

214815

Epilepsy Connections (Limited by Guarantee)
Report of the Directors and
Financial Statements
For the Period 14 November 2000 to 31 May 2001

2



SCT SSY616SN 0034
COMPANIES HOUSE 21/12/01

Epilepsy Connections (Limited by Guarantee)

Contents of the Financial Statements For the Period 14 November 2000 to 31 May 2001

	Page
Company Information	1
Report of the Directors	2 - 3
Report of the Accountants	4
Income and Expenditure Account (incorporating Statement of Financial Activities)	5
Balance Sheet	6
Notes to the Financial Statements	7 - 8

Epilepsy Connections (Limited by Guarantee)

Company Information

For the Period 14 November 2000 to 31 May 2001

Directors: Fr Vincent Byrne
Ms Fiona Cruickshanks
Mr Ian C Dickson
Mrs Maggie Gorman
Dr Eleanor Guthrie
Dr Gillian Penrice
Mrs Judy Cochrane

Secretary: Fr Vincent Byrne

Registered Office: 109 Douglas Street
GLASGOW
G2 4HB

Registered Number: 212813 (Scotland)

Accountants: Cook & Co
Chartered Accountants
Baltic Chambers
50 Wellington Street
GLASGOW
G2 6HJ

Bankers: Bank of Scotland
Park Circus Place
GLASGOW
G3 6AN

Solicitors: Holmes MacKillop
109 Douglas Street
GLASGOW
G2 4HB

Epilepsy Connections (Limited by Guarantee)

Report of the Directors

For the Period 14 November 2000 to 31 May 2001

The directors present their report with the financial statements of the company for the above period 14 November 2000 to 31 May 2001.

Incorporation and Administration

In February 2000, Greater Glasgow Health Board awarded a grant of £31,150 to the Towpath Trust (Scottish Charity No. SC028716) for eventual allocation to Epilepsy Connections (Limited by Guarantee). The grant was advanced in the knowledge that Epilepsy Connections was in the process of being incorporated. Epilepsy Connections (Limited by Guarantee) was incorporated on 14 November 2000 (SC212813) and was recognised as a Scottish charity on 6 December 2000. As a result of the grant award, an existing project, formerly managed by Epilepsy Association Scotland and involving a field worker bringing support to people with epilepsy, was able to continue.

Prior to incorporation, the project activities of Epilepsy Connections were carried out under the auspices of Towpath Trust and financed from funds held on its behalf by the Towpath Trust. Following incorporation, assets and funds held by the Towpath Trust were transferred to Epilepsy Connections (Limited by Guarantee) as outlined in Note 8 on page 9.

The company operates from rent-free premises at Unit 18, Chapel Street Industrial Estate, Maryhill, Glasgow, G20 9BD. The premises are leased without charge by Glasgow City Council to the Towpath Trust. The directors and the company's field worker handle the daily administration.

Charitable Status

The company is a Scottish Charity (Number SC030677), and is recognised by the Inland Revenue under reference CR49372.

Principal Activity

The principal activity of the company in the period under review was that of promoting the welfare of people with epilepsy in Scotland by:

- ☐ Increasing public knowledge and awareness of epilepsy through education and advice;
- ☐ Providing a variety of therapies;
- ☐ Supporting individuals' choices in life;
- ☐ Encouraging people to improve their quality of life through their own endeavours.

Review of Financial Position

The results for the accounting period and the financial position of the company are shown in the attached financial statements.

Review of Activities

Following the appointment of a specialist fieldworker in January 2001, the company began to assist people with epilepsy who lived in the area of Greater Glasgow Health Board. The directors have sought to support the fieldworker in various undertakings, such as delivering 'Epilepsy Awareness' talks to a range of agencies, participating in staff and service user working groups, establishing weekly information and support sessions in outpatient clinics, and being involved in an Art Therapy project. However, the main work of Epilepsy Connections is to provide information and support to people with epilepsy, their families, friends and carers on an individual basis.

Future Developments /

Epilepsy Connections (Limited by Guarantee)

Report of the Directors

For the Period 14 November 2000 to 31 May 2001

/Future Developments

The directors have a development plan in place which will: -

- ☐ Increase the number of fieldworkers;
- ☐ Develop the role of volunteers;
- ☐ Promote projects which will reduce social isolation and provide a therapeutic benefit;
- ☐ Establish a presence in other areas in addition to the Maryhill office;
- ☐ Seek funding from various sources to help the charity achieve its aims and objectives.

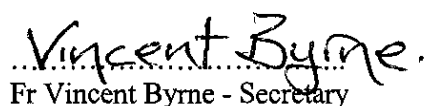
Directors

The directors during the period under review were:

Fr Vincent Byrne	- appointed 14.11.2000
Ms Fiona Cruickshanks	- appointed 14.11.2000
Mr Ian C Dickson (Chair)	- appointed 14.11.2000
Mrs Maggie Gorman-Bell (Vice-Chair)	- appointed 14.11.2000
Dr Eleanor Guthrie	- appointed 14.11.2000
Dr Gillian Penrice	- appointed 14.11.2000
Mrs Judy Cochrane	- appointed 14.11.2000

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

On behalf of the board:


Fr Vincent Byrne - Secretary

Dated: 19 December 2001

Epilepsy Connections (Limited by Guarantee)

Report of the Accountants to the Directors on the Unaudited Financial Statements of Epilepsy Connections (Limited by Guarantee)

We report on the financial statements for the period 14 November 2000 to 31 May 2001 set out on pages 5 to 8.

Respective Responsibilities of Directors and Reporting Accountants

As described on page 6, the company directors are responsible for the preparation of the financial statements, and they consider that the company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis of Opinion

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the financial statements with the records kept by the company, and making such limited enquiries of the officers of the company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

Opinion

In our opinion:

1. The financial statements are in agreement with those accounting records kept by the company under Section 221 of the Companies Act 1985;
2. Having regard only to, and on the basis of, the information contained in those accounting records:
 - a) the financial statements have been drawn up in a manner consistent with the accounting requirements specified in Section 249C(6) of the Act; and
 - b) the company satisfied the conditions for exemption from an audit of the financial statements for the period specified in Section 249A(4) of the Act and did not, at any time within that period, fall within any of the categories of companies not entitled to the exemption specified in Section 249B(1).

Cook & Co
/

Cook & Co.
Chartered Accountants
Baltic Chambers
50 Wellington Street
Glasgow
G2 6HJ

Dated: 19 December 2001

Epilepsy Connections (Limited by Guarantee)

Income and Expenditure Account (incorporating Statement of Financial Activities) For the period 14 November 2000 to 31 May 2001

	Notes	£	Unrestricted General Fund £
Incoming resources			
Grants	5		13,615
Donations			944
Bank interest			422
Fees			25
Total incoming resources			15,006
 Resources expended			
<i>Direct charitable:</i>			
Salaries		8,681	
Telephone		305	
Insurance		244	
Travel expenses		236	
Stationery and postage		166	
Electricity		152	
Training courses and subscriptions		133	
Repairs and maintenance		58	
Sundry expenses		18	
		<u>9,993</u>	
<i>Management and administration:</i>			
Salaries		965	
Accountancy fees		2,269	
Depreciation		881	
Management fees		467	
Administration costs		19	
		<u>4,601</u>	
Total resources expended			14,594
 Surplus on ordinary activities for the period			412
Funds transferred from the Towpath Trust	8		22,474
Funds carried forward at 31 May 2001			22,886

The notes form part of these financial statements.

Epilepsy Connections (Limited by Guarantee)

Balance Sheet 31 May 2001

	Notes	£	£
Fixed Assets	6		3,205
Current Assets			
Cash at bank and in hand		21,740	
Creditors: amounts falling due within one year	7	<u>(2,059)</u>	
Net Current Assets			<u>19,681</u>
Total Assets less Current Liabilities			<u><u>22,886</u></u>

Represented by:

Unrestricted Funds

General Fund	<u><u>22,886</u></u>
--------------	----------------------

The company is entitled to exemption from audit under Section 249A(2) of the Companies Act 1985 for the period ending 31 May 2001.

No notice has been deposited under Section 249B(2) of the Companies Act 1985 in relation to its accounts for the financial period.

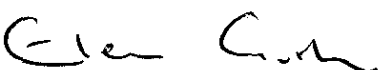
The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective March 2000).

The accounts on pages 5 to 8 were approved by the Board on 19 December 2001 and signed on their behalf by:


.....
Mr Ian Dickson
Director


.....
Dr Eleanor Guthrie
Director

The notes form part of these financial statements.

Epilepsy Connections (Limited by Guarantee)

Notes to the Financial Statements

For the period 14 November 2000 to 31 May 2001

1. Accounting Policies

Accounting convention

The financial statements have been prepared by under the historical cost convention, in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000) and under the guidelines laid down in the Statement of Recommended Practice - Accounting by Charities.

Income recognition

Donations and bank interest are accounted for when received.

Grants

Revenue grants are recognised in the Income and Expenditure Account so as to match them with the expenditure towards which they are intended to contribute.

Tangible Fixed Assets

Depreciation is provided on assets on a straight-line basis in order to write off each asset over its estimated useful life as follows: -

Office equipment	25%
Tenant's improvements	20%

Taxation

The company has charitable status and is exempt from taxation.

2. Nature and Purpose of Funds

Unrestricted funds

General Fund – this fund represents income and expenditure relating to the general purposes of the charity.

3. Operating Surplus

The operating surplus is stated after charging:

	£
Depreciation	<u>881</u>

4. Status of Company

The company is limited by guarantee with the liability of each member limited to £10. The company has 7 members.

Epilepsy Connections (Limited by Guarantee)

Notes to the Financial Statements

For the period 14 November 2000 to 31 May 2001

5. Deferred Income

	£
Deferred grants transferred from the Towpath Trust (see Note 8)	13,615
Released in the period to the Income and Expenditure Account	(13,615)
Balance carried forward	-

6. Fixed Assets

	Office Equipment £	Tenant's Improvements £	Total £
Cost			
Additions in period	1,286	2,800	4,086
At 31 May 2001	<u>1,286</u>	<u>2,800</u>	<u>4,086</u>
Depreciation			
Charge for period	321	560	881
At 31 May 2001	<u>321</u>	<u>560</u>	<u>881</u>
Net Book Value			
At 31 May 2001	<u>965</u>	<u>2,240</u>	<u>3,205</u>

7. Creditors: amounts falling due within one year

	£
Due to Towpath Trust	108
Accruals	1,951
	<u>2,059</u>

8. Assets Transferred on Incorporation

	£
Tenant's improvements to property	2,800
Cash at bank and in hand	33,397
Sundry creditors	(108)
Deferred income - grants in advance (see Note 5)	(13,615)
Funds transferred from the Towpath Trust on 14 November 2000	<u>22,474</u>

Prior to incorporation of the company, the project of Epilepsy Connections operated under the auspices of the Towpath Trust.