
GLASGOW INDEPENDENT STUDIO

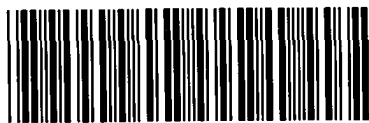
(A company limited by guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

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GLASGOW INDEPENDENT STUDIO
(A company limited by guarantee)

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GLASGOW INDEPENDENT STUDIO
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 30 JUNE 2016**

Trustees

C MacFarlane, Trustee
A Grant, Trustee (resigned 10 July 2015)
R Duckhouse, Trustee (resigned 10 July 2015)
P Sharp, Trustee
L Dimbleby, Trustee (resigned 10 July 2015)
P Kinnear, Trustee (resigned 10 July 2015)
I Smith, Trustee
K Palmer, Trustee (appointed 22 March 2016)
A Doran, Trustee (appointed 12 April 2016)
K Stansfield, Trustee (appointed 1 June 2016)

Company registered number

SC166162

Charity registered number

SC024900

Registered office

103 Trongate, Fourth Floor, Glasgow, G1 5HD

Accountants

French Duncan LLP, 133 Finnieston Street, Glasgow, G3 8HB

Bankers

Clydesdale Bank Plc, 66 Queen Street, Glasgow, G1 3DS

GLASGOW INDEPENDENT STUDIO
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 30 JUNE 2016

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Glasgow Independent Studio (the charity) for the year 1 July 2015 to 30 June 2016.

Since the charity qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and Activities

• **POLICIES AND OBJECTIVES**

The principal object of the charity is to promote and advance education by the encouragement of the Arts. This objective is met by the membership working together on a community to provide affordable studio spaces and to also provide a public forum for critical exchange through the exhibition space known as Glasgow Project Room which serves both local and global practitioners.

Achievements and performance

• **KEY FINANCIAL PERFORMANCE INDICATORS**

Per the statement of financial activities on page 7, the charity reported net incoming resources (i.e. surplus) of £14,116 (30 June 2015: £12,316 surplus). At the balance sheet date, the charity had total reserves of £86,746 (30 June 2015: £72,630).

• **REVIEW OF ACTIVITIES**

Glasgow Project Room presented a total of 23 shows during 2015/16. This represents an increase on previous years and reflects the growing number of viable proposals received. Managing this expanded schedule has in part been made possible by increasing the committee to four with the addition of Clare Stephenson in January 2015.

Breakdown of Shows, 2015/16:

Solo:	16
Two / Three Person:	5
Group:	2

The programme represents a typically diverse overview of artistic practice in Glasgow including drawing, painting, photography, video and performance and is mostly drawn from proposals received directly from artists. One exception is the invitation extended to Hirofumi Suda to exhibit during April and partially coinciding with Glasgow International.

Glasgow Project Room has always maintained a policy of collaboration with other organisations, this year including Glasgow Campaign to Welcome Refugees, Glasgow Night Shelter and Govan and Craigton International Network.

There are currently 20 projects scheduled for 2016/17.

GLASGOW INDEPENDENT STUDIO
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 30 JUNE 2016

Financial review

• **GOING CONCERN**

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

• **RESERVES POLICY**

It is the policy of the charity to maintain reserves at a level to provide sufficient funds to cover at least one year's running costs of the charity. The trustees are satisfied that they can continue to work towards meeting this target. At the year end, free reserves amounted to £86,746 (30 June 2015 - £72,630).

Structure, governance and management

• **CONSTITUTION**

The charity, which is a registered charity in Scotland (SC02900), is a charitable company limited by guarantee and was set up by a Trust deed.

The principal objective of the charity is as stated on page 2.

• **METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

The management of the charity is the responsibility of the Trustees who are elected at the Annual General Meeting.

• **RISK MANAGEMENT**

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

Plans for future periods

Plans for future periods

• **FUTURE DEVELOPMENTS**

The trustees intend to continue the current operations as long as there are artists requiring workspaces.

GLASGOW INDEPENDENT STUDIO
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 30 JUNE 2016

FUTURE DEVELOPMENTS

The trustees intend to continue the current operations as long as there are artists requiring workspaces.

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Glasgow Independent Studio for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees on 15/11/16 and signed on their behalf by:


.....
I Smith, Trustee

GLASGOW INDEPENDENT STUDIO
(A company limited by guarantee)

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 30 JUNE 2016**

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF GLASGOW INDEPENDENT STUDIO

I report on the financial statements of the charity for the year ended 30 June 2016 which are set out on pages 7 to 14.

This report is made solely to the charity's Trustees, as a body, in accordance with regulation 11 of the Charities Accounts (Scotland) Regulations 2006. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 (the Act) and the Charities Accounts (Scotland) Regulations 2006 (the Accounts Regulations). The Trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the financial statements as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with regulation 11 of the Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

GLASGOW INDEPENDENT STUDIO
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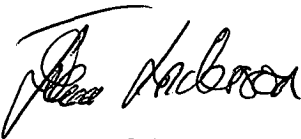
INDEPENDENT EXAMINER'S REPORT (continued)
FOR THE YEAR ENDED 30 JUNE 2016

INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and regulation 4 of the Accounts Regulations; and
 - to prepare financial statements which accord with the accounting records and comply with regulation 8 of the Accounts Regulations
- have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:



John S Anderson C.A.

Dated:

24 NOVEMBER 2016

FRENCH DUNCAN LLP

Chartered Accountants

133 Finnieston Street
Glasgow
G3 8HB

GLASGOW INDEPENDENT STUDIO
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 30 JUNE 2016**

	Note	Unrestricted funds 2016 £	Total funds 2016 £	Total funds 2015 £
INCOME FROM:				
Charitable activities	2	57,030	57,030	50,093
TOTAL INCOME		<u>57,030</u>	<u>57,030</u>	<u>50,093</u>
EXPENDITURE ON:				
Charitable activities	4	42,914	42,914	37,777
TOTAL EXPENDITURE	5	<u>42,914</u>	<u>42,914</u>	<u>37,777</u>
NET INCOME BEFORE OTHER RECOGNISED GAINS AND LOSSES		14,116	14,116	12,316
NET MOVEMENT IN FUNDS		14,116	14,116	12,316
RECONCILIATION OF FUNDS:				
Total funds brought forward		72,630	72,630	60,314
TOTAL FUNDS CARRIED FORWARD		<u>86,746</u>	<u>86,746</u>	<u>72,630</u>

The notes on pages 9 to 14 form part of these financial statements.

GLASGOW INDEPENDENT STUDIO
(A company limited by guarantee)
REGISTERED NUMBER: SC166162

BALANCE SHEET
AS AT 30 JUNE 2016

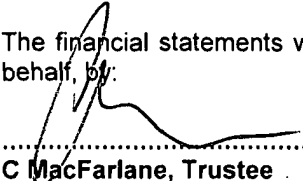
	Note	£	2016 £	£	2015 £
FIXED ASSETS					
Tangible assets	8		7,472		9,030
CURRENT ASSETS					
Debtors	9	2,824		4,872	
Cash at bank and in hand		81,419		63,198	
		<u>84,243</u>		<u>68,070</u>	
CREDITORS: amounts falling due within one year	10	<u>(4,969)</u>		<u>(4,470)</u>	
NET CURRENT ASSETS			<u>79,274</u>		<u>63,600</u>
NET ASSETS			<u>86,746</u>		<u>72,630</u>
CHARITY FUNDS					
Unrestricted funds	11		<u>86,746</u>		<u>72,630</u>
TOTAL FUNDS			<u>86,746</u>		<u>72,630</u>

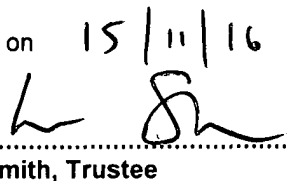
The Trustees consider that the charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the charity to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to small companies within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Trustees on 15/11/16 and signed on their behalf, by:


.....
C MacFarlane, Trustee


.....
I Smith, Trustee

The notes on pages 9 to 14 form part of these financial statements.

GLASGOW INDEPENDENT STUDIO
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Company status

The charity is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

1.4 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donated services or facilities are recognised when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the charity of the item is probable and that economic benefit can be measured reliably.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the charity's operations, including support costs and costs relating to the governance of the charity apportioned to charitable activities.

GLASGOW INDEPENDENT STUDIO
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016**

1. ACCOUNTING POLICIES (continued)

1.6 Tangible fixed assets and depreciation

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Plant & machinery	-	15% reducing balance
Fixtures & fittings	-	15% reducing balance
Computer equipment	-	33% reducing balance

1.7 Leasing

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired by finance lease are depreciated over the shorter of the lease term and their useful lives. Assets acquired by hire purchase are depreciated over their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the charity. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Statement of financial activities incorporating income and expenditure account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

1.8 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

1.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.10 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

GLASGOW INDEPENDENT STUDIO
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016**

1. ACCOUNTING POLICIES (continued)

1.12 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted funds 2016 £	Total funds 2015 £
Studio rents	52,030	50,093
Donation	5,000	-
	<u>57,030</u>	<u>50,093</u>

In 2015, of the total income from charitable activities, £50,093 was to unrestricted funds.

3. DIRECT COSTS

	Studio £	Total 2016 £	Total 2015 £
Rent and rates	19,728	19,728	19,728
Insurance	1,225	1,225	1,190
Heat and light	3,833	3,833	2,846
Repairs and maintenance	1,510	1,510	706
Advertising	280	280	110
Stationery and postage	148	148	34
Telephone	1,068	1,068	896
Sundry expenses	1,915	1,915	585
Admin work	10,400	10,400	8,520
Training	-	-	22
Depreciation	1,559	1,559	1,952
	<u>41,666</u>	<u>41,666</u>	<u>36,589</u>

GLASGOW INDEPENDENT STUDIO
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016**

4. GOVERNANCE COSTS

	Unrestricted funds 2016 £	Total funds 2015 £
Independent Examination Fee	<u>1,248</u>	<u>1,188</u>

5. ANALYSIS OF RESOURCES EXPENDED BY EXPENDITURE TYPE

	Other costs 2016 £	Total 2015 £
Studio expenses	41,666	36,589
Expenditure on governance	<u>1,248</u>	<u>1,188</u>
	<u>42,914</u>	<u>37,777</u>

6. NET INCOMING RESOURCES/(RESOURCES EXPENDED)

This is stated after charging:

	2016 £	2015 £
Depreciation of tangible fixed assets: - owned by the charity	1,559	1,952
Reversal of impairment of fixed assets	-	(1,188)
Auditors' remuneration - audit	<u>1,248</u>	<u>-</u>

During the year, one Trustee received remuneration of £10,400 (2015: £8,520), for the provision of administrative services.

During the year, no Trustees received any expenses or benefits in kind.

There are no other employees.

7. INDEPENDENT EXAMINATION FEES

The Independent Examiner's remuneration amounts to a fee of £1,248 (2015 - £1,188).

GLASGOW INDEPENDENT STUDIO
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016**

8. TANGIBLE FIXED ASSETS

	Plant & machinery £	Fixtures & fittings £	Computer equipment £	Total £
Cost				
At 1 July 2015 and 30 June 2016	5,856	22,111	7,735	35,702
Depreciation				
At 1 July 2015	4,253	15,818	6,601	26,672
Charge for the year	240	944	374	1,558
At 30 June 2016	4,493	16,762	6,975	28,230
Net book value				
At 30 June 2016	1,363	5,349	760	7,472
At 30 June 2015	1,603	6,293	1,134	9,030

9. DEBTORS

	2016 £	2015 £
Rents receivable	522	2,736
Prepayments and accrued income	2,302	2,136
	<u>2,824</u>	<u>4,872</u>

10. CREDITORS: Amounts falling due within one year

	2016 £	2015 £
Accruals and deferred income	4,969	4,470
	<u>4,969</u>	<u>4,470</u>

GLASGOW INDEPENDENT STUDIO
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016**

11. STATEMENT OF FUNDS

	Brought Forward £	Income £	Expenditure £	Carried Forward £
Unrestricted funds				
General Funds	72,630	57,030	(42,914)	86,746

SUMMARY OF FUNDS

	Brought Forward £	Income £	Expenditure £	Carried Forward £
General funds	72,630	57,030	(42,914)	86,746

12. RELATED PARTY TRANSACTIONS

P Sharp, who is a trustee, is also the bookkeeper for Glasgow Independent Studio. Administration fees of £10,400 (2015: £8,520) were paid to her in the year.