

DOCMATE SERVICES LIMITED

FINANCIAL STATEMENTS

31ST DECEMBER 2000



Registered number: 200921

DOCMATE SERVICES LIMITED

FINANCIAL STATEMENTS

Period 21st October 1999 to 31st December 2000

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The following page does not form part of the statutory accounts

Detailed trading and profit and loss account	Appendix I
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DOCMATE SERVICES LIMITED

COMPANY INFORMATION

31ST DECEMBER 2000

INCORPORATED	in Scotland on 21 st October 1999
NUMBER	200921
DIRECTORS	Christopher R Knowles James Alexander
SECRETARY	James Alexander
REGISTERED OFFICE	15 Millside Road Peterculter AB14 OWE
BANKERS	Bank of Scotland 501 Union Street Aberdeen AB11 6DB
ACCOUNTANT	

DOCMATE SERVICES LIMITED

DIRECTOR'S REPORT

31st December 2000

The Directors present their report and the financial statements for the period ended 31st December 2000.

Principal Activity

The principal activity of the company is that of providing documentation and financial services.

Directors

The directors of the company during the year and their interest in the shares of the company as recorded in the register of directors' interest was as follows:

31st December 2000	Ordinary Shares
Christopher R Knowles	50
James Alexander	<u>50</u>
Small company exemptions	<u>100</u>

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

On behalf of the board

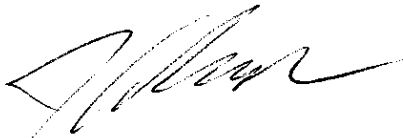


James Alexander
Secretary

DOCMATE SERVICES LIMITED

ACCOUNTANTS' REPORT

We are responsible for the preparation of the accounts and we consider that the company is exempt from an audit. I have prepared the foregoing accounts from the accounting records and from information and explanations supplied to me. I have not carried out an audit.



James Alexander
Accountant and Director

34 Denburn Court
Aberdeen AB25 1PJ

Date

DOCMATE SERVICES LIMITED

PROFIT AND LOSS ACCOUNT

for the period 21st October 1999 to 31st December 2000

	Note	Period 21 st October 1999 to 31 st December 2000 (£)
Turnover	2	42,862
Net operating expenses		<41,695>
Administrative expenses		<u><1,452></u>
Operating profit	3	<285>
Investment income	5	<u>232</u>
Interest payable		
Profit on ordinary activities before taxation		<53>
Taxation	6	-
Profit on ordinary activities after taxation		<53>
Dividends	7	-
Retained profit/(loss) for the year	12	<53>

Movements in reserves are shown in note 12.

Profit on ordinary activities
before taxation

DOCMATE SERVICES LIMITED

BALANCE SHEET

at 31st December 2000

	Note	31 st December 2000 (£)
Fixed assets		
Tangible assets	8	-
Current assets		
Debtors	9	7,656
Cash at bank and in hand		3,992
Creditors: amounts falling due within one year	10	<11,601>
Net current assets		47
Total assets less current liabilities		47
Capital and reserves		
Called up share capital	11	100
Profit and loss account	12	<u><53></u>
Total shareholders' funds		<u>47</u>

DOCMATE SERVICES LIMITED

BALANCE SHEET
(continued)

at 31st December 2000

The directors consider that for the period ended 31st December 2000 the company was entitled to exemption under subsection 1 of section 249A of the Companies Act 1985. No member or members have deposited a notice requesting an audit for the current financial year under subsection 2 of section 249B of the Act.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 221 of the Companies Act 1985 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective March 1999).

The financial statements to pages 4 to 9 were approved by the board of directors on 24th March 2001 and signed on its behalf by:



Christopher R Knowles
Director



James Alexander
Director

DOCMATE SERVICES LIMITED
NOTES ON FINANCIAL STATEMENTS

31st December 2000

1 Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost accounting rules.

The company has taken advantage of the exemption from preparing a cash flow statement as conferred by Financial Reporting Standard No. 1 (Revised 1996) on the grounds that it qualifies as a small company under the Companies Act 1985.

Turnover

Turnover represents the amount derived from the provision of goods and services falling within the company's activities after deduction of trade discounts and value added tax.

Depreciation

The company has no fixed assets.

Taxation

No allowances have been made for taxes

Pensions

No company pension plans were in effect during the year.

2 Turnover

For the period 21st October 1999 to 31st December 2000 was derived from the geographical markets of:

UK	£23,950
Republic of Ireland	<u>£18,912</u>
	£42,862

3 Operating profit

For the period 21st October 1999 to 31st December 2000:

Operating profit is stated after	£<285>
charging:	
Depreciation of tangible fixed assets	No fixed assets
(note 8):	
Owned assets	

DOCMATE SERVICES LIMITED
NOTES ON FINANCIAL STATEMENTS

31st December 2000

4 Directors

	<u>2000</u> (£)
Directors' emoluments	31,250 =====
During the year the following number of Directors accrued retirement benefits under:	Number
Money purchase pension schemes	0 =====

5 Investment Income

Gain on foreign exchange	226
Interest receivable	Nil

6 Taxation

Corporation tax on profit of ordinary Activities at 21/20% (1998 24/21%) Under provision in earlier years	No allowance was made for taxes
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7 Dividends

Dividends – proposed and paid	None
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DOCMATE SERVICES LIMITED
NOTES ON FINANCIAL STATEMENTS

31st December 2000

8 Tangible Fixed Assets

No fixed assets

9 Debtors

Amounts falling due within one year

Trade debtors	£5,150
Other debtors	<u>2,506</u>
	<u>£7,656</u>

10 Creditors: amounts falling due within one year £11,601

Corporation tax	
Other taxation and social security	Nil
Other creditors	Nil
Accruals and deferred income	

DOCMATE SERVICES LIMITED
NOTES ON FINANCIAL STATEMENTS

31st December 2000

11 Called up share capital

	Number of Shares	2000 £
Authorised		
Ordinary shares of £1 each	100 ==	100 ==
Allotted, called up and fully paid		
Ordinary shares of £1 each	100 ==	100 ==

12 Profit and loss account

21 st October 1999	
Retained profit for the year	<53>
31 st December 2000	<53>