

Epilepsy Connections (Limited by guarantee)
Report and Financial Statements
for the year ended 31 March 2007

Charity number: SC030677
Company number: SC212813



Epilepsy Connections (Limited by guarantee)

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Epilepsy Connections (Limited by guarantee)

Legal and administrative information

Charity name	Epilepsy Connections (Limited by guarantee)
Charity registration number	SC030677
Company registration number	SC212813
Directors	Rev Vincent Byrne Judy Cochrane Fiona Cruickshanks Ian Dickson Maggie Gorman Dr Eleanor Guthrie
Company secretary	Dorothy McNulty
Registered office	109 Douglas Street Glasgow G2 4HB
Principal office	100 Wellington Street Glasgow G2 6DH
Auditors	Alexander Sloan Chartered Accountants 144 West George Street G2 2HG
Bankers	Bank of Scotland 236 Sauchiehall Street Glasgow G2 3EY
Solicitors	Holmes MacKillop 109 Douglas Street Glasgow G2 4HB

Epilepsy Connections (Limited by guarantee)

Directors' report for the year ended 31 March 2007

The directors present their report and the financial statements of the charity for the year ended 31 March 2007

Directors

The directors of the charitable company are its trustees for the purpose of charity law

The directors serving during the year and since the year end are detailed on page 1

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Epilepsy Connections ("the charity") is a company limited by guarantee (No SC212813) and a recognised Scottish charity (No SC030677), governed by its Memorandum and Articles of Association

Charity management

The Board of Directors meets regularly throughout the year and is kept informed of management issues from reports received from the Executive Director, Shirley Maxwell and from committees reporting from time to time on finance and human resources

Appointment of Directors

New directors are appointed at the discretion of the Board. There is no fixed term for directorship. New directors take part in an induction programme which aims to familiarise them with the charity's values, aims and objectives together with its day to day operations, in addition to clarifying their statutory responsibilities as directors of a company limited by guarantee and trustees of a charity.

Organisational structure

The Board of Directors is responsible for the overall direction and administration of the charity. Directors serve on a voluntary basis. The Executive Director oversees the team of 15 staff, volunteer counsellor and students on placement. The Befriending Team Leader supervises a team of approximately 20 volunteer befrienders. Volunteers working on the art and allotment projects are supervised by project staff.

OBJECTIVES AND ACTIVITIES

The charity's key objective is to promote the full social inclusion of people with epilepsy by positioning them at the centre of a programme of services and activities designed to improve epilepsy services and bring about social change by influencing awareness and attitudes amongst the general public.

The charity's principal activities are

- 1 Developing and delivering a range of community based information and support services to people with epilepsy, their families, friends and carers, and the professionals who work with them
- 2 Raising awareness of the diversity and complexity of epilepsy needs and working with statutory, voluntary and independent agencies to address those needs
- 3 Involving epilepsy service users in the processes of planning and delivering services and in the monitoring and evaluation of those services

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Directors' report for the year ended 31 March 2007

Taking the charity's principal activities in turn

1. Developing and delivering a range of community based information and support services to people with epilepsy, their families, friends and carers, and the professionals who work with them.

Epilepsy Connections delivers a range of community based services including

- ☐ Information about epilepsy in user friendly formats and support to set information in the context of individual circumstances (i.e. family, education, employment)
- ☐ Bilingual, culturally sensitive information and support for people living with epilepsy in ethnic minority communities (Established in November 2003, this project was the first of its kind in Scotland)
- ☐ Practical advice on managing seizures, safety at home, school, college & university, at work, at leisure and in sport
- ☐ Advocacy with schools, employers etc
- ☐ Counselling support for individuals and families living with seizures and with the threat of seizures
- ☐ Befriending Project, linking people isolated by epilepsy with trained volunteers to access local amenities and social and leisure opportunities
- ☐ Support for adults isolated by epilepsy to access education, training and employment
- ☐ Self management courses to support people with epilepsy and their families to understand and manage the condition and to build confidence and self esteem
- ☐ Epilepsy Training for those with a professional or personal interest in epilepsy Training includes specific modules in respect of epilepsy and employment, epilepsy and older people, epilepsy and learning disability and training packages for nursing and non nursing staff in residential settings
- ☐ Epilepsy awareness education programmes for schools communities
- ☐ Information & support for GPs and practice nurses caring for patients with epilepsy
- ☐ Sessional therapies to address a range of information and support needs, encourage personal development and provide informal opportunities for participants to develop their own local support networks Sessional therapies include
 - ☐ Art for adults
 - ☐ Epilepsy & memory workshops
 - ☐ Complementary therapies to support people with epilepsy and their carers to manage stress and promote an holistic approach to self management
 - ☐ Friends Connected social group for adults isolated by epilepsy

2. Raising awareness of the diversity and complexity of epilepsy needs and working with statutory, voluntary and independent agencies to address those needs.

By developing networks of support with statutory, voluntary and independent agencies we can work towards our objective of ensuring that people living with epilepsy have access to the services they require and that awareness of epilepsy is raised within partner agencies and the wider community Examples of partnership working are indicated below

- ☐ Epilepsy Connections' Fieldwork Team supports adult and paediatric epilepsy clinics and liaises with a range of health & social care agencies
- ☐ We offer support to GPs and practice nurses caring for people with epilepsy in primary care settings

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Directors' report for the year ended 31 March 2007

- ☐ As a member of Glasgow Epilepsy Trainers Consortium we contribute to the development of standard epilepsy education programmes and systems for monitoring and evaluating the content and delivery of these programmes
- ☐ Epilepsy Connections' Schools Project liaises with local authority education departments to ensure epilepsy awareness education programmes relate to the current curriculum
- ☐ Living Well with Epilepsy Project staff liaise closely with NHS Forth Valley Clinical Effectiveness Team to ensure best practice in the evaluation of this innovative project
- ☐ Our Mainstreaming Project is built on partnerships with organisations expert in education, training and employment to maximise success for project participants
- ☐ Epilepsy Connections is a member of national and international umbrella bodies Scottish Professionals in Epilepsy Care, Joint Epilepsy Council of UK & Ireland, International Bureau for Epilepsy and International League Against Epilepsy
- ☐ Staff contribute to the work of Managed Clinical Networks to improve services for adults and children with epilepsy across Scotland
- ☐ Epilepsy Connections in house information resources raise awareness of and address epilepsy information needs. Information resources are validated by NHS Forth Valley and utilised by them and by epilepsy organisations as a primary information resource
- ☐ Liaison with the University of Strathclyde School of Social Work and with the Building a Bridge Project on successful student placements
- ☐ Epilepsy Connections' service users and staff have participated in external research, in house research projects have been completed by staff and volunteers

These partnerships developed as a consequence of recognising the benefits of sharing expertise across disciplines and sectors. Working with partners promotes holistic care of people with epilepsy, raises awareness of epilepsy issues and supports partners to develop best practice.

3. Involving epilepsy service users in the processes of planning and delivering services and in the monitoring and evaluation of those services

People with a personal and/or professional interest in epilepsy participate in our work as directors, as volunteer befrienders or by volunteering to help with sessional therapies e.g. by providing facilitator support during art sessions.

Epilepsy service users and volunteers contribute significantly to planning, review and evaluation processes as indicated below:

- ☐ regular progress review and planning sessions for service users, directors, staff and volunteers
- ☐ general questionnaire on services and activities issued regularly to service users
- ☐ consultations with service users, volunteers and directors are carried out prior to the introduction of new projects and sessional therapies
- ☐ pre and post activity questionnaires are completed by all participants in sessional activities, training sessions and schools project education programmes

In August 2006, 5 epilepsy service users attended the 10th European Epilepsy and Society Conference in Copenhagen with the aim of developing their understanding of epilepsy and of European perspectives of epilepsy care and encouraging them to take a more active role within Epilepsy Connections. Following on from this, an Action Research Group of epilepsy service users was established and between January 2007 and March 2007 took a key and discrete role in the development of Epilepsy Connections' new 5 year plan.

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Directors' report for the year ended 31 March 2007

ACHIEVEMENTS AND PERFORMANCE

The year's most significant achievement was the launch of 2 new projects

□ Established in April 2006, the Mainstreaming Project supports adults whose epilepsy has compromised their personal development, education and /or vocational prospects to work towards a future involving education, training or work Working with partner agencies Glasgow Nautical College School of Community Studies, Gorbals Library, Careers Scotland and Employment Opportunities, the project has supported 23 people in its first year and in doing so far exceeded its targets

□ Established in June 2006, the Living Well With Epilepsy Project in Forth Valley delivers epilepsy awareness and self management training to people with epilepsy and their families in the Central Scotland area To date 4 series of Living Well with Epilepsy courses have been delivered in Falkirk, Alloa and Stirling to a total of 40 participants, 3 of whom have volunteered to become "peer trainers" and after completing a training course will take part in the delivery of future Living Well with Epilepsy workshops In summer 2006, Epilepsy Connections became the only community organisation to take responsibility for an allotment at Kelvinside Allotment Association's site in Glasgow Our aim was to offer adults isolated by epilepsy the chance to work in small teams on the plot to grow their own vegetables and fruit and in doing so, enjoy the benefits to physical and mental health of outdoors exercise and regular contact with other people

The service delivery team of staff and volunteers continued to deliver information and support to hundreds of individuals and families across the Greater Glasgow and Forth Valley areas

- the fieldwork team had over 995 contacts with individuals and families for information and support
- 25 adults isolated by epilepsy were supported by the volunteer Befriending Team
- 17 new volunteers completed befriending training
- Friends Connected offered a programme of social events, each attended by up to 20 adults
- 3 series of epilepsy and memory workshops were held
- 2 series of art workshops for adults were held
- 61 person centred counselling sessions took place
- 72 complementary therapy sessions were provided

Staff, volunteers and service users raised awareness of epilepsy issues in a range of ways

- over 1,200 pupils and 258 teachers took part in epilepsy awareness education sessions for schools
- 467 staff from a range of health and social care agencies completed up to 6 hours of epilepsy awareness training
- children who attended epilepsy awareness education sessions took part in a poster competition and a selection of entries was exhibited at Scotland Street School Museum during Epilepsy Awareness Week
- staff represented Epilepsy Connections at events including Ability Fest and the 10th European Epilepsy and Society Conference
- 14,894 copies of our in house information leaflets were distributed to individuals and families, GP practices, community pharmacists, NHS 24, schools, employers, individuals and organisations supporting people with epilepsy
- Our quarterly newsletter was distributed to a mailing list of over 750 addresses
- A report on perceptions and understanding of epilepsy in minority ethnic communities produced in May 2006 was distributed widely to epilepsy service providers and local and national politicians
- 25 presentations on the impact of epilepsy on individuals and families in minority ethnic groups were made to GP practices, social work departments, voluntary organisations and community groups working with people from minority ethnic communities

Epilepsy Connections (Limited by guarantee)

Directors' report for the year ended 31 March 2007

FINANCIAL REVIEW

Per the Statement of Financial Activities on page 10, the charity had net incoming resources (ie, surplus) of £76,328 for the year and has accumulated total funds of £266,425 at the balance sheet date

Principal funding sources

The charity's activities and developments are dependent upon funding from a wide range of sources. Around 83% of funding comes from statutory sources – Health Boards and Councils.

During the year, all existing sources of ongoing funding were maintained. Revenue from training and donation income both increased.

Reserves policy

The directors' policy is to maintain unrestricted funds, i.e. funds not committed or invested in fixed assets, at a level that equates to approximately six months unrestricted expenditure. Including fixed assets of £4,674, the charity's unrestricted reserves at 31 March 2007 amounted to £213,961 which exceeded the required level.

Funds

There were no funds in deficit at the year end.

PLANS FOR FUTURE PERIODS

In January 2007, Epilepsy Connections commenced a review of existing services. At the time of writing, the production of a new 5 year development plan is nearing completion.

Key objectives for the coming year are to reinforce organisational structure in order to maintain and develop existing services in the Greater Glasgow and Forth Valley areas.

STATEMENT ON RISK

The directors assess the major risks to which the charity is exposed on an ongoing basis and have established procedures to mitigate those that are identified as a result of those reviews.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company and charity law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the net incoming resources or application of resources of the charity for that period. In preparing those financial statements, the directors are required to

select suitable accounting policies and then apply them consistently,

make judgements and estimates that are reasonable and prudent,

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

Epilepsy Connections (Limited by guarantee)

Directors' report for the year ended 31 March 2007

The directors are responsible for ensuring that the charity has appropriate system of controls, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In the case of each person who is a director at the time when the directors' report is approved

so far as the director is aware, there is no relevant audit information (information needed by the charitable company's auditors in connection with preparing their report) of which the charitable company's auditors are unaware, and

each director has taken all the steps that he ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

In determining how amounts are presented within items in the statement of financial activities and balance sheet, the directors have had regard to the substance of the reported transaction or arrangement, in accordance with generally accepted accounting principles or practice.

Auditors

Alexander Sloan, Chartered Accountants, were appointed auditors to the charity and a resolution proposing their reappointment will be put to the Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

This report was approved by the directors on 12 June 2007 and signed on their behalf by



Rev Vincent Byrne
Director

Epilepsy Connections (Limited by guarantee)

Independent auditors' report to the members of Epilepsy Connections (Limited by guarantee)

We have audited the financial statements of Epilepsy Connections (Limited by guarantee) for the year ended 31 March 2007 which comprise the statement of financial activities, the balance sheet and the related notes. These financial statements have been prepared in accordance with the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective January 2005).

This report is made solely to the charitable company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the directors and auditors

As described in the statement of directors' responsibilities, the charity's directors are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and the Companies Act 1985. We also report to you if, in our opinion, the directors' report is consistent with the financial statements, if the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the charitable company is not disclosed.

We read the directors' report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Epilepsy Connections (Limited by guarantee)

**Independent auditors' report to the members of Epilepsy Connections (Limited by guarantee)
(continued)**

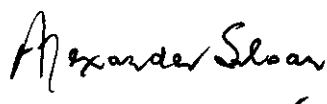
With the exception of the above, in our opinion

the financial statements comply with the requirements of Regulation 8 of the Charities Accounts (Scotland) Regulations 2006,

the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities of the state of the charitable company's affairs as at 31 March 2007 and of its incoming resources and application of resources for the year then ended,

the financial statements have been properly prepared in accordance with the Companies Act 1985, and

the information given in the directors' report is consistent with the financial statements



**Alexander Sloan
Chartered Accountants and
Registered Auditors**

**144 West George Street
G2 2HG**

12 June 2007

Epilepsy Connections (Limited by guarantee)
Statement of financial activities
(Incorporating income and expenditure account)

for the year ended 31 March 2007

	Notes	Unrestricted funds £	Restricted funds £	2007 Total £	2006 Total £
Incoming resources					
Incoming resources from generated funds					
Voluntary income	2	243,931	33,291	277,222	277,615
Activities for generating funds	3	2,361		2,361	8,565
Investment income	4	11,306		11,306	4,090
Incoming resources from charitable activities					
	5	9,014	105,694	114,708	19,032
Other incoming resources					
	6	1,545	250	1,795	195
Total incoming resources		<u>268,157</u>	<u>139,235</u>	<u>407,392</u>	<u>309,497</u>
Resources expended					
Charitable activities					
	7	(213,799)	(107,075)	(320,874)	(252,130)
Governance costs					
	8	(3,849)	(1,444)	(5,293)	(7,197)
Other resources expended					
	9	(4,897)		(4,897)	(4,190)
Total resources expended		<u>(222,545)</u>	<u>(108,519)</u>	<u>(331,064)</u>	<u>(263,517)</u>
Net incoming resources for the year before transfers					
		45,612	30,716	76,328	45,980
Gross transfers between funds		<u>1,538</u>	<u>(1,538)</u>		
Net movement in funds		<u>47,150</u>	<u>29,178</u>	<u>76,328</u>	<u>45,980</u>
Reconciliation of funds					
Total funds brought forward		<u>169,311</u>	<u>20,786</u>	<u>190,097</u>	<u>144,117</u>
Total funds carried forward		<u>216,461</u>	<u>49,964</u>	<u>266,425</u>	<u>190,097</u>

The notes on pages 12 to 18 form an integral part of these financial statements.

Epilepsy Connections (Limited by guarantee)

Balance sheet as at 31 March 2007

		2007		2006	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	13		4,674		6,014
Current assets					
Debtors	14	3,442		2,569	
Cash at bank and in hand		266,217		199,545	
		<u>269,659</u>		<u>202,114</u>	
Creditors: amounts falling due within one year	15	<u>(7,908)</u>		<u>(18,031)</u>	
Net current assets			261,751		184,083
Net assets			<u>266,425</u>		<u>190,097</u>
Funds					
Unrestricted funds	17		216,461		169,311
Restricted funds	18		49,964		20,786
			<u>266,425</u>		<u>190,097</u>

The financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities

The financial statements were approved by the Board on 12 June 2007 and signed on its behalf by

Rev. Vincent Byrne

Rev Vincent Byrne
Director

Judy Cochrane
Judy Cochrane
Director

The notes on pages 12 to 18 form an integral part of these financial statements.

Epilepsy Connections (Limited by guarantee)

Notes to the financial statements for the year ended 31 March 2007

1. Accounting policies

1.1. Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005), the Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005) issued in March 2005 and the Companies Act 1985. The principal accounting policies adopted in the preparation of the financial statements are set out below.

1.2. Tangible fixed assets and depreciation

Fixed assets (excluding investments) are stated at cost less accumulated depreciation.

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Office equipment	25% straight line
Computer equipment	33% straight line

2. Voluntary income

	Unrestricted	Restricted	2007	2006
	£	£	£	£
Donations	4,395		4,395	11,833
Greater Glasgow NHS Board	239,536		239,536	233,696
Stirling Council		2,480	2,480	2,430
Falkirk Council		6,000	6,000	6,000
Clackmannanshire Council		3,075	3,075	2,450
Forth Valley NHS Board		21,736	21,736	21,206
	<u>243,931</u>	<u>33,291</u>	<u>277,222</u>	<u>277,615</u>

3. Activities for generating funds

	Unrestricted	Restricted	2007	2006
	£	£	£	£
Fundraising	1,715		1,715	2,664
Sessional therapies	517		517	865
Sale of literature	129		129	5,036
	<u>2,361</u>	<u>—</u>	<u>2,361</u>	<u>8,565</u>

Epilepsy Connections (Limited by guarantee)

Notes to the financial statements for the year ended 31 March 2007

4. Investment income

	Unrestricted	Restricted	2007	2006
	£	£	£	£
Interest received	11,306		11,306	4,090
	<u>11,306</u>	<u></u>	<u>11,306</u>	<u>4,090</u>

5. Incoming resources from charitable activities

	Unrestricted	Restricted	2007	2006
	£	£	£	£
Forth Valley NHS Board		2,000	2,000	
Lloyds TSB Foundation		7,190	7,190	
Business Gateway		2,000	2,000	
Other project income	30	596	626	
Training fees	8,984		8,984	5,426
Big Lottery Fund		84,080	84,080	5,000
Trusts and Foundations		8,894	8,894	2,606
Awards for All		934	934	5,000
Scottish Community Foundation				500
Glasgow City Council				500
	<u>9,014</u>	<u>105,694</u>	<u>114,708</u>	<u>19,032</u>

6. Other incoming resources

	Unrestricted	Restricted	2007	2006
	£	£	£	£
Other income	1,545	250	1,795	195
	<u>1,545</u>	<u>250</u>	<u>1,795</u>	<u>195</u>

Epilepsy Connections (Limited by guarantee)

Notes to the financial statements for the year ended 31 March 2007

7. Costs of charitable activities

	Unrestricted £	Restricted £	2007 £	2006 £
Project Delivery staff costs	150,431	61,840	212,271	164,497
Project Delivery employer's NIC	13,313	5,844	19,157	11,041
Project Delivery other direct costs	8,567	33,235	41,802	28,063
Printing, postage and stationery	6,647	614	7,261	9,254
Telephone	1,596	199	1,795	1,490
Computer costs	1,238	156	1,394	2,980
Training				192
International Day of Disabled People				640
Staff training and expenses	304	114	418	664
Conferences	164	246	410	1,900
Literature	442	166	608	33
Library	405	152	557	425
Property and resources costs	27,810	3,273	31,083	28,964
General expenses	302	266	568	438
Repairs and maintenance	440	166	606	604
Subscriptions	857	322	1,179	933
Heat and light	1,283	482	1,765	
Bank charges				12
	<u>213,799</u>	<u>107,075</u>	<u>320,874</u>	<u>252,130</u>

8. Governance costs

	Unrestricted £	Restricted £	2007 £	2006 £
Audit	3,849	1,444	5,293	4,501
General expenses				2,696
	<u>3,849</u>	<u>1,444</u>	<u>5,293</u>	<u>7,197</u>

9. Other resources expended

	Unrestricted £	Restricted £	2007 £	2006 £
Depreciation	4,897		4,897	4,190
	<u>4,897</u>	<u></u>	<u>4,897</u>	<u>4,190</u>

Epilepsy Connections (Limited by guarantee)

Notes to the financial statements for the year ended 31 March 2007

10. Net incoming resources for the year

	2007 £	2006 £
Net incoming resources is stated after charging		
Depreciation and other amounts written off tangible assets	4,897	4,190
Auditors' remuneration		
External audit	4,935	4,018
Payroll bureau service	358	436
Other advice		47
	<u>5,293</u>	<u>4,501</u>

11. Employees

Number of employees

	2007 Number	2006 Number
The average monthly numbers of employees during the year was	<u>13</u>	<u>9</u>

Employment costs

	2007 £	2006 £
Wages and salaries	212,271	166,771
Social security costs	19,157	11,041
	<u>231,428</u>	<u>177,812</u>

There were no employees who received remuneration of over £60,000 in the period

12. Directors' emoluments

No directors or any persons connected with them received remuneration in the year

Epilepsy Connections (Limited by guarantee)

Notes to the financial statements for the year ended 31 March 2007

13. Tangible fixed assets

	Office equipment £	Computer equipment £	Total £
Cost			
At 1 April 2006	9,928	13,908	23,836
Additions	1,768	1,789	3,557
At 31 March 2007	<u>11,696</u>	<u>15,697</u>	<u>27,393</u>
Depreciation			
At 1 April 2006	7,606	10,216	17,822
Charge for the year	1,970	2,927	4,897
At 31 March 2007	<u>9,576</u>	<u>13,143</u>	<u>22,719</u>
Net book values			
At 31 March 2007	<u>2,120</u>	<u>2,554</u>	<u>4,674</u>
At 31 March 2006	<u>2,322</u>	<u>3,692</u>	<u>6,014</u>

14. Debtors

	2007 £	2006 £
Other debtors	2,810	2,135
Prepayments	632	434
	<u>3,442</u>	<u>2,569</u>

15. Creditors: amounts falling due within one year

	2007 £	2006 £
Other creditors	422	1,000
Accruals	7,486	17,031
	<u>7,908</u>	<u>18,031</u>

Epilepsy Connections (Limited by guarantee)

Notes to the financial statements for the year ended 31 March 2007

16. Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Fund balances at 31 March 2007 as represented by			
Tangible fixed assets	4,674		4,674
Current assets	218,375	51,284	269,659
Current liabilities	(6,588)	(1,320)	(7,908)
	<u>216,461</u>	<u>49,964</u>	<u>266,425</u>

17. Unrestricted funds	1 Apr '06	Incoming	Outgoing	Transfers	31 Mar '07
	£	£	£	£	£
General Fund	169,311	268,157	(222,545)	1,538	216,461
	<u>169,311</u>	<u>268,157</u>	<u>(222,545)</u>	<u>1,538</u>	<u>216,461</u>

Purposes of unrestricted funds

General Fund

The General Fund encompasses all income and expenditure relating to the primary focus activities of the charity, other than those for which funding is restricted

Epilepsy Connections (Limited by guarantee)

Notes to the financial statements for the year ended 31 March 2007

18. Restricted funds	1 Apr '06	Incoming	Outgoing	Transfers	31 Mar '07
	£	£	£	£	£
Befriending Events	202	934	(612)		524
Awards for All	5,000		(5,000)		
Mainstreaming Project		52,814	(39,254)		13,560
Living Well with Epilepsy Project	2,572	35,370	(25,659)		12,283
Forth Valley Project	13,012	35,977	(29,844)		19,145
Development Plan		10,400	(8,150)	(63)	2,187
Living Well with Epilepsy Project		3,740		(1,475)	2,265
	<u>20,786</u>	<u>139,235</u>	<u>(108,519)</u>	<u>(1,538)</u>	<u>49,964</u>

Purposes of restricted funds

Befriending Events

Comprises donations to finance organised events for befrienders and befriendees and grants from Voluntary Action Fund to finance the recruitment, recognition and retention of volunteers

Awards for All

Grant from Awards for All was used to send service users to the 10th European Conference on Epilepsy and Society in August 2006

Mainstreaming Project

Grants received from Trusts and Foundations to help finance the delivery of education, training and personal development to adults isolated by epilepsy commenced April 2006

Living Well with Epilepsy Project

Grants both capital and revenue, received from the Big Lottery Fund to fund training in epilepsy awareness and self management to people with epilepsy, their families and carers across Central Scotland commenced June 2006

Forth Valley Project

Monies received to finance the provision of fieldwork and clinical liaison services in the Forth Valley area

Development Plan

Grants received from the Big Lottery Fund and Business Gateway to finance the research and production of a five year development plan

19. Transactions with Directors

During the year expenses of £74 were reimbursed to one director (2006 £30)

Epilepsy Connections (Limited by guarantee)

Detailed income and expenditure account for the year ended 31 March 2007

	2007		2006	
	£	£	£	£
Income				
Voluntary Income				
Donations	4,395		11,833	
Greater Glasgow NHS Board	239,536		233,696	
Stirling Council	2,480		2,430	
Falkirk Council	6,000		6,000	
Clackmannanshire Council	3,075		2,450	
Forth Valley NHS Board	21,736		21,206	
		277,222		277,615
Activities for generating funds				
Fundraising	1,715		2,664	
Sessional therapies	517		865	
Sale of literature	129		5,036	
		2,361		8,565
Investment income				
Interest received	11,306		4,090	
		11,306		4,090
Income from charitable activities				
Forth Valley NHS Board	2,000			
Lloyds TSB Foundation	7,190			
Business Gateway	2,000			
Other project income	626			
Training fees	8,984		5,426	
Big Lottery Fund	84,080		5,000	
Trusts and Foundations	8,894		2,606	
Awards for All	934		5,000	
Scottish Community Foundation			500	
Glasgow City Council			500	
		114,708		19,032
Other incoming resources				
Other income	1,795		195	
		1,795		195
Total income		407,392		309,497
Total expenditure		(331,064)		(263,517)
Net surplus for the year		76,328		45,980

Epilepsy Connections (Limited by guarantee)

Schedule of expenditure for the year ended 31 March 2007

Expenditure	2007		2006	
	£	£	£	£
Charitable activities				
Project Delivery staff costs	212,271		164,497	
Project Delivery employer's NIC	19,157		11,041	
Project Delivery other direct costs	41,802		28,063	
Printing, postage and stationery	7,261		9,254	
Telephone	1,795		1,490	
Computer costs	1,394		2,980	
Training			192	
International Day of Disabled People			640	
Staff training and expenses	418		664	
Conferences	410		1,900	
Literature	608		33	
Library	557		425	
Property and resources costs	31,083		28,964	
General expenses	568		438	
Repairs and maintenance	606		604	
Subscriptions	1,179		933	
Heat and light	1,765			
Bank charges			12	
		320,874		252,130
Governance Costs				
Audit	5,293		4,501	
General expenses			2,696	
		5,293		7,197
Other resources expended				
Depreciation	4,897		4,190	
		4,897		4,190
Total expenditure		331,064		263,517