

Charity Registration No SC013628

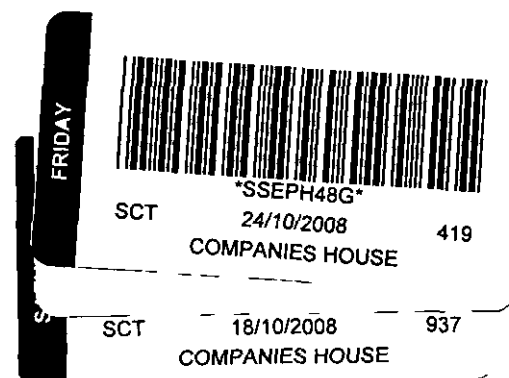
Company Registration No. 215744 (Scotland)

Nairn Drama Limited

(a company limited by guarantee)

Directors' Report and Unaudited Accounts

For The Year Ended 28 February 2008



NAIRN DRAMA LIMITED
(A COMPANY LIMITED BY GUARANTEE)
LEGAL AND ADMINISTRATIVE INFORMATION

Directors	Simon Fraser Sandra McGowan Alison Stirling
Secretary	Elizabeth Mayberry
Charity number	SC013628
Company number	215744
Registered office	Cobelachan Moss side Nairn IV12 5NZ
Accountants	Johnston Carmichael Nevis House Beechwood Park Inverness IV2 3BW
Bankers	Bank of Scotland 73 High Street Nairn IV12 4BS
Solicitors	R & R Urquhart (Incorporating Macgregor & Co) 20 High Street Nairn IV12 4AX

NAIRN DRAMA LIMITED

(A COMPANY LIMITED BY GUARANTEE)

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NAIRN DRAMA LIMITED
(A COMPANY LIMITED BY GUARANTEE)
DIRECTORS' REPORT
FOR THE YEAR ENDED 28 FEBRUARY 2008

The directors present their report and accounts for the year ended 28 February 2008

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 1985 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005

Structure, governance and management

The charity is a charitable company limited by guarantee governed by its Memorandum and Articles of Association

The trustees, who are also the directors for the purpose of company law, who served during the year were
Simon Fraser
Sandra McGowan
Alison Stirling

None of the directors has any beneficial interest in the company. All of the directors are members of the company and guarantee to contribute £1 in the event of a winding up.

The overall management and policy decisions of the company are the responsibility of the board of directors who are elected under the terms of the company's Article of Association, annually at the AGM.

The directors have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The charity encourages and develops appreciation, performance and production of the dramatic arts in all their forms. This is done with productions of club shows, touring groups of actors and musicians. The theatre is for hire by any interested party and has hosted The Nairn Jazz Festival and numerous private functions.

Achievements and performance

The company continued to receive funding to support its activities. The company absorbed a deficit of £14,944 (2007 £3,174) during the year. The deficit arises due to the depreciation charged to the restricted fund and does not affect the company's unrestricted funds which made a surplus of £1,552 (2007 £11,820).

Financial review

The charity operates two main reserves. The general reserve represents unrestricted funds arising from past operating results and includes £30,000, which relates to the donated value of land. The restricted fund is a capital fund relating to the building of the Theatre and at 31 March 2008 held funds of £424,332 (2007 £440,828).

NAIRN DRAMA LIMITED
(A COMPANY LIMITED BY GUARANTEE)
DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 28 FEBRUARY 2008

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Directors consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

On behalf of the board of directors

Elizabeth Mayberry

Company Secretary

Dated 8th Oct 2008



NAIRN DRAMA LIMITED
(A COMPANY LIMITED BY GUARANTEE)
INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE
UNAUDITED ACCOUNTS OF NAIRN DRAMA LIMITED

We report on the accounts of the charity for the year ended 28 February 2008 which are set out on pages 4 to 10

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is our responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

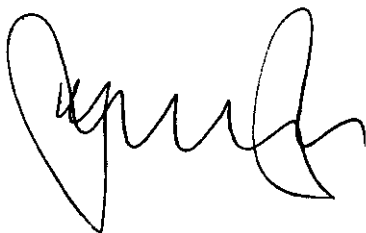
Independent examiner's statement

In the course of our examination, no matter has come to our attention

- 1 which gives us reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and

to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations have not been met, or
- 2 to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Jamie Waugh FCA for Johnston Carmichael
Independent examiner
Nevis House
Beechwood Park
Inverness
IV2 3BW

Dated 14 October 2008

NAIRN DRAMA LIMITED
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 28 FEBRUARY 2008

	Notes	Unrestricted funds £	Restricted funds £	Total 2008 £	Total 2007 £
Incoming resources					
Incoming resources from generated funds					
Voluntary income	2	788	-	788	971
Investment income	3	251		251	196
		1,039		1,039	1,167
Incoming resources from charitable activities	4	10,228	2,666	12,894	24,130
Other incoming resources	5	2,278	-	2,278	2,601
Total incoming resources		13,545	2,666	16,211	27,898
Resources expended					
	6				
Charitable activities					
Production costs		4,508		4,508	3,277
Premises expenses		5,663	7,979	13,642	12,772
Other expenditure		722	11,183	11,905	13,965
Total charitable expenditure		10,893	19,162	30,055	30,014
Governance costs		1,100	-	1,100	1,058
Total resources expended		11,993	19,162	31,155	31,072
Net income/(expenditure) for the year/ Net movement in funds		1,552	(16,496)	(14,944)	(3,174)
Fund balances at 1 March 2007		41,523	440,828	482,351	485,525
Fund balances at 28 February 2008		43,075	424,332	467,407	482,351

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 1985

NAIRN DRAMA LIMITED
(A COMPANY LIMITED BY GUARANTEE)
BALANCE SHEET
AS AT 28 FEBRUARY 2008

	Notes	2008 £	£	2007 £	£
Fixed assets					
Tangible assets	9	458,693		477,486	
Current assets					
Debtors	10	341		1,299	
Cash at bank and in hand		9,773		4,916	
		<u>10,114</u>		<u>6,215</u>	
Creditors amounts falling due within one year	11	<u>(1,400)</u>		<u>(1,350)</u>	
Net current assets			<u>8,714</u>		<u>4,865</u>
Total assets less current liabilities			<u><u>467,407</u></u>		<u><u>482,351</u></u>
Funds					
Restricted funds	12	424,332		440,828	
Unrestricted funds			<u>43,075</u>		<u>41,523</u>
			<u><u>467,407</u></u>		<u><u>482,351</u></u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2007)

The company is entitled to the exemption from the audit requirement contained in section 249A(1) of the Companies Act 1985, for the year ended 28 February 2008. No member of the company has deposited a notice, pursuant to section 249B(2), requiring an audit of these accounts.

The directors acknowledge their responsibilities for

- (a) ensuring that the company keeps accounting records which comply with section 221 of the Act, and
- (b) preparing accounts which give a true and fair view of the state of affairs of the company at 28 February 2008 and of its profit for the year then ended in accordance with section 226, and otherwise comply with the requirements of the Act relating to accounts, so far as applicable to the company.

The accounts were approved by the Board on 8/10/08

S M Gowan
Sandra McGowan
Director

NAIRN DRAMA LIMITED
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 28 FEBRUARY 2008

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 1985

The charity has availed itself of Paragraph 3 (3) of Schedule 4 of the Companies Act and adapted the Companies Act formats to reflect the special nature of the charity's activities

1.2 Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy

There were no donated assets received by the charity No amounts are included in the financial statements for services donated by volunteers

1.3 Resources expended

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure All costs have been directly attributed to one of the functional categories of resources expended net of VAT where applicable

1.4 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows

Freehold buildings	2% straight line
Fixtures, fittings & equipment	15% reducing balance

Freehold land of £30,000 is included in tangible fixed assets and is not depreciated

1.5 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the directors in furtherance of the general objectives of the charity and which have not been designated for other purposes

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes The cost of raising and administering such funds are charged against the specific fund The aim and use of each restricted fund is set out in the notes to the financial statements

2 Voluntary income

	2008	2007
	£	£
Donations and gifts	788	971

NAIRN DRAMA LIMITED
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 28 FEBRUARY 2008

3 Investment income

	2008	2007
	£	£
Interest receivable	251	196

4 Incoming resources from charitable activities

	Unrestricted funds	Restricted funds	Total 2008	Total 2007
	£	£	£	£
Admissions	10,228		10,228	12,985
Davidson Trust grant	-		-	5,000
Highland Council grant		2,666	2,666	6,145
	10,228	2,666	12,894	24,130

5 Other incoming resources

	2008	2007
	£	£
Other income	2,278	2,601

Other income includes £2,166 (2007 £1,403) in relation to the hire of the premises

NAIRN DRAMA LIMITED
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 28 FEBRUARY 2008

6 Total resources expended

	Depreciation	Other costs	Total 2008	Total 2007
	£	£	£	£
Charitable activities				
<u>Production costs</u>				
Activities undertaken directly		4,508	4,508	3,277
<u>Premises expenses</u>				
Activities undertaken directly	7,979	5,663	13,642	12,772
<u>Other expenditure</u>				
Activities undertaken directly	11,183	722	11,905	13,965
	<u>19,162</u>	<u>10,893</u>	<u>30,055</u>	<u>30,014</u>
Governance costs		1,100	1,100	1,058
	<u>19,162</u>	<u>11,993</u>	<u>31,155</u>	<u>31,072</u>

Premises expenses consists of rates of £96 (2007 £94), insurance of £1,874 (2007 £1,925), light and heat of £1,457 (2007 £1,631), repairs of £2,236 (2007 £1,143), and depreciation of £7,979 (2007 £7,979)

Other expenditure includes advertising of £260 (2007 £361), general expenses of £412 (2007 £399), subscriptions of £50 (2007 £45), and depreciation of £11,183 (2007 £13,160)

Governance costs includes Independent examiner's fees of £1,100 (2007 £1,058)

7 Directors

None of the trustees (or any persons connected with them) received any remuneration or reimbursement of expenses during the period

8 Employees

There were no employees during the year

NAIRN DRAMA LIMITED
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 28 FEBRUARY 2008

9 Tangible fixed assets

	Land and buildings	Fixtures, fittings & equipment	Total
	£	£	£
Cost			
At 1 March 2007	428,925	122,478	551,403
Additions		369	369
At 28 February 2008	428,925	122,847	551,772
Depreciation			
At 1 March 2007	25,868	48,049	73,917
Charge for the year	7,979	11,183	19,162
At 28 February 2008	33,847	59,232	93,079
Net book value			
At 28 February 2008	395,078	63,615	458,693
At 28 February 2007	403,057	74,429	477,486

10 Debtors	2008	2007
	£	£
Other debtors	184	1,029
Prepayments and accrued income	157	270
	341	1,299

11 Creditors, amounts falling due within one year	2008	2007
	£	£
Accruals	1,400	1,350

NAIRN DRAMA LIMITED
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 28 FEBRUARY 2008

12 Restricted funds

The income funds of the charity include restricted funds comprising the following expended balances of donations and grants held on trust for specific purposes

	Movement in funds			Balance at 28 February 2008
	Balance at 1 March 2007	Incoming resources	Resources expended	
	£	£	£	£
Building fund	440,828	2,666	(19,162)	424,332
	<u>440,828</u>	<u>2,666</u>	<u>(19,162)</u>	<u>424,332</u>

Restricted funds represents capital funding received from various sources for the construction and equipping of the new theatre

13 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 28 February 2008 are represented by			
Tangible fixed assets	34,361	424,332	458,693
Current assets	10,114		10,114
Creditors amounts falling due within one year	(1,400)	-	(1,400)
	<u>43,075</u>	<u>424,332</u>	<u>467,407</u>

14 Control

The company is controlled by the directors