



HARMENY EDUCATION TRUST LIMITED
(Limited by guarantee)

REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2004

Registration No. SCO162021
Registered Charity Number SCO24256



HARMENY EDUCATION TRUST LIMITED

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HARMENY EDUCATION TRUST LIMITED

DIRECTORS

Gavin Reed
Alison Davies OBE
Kerr Cowan
Scott Rae
Ivan Middleton

CHIEF EXECUTIVE

Patrick Webb

COMPANY SECRETARY

Rosemary Fitch

AUDITORS

McCabes
Chartered Accountants
56 Palmerston Place
Edinburgh
EH12 5AY

SOLICITORS

Morton Fraser
30/31 Queen Street
EDINBURGH
EH2 1JX

BANKERS

The Royal Bank of Scotland plc
540 Lanark Road
Edinburgh
EH14 5DE

REGISTERED OFFICE

Harmeny School
Mansfield Road
Balerno
Midlothian
EH14 7JY

HARMENY EDUCATION TRUST LIMITED

DIRECTORS' REPORT

The directors submit their report together with financial statements for the year ended 31 March 2004. The Financial Statements comply with current statutory requirements, the memorandum and articles of association and with the Statement of Recommended Practice.

Law applicable in Scotland requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that year. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985, the Law Reform (Misc Provisions) (Scotland) Act 1990 and Charities Accounts (Scotland) Regulations 1992. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATUS

Harmony Education Trust Limited is a company limited by guarantee and not having a share capital.

BUSINESS REVIEW

The principal activity of the company is to advance the education in Scotland of children with special educational needs, on a residential and day basis.

The company was incorporated on 6 December 1995 and the assets and liabilities of its predecessor organisation Harmony School were transferred to the company on 21 December 1995.

The school is currently one of seven Grant Aided Special Schools in Scotland. Income comes from a block maintenance grant from the Scottish Executive with the balance of costs being charged out in fees to Local Authorities.

The company has embarked on a new fundraising exercise (Pathfinder II) to finance alterations and improvements to buildings, to capitalise on the educational benefits to be obtained from our extensive grounds and to fund an information and research dissemination project. A capital grant has been received from Scottish Executive.

The unrestricted fund for the year shows a surplus of £ 17,167 and the directors recommend that this surplus be transferred to reserves. The directors are satisfied with the results of the year and, having been given assurances that the Scottish Executive block maintenance grant will be available at £1,026,166 for the year to 31st March 2005, are confident that the balance of income required to meet costs, will be met from Local Authority fees.

A wholly owned subsidiary, Harmony Services Limited was created in November 1998 to conduct any school business, other than education, that is considered appropriate. The subsidiary company is dormant.

HARMENY EDUCATION TRUST LIMITED

DIRECTORS' REPORT (continued)

The Directors have reviewed the reserves of the charity.

The pattern of payments of Scottish Executive maintenance grant has changed with effect from 1st April 2004. This has been taken into account by the Directors who now assess the need for short term reserves at £250,000. The current figure is £168,296. This figure includes a transfer of £57,738 from Capital Development Fund representing the interest received from all bank accounts other than those created in respect of restricted funds.

The Scottish Executive maintenance grant will continue to be paid until 31st March 2008 at levels to be negotiated annually. What the position will be thereafter is unknown. The directors consider it prudent to aim for reserves equivalent to three months expenditure, approximately £700,000 by that date. This level of reserve would allow the charity to take appropriate steps to re-organise Harmeny's activities to meet any circumstances.

Risk Management

The major risks to which the charity is exposed, as identified by the directors, have been reviewed and systems established to mitigate those risks.

Volunteers

Harmeny is grateful to the volunteers in the "Friends of Harmeny Association" who devote many hours each year to fund raising and other activities on behalf of Harmeny.

DIRECTORS

The directors are chosen for appointment with reference to their experience in the charity's line of work. The directors, none of whom has a beneficial interest in the company are:

Gavin Reed
Alison Davies OBE
Kerr Cowan
Scott Rae
Ivan Middleton

AUDITORS

A resolution to re-appoint McCabes will be put to the members at the Annual General Meeting.



Gavin Reed
Chairman

12th July 2004

Date:

HARMENY EDUCATION TRUST LIMITED

INDEPENDENT AUDITORS' REPORT

to the members of Harmeny Education Trust Limited (by guarantee)

We have audited the financial statements on pages 7 to 16 which have been prepared under the historical cost convention and the accounting policies set out on page 10 and 11.

This report is made solely to the charity's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF THE DIRECTORS AND THE AUDITORS

As described on page 4, the company's directors who are also the trustees for the purpose of charity law, are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards.

It is our responsibility to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the directors' report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if the information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We are not required to consider whether the statement in the Directors Annual Report concerning the major risks to which the charity is exposed covers all existing risks and controls, or to form an opinion on the effectiveness of the charity's risk management and control procedures.

We read the directors' report and consider the implications for our report if we become aware of any apparent mis-statements in it.

BASIS OF OPINION

We conducted our audit in accordance with United Kingdom Auditing Standards issue by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

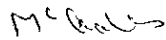
We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material mis-statement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

OPINION

In our opinion the financial statements give a true and fair view of the charity's state of affairs as at 31 March 2004 and of its incoming resources and application of resources, including its income and expenditure, in the year then ended and have been properly prepared in accordance with Companies Act 1985.

56 Palmerston Place
Edinburgh
EH12 5AY

Date: 12 July 2004


McCABES
Chartered Accountants and
Registered Auditor

HARMENY EDUCATION TRUST LIMITED

BALANCE SHEET as at 31 March 2004

	Note	2004 £	2003 £
FIXED ASSETS			
Tangible assets	7	2,645,630	2,649,671
Investments	8	2	2
		<u>2,645,632</u>	<u>2,649,673</u>
CURRENT ASSETS			
Debtors	9	164,871	231,385
Cash at bank and in hand		<u>409,329</u>	<u>238,087</u>
		574,200	469,472
Creditors: amounts falling due within one year	10	<u>165,063</u>	<u>202,950</u>
TOTAL CURRENT ASSETS LESS CURRENT LIABILITIES		409,137	266,522
NET ASSETS	13	<u>3,054,769</u>	<u>2,916,195</u>
FUNDS			
Unrestricted - General Fund	12	168,296	93,391
- Designated Capital Development Fund	12	163,792	221,530
Restricted -	12	2,684,280	2,562,873
Endowment -	12	<u>38,401</u>	<u>38,401</u>
		3,054,769	2,916,195

The notes on pages 10-16 form part of these financial statements.

The financial statements on pages 7 - 17 were approved by the board of directors on 12th July 2004.

Gavin Reed Chairman

HARMENY EDUCATION TRUST LIMITED

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) for the year to 31 March 2004

	Notes	Unrestricted Funds £	Restricted Funds £	Permanent Endowment Fund £	Total 2004 £	Total 2003 £
Incoming Resources						
Local Authority fees		1,801,225			1,801,225	1,837,920
Scottish Executive maintenance grant		982,253			982,253	901,998
Scottish Executive - other grants		-	58,716		58,716	102,045
Other grants						37,802
Bank interest		9,399	2,764		12,163	11,667
Donations			172,612		172,612	17,874
Other Income		24			24	853
Total Incoming Resources		2,792,901	234,092	-	3,026,993	2,910,159
 Cost of generating funds		-	14,025		14,025	-
Charitable Expenditure						
Direct expenditure		2,566,599	98,660		2,665,259	2,616,641
Administration		209,135			209,135	185,023
Total Charitable Expenditure	3	2,775,734	98,660	-	2,874,394	2,801,664
Total Resources Expended		2,775,734	112,685	-	2,888,419	2,801,664
 Movement in total funds For the year		17,167	121,407	-	138,574	108,495
 Fund balance brought Forward		314,921	2,562,873	38,401	2,916,195	2,807,700
 Fund Balances Carried forward At 31 March 2004	12/13	332,088	2,684,280	38,401	3,054,769	2,916,195

NOTES:

- All of the above results derive from continuing activities.
- All gains and losses recognised in the year are included in the Statement of Financial Activities.
- The notes on pages 10-16 form part of these financial statements.

HARMENY EDUCATION TRUST LIMITED

CASHFLOW STATEMENT for the year to 31 March 2004

	2004 £	2003 £
Net Cash inflow from Operating activities (See note below)	283,855	99,541
Returns on investments		
Bank Interest	12,163	11,667
	<u>296,018</u>	<u>111,208</u>
Capital Expenditure		
Payments to acquire fixed assets	(135,576)	(218,583)
Proceeds from sales of tangible fixed assets	10,800	14,902
	<u>(124,776)</u>	<u>(203,681)</u>
Increase/(decrease) in cash within year	<u>171,242</u>	<u>(92,473)</u>

Note: Reconciliation of net incoming resources to net cash flow from operating activities

Net incoming resources	138,574	108,495
Bank interest	(12,163)	(11,667)
(Increase)/decrease in Debtors	66,514	(128,103)
Increase/(decrease) in Creditors	(37,887)	34,660
Depreciation	133,265	111,058
Gain on sale of fixed assets	(4,448)	(14,902)
	<u>283,855</u>	<u>99,541</u>

Analysis of changes in net cash resources:

	2003 £	Cashflow £	2004 £
Current Account	(2,283)	(57,719)	(60,002)
Deposit Account	239,570	228,961	468,531
Cash Balance	800	-	800
	<u>238,087</u>	<u>171,242</u>	<u>409,329</u>

The notes on pages 10-16 form part of these financial statements.

HARMENY EDUCATION TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS for the year to 31 March 2004

1. STATUS OF COMPANY

The company is limited by guarantee and does not have a share capital. The liability of each member is limited to £1. The company is a registered charity, number SC24256.

The financial statements cover the year to 31 March 2004.

2. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with applicable accounting standards The Charities Accounts (Scotland) Regulations 1992 and Accounting and Reporting by Charities: Statement of Recommended Practice issued in October 2000.

Accounting convention

The financial statements are prepared under the historical cost convention.

Grants receivable

Grants receivable are recognised as incoming resources when the conditions for their receipt have been satisfied. Grants received for specific purposes are accounted for as restricted funds. Any grants restricted to future accounting periods are deferred, and recognised in the periods to which they relate. Grants for capital projects are credited to a separate capital restricted fund, which is not included in the income and expenditure account.

Local Authority fees

This represents amounts receivable against the school's net costs for the period and relative to the school's academic year.

Depreciation

Depreciation is provided at 2% on a straight line basis on all new property. Depreciation of all other assets is provided on the straight line method at the rate of 25% per annum

Expenditure

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for the expenditure. Harmeny Education Trust Limited is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

Pension Schemes

The Charity contributes to the Scottish Teachers' Superannuation Scheme at rates set by the Scheme Actuary and advised to the Board by the Scheme Administrator. The Charity also contributes to a defined contribution scheme for non-teaching staff.

Tangible Fixed Assets

On incorporation, Harmeny Education Trust Limited was gifted the land and existing property at Harmeny on condition that should the assets cease to be used for the purposes of Special Needs Education, the property would revert to The Save the Children Fund. The main building and the Lodge are listed and are inalienable. The original cost of the asset is not available and only costs incurred by the predecessor organisation, Harmeny School, were capitalised on incorporation.

The users of the accounts are principally the Directors, Local Authorities, The Scottish Executive and donors. The directors consider that the cost of carrying out a professional valuation to include these assets at a value to be incorporated meaningfully in the accounts would not be justified.

Since incorporation all additions and improvements to land and buildings have been included at cost. Other tangible assets costing more than £500 are capitalised.

HARMENY EDUCATION TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (Continued) for the year to 31 March 2004

Unrestricted funds

Unrestricted funds comprise donations and other incoming resources received or generated for charitable purposes.

Designated fund

Designated fund is unrestricted and earmarked by the directors for particular purposes

Restricted funds

Restricted funds are to be used for specified purposes laid down implicitly or explicitly by the donor. Expenditure which meets these criteria is identified to the fund.

Endowment fund

The endowment fund represents the book value of property and other assets acquired by Harmeny Education Trust Limited on the date of incorporation in December 1995.

Donations

Donations are recognised on a cash basis.

3. ANALYSIS OF TOTAL CHARITABLE EXPENDITURE

	Staff Costs	Other	Depreciation	Consumables	Total 2004	Total 2003
	£	£	£	£	£	£
Direct charitable expenditure	2,126,502	290,417	133,265	115,075	2,665,259	2,616,641
Administration	167,810	41,325	-	-	209,135	185,023
	<u>2,294,312</u>	<u>331,742</u>	<u>133,265</u>	<u>115,075</u>	<u>2,874,394</u>	<u>2,801,664</u>

4. STAFF COSTS

	Total 2004	Total 2003
	£	£
Wages and salaries	2,033,315	1,921,837
Social security costs	150,159	137,471
Pension costs	110,838	98,694
	<u>2,294,312</u>	<u>2,158,002</u>

One employee received remuneration between £60,000 and £69,999 (2003 - one in range £60,000 to £69,999). The average weekly number of persons (including part-time employees) employed by the company during the year, analysed by category, was as follows:

	Total 2004 Number	Total 2003 Number
Teaching staff	25	26
Care staff	72	74
Domestic staff	13	11
Administrative staff	8	8
Estate	3	3
	<u>121</u>	<u>122</u>
Number of staff in Pension Schemes	54	49

NOTES TO THE FINANCIAL STATEMENTS (Continued)
for the year to 31 March 2004

PENSIONS

Teaching Staff

Past and present employees are covered by the provisions of the Scottish Teachers Pension Scheme (STSS) which is a defined benefit scheme and is an unfunded, contributory and voluntary membership scheme. The School recognises the expected cost of providing pensions on a systematic and rational basis over the period which it benefits from employee's services by payment to STSS of amounts calculated on an accruing basis. Liability for payment of future benefits is a charge on the STSS.

The STSS is an unfunded multi employer defined benefit scheme. Harmeny School is unable to identify its share of the underlying assets and liabilities. For 2003-04, normal contributions of £24,316 were payable to STSS at rate of 7.40% (2002-03 £20,897 at rate of 7.15%).

Non-Teaching Staff

A number of non-teaching staff are members of the SCVO Staff Final Salary Scheme. As required by FRS17 the Directors report:-

Harmeny Education Trust Limited participates in The Pensions Trust SCVO Final Salary Pension Scheme (the "Scheme"). The Scheme is a multi-employer defined benefit scheme. The Scheme is funded and is contracted out of the state scheme.

The last formal valuation of the Scheme was performed at 30 September 2002 by a professionally qualified actuary, using the "projected unit credit" method. The market value of the Scheme's assets at the valuation date was £12.8 million.

During the accounting period Harmeny School paid contributions at the rate of 12.0%. Member contributions varied between 4.0% and 5.0%.

It is not possible to identify the share of underlying assets and liabilities belonging to individual participating employers.

Due to the nature of the Scheme, the profit and loss account charge for the period under both SSAP24 and FRS17 represents the employer contribution payable.

Financial assumptions

The financial assumptions underlying the valuation were as follows:

	%pa
• Investment return on future contributions	6.6
• <i>Investment return on accumulated assets</i>	7.2
• Inflation rate	2.5
• Rate of salary increases	4.5
• Rate of pension increases	2.5

The accumulated assets of the Scheme were assumed to earn the same return as if they had been invested in a portfolio comprising 100% UK equities for non-pensioner liabilities and 25% UK equities/75% index-linked gilts for pensioner liabilities.

The valuation revealed a shortfall of assets compared with the value of liabilities of some £2.2 million (equivalent to a past service funding level of 85%).

HARMENY EDUCATION TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (Continued) for the year to 31 March 2004

The ongoing future service joint contribution rate (i.e. employer and employee contributions) was assessed as 15.9% of pensionable salaries.

In view of the past service shortfall it was agreed that employers would continue to pay contributions at the rate of 12.0% of pensionable salaries and that member contributions would be increased to 6.0% with effect from 1 April 2004.

New employers joining the Scheme pay contributions at the ongoing employer future service contribution rate. This rate applies from the date the employer joins the Scheme to the date of the second actuarial valuation of the Scheme following the date of joining.

New employers also pay an additional age loading if the average age of their members is higher than the average age of the Scheme membership. This loading applies from the date the employer joins the Scheme to the date of the second actuarial valuation of the Scheme following the date of joining, or such earlier date as agreed between the SCVO Pensions Committee and the Scheme Actuary.

On the basis of the valuation assumptions this pattern of contributions will be sufficient to eliminate the past service deficit by 30 September 2012.

The next valuation will be as at 30 September 2005.

Transactions with trustees

Directors are not remunerated, nor are they reimbursed for expenses. During the year fees of £1,124 (2003 £3,072) were paid to Morton Fraser for legal services supplied to the company. One of the directors, Mr Scott Rae is a partner in Morton Fraser. Fees of £5,170 (2003 Nil) were paid to Whitelaw Wells for accounting services. One of the directors, Mr Kerr Cowan, is a consultant with Whitelaw Wells.

5. TAXATION

The company, being a charity, is exempt from tax under Section 505 Income and Corporation Taxes Act 1988.

6. OPERATING SURPLUS/(DEFICIT)

The operating deficit is stated after charging/crediting:

	Total 2004 £	Total 2003 £
Directors' emoluments	-	-
Trustee Indemnity Insurance Premium	1,680	1,680
Audit fee	4,446	4,350
Operating lease rentals - equipment	5,583	4,269
Gain / (Loss) on sale of assets	4,448	14,902

HARMENY EDUCATION TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (Continued) for the year to 31 March 2004

7. TANGIBLE FIXED ASSETS

	Heritable Property £	Fixtures & Fittings £	Motor Vehicles £	Total £
Cost or Valuation				
Cost or value brought forward	2,748,342	231,769	85,527	3,065,638
Additions		79,569	56,008	135,576
Disposals	-	-	(25,410)	(25,410)
At 31 March 2004	2,748,342	311,338	116,124	3,175,804
Depreciation				
Brought forward	183,391	193,864	38,712	415,967
Charge for period	54,161	38,850	40,254	133,265
Eliminated on disposals	-	-	(19,058)	(19,058)
At 31 March 2004	237,552	232,714	59,908	530,174
Net book value				
At 31 March 2003	2,564,951	37,905	46,815	2,649,671
At 31 March 2004	2,510,790	78,624	56,216	2,645,630

The Save the Children Fund, which previously controlled Harmeny School, has been granted a Standard Security over the whole of the heritable property transferred to the company on 21 December 1995.

The company owns the original main building and lodge house which are both listed. These properties were included in the gift of land and buildings by The Save The Children Fund when the company was incorporated in 1995. The "cost" value of the assets taken over at the date was recorded as £35,734 in the records of the previous organisation, Harmeny School, and this figure has been included as cost in the balance sheet and the value has been credited to the Endowment Fund. The original cost of the assets is not available and is not included in the balance sheet and the Directors consider that the cost of carrying out a professional valuation to include these assets meaningfully in the accounts would not be justified. Heritable Property is insured for £4,543,513, which is an estimate of replacement cost and which includes Value Added Tax.

The proceeds from heritable property, if sold, can only be applied to further the objectives of the school. Otherwise the Save the Children Fund may require consideration to be paid in exchange for their consent to the disposals.

CAPITAL COMMITMENTS

Amounts contracted for but not provided in the accounts amounted to £ NIL (2003 - £NIL)

Amounts authorised but not contracted for £ NIL (2003 - £NIL)

8. INVESTMENTS

	Total 2004 £	Total 2003 £
Investment in subsidiary company, Harmeny Services Limited	2	2

Harmeny Services Limited is a company registered in Scotland for the purpose of conducting school business, other than education, as considered appropriate. The company is dormant.

HARMENY EDUCATION TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (Continued) for the year to 31 March 2004

9.	DEBTORS	Total 2004 £	Total 2003 £
	Fees	34,020	12,280
	Scottish Executive maintenance grant	98,438	89,562
	Scottish Executive capital grant	-	92,940
	Sundry	32,413	36,603
		164,871	231,385

10.	CREDITORS: amounts falling due within one year	Total 2004 £	Total 2003 £
	Other taxes and social security	49,987	40,493
	Trade creditors	52,547	103,760
	Other creditors	4,284	101
	Accruals & Deferred Income	47,063	45,882
	Amount due to Pension Funds	11,180	12,712
	Amounts due to subsidiary company	2	2
		165,063	202,950

11.	OBLIGATIONS UNDER OPERATING LEASES	Total 2004 £	Total 2003 £
	The company had annual commitments under non-cancellable equipment leases as set out below.		
	Operating leases which expire: In the second to fifth years	5,583	4,269

12.	MOVEMENT IN UNRESTRICTED FUNDS	Unrestricted General Fund £	Capital Development Fund £	Total £
	Balance of funds brought forward	93,391	221,530	314,921
	Net (outgoing)/incoming resources before transfers	17,167	-	17,167
	Transfers	57,738	(57,738)	-
	Balance at 31 March 2004	168,296	163,792	332,088

HARMENY EDUCATION TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (Continued) for the year to 31 March 2004

ANALYSIS OF RESTRICTED FUNDS

	New Building Capital Fund £	Coach Fund £	Behave Yourself Fund £	Total £
Balance of funds brought forward	2,560,806	-	2,067	2,562,873
Net (outgoing)/incoming resources before transfers	117,258	6,250	(2,101)	121,407
Balance at 31 March 2004	<u>2,678,064</u>	<u>6,250</u>	<u>(34)</u>	<u>2,684,280</u>

Notes: (1) The Coach Fund identifies the book value of a minibus donated to Harmeny in 2002 by Sunshine Coaches.
(2) The overspend of £34 on the Behave Yourself project will be covered by fundraising in the current year. No further costs will be incurred until funding is in place.

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Permanent Endowment Funds £	Total £
Fixed Assets	114,043	2,493,188	38,401	2,645,632
Current Assets	<u>218,045</u>	<u>191,092</u>	<u>-</u>	<u>409,137</u>
	<u>332,088</u>	<u>2,684,280</u>	<u>38,401</u>	<u>3,054,769</u>

HARMENY EDUCATION TRUST LIMITED

APPENDIX

Analysis of "Other" Costs (per Unrestricted Funds – Note 3)

	2004 £	2003 £
Consumables		
Food	59,537	57,263
Kitchen supplies	1,080	613
Resources	26,106	23,549
- Care	17,298	21,945
- Education	7,170	8,156
- Outdoor Education	3,884	6,111
- Management		
	115,075	117,637
	£	£
Other operating charges		
Laundry and cleaning	6,489	6,645
Insurance	28,661	21,251
Council tax	4,748	4,697
Heat and light	32,320	43,531
Motor and vehicle costs and travel	14,138	16,778
Maintenance	128,357	207,623
Operating Leases	5,583	4,269
Printing, postage and stationery	11,683	9,607
Miscellaneous costs	8,917	9,348
Telephone	13,318	18,789
Audit	4,446	4,350
Legal Fees	1,125	3,190
Other professional fees	5,431	6,083
Fire/security	9,547	6,121
Chemist/medical	4,054	4,758
Training/resources etc.	26,973	32,906
Recruitment	16,160	16,681
Public relations	8,352	7,727
(Profit)/Loss on sale of vehicle	(4,448)	(14,902)
Children's expenditure	5,888	5,515
	331,742	414,967
NB – Administration included above		
	£	£
Operating Leases	5,583	4,269
Printing postage and stationary	11,683	9,607
Telephone	13,318	18,789
Audit	4,446	4,350
Legal fees	1,125	3,190
Accounting Services	5,170	-
	41,325	40,205