REGISTERED NUMBER: 170708 (Scotland)

Abbreviated Financial Statements

for the Year Ended 31 December 2002

for

Harwoods Cleaning Contractors Limited



Harwoods Cleaning Contractors Limited

Contents of the Abbreviated Financial Statements
for the Year Ended 31 December 2002

	Page
Company Information	1
Abbreviated Balance Sheet	2
Notes to the Abbreviated Financial Statements	4
Report of the Accountants	7

Company Information
for the Year Ended 31 December 2002

DIRECTORS:	Mrs M P White Mr G White
SECRETARY:	Mrs M P White
REGISTERED OFFICE:	Whiteside Industrial Estate Bathgate West Lothian EH48 2RX
REGISTERED NUMBER:	170708 (Scotland)
ACCOUNTANTS:	Wallace & Co.(Falkirk) 102 Manor Street Falkirk Central FK1 1NU

Harwoods Cleaning Contractors Limited

Abbreviated Balance Sheet
31 December 2002

	Notes	31.12.02 £	31.12.02 £	31.12.01 £	31.12.01 £
FIXED ASSETS:					
Intangible assets	2		-		6,000
Tangible assets	3		28,415		32,662
			28,415		38,662
CURRENT ASSETS:					
Stocks		28,000		25,945	
Debtors	4	142,585		194,666	
Cash at bank and in hand		1,001		624	
		171,586		221,235	
CREDITORS: Amounts falling due within one year	5	196,274		228,832	
NET CURRENT LIABILITIES:			(24,688)		(7,597)
TOTAL ASSETS LESS CURRENT LIABILITIES:			3,727		31,065
CREDITORS: Amounts falling due after more than one year	5		39,444		30,333
			£(35,717)		£732
CAPITAL AND RESERVES:					
Called up share capital	6		2		2
Profit and loss account			(35,719)		730
SHAREHOLDERS' FUNDS:			£(35,717)		£732

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 December 2002.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2002 in accordance with Section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibilities for:

(a) *ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985* and

(b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

The notes form part of these financial statements

Abbreviated Balance Sheet
31 December 2002

These abbreviated financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:



Mrs M P White - DIRECTOR

Approved by the Board on 18 November 2003

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
It is the opinion of the directors that there is reasonable expectation that the company has adequate resources to continue operations for the foreseeable future. For this reason the going concern basis has been adopted in preparing the financial statements for the period ended 31 December 2002.

Accounting convention
The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

Turnover
Turnover represents net invoiced sales of goods, excluding value added tax.

Goodwill
Goodwill, being the amount paid in connection with the acquisition of a business in 1997, is being written off evenly over its estimated useful life of five years.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost
Plant and machinery	- 25% on reducing balance
Motor vehicles	- 25% on reducing balance

Stocks
Stock is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Deferred tax
Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Pensions
The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. Contributions payable for the year are charged in the profit and loss account.

2. INTANGIBLE FIXED ASSETS

	Total
	£
COST:	
At 1 January 2002 and 31 December 2002	30,000
AMORTISATION:	
At 1 January 2002	24,000
Charge for year	6,000
At 31 December 2002	30,000
NET BOOK VALUE:	
At 31 December 2002	-
At 31 December 2001	6,000

3. TANGIBLE FIXED ASSETS

	Total
	£
COST:	
At 1 January 2002	66,342
Additions	9,495
Disposals	(8,325)
At 31 December 2002	67,512
DEPRECIATION:	
At 1 January 2002	33,680
Charge for year	9,058
Eliminated on disposals	(3,641)
At 31 December 2002	39,097
NET BOOK VALUE:	
At 31 December 2002	28,415
At 31 December 2001	32,662

4. DEBTORS FALLING DUE AFTER MORE THAN ONE YEAR

	31.12.02	31.12.01
	£	£
s.419 taxation recoverable	9,356	-

5. CREDITORS

The following secured debts are included within creditors:

	31.12.02	31.12.01
	£	£
Bank overdrafts	117,004	141,315
Hire purchase contracts	-	3,135
	117,004	144,450

Creditors include the following debts falling due in more than five years:

	31.12.02	31.12.01
	£	£
Repayable by instalments		
Bank loans	10,334	14,333

6. CALLED UP SHARE CAPITAL

Authorised:

Number:	Class:	Nominal value:	31.12.02 £	31.12.01 £
1,000	Ordinary	£1	1,000	1,000

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	31.12.02 £	31.12.01 £
2	Ordinary	£1	2	2

7. TRANSACTIONS WITH DIRECTORS

The directors' current accounts are non-interest bearing and carry no fixed terms of repayment.

8. RELATED PARTY DISCLOSURES

The directors of the company control the company by virtue of a combined holding of 100% of the company's issued, ordinary share capital.

Report of the Accountants to the Directors of
Harwoods Cleaning Contractors Limited

The following reproduces the text of the report prepared for the directors in respect of the company's annual financial statements, from which the abbreviated financial statements (set out on pages two to six) have been prepared.

As described on the balance sheet you are responsible for the preparation of the financial statements for the year ended 31 December 2002 set out on pages three to nine and you consider that the company is exempt from an audit.

In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

Wallace & Co.(Falkirk)
102 Manor Street
Falkirk
Central
FK1 1NU

Dated: 18 November 2003