REGISTERED NUMBER: SC170708 (Scotland)

Abbreviated Unaudited Accounts

for the Year Ended 31 December 2012

for

Harwoods Cleaning Contractors Limited

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for the Year Ended 31 December 2012

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Company Information
for the Year Ended 31 December 2012

DIRECTOR:	Mrs M P Guild
SECRETARY:	Mr M C Guild
REGISTERED OFFICE:	Whiteside Industrial Estate Bathgate West Lothian EH48 2RX
REGISTERED NUMBER:	SC170708 (Scotland)
ACCOUNTANTS:	Yates & Co Chartered Accountants Registered Auditor 102 Manor Street Falkirk Central FK1 1NU

Abbreviated Balance Sheet
31 December 2012

	Notes	31.12.12 £	£	31.12.11 £	£
FIXED ASSETS					
Intangible assets	2		-		-
Tangible assets	3		16,643		17,496
			16,643		17,496
CURRENT ASSETS					
Stocks		46,958		49,709	
Debtors	4	199,247		200,414	
Cash at bank and in hand		705		698	
		246,910		250,821	
CREDITORS					
Amounts falling due within one year	5	244,307		227,425	
NET CURRENT ASSETS			2,603		23,396
TOTAL ASSETS LESS CURRENT LIABILITIES			19,246		40,892
CREDITORS					
Amounts falling due after more than one year			(15,765)		(26,941)
PROVISIONS FOR LIABILITIES			(2,481)		(2,459)
NET ASSETS			1,000		11,492
CAPITAL AND RESERVES					
Called up share capital	6		2		2
Profit and loss account			998		11,490
SHAREHOLDERS' FUNDS			1,000		11,492

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2012.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2012 in accordance with Section 476 of the Companies Act 2006.

The director acknowledges her responsibilities for:

(a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The notes form part of these abbreviated accounts

continued...

Abbreviated Balance Sheet - continued
31 December 2012

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the director on 9 May 2013 and were signed by:

Mrs M P Guild - Director

The notes form part of these abbreviated accounts

Notes to the Abbreviated Accounts
for the Year Ended 31 December 2012

1. ACCOUNTING POLICIES

Accounting convention
The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Exemption from preparing a cash flow statement
Exemption has been taken from preparing a cash flow statement on the grounds that the company qualifies as a small company.

Turnover
Turnover represents net invoiced sales of goods, excluding value added tax.

Goodwill
Goodwill, being the amount paid in connection with the acquisition of a business in 2004, is being amortised evenly over its estimated useful life of five years.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost
Plant and machinery	- 25% on reducing balance
Motor vehicles	- 25% on reducing balance
Computer equipment	- 33% on cost

Stocks
Stocks and work in progress are valued at the lower of cost and net realisable value except where the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction at the balance sheet date.

Deferred tax
Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Hire purchase and leasing commitments
Rentals paid under operating leases are charged to the profit and loss account on a straight line basis over the period of the lease.

2. INTANGIBLE FIXED ASSETS

	Total £
COST	
At 1 January 2012 and 31 December 2012	55,000
AMORTISATION	
At 1 January 2012 and 31 December 2012	55,000
NET BOOK VALUE	
At 31 December 2012	-
At 31 December 2011	-

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3. **TANGIBLE FIXED ASSETS**

	Total
	£
COST	
At 1 January 2012	89,145
Additions	5,023
At 31 December 2012	94,168
DEPRECIATION	
At 1 January 2012	71,649
Charge for year	5,876
At 31 December 2012	77,525
NET BOOK VALUE	
At 31 December 2012	16,643
At 31 December 2011	17,496

4. **DEBTORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

The aggregate total of debtors falling due after more than one year is £ 12,053 (31.12.11 - £ 11,535)

5. **CREDITORS**

Creditors include an amount of £ 140,027 (31.12.11 - £ 103,425) for which security has been given.

6. **CALLED UP SHARE CAPITAL**

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	31.12.12 £	31.12.11 £
2	Ordinary	£1	2	2

7. **TRANSACTIONS WITH DIRECTOR**

Debtors include the following amounts which are owed by an individual who was a director of the company during the year:

	31.12.12 £	31.12.11 £
Mrs M P Guild	48,213	46,139
	48,213	46,139

The maximum balance outstanding during the year amounted to £48,213.

The director's current account is non-interest bearing and carries no fixed terms of repayment.

Chartered Accountants' Report to the Director
on the Unaudited Financial Statements of
Harwoods Cleaning Contractors Limited

The following reproduces the text of the report prepared for the director in respect of the company's annual unaudited financial statements, from which the unaudited abbreviated accounts (set out on pages two to five) have been prepared.

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Harwoods Cleaning Contractors Limited for the year ended 31 December 2012 which comprise the Profit and Loss Account, the Balance Sheet, and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants of Scotland, we are subject to its ethical and other professional requirements which are detailed at http://www.icas.org.uk/accountspreparationguidance.

This report is made solely to the director of Harwoods Cleaning Contractors Limited in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of Harwoods Cleaning Contractors Limited and state those matters that we have agreed to state to the director of Harwoods Cleaning Contractors Limited in this report in accordance with the requirements of the Institute of Chartered Accountants of Scotland as detailed at http://www.icas.org.uk/accountspreparationguidance. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and its director for our work or for this report.

It is your duty to ensure that Harwoods Cleaning Contractors Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of Harwoods Cleaning Contractors Limited. You consider that Harwoods Cleaning Contractors Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of Harwoods Cleaning Contractors Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Yates & Co
Chartered Accountants
Registered Auditor
102 Manor Street
Falkirk
Central
FK1 1NU

9 May 2013

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.