

Abbreviated Unaudited Accounts
for the year ended 31 December 2007
for
Docmate Services Limited

TUESDAY



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COMPANIES HOUSE

Docmate Services Limited

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for the year ended 31 December 2007

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Docmate Services Limited

Company Information
for the year ended 31 December 2007

DIRECTORS: C R Knowles
Mrs E Knowles

SECRETARY: C R Knowles

REGISTERED OFFICE: 15 Millside Road
Peterculter
Aberdeenshire
AB14 0WE

REGISTERED NUMBER: 200921 (Scotland)

ACCOUNTANTS: Grampian Accounting
3 Prospect Place
Arnhall Business Park
Westhill
Aberdeenshire
AB32 6SY

Docmate Services Limited

Abbreviated Balance Sheet
31 December 2007

	Notes	31.12.07 £	£	31 12 06 £	£
FIXED ASSETS					
Tangible assets	2		681		1,803
CURRENT ASSETS					
Debtors		943		4,406	
Cash at bank		11,924		2,016	
		12,867		6,422	
CREDITORS					
Amounts falling due within one year		10,175		7,706	
NET CURRENT ASSETS/(LIABILITIES)			2,692		(1,284)
TOTAL ASSETS LESS CURRENT LIABILITIES			3,373		519
CAPITAL AND RESERVES					
Called up share capital	3		100		100
Profit and loss account			3,273		419
SHAREHOLDERS' FUNDS			3,373		519

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 December 2007

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2007 in accordance with Section 249B(2) of the Companies Act 1985

The directors acknowledge their responsibilities for

- ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies

The financial statements were approved by the Board of Directors on 1st October and were signed on its behalf by


C R Knowles Director

The notes form part of these abbreviated accounts

Docmate Services Limited

Notes to the Abbreviated Accounts
for the year ended 31 December 2007

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007)

Turnover

Turnover represents net invoiced sales of services, excluding value added tax

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date

Pension costs and other post retirement benefits

Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate

2 TANGIBLE FIXED ASSETS

	Total £
COST	
At 1 January 2007	6,468
Additions	213
At 31 December 2007	6,681
DEPRECIATION	
At 1 January 2007	4,664
Charge for year	1,336
At 31 December 2007	6,000
NET BOOK VALUE	
At 31 December 2007	681
At 31 December 2006	1,804

3 CALLED UP SHARE CAPITAL

Authorised Number	Class	Nominal value	31.12.07 £	31 12 06 £
1,000	Ordinary	£1	<u>1,000</u>	<u>1,000</u>
Allotted, issued and fully paid Number	Class	Nominal value	31.12.07 £	31 12 06 £
100	Ordinary	£1	<u>100</u>	<u>100</u>