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Central Advocacy Partners
Report and Financial Statements
for the year ended 31 March 2012

Charity number: SC025729
Company number: SC213637

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Central Advocacy Partners

Contents

	Page
Charity information	1
Trustees' Annual Report	2 - 7
Independent Examiner's Report	8
Statement of Financial Activities	9
Balance Sheet	10 - 11
Notes to the Financial Statements	12 - 21

Central Advocacy Partners

Legal and Administrative Information

Charity name	Central Advocacy Partners	
Charity registration number	SC025729	
Company registration number	SC213637	
Directors	Ivy Blair	(Appointed 11 April 2011)
	Norman Dunning	(Appointed 11 April 2011)
	Dr Paul Lim	(Appointed 11 April 2011)
	James Stevenson	(Resigned 30 August 2011)
	Joy Taylor	
Members Committee	Ryan Miller	
	Andrew Rae	
	Anthony McElroy	
	Jason Wallace	
	Tom Scott	
	Jennifer Ann Blair	
	Frances Cullen	
	Gordon Reid	
	John Clark	
	Corrine Kelbie	
	Mark McGroarty	
	Vicky Young	(Resigned 10 October 2011)
Company secretary	Joy Taylor	
Principal office and Registered office	27 West Bridge Street Falkirk FK1 5RJ	
Independent Examiner	Allison Devine, C.A. Alexander Sloan Chartered Accountants 38 Cadogan Street Glasgow G2 7HF	

Central Advocacy Partners
Directors' Annual Report
for the year ended 31 March 2012

The Directors present their report and the financial statements of the charity for the year ended 31 March 2012.

Directors

The Directors of the charitable company are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Directors.

The Directors serving during the year and since the year end are detailed on page 1.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is constituted as a company limited by guarantee and is governed by a Memorandum and Articles of Association.

Appointment of Directors

At each Annual General Meeting the members may elect any member, providing they are willing to act, as a director. In addition, the directors may at any time appoint any member, providing they are willing to act, to be a director.

Furthermore, the directors may at any time appoint a non-member to be a director, either on the basis that they are nominated by a body which the charity has close contact with in the course of its activities or on the basis that they have specialist experience or skills which could be of assistance to the directors.

At each annual general meeting all of the directors retire from office, but are then eligible for re-election. The maximum number of directors is 5.

Risk management

The directors actively review the risks the charity faces on a regular basis. They have identified the need to reduce central management costs and to draw on current reserves, if necessary, in the coming year to adjust to the changes in funding sources. The directors have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate against significant risks.

Central Advocacy Partners

Directors' Annual Report for the year ended 31 March 2012

OBJECTIVES AND ACTIVITIES

The objectives of the charity are:

- (a) The advancement of education and awareness raising about learning disabilities, through the provision of formal and informal training in educational bodies such as schools and further education colleges, as well as in the public, private and voluntary and public sectors, including community groups.
- (b) The advancement of citizenship including the rights and responsibilities of the citizen, as well as:
 - the development of opportunities for people with learning disabilities to be more active in their communities
 - involving people in community activity including volunteering.
- (c) The advancement of human rights, conflict resolution or reconciliation through our advocacy services.
- (d) The promotion of equality and diversity including the elimination of discrimination.
- (e) The relief of those in need by reason of age, ill health, disability, financial hardship or other disadvantage, contributing to the prevention or relief of poverty through information and advocacy.

ACHIEVEMENTS AND PERFORMANCE

This has been another eventful year for Central Advocacy Partners beginning with the merger between Quality Action Group and Advocacy Into Action. A "Joining Together Group", consisting of members and staff from both organisations worked throughout 2011 to plan and agree the necessary developments required to enable the merger. This process was completed in April 2011 when Advocacy Into Action accepted the activities and reserves of Quality Action Group to become Central Advocacy Partners. Staff from Quality Action Group were transferred to Central Advocacy Partners in accordance with TUPE. In addition, a new organisational and management structure was agreed and consists of:

- A Board of 5 Directors with relevant experience and knowledge base that are accountable and understand their roles and responsibilities.
- A Members Committee of 12 members, including representatives from sub-groups that represent all aspects of the organisation.
- Sub-groups that are responsible for seeking the views, opinions and experiences from the wider membership.

A "Working Together Group" is currently overseeing a pilot that will direct the flow of information and ideas throughout the organisation, with the goal that everyone is included. There are also formalised reporting arrangements between all groups to ensure proper planning and resource management.

All regulatory bodies and funders were informed of the proposed changes and gave consent.

Central Advocacy Partners
Directors' Annual Report
for the year ended 31 March 2012

ACHIEVEMENTS AND PERFORMANCE (Cont.)

At the end of 2011, the three councils and Forth Valley Health Board placed independent advocacy out to tender. The specification was for a generic, short term, legislatively based advocacy. Central Advocacy Partners did not win this bid and on reflection, our organisation would have found this kind of non-person centred advocacy difficult to deliver.

All core work was transferred to the winning organisation in an inclusive, professional manner. Feedback from the people we worked with was extremely positive, and it was affirming to all staff and volunteers that the investment of time and the use of specialised skills were greatly appreciated by our advocacy partners, their carers and specialised professionals. The management team were also delighted that staff entitled to TUPE over to the winning bidders declined this offer and instead took up redeployment offers within Central Advocacy Partners. Our volunteers too showed great loyalty and decided to remain with us.

Central Advocacy Partners believes that our workforce (staff and volunteers) are our most valuable resource. Their competence, commitment and capacity to develop are fundamental to the delivery of quality services. Accordingly we make effective use of their knowledge, skills and abilities, helping them maximise the contribution they make to our projects.

Whilst the tender took up a great deal of energy, our other independently funded projects have continued to deliver all outcomes agreed with the funders. The Parents Project funded by the Henry Smith Foundation is now in its third year and much important work is being done to ensure that parents with a learning disability and whose children are going through child protection procedures are fully involved in crucial decisions about their families' futures. This reporting year we received 21 new referrals. Of the 24 people that the advocacy worker is currently supporting (some parents have been working with the advocacy worker longer than this reporting year), all reported that they have had full access to relevant information and that this was presented to them in a way that they understood. We received a further referral this year from a parent who had completed work with the project. She had an additional problem concerning domestic abuse and housing and contacted the advocacy worker. She was given the appropriate information she needed and is now safe. This was an unintended outcome, but shows the value of the information library and the increasing knowledge of the advocacy worker.

19 parents have been supported to attend formal meetings this reporting year and feedback from parents is that they feel they have been appropriately supported by the advocacy worker. Formal meetings included Children's Hearings, Looked After Children reviews, and Child Protection Case Conferences as well as attending meetings with Children and Families Social Workers, Solicitors, Support Providers, schools and residential staff. The issue of having parent's reports accepted by Children's Hearings has been a challenge throughout the project and one that we will continue to address. However despite this, 33 reports were presented and have been given the same weighting by the panel as given to the professional's reports. All parents have reported feeling that this has been a particularly empowering experience.

Very importantly, of the 24 parents that are currently working with the project, there is clear evidence that there has been an increase in engagement from 21 of them, resulting in better support to the parents and their families.

Central Advocacy Partners

Directors' Annual Report for the year ended 31 March 2012

ACHIEVEMENTS AND PERFORMANCE (Cont.)

This is the last year of the agreed funding from the Henry Smith Foundation and we are keen for our learning and experience to enable and develop the project and gain continued funding for this essential work.

The Young Person's Project, now in its third year of funding from the Big Lottery is also well established and is now a respected provider of independent advocacy and support to young people with learning disabilities. This year our project provided direct independent advocacy support to 44 young people.

With direct reference to our agreed outcomes, 42 young people with learning disabilities received advocacy support this year to ensure that their voice is heard and that their choices are taken into account in their transition plan. An example of the more complex work we are undertaking in this area is for young people who have limited verbal communication.

With current reductions in college funding, financial pressures on local authorities and a worrying rise in youth unemployment, support to access learning, training and employment have become increasingly difficult for the young people our project supports. In order to ensure these young people have access to the widest possible range of opportunities our advocacy workers have focused on maintaining and building on professional networks within the fields of education, employment and training. We leave no stone left unturned when searching for appropriate opportunities for our advocacy partners.

The support we have offered to the young people relating to independent living over the last year has covered every stage from initially supporting young people to begin thinking about the kind of place they might like to live when they leave home or care, to supporting young people when they make the transition to independent living. Young people have also been given accessible information regarding the different options available to them as they move towards independent living and have been supported to access the appropriate preparatory services such as social work and occupational therapy.

We launched the Young Person's Self-advocacy Tool Kit in October 2011 at an event that saw over 100 people attend. Delegates included people with learning disabilities, senior officials from the Local Authorities (including officers from the Planning and Strategy Departments) and interested professionals in the field of learning disability. Two courses have so far been completed this year, with excellent feedback from participants.

We were delighted to be granted funding from the Scottish Government to deliver a new project called "Living a Life". In partnership with Key Community Supports, the project supports people to develop community maps and provides information about self-directed support. In its first 6 months of a three and a half year funding agreement, we have worked closely with Key to develop a programme and are now poised to begin the three day courses to people with learning disabilities living across the Forth Valley area.

The loss of funding from the 3 councils and Forth Valley Health Board as a result of the tendering process will effect our ability to meet central management overheads in the coming year but steps are being taken to reduce these and already there are hopeful signs that funding for new projects is achievable.

Central Advocacy Partners is well prepared for the challenges ahead.

Central Advocacy Partners
Directors' Annual Report
for the year ended 31 March 2012

FINANCIAL REVIEW

The Statement of Financial Activities shows net incoming resources for the year of £29,278 (2011 - net incoming resources of £19,150). A total of £97,806 was retained in accumulated funds at the year end (2011 - £68,528).

This is representative of Unrestricted Funds of £68,890 and Restricted Funds of £28,916. Full details of each of the charity's funds are included within notes 18 - 20 of the Financial Statements.

Reserves policy

The board considers the present level of reserves is adequate to meet the ongoing operating costs of the charity in the coming year. The management team and the board of directors recognise that it may be necessary to draw upon reserves in the coming year but are actively making economies and seeking new funding opportunities in order to minimise this and return to a position whereby the unrestricted reserves can be consolidated.

PLANS FOR FUTURE PERIODS

Central Advocacy Partners' core aim is to make our communities more inclusive by valuing and being seen to value people with learning disabilities. Through all aspects of our work, we will continue to add weight to people's ideas, hopes, ambitions and opinions in order to increase the amount of control they have over their own lives. We will be resilient, open to new practice and responsive to change in order to maintain our distinctive quality service. We are proud to be a truly independent advocacy service.

Central Advocacy Partners

Directors' Annual Report for the year ended 31 March 2012

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The Trustees (who are also Directors of Central Advocacy Partners for the purposes of company law) are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Directors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Independent examiner

The Directors recommend that Allison Devine, C.A., an associate in Alexander Sloan, Chartered Accountants, remains in office as independent examiner until further notice.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

This report was approved by the Directors on 2 July 2012 and signed on their behalf by


Joy Taylor
Secretary

Central Advocacy Partners

Independent Examiner's Report to the Directors on the Unaudited Financial Statements of Central Advocacy Partners.

I report on the financial statements of Central Advocacy Partners for the year ended 31 March 2012 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. These financial statements have been prepared in accordance with the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective April 2008).

Respective responsibilities of Directors and examiner

The charity's Directors (who are also directors of the company for the purpose of company law) are responsible for the preparation of the financial statements in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("2005 Act") and the Charities Accounts (Scotland) Regulations 2006 ("2006 Accounts Regulations"). The charity's Directors consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the financial statements as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeks explanations from the Directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent Examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act, Regulation 4 of the 2006 Accounts Regulations; and

to prepare financial statements which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Allison Devine
Associate

Alexander Sloan
Chartered Accountants

38 Cadogan Street
Glasgow
G2 7HF

2 July 2012

Central Advocacy Partners
Statement of Financial Activities
(incorporating Income and Expenditure Account)

for the year ended 31 March 2012

		Unrestricted			2012	2011
		General	Designated	Restricted	Total	Total
	Notes	funds	funds	funds		
		£	£	£	£	£
Incoming resources						
Incoming resources from generated funds						
Voluntary income	2	67,914	-	-	67,914	78,807
Activities for generating funds	3	1,302	-	-	1,302	3,116
Investment income	4	10	-	-	10	4
Incoming resources from charitable activities	5	109,804	-	189,438	299,242	197,412
Other incoming resources	6	24,854	-	-	24,854	5,000
Total incoming resources		<u>203,884</u>	<u>-</u>	<u>189,438</u>	<u>393,322</u>	<u>284,339</u>
Resources expended						
Charitable activities	7	(187,796)	(1,723)	(171,865)	(361,384)	(262,456)
Governance costs	8	(2,660)	-	-	(2,660)	(2,733)
Total resources expended		<u>(190,456)</u>	<u>(1,723)</u>	<u>(171,865)</u>	<u>(364,044)</u>	<u>(265,189)</u>
Net incoming resources before transfers		13,428	(1,723)	17,573	29,278	19,150
Gross transfers between funds		12,573	3,277	(9,296)	-	-
Net movement in funds		<u>26,001</u>	<u>(5,000)</u>	<u>8,277</u>	<u>29,278</u>	<u>19,150</u>
Reconciliation of funds						
Total funds brought forward		42,889	5,000	20,639	68,528	49,378
Total funds carried forward		<u>68,890</u>	<u>-</u>	<u>28,916</u>	<u>97,806</u>	<u>68,528</u>

The notes on pages 12 to 21 form an integral part of these financial statements.

Central Advocacy Partners

Balance Sheet as at 31 March 2012

	Notes	2012		2011	
		£	£	£	£
Fixed assets					
Tangible assets	13		294		717
Current assets					
Debtors	14	19,343		936	
Cash at bank and in hand		127,310		110,121	
		<u>146,653</u>		<u>111,057</u>	
Creditors: amounts falling due within one year	15	<u>(49,141)</u>		<u>(43,246)</u>	
Net current assets			97,512		67,811
Net assets			<u>97,806</u>		<u>68,528</u>
Funds					
Unrestricted funds					
General funds	18		68,890		42,889
Designated funds	19		-		5,000
Restricted funds	20		28,916		20,639
			<u>97,806</u>		<u>68,528</u>

The Directors' statements required by Sections 475 (2) and (3) are shown on the following page which forms part of this Balance Sheet.

The notes on pages 12 to 21 form an integral part of these financial statements.

Central Advocacy Partners

Balance Sheet (continued)

**Directors' statements required by Sections 475 (2) and (3)
for the year ended 31 March 2012**

In approving these financial statements as Directors of the company we hereby confirm:

(a) that for the year stated above the company was entitled to the exemption conferred by Section 477 of the Companies Act 2006 ;

(b) that no notice has been deposited at the registered office of the company pursuant to Section 476 requesting that an audit be conducted for the year ended 31 March 2012 and

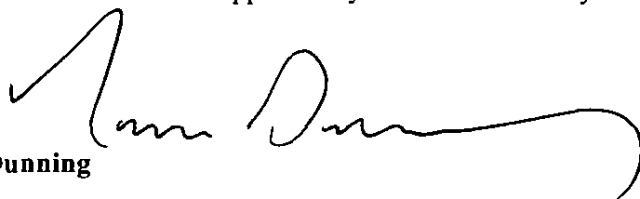
(c) that we acknowledge our responsibilities for:

(1) ensuring that the company keeps accounting records which comply with Section 386, and

(2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including the income and expenditure, for the year then ended in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board on 2 July 2012 and signed on its behalf by



Norman Dunning
Director

Registered number: SC213637

The notes on pages 12 to 21 form an integral part of these financial statements.

Central Advocacy Partners

Notes to the Financial Statements for the year ended 31 March 2012

1. Accounting policies

1.1. Accounting convention

The financial statements are prepared under the historical cost and in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP 2005) issued in March 2005, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are set out below.

1.2. Incoming resources

Voluntary income including donations, gifts and legacies and grants that provide core funding or are of general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when the donor specifies that the grant or donation must only be used in future accounting periods, or when the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Income from activities to generate income is recognised as received.

Income from investments is included in the year in which it is receivable.

Income from charitable activities includes income received under contract or where entitlement to grant funding is subject to specific performance conditions is recognised as earned (as the related goods or services are provided). Grant income included in this category provides funding to support performance activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

1.3. Resources expended

Expenditure is recognised on an accruals basis when a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.

Central Advocacy Partners

Notes to the Financial Statements for the year ended 31 March 2012

1.4. Tangible fixed assets and depreciation

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £1,000 are not capitalised.

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment	- 25% straight line
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1.5. Leasing

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

1.6. Pensions

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.

2. Voluntary income

	2012	2011
	£	£
Clackmannanshire Council	16,232	27,600
Falkirk Council	50,889	50,272
Membership subscriptions	793	935
	<u>67,914</u>	<u>78,807</u>

3. Activities for generating funds

	2012	2011
	£	£
Fundraising events	1,302	3,116
	<u>1,302</u>	<u>3,116</u>

Central Advocacy Partners

Notes to the Financial Statements for the year ended 31 March 2012

4. Investment income

	2012	2011
	£	£
Interest received	10	4
	<u>10</u>	<u>4</u>

5. Incoming resources from charitable activities

	2012	2011
	£	£
Scottish Executive	27,000	-
Advocacy fees and placement fees	311	7,340
Awards for All	-	10,000
Falkirk Council	22,596	23,213
Stirling Council - Service level agreement	95,445	-
Scottish Council for Voluntary Organisations	2,156	-
Henry Smith Charity	39,900	38,700
NHS Forth Valley	14,048	13,841
Clackmannanshire Council	15,772	23,378
The Big Lottery	82,014	80,684
The Advocacy Place	-	256
	<u>299,242</u>	<u>197,412</u>

6. Other incoming resources

	2012	2011
	£	£
Other income	24,854	5,000
	<u>24,854</u>	<u>5,000</u>

This represents funds received from the Quality Action Group (QAG) as a result of the combination of the work of QAG with Central Advocacy Partners on 1 April 2011.

Central Advocacy Partners

Notes to the Financial Statements for the year ended 31 March 2012

7. Costs of charitable activities

	2012 £	2011 £
Projects and activities costs	4,778	-
Staff costs	284,262	208,688
Premises costs	22,733	18,408
Running costs	48,776	34,444
Legal and professional fees	403	359
Interest and finance charges	9	6
Depreciation	423	551
	<u>361,384</u>	<u>262,456</u>

8. Governance costs

	2012 £	2011 £
Independent examination	2,496	-
Audit	-	2,709
AGM meeting costs	164	24
	<u>2,660</u>	<u>2,733</u>

9. Net incoming resources for the year

	2012 £	2011 £
Net incoming resources is stated after charging:		
Depreciation and other amounts written off tangible assets	423	551
Auditors' remuneration	-	2,709
Independent Examiner's remuneration	<u>2,496</u>	<u>-</u>

Central Advocacy Partners

Notes to the Financial Statements for the year ended 31 March 2012

10. Employees

Number of employees

The average monthly numbers of employees during the year were:

	2012 Number	2011 Number
Direct charitable work	11	6
Administrative	2	2
	<u>13</u>	<u>8</u>

Employment costs

	2012 £	2011 £
Wages and salaries	255,601	185,771
Social security costs	24,063	18,141
Other pension costs	4,598	4,776
	<u>284,262</u>	<u>208,688</u>

There were no employees who received remuneration of over £60,000 in the period.

11. Directors' emoluments

No director nor any persons connected to them received emoluments or any reimbursement of any expenses during the year.

12. Pension costs

The charity operates a defined contribution scheme whereby payments are made to individuals' personal pension plans. The pension charge represents contributions due from the company and amounted to £4,598 (2011 - £4,776).

Central Advocacy Partners

Notes to the Financial Statements for the year ended 31 March 2012

13. Tangible fixed assets	Fixtures, fittings and equipment		Total
	£	£	
Cost			
At 1 April 2011	1,691		1,691
At 31 March 2012	1,691		1,691
Depreciation			
At 1 April 2011	974		974
Charge for the year	423		423
At 31 March 2012	1,397		1,397
Net book values			
At 31 March 2012	294		294
At 31 March 2011	717		717
14. Debtors	2012	2011	
	£	£	
Prepayments and accrued income	19,343	936	
15. Creditors: amounts falling due within one year	2012	2011	
	£	£	
Trade creditors	-	226	
Other taxes and social security costs	6,241	-	
Deferred Income	41,100	39,900	
Accruals	1,800	3,120	
	49,141	43,246	

Further information on deferred income is provided below.

Central Advocacy Partners

Notes to the Financial Statements for the year ended 31 March 2012

16.	Deferred income	2012	2011
		£	£
	Henry Smith Charity - deferred income		
	Opening balance	39,900	38,700
	Received in year	41,100	39,900
	Released in year to Statement of Financial Activities	(39,900)	(38,700)
	Closing Balance	<u>41,100</u>	<u>39,900</u>

17.	Analysis of net assets between funds	Unrestricted funds	Restricted funds	Total funds
		£	£	£
	Fund balances at 31 March 2012 as represented by:			
	Tangible fixed assets	294	-	294
	Current assets	76,637	70,016	146,653
	Current liabilities	(8,041)	(41,100)	(49,141)
		<u>68,890</u>	<u>28,916</u>	<u>97,806</u>

Central Advocacy Partners

Notes to the Financial Statements for the year ended 31 March 2012

18. Unrestricted General Funds	1 Apr '11 £	Incoming £	Outgoing £	Transfers £	31 Mar '12 £
General Fund	42,889	197,724	(190,456)	12,573	62,730
Social Firm Award	-	6,160	-	-	6,160
	<u>42,889</u>	<u>203,884</u>	<u>(190,456)</u>	<u>12,573</u>	<u>68,890</u>

Purposes of General Funds

General Fund

The general fund represents the free reserves of the charity which may be used in furtherance of the objectives of the charity. They are used towards the day to day running of the charity.

Social Firm Award

During 2008/09 income of £6,160 was received by Quality Action Group from Stirling Council to develop a local Social Firm Partnership with other agencies across Stirling. Income of £6,160 in 2011/12 represents the transfer of the balance from Quality Action Group at 1 April 2011. This will be carried forward and spent in accordance with the award conditions during 2012/13.

19. Unrestricted Designated Funds	1 Apr '11 £	Outgoing £	Transfers £	31 Mar '12 £
Designated Development Fund	5,000	(1,723)	(3,277)	-
	<u>5,000</u>	<u>(1,723)</u>	<u>(3,277)</u>	<u>-</u>

Purposes of Designated Funds

Designated Development Fund

In 2010/11 reserves were set aside by the directors to cover costs of the business combination with Quality Action Group (QAG). Upon completion of the merge, the remaining balance in this fund was transferred back to the General Fund.

Central Advocacy Partners

Notes to the Financial Statements for the year ended 31 March 2012

20. Restricted funds	1 Apr '11	Incoming	Outgoing	Transfers	31 Mar '12
	£	£	£	£	£
The Advocacy Place	-	15,772	(6,369)	(9,403)	-
Falkirk Youth Group	7,843	-	(7,950)	107	-
The Big Lottery Funded Project	7,276	82,014	(89,221)	-	69
Dual Diagnosis Post	-	22,596	(22,596)	-	-
The Henry Smith Charity	5,520	39,900	(36,194)	-	9,226
SCVO Fund	-	2,156	(1,965)	-	191
Living a Life Project	-	27,000	(7,570)	-	19,430
	<u>20,639</u>	<u>189,438</u>	<u>(171,865)</u>	<u>(9,296)</u>	<u>28,916</u>

Purposes of restricted funds

The Advocacy Place

Grant income was provided by Clackmannanshire Council to run The Advocacy Place service in Alloa.

This income, together with the costs of running the service were recorded through this Fund. In August 2011, Clackmannanshire Council ceased funding The Advocacy Place which meant the office had to close and this service stopped. The remaining balance was transferred to unrestricted funds, with the Directors being satisfied that all conditions of the funding had been satisfied and the contracted services delivered in full. Running costs post August 2011 were subsequently met from the general reserve fund.

Falkirk Youth Group

Funding was received from Awards for All for a new Youth Group in Falkirk in 2010/11. This has been used to develop the group in 2011/12. During the year a transfer was made from the General Fund to cover the shortfall of funding.

The Big Lottery Funded Project

Funding received from The Big Lottery for the Young People's Advocacy Project, together with the associated costs are reported through this fund. The balance is carried forward towards planned spend in 2012/13.

Dual Diagnosis Post

Grant income is provided by Falkirk Council and by Forth Valley Mental Health steering group to fund the Dual Diagnosis post, the income and expenditure associated with which are recorded through this fund.

The Henry Smith Charity

A revenue grant was received from the Henry Smith Charity towards three years' salary and on costs of a full time Advocacy Worker to work with parents with learning disabilities whose children are involved in Child Protection procedures. The income and expenditure associated with this service are reported through this restricted fund. The balance is carried forward towards planned spend in 2012/13.

Central Advocacy Partners

Notes to the Financial Statements for the year ended 31 March 2012

SCVO Fund

During the year grant income was received from the Scottish Council for Voluntary Organisations to fund the work of the charity's clerical assistant. The income and expenditure associated with which are recorded through this fund.

Living a Life Project

During the year, grant income was received from The Scottish Government towards four years' costs of the charity's 'Living a Life' project. The income and expenditure associated with this service are reported through this restricted fund. The balance is carried forward towards a planned spend in 2012/13.

21. Financial commitments

At 31 March 2012 the charity had annual commitments under non-cancellable operating leases as follows:

	2012 £	2011 £
Expiry date:		
Within one year	-	7,500
Between one and five years	1,992	1,992
	<u>1,992</u>	<u>9,492</u>