIS - FOR THE YEAR TO 31ST MARCH 2008

	Total Funds	Unrestricted Funds						Premises	Total Restricted 1	Total Restricted 2	TOTAL
		2008	Oxgangs Care	Craiglockhart Tea Group	Pentland Lunch Club	Physical Disability	New Deal				
	£	£	£	£	£	£	£	£	£	£	£
Incoming Resources											
Donations / Fundraising	1 416 00	250 00	25 00	25 00	25 00	25 00			1 066 00	25 00	
Grants Core Funding	199 897 91								150 002 64	49 895 27	
Community Fund	0 00								0 00	0 00	
Other Grants	62 653 01								41 405 00	21 248 01	
Clients Contributions	6 703 45			323 27		11 70			1 835 48	4 533 00	
Interest	2 454 25	2 454 25							0 00	0 00	
Sundry Income	11 958 75							7 532 42	4 426 33	0 00	
Total Incoming Resources	285 083 37	2 704 25	348 27	25 00	36 70	0 00	0 00	7 532 42	198 735 45	75 701 28	
Resources Expended											
Direct Charitable Expenditure											
Activity Materials / Volunteer Expenses	6 445 44	2 607 00				29 25			3 238 54	570 65	
Client & Staff Transport	7 668 08					139 00			5 144 10	2 384 98	
Childcare / Sessional Costs	13 763 40								1 389 40	12 374 00	
Rent / Heat & Light / Maintenance	17 884 21							7 343 34	6 926 63	3 614 24	
Catering	4 657 56		379 45		357 60	56 21			3 407 11	457 19	
Wages & Salaries / Recruitment	210 848 45	546 39		3 759 22	2 762 00				151 124 37	52 656 47	
Training & Conference	3 063 05								2 129 02	934 03	
St Hildas	683 61								683 61	0 00	
	265 013 80	3 153 39	379 45	4 116 82	2 986 46	0 00	0 00	7 343 34	174 042 78	72 991 56	
Management & Administration											
External Administration	7 520 53								7 520 53	0 00	
Insurance	1 406 35	1 406 35							0 00	0 00	
Printing / Stationery & Postage	2 821 58		9 98	2 40	1 60				1 983 60	824 00	
Advertising / Telephone & Subscriptions	4 012 69	191 77			11 70				2 860 09	929 13	
Audit Fee	3 020 00	3 020 00							0 00	0 00	
Professional Fees & Services	1 333 84								601 50	732 34	
	20 114 99	4 618 12	9 98	2 40	13 30	0 00	0 00	0 00	12 985 72	2 485 47	
Total Resources Expended	285 128 79	7 771 51	389 43	4 119 22	2 999 76	0 00	0 00	7 343 34	187 028 50	75 477 03	
Net incoming/(outgoing) resources	-45 42	-5 067 26	-41 16	-4 094 22	-2 963 06	0 00	-12 165 70	189 08	11 706 95	224 25	
Administration transfer between funds	0 00	287 76			-99 96		187 80		3 055 16	-3 242 96	
Premises reserve transfer between funds	0 00						0 00	0 00	0 00	0 00	
Authorised transfer between funds	0 00			4 137 00	3 122 00		7 259 00		-7 259 00	0 00	
Surplus/(deficit) year to date	-45 42	-4 779 50	-41 16	42 78	58 98	0 00	-4 718 90	189 08	7 503 11	-3 018 71	
Reserve brought forward	113 011 39	42 981 22	37 98	0 00	906 94	0 00	43 926 14	18 522 67	23 278 40	27 284 18	
Net funds carried forward	112 965 97	38 201 72	-3 18	42 78	965 92	0 00	39 207 24	18 711 75	30 781 51	24 265 47	

**OXGANGS CARE
INCOME & EXPENDITURE ANALYSIS - FOR THE YEAR TO 31ST MARCH 2008**

	Note	Restricted Funds 1										TOTAL 2008 £
		Oxgangs Care Management £	Pentland Wednesday £	Young at Heart £	Childrens Activity Grp £	Coffee Grp £	Community Health £	Oxgangs Sure Start £	Choose Life £			
Incoming Resources												
Donations / Fundraising			80 00	25 00	46 00	25 00	25 00	865 00		1 066 00		
Grants		31 418 16	9 581 00	7 561 00		9 215 00		62 964 48	29 263 00	150 002 64	0 00	
Community Fund												
Other Grants					28 905 00		12 500 00			41 405 00		
Clients Contributions			1 045 70	166 16	167 40	87 22		369 00		1 835 48	0 00	
Interest												
Sundry Income								525 83	3 900 50	4 426 33		
Total Incoming Resources		31 418 16	10 706 70	7 752 16	29 118 40	9 327 22	12 525 00	64 724 31	33 163 50	198 735 45		
Resources Expended												
Direct Charitable Expenditure												
Activity Materials / Volunteer Expenses		116 66	744 14	240 89	290 10	727 94	100 00	938 71	80 10	3 238 54		
Client & Staff Transport			1 810 50	1 398 00	53 20	1 516 20		101 05	265 15	5 144 10		
Childcare / Sessional Costs			35 00		27 82	98 63	382 00	827 95	18 00	1 389 40		
Rent / Heat & Light / Maintenance		1 966 55			510 00	299 88	2 267 36	625 00	1 257 84	6 926 63		
Catering		141 78	1 453 51	235 45	81 66	444 19		1 050 52		3 407 11		
Wages & Salaries / Recruitment		22 420 34	8 677 32	6 069 07	18 385 93	6 298 89	8 619 12	54 505 33	26 148 37	151 124 37		
Training & Conference		1 177 50			85 00			536 46	330 06	2 129 02		
St Hildas									683 61		683 61	
		25 822 83	12 720 47	7 943 41	19 433 71	9 385 73	11 368 48	58 585 02	28 783 13	174 042 78		
Management & Administration												
External Administration		7 520 53								7 520 53	0 00	
Insurance												
Printing / Stationery & Postage		931 49	143 69	56 17	32 65	25 35	85 49	226 13	482 63	1 983 60		
Advertising / Telephone & Subscriptions		916 18	87 00	84 66			474 96	1 065 36	251 93	2 880 09		
Audit Fee											0 00	
Professional Fees & Services		204 50						37 00	360 00	601 50		
		9 572 70	230 69	140 83	32 65	25 35	560 45	1 328 49	1 094 56	12 985 72		
Total Resources Expended		35 395 53	12 951 16	8 084 24	19 466 36	9 411 08	11 928 93	59 913 51	29 877 69	187 028 50		
Net incoming/(outgoing) resources		-3 977 37	-2 244 46	-332 08	9 652 04	-83 86	596 07	4 810 80	3 285 81	11 706 95		
Administration transfer between funds		13 938 08	-399 96	-453 96	-1 734 00	-750 00	-750 00	-2 979 00	-3 816 00	3 055 16	0 00	
Premises reserve transfer between funds												
Authorised transfer between funds		-9 259 00	2 000 00							-7 259 00		
Surplus/(deficit) year to date		701 71	-644 42	-786 04	7 918 04	-833 86	-153 93	1 831 80	-530 19	7 503 11		
Reserve brought forward		-401 20	-284 30	251 88	8 735 10	9 259 71	3 912 02	-4 281 07	6 086 26	23 278 40		
Net funds carried forward		300 51	-928 72	-534 16	16 653 14	8 425 85	3 758 09	-2 449 27	5 556 07	30 781 51		

**OXGANGS CARE
INCOME & EXPENDITURE ANALYSIS - FOR THE YEAR TO 31ST MARCH 2008**

	Note	Restricted Funds 2									
		St Hildas Day Care	Young Carers Grp	CEC Carers	Rank Foundation	Alcohol Support Grp	Robertson Trust	OOSHLA	LRGG Fund	TOTAL 2008	
		£	£	£	£	£	£	£	£	£	
Incoming Resources											
Donations / Fundraising		25 00								25 00	
Grants Core Funding		10 000 00		40 411 00		-1 929 72		1 413 99		49 895 27	
Community Fund										0 00	
Other Grants		248 01			16 000 00		5 000 00			21 248 01	
Clients Contributions		18 00		4 515 00						4 533 00	
Interest										0 00	
Sundry Income										0 00	
Total Incoming Resources		10 291 01	0 00	44 926 00	16 000 00	-1 929 72	5 000 00	0 00	1 413 99	75 701 28	
Resources Expended											
Direct Charitable Expenditure											
Activity Materials / Volunteer Expenses		115 07	72 20	42 61	340 77					570 65	
Client & Staff Transport		1 607 80	420 66	178 45	178 07					2 384 98	
Childcare / Sessional Costs		20 00		12 354 00						12 374 00	
Rent / Heat & Light / Maintenance		299 88	153 37	2 144 23	1 016 76					3 614 24	
Catering		303 72	153 47							457 19	
Wages & Salaries / Recruitment		6 553 97	2 799 48	27 250 60	10 429 53		5 315 74	307 15		52 656 47	
Training & Conference		24 43	6 40	389 16	514 04					934 03	
St Hildas										0 00	
		8 924 87	3 605 58	42 359 05	12 479 17	0 00	5 315 74	0 00	307 15	72 991 56	
Management & Administration											
External Administration										0 00	
Insurance										0 00	
Printing / Stationery & Postage		35 47	72 46	238 42	350 29		127 36			824 00	
Advertising / Telephone & Subscriptions		77 92	10 00	543 98	297 23					929 13	
Audit Fee				732 34						0 00	
Professional Fees & Services										732 34	
		113 39	82 46	1 514 74	647 52	0 00	127 36	0 00	0 00	2 485 47	
Total Resources Expended		9 038 26	3 688 04	43 873 79	13 126 69	0 00	5 443 10	0 00	307 15	75 477 03	
Net incoming/(outgoing) resources		1 252 75	-3 688 04	1 052 21	2 873 31	-1 929 72	-443 10	0 00	1 106 84	224 25	
Administration transfer between funds		-594 96	-245 00	-1 443 00	-960 00					-3 242 96	
Premises reserve transfer between funds			1 642 08					-1 642 08		0 00	
Authorised transfer between funds										0 00	
Surplus/(deficit) year to date		657 79	-2 290 96	-390 79	1 913 31	-1 929 72	-443 10	-1 642 08	1 106 84	-3 018 71	
Reserve brought forward		551 27	2 799 00	2 459 87	13 484 22	1 929 72	4 418 02	1 642 08	0 00	27 284 18	
Net funds carried forward		1 209 06	508 04	2 069 08	15 397 53	0 00	3 974 92	0 00	1 106 84	24 265 47	