

Epilepsy Connections
Report and Financial Statements
for the year ended 31 March 2018

Charity number: SC030677
Company number: SC212813

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Epilepsy Connections

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Epilepsy Connections

Legal and Administrative Information

Charity name	Epilepsy Connections	
Charity registration number	SC030677	
Company registration number	SC212813	
Directors	Fiona Cruickshanks	
	Ian Dickson	Resigned 28 June 2018
	Jean Alcock	
	Pamela Parker	
	Christine McGarvey	Resigned 6 July 2017
	John Russell Bradley	
	Dr Maria Oto	
	Andrew Lindsay	
	John Bruce	Appointed 28 September 2017
	Rachel Edwards	Appointed 13 December 2017
	Brian Nixon	Appointed 28 September 2017
Registered office	109 Douglas Street Glasgow G2 4HB	
Principal office	100 Wellington Street Glasgow G2 6DH	
Website address	www.epilepsyconnections.org.uk	
Independent examiner	Alan Cunningham, C.A. Alexander Sloan Accountants and Business Advisers 180 St Vincent Street Glasgow G2 5SG	

Epilepsy Connections
Directors' Annual Report
for the year ended 31 March 2018

The Directors present their report and the financial statements of the charity for the year ended 31 March 2018.

Directors

The Directors of the charitable company are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Directors.

The Directors serving during the year and since the year end are detailed on page 1.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Epilepsy Connections ("the charity") is a company limited by guarantee (No SC212813) and a recognised Scottish charity (No SC030677), governed by its Memorandum and Articles of Association.

Appointment of Directors

New Directors are appointed at the discretion of the Board. All directors serve on a voluntary basis. There is no fixed term for Directorships. The Board strives to maintain a balance in terms of gender, age, geographical location (in the areas in which Epilepsy Connections operates) and ethnicity. Experience of epilepsy is preferred although is not essential.

When a vacancy arises, a skills audit is carried out to indicate any gaps. An open recruitment and selection process follows using equality and diversity good practice, as for all staff and other volunteer vacancies. Successful candidates are required to comply with Epilepsy Connections' Conflict of Interest Policy and Procedures.

New Directors are required to complete a standard induction programme to familiarise them with the charity's values, aims and objectives together with its day-to-day operations, staff and volunteers, in addition to clarifying their statutory responsibilities as Directors of a company limited by guarantee and as Trustees of a charity.

Organisational structure

The Board of Directors and its sub committees are responsible for the overall direction and administration of the charity. The Executive Director is responsible for all operations and oversees the team of 12 staff. Over the last year, under staff supervision, 55 volunteers supported the work of the charity.

Charity management

The Board of Directors meets regularly throughout the year and is kept informed of the financial position of the organisation and management issues by reports received from the Executive Director and from sub-committees reporting from time to time.

Risk management

The Directors assess the major risks to which the charity is exposed on an ongoing basis and have established procedures to mitigate those that are identified as a result of those reviews.

Epilepsy Connections
Directors' Annual Report
for the year ended 31 March 2018

OBJECTIVES AND ACTIVITIES

Epilepsy Connections' key objective is to promote the welfare of people with epilepsy in Scotland. Our vision is of a society in which everyone with epilepsy is living to their full potential.

Epilepsy is a common, non-communicable neurological disease that affects 1 person in 97 in Scotland. Epilepsy can affect anyone, of any age and from any walk of life and often requires life-long medical treatment. The spectrum of epilepsy is wide. Some people experience occasional, relatively minor seizures; others experience frequent, debilitating and in some cases life-threatening seizures that are resistant to treatment. The course of the disease is as unpredictable as the seizures that characterise it.

Although just over half of people with epilepsy have their seizures controlled by medication, the impact of epilepsy goes far beyond diagnosis, treatment and management of seizures. Epilepsy can have a devastating impact on physical, psychological and emotional wellbeing, educational achievement and employment prospects, relationships, and independence.

Epilepsy is often poorly understood by the general public; this can lead to ill-informed and inappropriate assumptions about people with epilepsy that can create barriers to inclusion.

As a consequence of the above and other factors, including the frequency and severity of seizures, the degree to which treatment is successful, fear of seizures, the presence of other limiting conditions and personal circumstances, people with epilepsy can find their wellbeing and life choices compromised.

As well as accurate diagnosis and the right treatment, people with epilepsy also need information about epilepsy and related issues to enable them to become effective self-managers; opportunities to develop the skills, confidence and resilience they need to live as well as possible; and safe and inclusive environments in which to live, study, work and relax. Our role is to support people with epilepsy to access the care they need and to help create the circumstances in which they can flourish.

The main activities we undertake to achieve our key objective and work towards achieving our vision are:

- 1. Developing and delivering a range of community-based information and support services to people with epilepsy, their families, friends and carers, and the professionals who work with them.**

Epilepsy Connections delivers a range of community-based services which are designed to meet local epilepsy-related needs and to complement and supplement current statutory provision. Services include:

- Information about epilepsy in user-friendly formats, and support to set information in the context of individual circumstances (i.e. family, education, employment) to help people make informed decisions.
- Self-management support on a one-to-one and group basis to enable people with epilepsy to build the knowledge and skills they need to effectively manage epilepsy and its impact.
- Formal and informal counselling interventions to support people with epilepsy and their families and carers to manage their emotional response to epilepsy and its impact.
- Liaison with schools, employers, social work and housing departments, and benefits agencies on behalf of individuals and families affected by epilepsy to develop understanding of epilepsy and its impact, and improve outcomes in individual cases.

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Directors' Annual Report for the year ended 31 March 2018

- Befriending Service, linking adults isolated by epilepsy with trained volunteers to access social and leisure opportunities, and reduce loneliness.
- Epilepsy training for those with a professional or personal interest in epilepsy. Training includes specific modules in respect of epilepsy and employment, epilepsy and older people, epilepsy and learning disability, and training packages for staff in residential settings.
- Epilepsy awareness education programmes for schools communities to help create safe and supportive learning environments.
- Activities and events that address a range of information and support needs, encourage personal development and provide informal opportunities for participants to build resilience and reduce loneliness by developing their own support networks e.g. gardening at Epilepsy Connections' allotment; Friends Connected social groups for adults; social and leisure opportunities families affected by childhood epilepsy; education and support groups; stress management sessions; epilepsy and memory workshops.

2. Raising awareness of the diversity and complexity of epilepsy needs and working with statutory, voluntary and independent agencies to address them.

By developing networks of support with statutory, voluntary and independent agencies, we can work towards our objective of ensuring that people living with epilepsy have access to the services they require, and that partner agencies and the wider community have a better understanding of epilepsy. Working informally with partners raises awareness of epilepsy and its impact and supports good practice in the care of people affected by epilepsy. The wide range of agencies we work with reflects the diversity and complexity of epilepsy-related need. Examples include:

- Our Epilepsy Fieldworkers provide outpatient clinic support in Greater Glasgow & Clyde, Forth Valley and Ayrshire & Arran, and at the William Quarrier Scottish Epilepsy Centre.
- Fieldworkers support health and social care professionals caring for people with epilepsy in primary care settings including GPs, practice nurses, community psychiatric nurses, occupational therapists and community addiction teams.
- We work with social work, housing and welfare rights agencies.
- Our Schools Project liaises with schools to ensure epilepsy awareness education programmes relate to the current curriculum and meet their learning and timetabling needs.
- The entire service delivery team works with a range of third sector organisations to ensure individuals and families have access to appropriate information, support and care, liaising on individual casework and delivering staff training.
- We link with agencies working with minority ethnic communities.
- From time to time we work with partners to deliver one-off events e.g. conferences, information days.
- We contribute to the work of the Scottish Paediatric Epilepsy Network to improve epilepsy services for children; the Scottish Parliament's Cross Party Group on Epilepsy; and we encourage and support people who use our services - to contribute to policy development and national consultations.
- We are active members of the Scottish Epilepsy Consortium and the International Bureau for Epilepsy national and international umbrella bodies representing the epilepsy community, and are members of the ALLIANCE and the Neurological Alliance of Scotland.

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Directors' Annual Report for the year ended 31 March 2018

3. Involving epilepsy service users in the processes of planning, delivering, monitoring and evaluating our services.

People affected by epilepsy contribute to Epilepsy Connections' work at strategic level as Directors and as members of our People's Forum. Membership of the People's Forum is open to people affected by epilepsy (i.e. people who have epilepsy, parents, carers) who use our services. The Forum was established to provide feedback to the Board on aspects of our activities and to contribute to service development. Over time, Forum members have become more involved in awareness-raising and influencing work, in representing the lived experience of epilepsy to policy and decision makers, and contributing to the development of more effective health and social care services for people with epilepsy.

At operational level, people affected by epilepsy contribute as volunteer befrienders and mentors, and by supporting information sessions and social events. A significant proportion of volunteers have personal experience of epilepsy.

We ask people who use our services to provide feedback in a number of ways:

- Pre and post activity questionnaires are completed by all participants in sessional activities, training sessions and Schools Project education programmes.
- Self-assessment methods e.g. questionnaires, phone interviews.
- Informal feedback.

Volunteers and people who use our services contribute to the development and review of our 3-year organisational plans.

ACHIEVEMENTS AND PERFORMANCE

Over the last year, our main objective was to maintain and develop the vital services we offer.

Our dedicated staff and volunteers provided a wide range of information, support and self-management options, addressing the spectrum of epilepsy-related need and making a real difference to the lives of individuals and families living with epilepsy. Our achievements in this respect are as follows:

- The Epilepsy Fieldwork Team received and actioned a total of 586 new referrals (372 in Glasgow; 129 in Forth Valley and 85 in Ayrshire and Arran) in addition to ongoing casework. The Epilepsy Fieldwork Team provides information and support to people with epilepsy and their families, is the first point of contact for most people who access our services, and is the key link with epilepsy specialist clinical and nursing colleagues who regard the service as the next step on the referral pathway for people in need of additional support after diagnosis is confirmed and treatment started.

Epilepsy Connections

Directors' Annual Report for the year ended 31 March 2018

- Although reasons for referral to the Fieldwork Service are varied, this year the majority of new referrals included a request for help with disability benefits, which people with severe intractable epilepsy continued to experience difficulties in accessing. Claiming PIP has been particularly challenging. Many people told us that the process, including the face-to-face assessment was stressful and difficult, and many previously in receipt of DLA were refused PIP despite no improvement in their condition. The Fieldwork Team responded by providing as much support and advice as possible at the application, assessment and appeal stages. We met with Independent Assessment Services (formerly ATOS) to raise our concerns about the assessment process, and working with our People's Forum we launched campaign for a more dignified PIP application process, encouraging and supporting people to lobby their elected representatives, and creating the opportunity for them to do so at the Scottish Parliament. In response to an approach from a People's Forum member, the issues around PIP were raised at Westminster.
- With support from the R S Macdonald Trust, we were able to increase Fieldwork Service provision in Forth Valley by 7 hours per week, allowing the team to undertake extensive networking to raise awareness of the service whilst responding to individual referrals and areas of need. As a result, links were established with a number of GP practices and a series of "drop in" sessions enables more people to access the service.
- In response to identified need, and working closely with Epilepsy Specialist Nurses, the Epilepsy Fieldwork Team piloted support groups for young adults in Forth Valley and Ayrshire and Arran. This has been a successful development; both local groups enjoy the social aspect of coming together and have plans to develop awareness-raising work in their area.
- To address the specific information needs of women with epilepsy we delivered a Women's Information Day with presentations from Dr Linda Stephen and Dr Maria Oto on AEDs (including coverage of the sodium valproate debate and new regulations); contraception and fertility; menopause, bone health, and mental health.
- 29 people attended Epilepsy and Memory workshops held in Glasgow, Forth Valley and Ayrshire to learn more about the relationship between epilepsy and memory problems, and practical strategies for making the most of their memory.
- A revised Stress Management Workshop piloted last year did not prove popular when offered more widely, however Stress Management sessions were offered as required on an individual basis to Fieldwork Service users in Glasgow.
- An Epilepsy and Resilience Workshop was developed and pilot, with 20 people attending the first trial sessions.
- The Counselling Service supported 17 people to find ways of dealing with difficulties and losses in their lives arising from epilepsy.
- The Volunteer Befriending Team supported 21 adults isolated by epilepsy to broaden their horizons and mitigate loneliness.
- 8 -10 people regularly attended epilepsy education and support meetings held throughout the year in Falkirk and Alloa covering topics designed to promote effective self-management and manage risk, including epilepsy and memory, sleep strategies, stress management and a welfare rights update.
- Friends Connected Glasgow enjoyed another successful year, with monthly outings to The Quay attracting 12 - 20 attendees.
- Friends Connected Falkirk went from strength to strength, with up to 20 people meeting for lunch or coffee and companionship every two months.
- Following a successful pilot project last year, Friends Connected Alloa was established on a permanent basis, with around a dozen people attending social events held every two months.

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Directors' Annual Report for the year ended 31 March 2018

- Our support group for adults in Ayrshire & Arran continued to be well-attended.
- Our allotment at Kirklee Allotments Association in Glasgow was as popular as ever, with a team of 6 gardeners attending once a week to grow fruit and vegetables and enjoy the social aspects of running a plot. To accommodate the interest shown in gardening we took on a second growing space at Gartnavel Royal Hospital, and another 6 budding gardeners took on the job of clearing and cultivating the site.
- Support for families affected by childhood epilepsy continued as in previous years with Sunday outings every 6 weeks. Approximately 8 families attended each event with the programme including the ever-popular indoor climbing, indoor sledging, concerts, bowling, trips to the panto and the zoo, and a visit to Hampden Stadium.
- In addition, with funding from the Scottish Government's Better Breaks Fund, 15 families spent the September weekend at Ardentinn Outdoor Education centre in Argyll, enjoying the physical challenges of canoeing, sailing, gorgewalking, abseiling, fun team activities in the evenings, and a rare chance to take a break from their usual routine to re-charge their batteries.
- The most significant development of the year was the launch of our Epilepsy Futures Project in October. Funded by the Big Lottery for 3 years, Epilepsy Futures offers intensive, person-centred programmes to adults isolated by epilepsy who require longer term support to develop sustainable strategies to improve and maintain their wellbeing. By March 2018, the first group of participants was preparing to graduate from the programme and a waiting list was in place for the second programme due to commence in May.

To achieve our aim of raising awareness of the diversity and complexity of epilepsy needs and working with statutory, voluntary and independent agencies to address them, we continued to deliver a range of training programmes to enhance understanding of epilepsy, help create safe and inclusive environments, and improve standards of care. Over the last year:

- 325 health and social care staff, voluntary organisation staff and unpaid carers attended epilepsy awareness and/or rescue medication training.
- 1,643 young learners and 26 teachers and staff including student and probationary teachers took part in epilepsy awareness education sessions in primary and secondary schools in the Greater Glasgow & Clyde area.
- Epilepsy Awareness presentations were made to teachers and staff in 5 schools in the Forth Valley area.

We raised public and political profile of epilepsy in a range of ways including:

- Delivering introductory epilepsy awareness sessions to Penumbra, Action in Mind, the Riverside Museum, Council for Voluntary Organisations East Ayrshire, Scottish Fire and Rescue Service.
- Hosting information stalls at a range of venues and events including health centres, Ability Fest, a Brain Injury Awareness Day event, Kelvingrove Art Gallery and Museum, ALLIANCE network meetings.
- Extending our social media presence; daily Tweets reached around 22,000 people per month and Facebook followers increased to 2,500 approx.
- Taking part in a global social media campaign to celebrate International Epilepsy Day.
- Working with European partners in Austria, Germany, Malta and the Netherlands on an EU Erasmus + funded project to produce a pictorial guide to epilepsy.

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Directors' Annual Report for the year ended 31 March 2018

- Working with other epilepsy groups to advance the work of Epilepsy Consortium Scotland, including developing the programme of meetings of the Cross Party Group on Epilepsy at the Scottish Parliament and meeting with local MSPs.

People's Forum

The People's Forum held 4 meetings during the year welcoming 5 new members and saying goodbye to 3, one of whom left to join Epilepsy Connections' Board of Directors while the other 2 could no longer attend People's Forum meetings due to employment. Two of the new members represent local support groups in Clydebank and Ayrshire & Arran respectively and 2 are graduates of the first intake of Epilepsy Futures. Following a change to the Terms of Reference to make membership more flexible many of the original members, having served 3 years, re-applied to remain on the Forum.

It was busy year for individual members who increasingly took up opportunities for involvement on offer. These included meeting with Annie Wells MSP and Alison Thewlis MP; attending the 3 meetings of the Cross-Party Group on Epilepsy at the Scottish Parliament; attending the Conference on Neurological Conditions organised by the ALLIANCE; and helping to pilot Epilepsy Connections' new Resilience workshop.

Use of the leaflet "Our Message to MSPs" was piloted by members by visiting their local councillors, MSPs and MPs. One result was the difficulties surrounding PIP was raised in the House of Commons. During the year we continued to promote this leaflet for example at Epilepsy Connections' Women and Epilepsy Information Day in November. This work is on-going.

Epilepsy Connections
Directors' Annual Report
for the year ended 31 March 2018

Volunteers

Over the last year, volunteers contributed more than 3,000 hours of their time as well as their diverse work and life experience, valuable skills and knowledge, and enthusiasm and commitment to support our work in service delivery and strategic roles. Our volunteers are a diverse group and we particularly welcome the contribution made by overseas students, this year from Germany, Sweden and Romania.

Our Befriending Service is entirely dependent on the contribution of volunteer befrienders. Volunteers have also contributed to supporting the delivery of the schools project and children's activities, Friends Connected and Information and Support groups, providing language support (Urdu, Punjabi, Farsi), and helping at the allotment. Our People's Forum is made up of volunteers. New developments this year include the introduction of volunteering opportunities for Peer Mentors to support Epilepsy Futures Project participants, and to support the delivery of our new support group for young adults in Forth Valley.

The work done by volunteers represents significant value to Epilepsy Connections and those who benefit from our activities, and also to our funders. We value and appreciate our volunteers' contribution, which enriches the life of the organisation and without which we would be unable to offer the level and scope of services currently available.

Our volunteering programme is based on developing strong long-term relationships and supporting volunteers' long term development. All volunteers undergo basic and role-specific training and have the opportunity to attend additional training events throughout the year. Our commitment to offering a high level and standard of support to volunteers was recognised by the re-accreditation of the Quality in Befriending Award and the Investing in Volunteers Award for another 3 year period.

Epilepsy Connections' work this year helped improve the welfare of people with epilepsy by supporting them to be active in the management of their condition, and to recognise and build on the resources they already have to develop the skills and confidence they need to live as well as possible with their condition. We helped create safer, more epilepsy-friendly environments at home, school and work and in the wider community, and we helped raise awareness and improve public understanding of epilepsy and its impact.

FINANCIAL REVIEW

Per the Statement of Financial Activities on page 13, the charity reported Net Expenditure (i.e. Deficit) for the year of £58,813 (2017 - Surplus £2,335) and total funds at 31 March 2018 of £296,092 of which £46,727 related to Restricted Funds.

Principal funding sources

The charity's activities and developments are dependent upon funding from a wide range of sources. Around 75% of funding comes from statutory sources - Health Boards and Councils. During the year, all existing sources of ongoing funding were maintained.

To help us to keep our commitment to sustaining and developing our services, Epilepsy Connections trialled the use of a fundraising consultancy firm. Funds raised through this source enabled us to increase the capacity of fieldwork services in Greater Glasgow & Clyde and Forth Valley, and added value to the Befriending Service through the provision of additional external training for staff and volunteers. Funds were also secured towards salary costs incurred by the new Ayrshire & Arran Fieldwork Service.

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Directors' Annual Report for the year ended 31 March 2018

Reserves policy

The Directors' policy is to maintain Unrestricted Funds, i.e. funds not committed or invested in fixed assets, at a level that equates to approximately six months of unrestricted expenditure. Excluding Designated Funds of £74,050 per Note 20, the charity's unrestricted reserves at 31 March 2018 per the General Fund on page 12 amounted to £172,101 which was acceptable to the Directors.

The Designated Development Fund represents funds set aside to enhance, extend and strengthen activities not funded by current income streams including the provision of training outwith Greater Glasgow & Clyde, welfare rights advice, counselling and the development of services in Ayrshire and Arran. At 31 March 2018, the Designated Development Fund amounted to £74,050.

PLANS FOR FUTURE PERIODS

Over the last three years, demand for our services has increased. We anticipate that the need and demand for support will continue to grow. In an increasingly challenging financial environment, we will work hard to maintain the services we currently offer, and to find innovative ways of making our services and activities accessible across the geographical area we currently serve.

Service delivery will remain our top priority, and as a community of interest that includes people with epilepsy and their families, our volunteers, staff and Directors, we will work to ensure that the voice of epilepsy is heard.

Epilepsy Connections

Directors' Annual Report for the year ended 31 March 2018

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The Trustees (who are also Directors of Epilepsy Connections for the purposes of company law) are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Directors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Independent examiner

The Directors recommend that Alan Cunningham, C.A., a Partner in Alexander Sloan, Accountants and Business Advisers, remains in office as independent examiner until further notice.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

This report was approved by the Directors on 8 September 2018 and signed on their behalf by



Rachel Edwards
Director

Epilepsy Connections

Independent Examiner's Report to the Directors on the Unaudited Financial Statements of Epilepsy Connections.

I report on the financial statements of Epilepsy Connections for the year ended 31 March 2018 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Respective responsibilities of Directors and examiner

The charity's Directors (who are also Directors of the company for the purpose of company law) are responsible for the preparation of the financial statements in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("2006 Accounts Regulations"). The charity's Directors consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the financial statements as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeks explanations from the Directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent Examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act, Regulation 4 of the 2006 Accounts Regulations; and

to prepare financial statements which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Alan Cunningham, C.A.
Partner

Alexander Sloan
Accountants and Business Advisers

180 St Vincent Street
Glasgow
G2 5SG

Date: 8 September 2018

Epilepsy Connections
Statement of Financial Activities
(incorporating Income and Expenditure Account)

for the year ended 31 March 2018

		Unrestricted			2018	2017
		General	Designated	Restricted	Total	Total
	Notes	funds	funds	funds	£	£
		£	£	£		
Income from:						
Donations	2	260,781	-	33,120	293,901	304,370
Charitable activities	3	9,395	-	56,109	65,504	58,794
Other trading activities	4	50	-	-	50	35
Investment income	5	525	-	-	525	983
Other income	6	844	-	-	844	200
Total income		<u>271,595</u>	<u>-</u>	<u>89,229</u>	<u>360,824</u>	<u>364,382</u>
Expenditure on:						
Raising funds	7	(412)	-	-	(412)	(12,000)
Charitable activities	8	(282,749)	(8,162)	(128,314)	(419,225)	(350,047)
Total expenditure		<u>(283,161)</u>	<u>(8,162)</u>	<u>(128,314)</u>	<u>(419,637)</u>	<u>(362,047)</u>
Net income/(expenditure)						
before transfers between funds		(11,566)	(8,162)	(39,085)	(58,813)	2,335
Transfers between funds	22	(2,383)	(31,749)	34,132	-	-
Net movement in funds		<u>(13,949)</u>	<u>(39,911)</u>	<u>(4,953)</u>	<u>(58,813)</u>	<u>2,335</u>
Reconciliation of funds						
Total funds brought forward		186,050	117,175	51,680	354,905	352,570
Total funds carried forward		<u>172,101</u>	<u>77,264</u>	<u>46,727</u>	<u>296,092</u>	<u>354,905</u>

The Statement of Financial Activities includes all gains and losses in the year. All income and expenditure derive from continuing activities.

The notes on pages 16 to 29 form an integral part of these financial statements.

Epilepsy Connections

Balance Sheet as at 31 March 2018

	Notes	2018		2017	
		£	£	£	£
Fixed assets					
Tangible assets	14		3,214		1,612
Current assets					
Debtors	15	2,896		4,024	
Cash at bank and in hand		329,791		356,788	
		<u>332,687</u>		<u>360,812</u>	
Liabilities					
Creditors: amounts falling due within one year	16	(39,809)		(7,519)	
Net current assets			292,878		353,293
Net assets			<u>296,092</u>		<u>354,905</u>
The funds of the charity					
Unrestricted funds					
General funds	19		172,101		186,050
Designated funds	20		77,264		117,175
Restricted funds	21		46,727		51,680
Total charity funds			<u>296,092</u>		<u>354,905</u>

The Directors' statements required by Sections 475 (2) and (3) are shown on the following page which forms part of this Balance Sheet.

The notes on pages 16 to 29 form an integral part of these financial statements.

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Balance Sheet (continued)

**Directors' statements required by Sections 475 (2) and (3)
for the year ended 31 March 2018**

In approving these financial statements as Directors of the company we hereby confirm:

(a) that for the year stated above the company was entitled to the exemption conferred by Section 477 of the Companies Act 2006 ;

(b) that no notice has been deposited at the registered office of the company pursuant to Section 476 requesting that an audit be conducted for the year ended 31 March 2018 and

(c) that we acknowledge our responsibilities for:

(1) ensuring that the company keeps accounting records which comply with Section 386, and

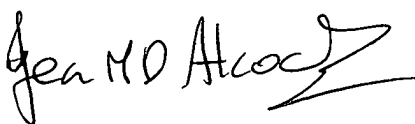
(2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including the income and expenditure, for the year then ended in accordance with the requirements of Sections 393 and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board on 8 September 2018 and signed on its behalf by



Pamela Parker
Director



Jean Alcock
Director

Registered number: SC212813

The notes on pages 16 to 29 form an integral part of these financial statements.

Epilepsy Connections

Notes to the Financial Statements for the year ended 31 March 2018

1. Accounting policies

1.1. Statutory information

Epilepsy Connections is a charitable company limited by guarantee and incorporated in Scotland. The registered office address is 109 Douglas Street, Glasgow, G2 4HB. The principal place of business is 100 Wellington Street, Glasgow, G2 6DH.

1.2. Basis of preparation and Statement of Compliance

The financial statements are prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant Notes to these financial statements. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their Accounts in accordance with Financial Reporting Standard 102 (effective January 2015), the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are set out below.

The financial statements are presented in UK Sterling and rounded to the nearest whole pound.

The charity meets the definition of a public benefit entity under FRS 102.

The Directors consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1.3. Fund accounting

Funds are classified as either restricted funds or unrestricted funds, defined as follows.

Restricted funds are funds subject to specific requirements as to their use which may be declared by the donor or with their authority or created through legal processes, but still within the wider objects of the charity.

Unrestricted funds are expendable at the discretion of the Directors in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the Directors for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the Directors' discretion to apply the fund.

1.4. Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

1.5. Donations

Donations are recognised when the charity has evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably. Entitlement usually arises immediately upon receipt, however, in the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Epilepsy Connections

Notes to the Financial Statements for the year ended 31 March 2018

1.6. Grants receivable

Income from government and other grants, whether 'capital' or 'revenue' in nature, are recognised when the charity has unconditional entitlement to the funds, it is probable that the income will be received, the amount can be measured reliably. Unconditional entitlement will be achieved once any performance or other conditions attached to the grants have been met, or fulfilment of those conditions is wholly within the control of the charity.

Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

1.7. Gift Aid

Income tax recoverable on Gift Aid donations is recognised when the respective donation has been recognised and the recoverable amount of income tax can be measured reliably; this is normally when the donor has completed the relevant Gift Aid declaration form. Income tax recoverable on Gift Aid donations is allocated to the same fund as the respective donation unless specified by the donor.

1.8. Income from charitable activities

Income from charitable activities includes income earned both from the supply of goods or services under contractual arrangements and from performance-related grants which have conditions that specify the provision of particular goods or services to be provided by the charity. Income from charitable activities is recognised as earned (as the related goods or services are provided).

1.9. Income from other trading activities

Income from other trading activities includes income earned from both trading activities to raise funds for the charity and income from fundraising events and is recognised when the charity has entitlement to the funds, it is probable that these will be received and the amounts can be measured reliably.

1.10. Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Dividends are recognised when the shareholder's right to receive payment is established, measured at the fair value receivable. Generally this is upon notification by the investment advisor once the dividend has been declared.

1.11. Other income

Other income represents income that cannot be reported under the other analysis headings provided within the Statement of Financial Activities and is recognised when the charity is entitled to the income, it is probable that it will be received and the amount can be measured reliably by the charity.

1.12. Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured or estimated reliably.

Liabilities are measured on recognition at historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date. The exception is that certain financial instruments must be adjusted to their present value; these include financial liabilities where settlement is deferred for more than 12 months after the reporting date.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings.

Epilepsy Connections

Notes to the Financial Statements for the year ended 31 March 2018

1.13. Raising Funds

Expenditure on raising funds includes all expenditure incurred by a charity to raise funds for its charitable purposes. It includes the costs of all fundraising activities and events together with those costs incurred in seeking donations, grants and legacies.

1.14. Expenditure on Charitable Activities

Expenditure on charitable activities includes all costs incurred by the charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities. The costs of charitable activities presented in the Statement of Financial Activities includes the costs of both direct service provision and the payments of grant awards if applicable.

1.15. Governance costs

Governance costs (which are included as a component of support costs in accordance with SORP) comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include those related to constitutional and statutory requirements, external scrutiny (audit or independent examination), strategic management, and other legal and professional fees.

1.16. Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

1.17 Activity based reporting

To comply fully with the Statement of Recommended Practice would require income and expenditure to be reported by activity. The Directors are of the opinion that the activities of the charity are inter-linked, therefore this would be impractical to calculate and would provide no additional benefit to the users of these financial statements. Therefore no further analysis of income and expenditure is provided within these financial statements.

1.18. Pensions

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.

1.19. Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at the carrying value plus accrued interest less repayments. The financing charge to expenditure is at a constant rate calculated using the effective interest method.

Epilepsy Connections

Notes to the Financial Statements for the year ended 31 March 2018

1.20. Tangible fixed assets and depreciation

Fixed assets are stated at cost less accumulated depreciation.

All tangible fixed assets costing in excess of £2,000 having a value to the charity greater than one year, other than those acquired for specific purposes, are capitalised.

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment	-	25% straight line
Computer equipment	-	33% straight line

1.21. Debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

1.22. Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.23. Creditors and Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.24. Deferred income

Grant income is deferred where the grant is subject to performance-related conditions and is received in advance of delivering services required. Where grant income is deferred it is accounted for as a liability and shown on the balance sheet as deferred income. Deferred income is released to income in the reporting period in which the performance related conditions that limit recognition are met. See also Note 17.

1.25. Judgements and estimates

In preparing the financial statements, the Directors are required to make estimates and assumptions which affect reported income, expenses, assets, and liabilities. Use of available information and application of judgement are inherent in the formation of estimates, together with past experience and expectations of future events that are believed to be reasonable under the circumstances. Actual results in the future could differ from such estimates.

Epilepsy Connections

Notes to the Financial Statements for the year ended 31 March 2018

2. Donations

	2018	2017
	£	£
Donations	9,140	15,206
NHS Greater Glasgow & Clyde	250,432	250,432
Stirling Council	2,616	2,616
Falkirk Council	2,000	3,500
Forth Valley NHS Board	22,836	22,836
Fundraising	6,877	9,780
	<u>293,901</u>	<u>304,370</u>

3. Charitable activities

	2018	2017
	£	£
Bank of Scotland Foundation	-	11,500
AMW Charitable Trust	-	6,000
Miss I. F. Harvey's Charitable Trust	-	2,000
James Weir Foundation	-	3,000
Miss E. C. Hendry's Charitable Trust	-	750
Garfield Weston Foundation	-	5,000
Cruden Foundation	-	500
JTH Charitable Trust	-	500
Saints and Sinners Club	1,000	800
Bellahouston Bequest Fund	-	2,000
Scottish Government Short Breaks Fund	18,000	-
The RS MacDonald Charitable Trust	-	11,261
Hugh Fraser Foundation	3,000	3,000
Training fees	6,786	11,155
Expenses Reimbursed	2,609	1,328
Ardentinny Weekend	590	-
Erasmus + (EU Funding)	3,762	-
Big Lottery Fund	29,757	-
	<u>65,504</u>	<u>58,794</u>

Epilepsy Connections

Notes to the Financial Statements for the year ended 31 March 2018

4. Other trading activities

	2018	2017
	£	£
Room Hire	50	35
	<u>50</u>	<u>35</u>
	<u><u>50</u></u>	<u><u>35</u></u>

5. Investment income

	2018	2017
	£	£
Interest received	525	983
	<u>525</u>	<u>983</u>
	<u><u>525</u></u>	<u><u>983</u></u>

6. Other income

	2018	2017
	£	£
Other Income	844	200
	<u>844</u>	<u>200</u>
	<u><u>844</u></u>	<u><u>200</u></u>

7. Cost of Raising Funds

	2018	2017
	£	£
Consultancy fees	-	12,000
Others	412	-
	<u>412</u>	<u>-</u>
	<u><u>412</u></u>	<u><u>12,000</u></u>

Epilepsy Connections

Notes to the Financial Statements for the year ended 31 March 2018

8. Costs of charitable activities

	2018 £	2017 £
Project Delivery - Staff costs	263,296	222,941
Project Delivery - Employer's NIC	19,767	15,840
Staff pension costs	2,974	1,516
Project Delivery - Other direct costs	65,592	35,031
Payroll services	1,842	1,920
Printing, postage and stationery	10,406	11,472
Telephone	2,218	2,170
Computer costs	5,028	4,845
Staff training and expenses	981	858
Library	123	108
Property and resources costs	33,918	35,443
Consultancy fees	938	2,697
Legal and professional	3,187	5,653
General expenses	761	1,013
Repairs and maintenance	706	1,040
Subscriptions	619	991
Depreciation	780	761
Governance costs (Note 9)	6,089	5,748
	<u>419,225</u>	<u>350,047</u>

9. Independent Examiner's Remuneration

	2018 £	2017 £
Independent Examination Fee	6,089	5,748
	<u>6,089</u>	<u>5,748</u>

10. Net income/(expenditure) for the year

	2018 £	2017 £
Net income/(expenditure) is stated after charging:		
Depreciation and other amounts written off tangible assets	780	761
Independent Examiner's remuneration	6,089	5,748
	<u>6,869</u>	<u>6,509</u>

Epilepsy Connections

Notes to the Financial Statements for the year ended 31 March 2018

11. Employees

Number of employees

The number of employees during the year:

	2018 Number	2017 Number
Average number of staff employed (Head count)	12	11

Employment costs

	2018 £	2017 £
Wages and salaries	263,296	222,941
Social security costs	19,767	15,840
Other pension costs	2,974	1,516
	<u>286,037</u>	<u>240,297</u>

There were no employees who received remuneration of over £60,000 in the period.

The remuneration of "key management personnel" during the year was:

	2018 £	2017 £
Wages and salaries	70,097	60,868
Social security costs	7,426	6,158
Other pension costs	625	335
	<u>78,148</u>	<u>67,361</u>

12. Directors' remuneration and expenses

No Director nor any persons connected to them received remuneration or reimbursed expenses during the year. See also Note 23.

13. Pension costs

During the year ended 31 March 2018, the charity made employer contributions totalling £2,974 for 11 employees (2017 - £1,516) into a qualifying workplace pension scheme administered by NEST.

Epilepsy Connections

Notes to the Financial Statements for the year ended 31 March 2018

14. Tangible fixed assets	Fixtures, fittings and equipment £	Computer equipment £	Total £
Cost			
At 1 April 2017	14,236	28,202	42,438
Additions	109	2,274	2,383
At 31 March 2018	<u>14,345</u>	<u>30,476</u>	<u>44,821</u>
Depreciation			
At 1 April 2017	14,011	26,815	40,826
Charge for the year	88	693	781
At 31 March 2018	<u>14,099</u>	<u>27,508</u>	<u>41,607</u>
Net book values			
At 31 March 2018	<u>246</u>	<u>2,968</u>	<u>3,214</u>
At 31 March 2017	<u>225</u>	<u>1,387</u>	<u>1,612</u>

15. Debtors	2018 £	2017 £
Other debtors	1,941	3,110
Prepayments and accrued income	955	914
	<u>2,896</u>	<u>4,024</u>

16. Creditors: amounts falling due within one year	2018 £	2017 £
Other taxes and social security costs	5,925	-
Other creditors	1,013	-
Accruals and deferred income	32,871	7,519
	<u>39,809</u>	<u>7,519</u>

Epilepsy Connections

Notes to the Financial Statements for the year ended 31 March 2018

17. Deferred income

"Accruals and deferred income" in Note 16 contains the following deferred income:

	1 Apr '17 £	Receipts in year £	Released in year £	31 Mar '18 £
Grants				
Big Lottery Fund re Epilepsy Futures	-	51,012	(29,757)	21,255
	-	51,012	(29,757)	21,255

18. Analysis of net assets between funds

	General funds £	Unrestricted Designated funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2018 as represented by:				
Tangible fixed assets	-	3,214	-	3,214
Current assets	185,235	74,050	73,402	332,687
Current liabilities	(13,134)	-	(26,675)	(39,809)
	<u>172,101</u>	<u>77,264</u>	<u>46,727</u>	<u>296,092</u>

19. Unrestricted General Funds

	1 Apr '17 £	Income £	Expenditure £	Transfers £	31 Mar '18 £
General Fund	186,050	271,595	(283,161)	(2,383)	172,101
	<u>186,050</u>	<u>271,595</u>	<u>(283,161)</u>	<u>(2,383)</u>	<u>172,101</u>

Purposes of General Funds

General Fund

The General Fund encompasses all income and expenditure relating to the primary focus activities of the charity, other than those for which funding is restricted.

Epilepsy Connections

Notes to the Financial Statements for the year ended 31 March 2018

20. Unrestricted Designated Funds

	1 Apr '17	Expenditure	Transfers	31 Mar '18
	£	£	£	£
Assets Fund	1,612	(781)	2,383	3,214
Development Fund	115,563	(7,381)	(34,132)	74,050
	<u>117,175</u>	<u>(8,162)</u>	<u>(31,749)</u>	<u>77,264</u>

Purposes of Designated Funds

Assets Fund

The Assets Fund represents the net book value of the charity's fixed assets.

Development Fund

The Development Fund represents funds set aside to enhance, extend and strengthen activities not funded by current income streams. During the reporting period the fund supported the delivery of the Ayrshire and Arran Fieldwork Service, the counselling service, the allotment project and welfare rights advice provision.

Epilepsy Connections

Notes to the Financial Statements for the year ended 31 March 2018

21. Restricted funds

	1 Apr '17	Income	Expenditure	Transfers	31 Mar '18
	£	£	£	£	£
Befriending Fund	12,848	1,000	(3,957)	-	9,891
Children's Fund	13,006	2,004	(2,121)	-	12,889
Forth Valley Project Fund	25,826	32,113	(39,862)	-	18,077
Ayrshire and Arran Fieldwork Service Fund	-	2,003	(32,464)	30,461	-
Epilepsy Futures Fund	-	29,757	(23,887)	-	5,870
Epipicto Fund	-	3,762	(3,762)	-	-
Short Breaks for Families Fund	-	18,590	(22,261)	3,671	-
	<u>51,680</u>	<u>89,229</u>	<u>(128,314)</u>	<u>34,132</u>	<u>46,727</u>

Purposes of Restricted Funds

Befriending Fund

Funds received to support the charity's Befriending Service.

Children's Fund

Funds received to finance work for the benefit of children with epilepsy.

Forth Valley Project Fund

Funds received to finance the provision of fieldwork and clinical liaison services in the Forth Valley area.

Ayrshire and Arran Fieldwork Service Fund

Funds received towards the employment costs of a fieldworker engaged in the charity's Ayrshire and Arran project.

Epilepsy Futures Fund

Funds received from the Big Lottery Fund for the Epilepsy Futures Project, designed to equip adults with epilepsy with the skills and confidence to live their best lives.

Epipicto Fund

Represents grant of £3,762 received from the Erasmus + Programme of the European Union to co-fund Epipicto, a joint project of 5 European epilepsy support organisations working together to create a pictorial guide to epilepsy for adults experiencing literacy issues or language barriers.

Short Breaks for Families Fund

Represents grant of £18,000 from the Scottish Government Short Breaks Fund and sundry donations received towards the cost of a short break at Ardentinn Outdoor education Centre in Argyll in September 2017 for families affected childhood epilepsy.

Epilepsy Connections

Notes to the Financial Statements for the year ended 31 March 2018

22. Analysis of transfers between funds

	Unrestricted		
	General funds	Designated funds	Restricted funds
	£	£	£
Transfers during the year ended 31 March 2018 were as follows:			
To finance deficits on Restricted Funds	-	(34,132)	34,132
To transfer fixed assets purchased in year	(2,383)	2,383	-
	<u>(2,383)</u>	<u>(31,749)</u>	<u>34,132</u>

23. Related party transactions

There were no related party transactions in the reporting year requiring disclosure.

24. Financial Instruments

	March 2018	March 2017
	£	£
Financial Assets		
Financial assets measured at amortised cost	331,732	359,898
	<u>331,732</u>	<u>359,898</u>
Financial Liabilities		
Financial liabilities measured at amortised cost	39,809	7,519
	<u>39,809</u>	<u>7,519</u>

Financial assets measured at amortised cost include cash at bank, trade debtors, other debtors and accrued income.

Financial liabilities measured at amortised cost include trade creditors, other creditors and accruals.

Epilepsy Connections

Notes to the Financial Statements for the year ended 31 March 2018

25. Statement of Financial Activities for the year ended 31 March 2017

	Unrestricted General funds £	Designated funds £	Restricted funds £	2017 Total £
Income from:				
Donations	266,303	-	38,067	304,370
Charitable activities	17,483	-	41,311	58,794
Other trading activities	35	-	-	35
Investment income	983	-	-	983
Other income	200	-	-	200
Total income	<u>285,004</u>	<u>-</u>	<u>79,378</u>	<u>364,382</u>
Expenditure on:				
Raising funds	(1,034)	(10,966)	-	(12,000)
Charitable activities	(275,109)	(18,933)	(56,005)	(350,047)
Total expenditure	<u>(276,143)</u>	<u>(29,899)</u>	<u>(56,005)</u>	<u>(362,047)</u>
Net income	8,861	29,899	23,373	2,335
Transfers between funds	(2,373)	2,373	-	-
Net movement in funds	6,488	(27,526)	23,373	2,335
Reconciliation of funds				
Total funds brought forward	179,562	144,701	28,307	352,570
Total funds carried forward	<u>186,050</u>	<u>117,175</u>	<u>51,680</u>	<u>354,905</u>

Under Charities Statement of Recommended Practice (FRS 102), comparatives for each class of funds are required for each line on the Statement of Financial Activities (SoFA). The note above illustrates the SoFA for the year to 31 March 2017.

Epilepsy Connections

Detailed Income and Expenditure Account for the year ended 31 March 2018

	2018		2017	
	£	£	£	£
Income				
Donations				
Donations	9,140		15,206	
NHS Greater Glasgow & Clyde	250,432		250,432	
Stirling Council	2,616		2,616	
Falkirk Council	2,000		3,500	
Forth Valley NHS Board	22,836		22,836	
Fundraising	6,877		9,780	
		293,901		304,370
Income from charitable activities				
Bank of Scotland Foundation	-		11,500	
AMW Charitable Trust	-		6,000	
Miss I. F. Harvey's Charitable Trust	-		2,000	
James Weir Foundation	-		3,000	
Miss E. C. Hendry's Charitable Trust	-		750	
Garfield Weston Foundation	-		5,000	
Cruden Foundation	-		500	
JTH Charitable Trust	-		500	
Saints and Sinners Club	1,000		800	
Bellahouston Bequest Fund	-		2,000	
Scottish Government Short Breaks Fund	18,000		-	
The RS MacDonald Charitable Trust	-		11,261	
Hugh Fraser Foundation	3,000		3,000	
Training fees	6,786		11,155	
Expenses Reimbursed	2,609		1,328	
Ardentinny Weekend	590		-	
Erasmus + (EU Funding)	3,762		-	
Big Lottery Fund	29,757		-	
		65,504		58,794
Other trading activities				
Room Hire	50		35	
		50		35
Investment income				
Interest received	525		983	
		525		983
Other income				
Other Income	844		200	
		844		200
Total income		360,824		364,382
Total expenditure		(419,637)		(362,047)
Net (deficit) / surplus for the year		(58,813)		2,335

Epilepsy Connections
Schedule of Expenditure
for the year ended 31 March 2018

	2018		2017	
	£	£	£	£
Expenditure				
Costs of Raising Funds				
Consultancy fees	-		12,000	
Others	412		-	
		412		12,000
Charitable activities				
<i>Staff costs</i>				
Project Delivery - Staff costs	263,296		222,941	
Project Delivery - Employer's NIC	19,767		15,840	
Staff pension costs	2,974		1,516	
		286,037		240,297
<i>Projects and activities costs</i>				
Project Delivery - Other direct costs	65,592		35,031	
		65,592		35,031
<i>Running costs</i>				
Payroll services	1,842		1,920	
Printing, postage and stationery	10,406		11,472	
Telephone	2,218		2,170	
Computer costs	5,028		4,845	
Staff training and expenses	981		858	
Library	123		108	
Property and resources costs	33,918		35,443	
Consultancy fees	938		2,697	
Legal and professional	3,187		5,653	
General expenses	761		1,013	
Repairs and maintenance	706		1,040	
Subscriptions	619		991	
		60,727		68,210
<i>Depreciation</i>				
Depreciation	780		761	
		780		761
<i>Governance Costs</i>				
Governance costs (Note 9)	6,089		5,748	
		6,089		5,748
Total of charitable activity expenditure		419,225		350,047
Total expenditure		419,637		362,047