

SCOTTISH ENTERPRISE TAYSIDE

**DIRECTORS' AND AUDITORS'
REPORT AND ACCOUNTS**

31 MARCH 2003

SC 124821



**Scottish Enterprise
Tayside**

Report and Accounts

for the year ended 31 March 2003

DIRECTORS

Amanda Boyle (Chairman)
Alison A Armstrong
William Barr
Sandra Bushby
Shona Cormack
Jack Gibb
Bernard King
Mervyn Rolfe
Robert Smith
Michael Webster

SECRETARIES and REGISTERED OFFICE

Thorntons WS
50 Castle Street
Dundee
DD1 3RU

AUDITORS

Ernst & Young LLP
Ten George Street
Edinburgh
EH2 2DZ

BANKERS

The Royal Bank of Scotland plc
P O Box 70
3 High Street
Dundee
DD1 9LY

SOLICITORS

Thorntons WS
50 Castle Street
Dundee
DD1 3RU

Company Registration Number 126821

Directors' Report

for the year ended 31 March 2003

The Directors present their report and accounts for the year ended 31 March 2003.

REVIEW OF THE BUSINESS AND FUTURE DEVELOPMENTS

The Group has continued to deliver a wide range of innovative projects and programmes in pursuit of our main goal of creating the conditions for increased jobs and prosperity for Tayside.

RESULTS

The trading surplus for the year, after taxation, amounted to £351,000 (2002 surplus: £121,000). It is the intention of the Directors that the surplus carried forward will continue to be used to support and enhance training and other activities in future years.

EVENTS SINCE THE BALANCE SHEET DATE

There have been no material events since the Balance Sheet date which have affected the financial viability of the Group.

DIRECTORS AND THEIR INTERESTS

The Board of Directors at the Balance Sheet date are listed on the previous page. The ten Directors hold senior positions in Tayside based companies and organisations. None of the Directors has a financial interest in the Group.

The Directors during the year were as follows:-

I McMillan	- Retired 26 March 2003
A A Armstrong	
W Barr	
A Boyle	- Appointed 8 May 2002
S Bushby	- Appointed 8 May 2002
S Cormack	
J Gibb	
B King	
D Reid	- Retired 26 March 2003
C Rennie	- Retired 28 August 2002
J Robertson	- Retired 28 January 2003
M Rolfe	
R Smith	
R Spink	- Retired 30 September 2002
M Webster	- Appointed 8 May 2002

Details of Directors' Interests are contained in note 15.

CORPORATE GOVERNANCE

Scottish Enterprise has published a Code of Best Practice in Corporate Governance which incorporates the requirements of successive Government appointed committees in relation to standards and good practice in the public sector.

The Directors of Scottish Enterprise Tayside support the highest standards of corporate governance and confirm that the Company complies with all provisions of this Code.

The Company complies with the Scottish Enterprise Risk Management Policy which is aligned with the recommendations of the Turnbull report. The Internal Audit Service carries out reviews on a risk priority basis and has prepared an assurance report for the Audit Committee.

Directors' Report

for the year ended 31 March 2003

The Company has prepared an Internal Control Report which has been approved by the Audit Committee. The report summarises the effectiveness of the system of internal control and highlights any key weaknesses identified and the actions to address those weaknesses.

The Company is committed to providing and maintaining a safe and healthy working environment for all its employees and visitors to its premises.

AUDIT COMMITTEE

These accounts have been reviewed by the Audit Committee. During the year the membership of the Audit Committee was as follows:- John Robertson (Chair - retired 28 January 2003), Alison Armstrong (appointed 5 March 2003), Jack Gibb and Shona Cormack.

NOMINATIONS COMMITTEE

The Nominations Committee is responsible for nominating, for approval of the Board, eligible candidates for appointment to the Board. During the year, the membership of the Nominations Committee was as follows:- Ian McMillan (retired 26 March 2003), Alison Armstrong, Amanda Boyle and Shona Cormack. Alistair Clark resigned as independent representative on the Committee on 6 November 2002.

PAYMENT TO SUPPLIERS

The Group is committed to paying its suppliers within the terms of its Customer Service Standards document. In the year ended 31 March 2003, the average time taken to pay suppliers was 20 (2002:28) days of receipt of invoice.

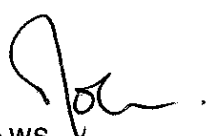
DIRECTORS' RESPONSIBILITIES

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the Group and its surplus or deficit for that period. In preparing those financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Group will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Group and enable them to ensure that the financial statements comply with the Companies Act 1985. They are responsible for safeguarding the assets of the Group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By Order of the Board


Thorntons WS
Secretaries
4 June 2003

Auditors' Report

for the year ended 31 March 2003

INDEPENDENT AUDITORS' REPORT

to the Member of Scottish Enterprise Tayside:

We have audited the group's financial statements for the year ended 31 March 2003 which comprise the Consolidated Income and Expenditure Account, Consolidated Balance Sheet, Company Balance Sheet, Consolidated Cash Flow Statement, and the related notes 1 to 16. These financial statements have been prepared on the basis of the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As described in the Statement of Directors' Responsibilities the company's directors are responsible for the preparation of the financial statements in accordance with applicable United Kingdom law and accounting standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the group is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the group's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the company as at 31 March 2003 and of its surplus for the year then ended and have been properly prepared in accordance with the Companies Act 1985.



Ernst & Young LLP
Registered Auditor
Edinburgh
4 June 2003

Consolidated Income And Expenditure Account

for the year ended 31 March 2003

	Notes	2003 £'000	2002 £'000
INCOME FROM OPERATIONS	2	22,679	23,032
Expenditure		<u>22,543</u>	<u>23,130</u>
OPERATING SURPLUS / (DEFICIT)	3	<u>136</u>	<u>(98)</u>
Share of associated company results		110	89
Income from rent		45	41
Interest receivable		100	130
Income from dividends		0	0
		<u>255</u>	<u>260</u>
SURPLUS ON ORDINARY ACTIVITIES BEFORE TAXATION		391	162
Taxation on ordinary activities	5	<u>40</u>	<u>41</u>
SURPLUS FOR THE YEAR		351	121
RETAINED SURPLUS BROUGHT FORWARD		<u>1,715</u>	<u>1,594</u>
RETAINED SURPLUS CARRIED FORWARD		<u>2,066</u>	<u>1,715</u>

The Income and Expenditure Account relates solely to continuing operations, as defined in Financial Reporting Standard No 3.

There are no recognised gains or losses in 2002/03 or 2001/02 other than the surplus and deficit for those periods shown above, and accordingly, a statement of total recognised gains and losses is not presented.

The accompanying notes are an integral part of this Income and Expenditure Account.

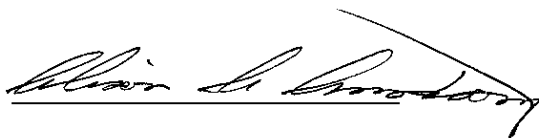
Consolidated Balance Sheet

as at 31 March 2003

	Notes	2003 £'000	2002 £'000
FIXED ASSETS			
Tangible Assets	6	240	233
Investments	7	1,557	1,376
		1,797	1,609
Asset Repayment Provision	8	1,632	1,415
		165	194
CURRENT ASSETS			
Debtors	9	1,306	2,613
Investments	7	83	56
Cash at bank and in hand		2,250	2,465
		3,639	5,134
CREDITORS: amounts falling due within one year	10	1,738	3,613
NET CURRENT ASSETS		1,901	1,521
TOTAL ASSETS LESS CURRENT LIABILITIES		2,066	1,715
CREDITORS: amounts falling due outwith one year		0	0
NET ASSETS		2,066	1,715
CAPITAL AND RESERVES			
Income and Expenditure Account		2,066	1,715

Signed on behalf of the Board

Alison A Armstrong
Director



4 June 2003

Shona Cormack
Director



4 June 2003

The accompanying notes are an integral part of this Balance Sheet Statement.

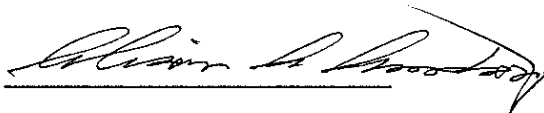
Balance Sheet

as at 31 March 2003

	Notes	2003 £'000	2002 £'000
FIXED ASSETS			
Tangible Assets	6	240	233
Investments	7	1,438	1,254
		1,678	1,487
Asset Repayment Provision	8	1,342	1,123
		336	364
CURRENT ASSETS			
Debtors	9	1,269	2,569
Investments	7	83	56
Cash at bank and in hand		1,974	2,188
		3,326	4,813
CREDITORS: amounts falling due within one year	10	1,810	3,582
NET CURRENT ASSETS		1,516	1,231
TOTAL ASSETS LESS CURRENT LIABILITIES		1,852	1,595
CREDITORS: amounts falling due outwith one year		0	0
NET ASSETS		1,852	1,595
CAPITAL AND RESERVES			
Income and Expenditure Account		1,852	1,595

Signed on behalf of the Board

Alison A Armstoring
Director



4 June 2003

Shona Cormack
Director



4 June 2003

The accompanying notes are an integral part of this Balance Sheet Statement.

Consolidated Cash Flow Statement

for the year ended 31 March 2003

	Notes	2003 £'000	2002 £'000
CASH FLOW			
FROM OPERATING ACTIVITIES	1	48	502
Returns on Investments and Servicing of Finance	2	177	210
Taxation		(4)	(49)
Capital Expenditure and Financial Investments	2	(436)	(50)
INCREASE/(DECREASE) IN CASH	3	<u>(215)</u>	<u>613</u>

NOTES TO THE CASH FLOW STATEMENT

1 Reconciliation Of Operating Deficit To Operating Cash Flow

Operating Surplus / (Deficit)	136	(98)
Depreciation	112	202
Diminution in Value - Investments	107	60
Increase/(Decrease) in Repayment Provision	217	(149)
Decrease/(Increase) in Debtors	1,352	(309)
Increase/(Decrease) in Creditors	(1,876)	796
	<u>48</u>	<u>502</u>

2 Analysis Of Cash Flow For Headings Netted In The Cash Flow Statement

Returns on Investments and Servicing of Finance

Income from Rent	0	41
Interest Received	100	130
Associated Company Dividends Received		77
39		
Interest Paid	0	0
	<u>177</u>	<u>210</u>

Capital Expenditure and Financial Investments

Payments to Acquire Tangible Fixed Assets	(197)	(101)
Payments to Acquire Investments	(360)	(120)
Disposal of Tangible Fixed Assets	78	0
Repayment of Investments	43	171
	<u>(436)</u>	<u>(50)</u>

3 Reconciliation of Net Cash Flow to Movement in Net Cash

Movement in Net Cash in Year	(215)	613
Opening Balance at 1 April 2002	<u>2,465</u>	<u>1,852</u>
Closing Balance at 31 March 2003	<u>2,250</u>	<u>2,465</u>

Notes to the Accounts

1 ACCOUNTING POLICIES

(a) Accounting Convention

The financial statements are prepared under the historical cost convention in accordance with applicable accounting standards, all of which have been applied consistently throughout the year and the previous year.

(b) Basis of Consolidation

The group accounts consolidate the accounts of Scottish Enterprise Tayside and all its subsidiary undertakings drawn up to 31 March each year. No Income and Expenditure account is presented for Scottish Enterprise Tayside as permitted by Section 230 of the Companies Act 1985.

Undertakings, other than subsidiary undertakings, in which the group has an investment and over which it is in a position to exercise a significant influence are treated as associated undertakings. The group's share of the results of the associated undertakings is included in the consolidated Income and Expenditure Account.

(c) Basis of Operations

Scottish Enterprise Tayside contracts annually with Scottish Enterprise to create and deliver business development, training and environmental programmes throughout Tayside. Funding for the Company's activities is provided principally by Scottish Enterprise and the annual accounts are prepared on the assumption that the Company will continue to be contracted with Scottish Enterprise for the foreseeable future. Although the Company is limited by guarantee and has no shareholders, it is a subsidiary undertaking of Scottish Enterprise by virtue of the control exercised over it by Scottish Enterprise through the annually negotiated Operating Contract.

(d) Tangible Fixed Assets

For tangible fixed assets purchased by the Company with funds provided by Scottish Enterprise the risks, as well as the rewards, of ownership remain with Scottish Enterprise even although the legal title to the assets may be in the name of the Company. Under the terms of the Company's Operating Contract with Scottish Enterprise, all proceeds of sale of assets previously funded by Scottish Enterprise must be returned to Scottish Enterprise.

Tangible fixed assets to which the Company has taken title are capitalised in the Balance Sheet and an equal amount is set up as a provision recognising the obligation to repay to Scottish Enterprise the proceeds upon the sale of the asset. Any diminution in value of Scottish Enterprise funded assets is recorded against the asset and the associated provision. Accordingly, no charge is made against the Income and Expenditure Account. Where tangible fixed assets have been funded from the Company's resources, but where the title is in the name of Scottish Enterprise, the assets are not capitalised but are shown by way of a footnote to note 6. Tangible fixed assets purchased out of the Company's own resources are capitalised and depreciation is provided on these, other than freehold land, at rates calculated to write off the cost less estimated residual value of each asset evenly over its estimated useful life as follows:

Freehold Buildings	-	over 50 years
Computers and Office Equipment	-	over 3 - 5 years
Leased Assets	-	over 3 years

(e) Investments

Investments are stated in the Balance Sheet at the lower of cost and net realisable value. In accordance with Group policy repayable grants are not capitalised. Where investments have been funded by loans from Scottish Enterprise, provisions to reduce the value of the investment to below cost are charged to the Income and Expenditure Account in the year the reduction arises.

Notes to the Accounts

Where investments have been funded by Scottish Enterprise, other than by way of a repayable loan, the investment is capitalised in the Balance Sheet and a provision is set up to reflect the liability to repay the capital proceeds to Scottish Enterprise. Any movement in the valuation of these investments is also recorded against the repayment provision. All income generated from these investments is repayable to Scottish Enterprise.

Interest income is recognised on an accrued basis. Income from unlisted investments is credited to the Income and Expenditure Account when received.

(f) Taxation

Corporation tax payable is provided at the current rate.

Deferred taxation is provided on the liability method on all timing differences which are expected to reverse in the future without being replaced, calculated at the rate at which it is estimated that taxation will be payable.

(g) Leases

Assets held under finance leases and hire purchase contracts are capitalised in the Balance Sheet and are depreciated over their useful lives.

The interest element of the rental obligations is charged to the Income and Expenditure Account over the period of lease and represents a constant proportion of the balance of capital repayments outstanding.

Rentals paid under operating leases are charged to expenditure on a straight line basis over the lease term.

2 INCOME

Income, which is stated net of value added tax, represents all funding received and accrued under the Operating Contract with Scottish Enterprise, together with amounts received and due from third parties. All income is generated from the activity of Economic Development.

An analysis of income by funding source is given below:-

	2003 £'000	2002 £'000
Scottish Enterprise	22,119	22,213
European Funding	571	538
New Deal	163	183
Management Fees	16	16
Contributions	367	303
	<u>23,236</u>	<u>23,253</u>
Transferred to Balance Sheet		
Fixed Assets	197	101
Investments	360	120
Income for Year	<u>22,679</u>	<u>23,032</u>

In addition to the items capitalised, the Company received income and incurred expenditure of £1,070,961 (2002:£1,053,000) on assets, the title to which is in the name of Scottish Enterprise (refer to note 1 (d)).

Notes to the Accounts

b) Factors affecting tax charge for the year:

Consolidated Surplus on ordinary activities before tax	391	162
Tax on ordinary activities at 30%	117	49
Effects of:		
Non-taxable activities	(42)	(19)
Associates tax rate of 20.7%	(35)	(6)
Adjustment in respect of prior years		17
Total Current Tax	40	41

The majority of the group's activities are non-taxable as they do not relate to a trade.

6 TANGIBLE FIXED ASSETS GROUP AND COMPANY

	Computers and Office Equipment £'000	Leased Assets £'000	Total £'000
Cost:			
At 1 April 2002	1,725	56	1,781
Additions	197	0	197
Disposals	(379)	0	(379)
At 31 March 2003	1,543	56	1,599
Depreciation and Diminution in value:			
At 1 April 2002	1,492	56	1,548
Provided during year	112	0	112
Disposals	(301)	0	(301)
At 31 March 2003	1,303	56	1,359
Net Book Value:			
At 1 April 2002	233	0	233
At 31 March 2003	240	0	240

In addition to the assets capitalised, the Company incurred expenditure of £1,070,961 (2002 £1,053,000) on assets, the title to which is in the name of Scottish Enterprise (refer to Note 1 (d)).

Notes to the Accounts

7 INVESTMENTS - GROUP

	Equity £'000	Loans £'000	Total £'000
Cost:			
At 1 April 2002	1,039	696	1,735
Additions	150	210	360
Repayments	0	(43)	(43)
Associated Company	(2)	0	(2)
Bad Debts	0	0	0
At 31 March 2003	1,187	863	2,050
Diminution in value:			
At 1 April 2002	96	207	303
Provided during year	93	14	107
Associated Company	0	0	0
At 31 March 2003	189	221	410
Net book value:			
At 1 April 2002	943	489	1,432
At 31 March 2003	998	642	1,640
		2003 £'000	2002 £'000
Disclosed in Balance Sheet			
Current investments		83	56
Non-current investments		1,557	1,376
		1,640	1,432

INVESTMENTS - COMPANY

	Equity £'000	Loans £'000	Loans to Subsidiaries £'000	Total £'000
Cost:				
At 1 April 2002	607	446	540	1,593
Additions	150	210	0	360
Repayments	0	(43)	0	(43)
Bad Debts	0	0	0	0
At 31 March 2003	757	613	540	1,910
Diminution in value:				
At 1 April 2002	76	207	0	283
Provided during year	0	14	92	106
At 31 March 2003	76	221	92	389
Net book value:				
At 1 April 2002	531	239	540	1,310
At 31 March 2003	681	392	448	1,521
			2003 £'000	2002 £'000
Disclosed in Balance Sheet				
Current investments			83	56
Non-current investments			1,438	1,254
			1,521	1,310

Notes to the Accounts

Details of the investments in which the Company holds more than 20% of the nominal value of any class of share capital are as follows:

SUBSIDIARY COMPANIES	Activity	Shareholding
Innovation Scotland Limited	Dormant	100% Ordinary Shares
New Directions (Tayside)	Careers Advice Limited	A Company limited by guarantee £1
SET Development Fund Limited	Economic Development	A Charitable Company limited by guarantee £1
Tay Euro Fund Limited	Provision of Seed Capital	100% Ordinary Shares
ASSOCIATED COMPANIES	Activity	Shareholding
AMCET Limited	Research	26% Ordinary Shares
Bigview Limited	Property Development	49% Ordinary Shares
Dundee Incubator Limited	Management of Incubator Units	20.5% Ordinary Shares

Details of the other investments are as follows:

OTHER INVESTMENTS	Activity	Shareholding
Tayside Business Gateway Limited	Business Advice	A Company limited by guarantee £1
The Business Shop Dundee Limited	Dormant	A Company limited by guarantee £1
The Business Shop Angus Limited	Dormant	A Company limited by guarantee £1
The Business Shop Perthshire Limited	Dormant	A Company limited by guarantee £1
Tristar Oilfield Services Limited	Provision of Services to the Petroleum Industry	30,000 £1 Preference Shares

All of the above companies are registered in Great Britain. The results of New Directions (Tayside) Limited, SET Development Fund Limited, Tay Euro Fund Limited, AMCET Limited, Bigview Limited and Dundee Incubator Limited are included in the consolidated accounts.

8 ASSET REPAYMENT PROVISION GROUP

	Tangible Assets £'000	Investments £'000	Total £'000
Balance at 1 April 2002	233	1,182	1,415
Additions	197	360	557
Depreciation and Diminution in value	(190)	(100)	(290)
Associated Companies	0	(2)	(2)
Repayments	0	(48)	(48)
Balance at 31 March 2003	240	1,392	1,632

COMPANY	Tangible Assets £'000	Investments £'000	Total £'000
Balance at 1 April 2002	233	890	1,123
Additions	197	360	557
Depreciation and Diminution in value	(190)	(100)	(290)
Repayments	0	(48)	(48)
Balance at 31 March 2003	240	1,102	1,342

Notes to the Accounts

9 DEBTORS: amounts falling due within one year

	GROUP		COMPANY	
	2003 £'000	2002 £'000	2003 £'000	2002 £'000
Trade Debtors	312	248	312	216
Scottish Enterprise	421	861	421	861
Value Added Tax	134	344	134	343
Other Debtors	91	31	54	20
Prepayments and Accrued Income	348	1,129	348	1,129
	<u>1,306</u>	<u>2,613</u>	<u>1,269</u>	<u>2,569</u>

10 CREDITORS: amounts falling due within one year

	GROUP		COMPANY	
	2003 £'000	2002 £'000	2003 £'000	2002 £'000
Trade Creditors	323	2,148	323	2,156
Scottish Enterprise	862	1,254	862	1,254
Corporation Tax	5	4	0	3
Value Added Tax	0	26	0	0
Other Creditors and Accruals	548	181	625	169
	<u>1,738</u>	<u>3,613</u>	<u>1,810</u>	<u>3,582</u>

11 CAPITAL COMMITMENTS GROUP AND COMPANY

	2003 £'000	2002 £'000
Contracted but not provided for	<u>Nil</u>	<u>Nil</u>

12 SHARE CAPITAL

The Company does not have a share capital and is limited by guarantee. The liability of members is limited to £5 each. At 31 March 2003 the Company had 1 member.

13 OTHER FINANCIAL COMMITMENTS

At 31 March the Group had annual commitments under non-cancellable operating leases as set out below:-

	2003 Buildings £'000	2002 Buildings £'000
Operating Leases which Expire		
Within one year	0	0
Within two to five years	0	34

The Group currently rents premises from Scottish Enterprise. There is no formal agreement of this rental and as such no commitment is included.

14 CONTINGENT LIABILITY

The Company has granted a floating charge over all of its assets in favour of Scottish Enterprise in security for implementation of the Operating Contract.

Notes to the Accounts

15 DIRECTORS' INTERESTS

Due to the nature of the Company's operations and the composition of its Board of Directors, it is inevitable that transactions will take place with companies or other organisations in which a Director may have an interest. All transactions involving companies or organisations in which a Director may have an interest are conducted at arms length and in accordance with normal project and programme rules.

Where a Director was appointed during the year, only those transactions undertaken subsequent to the date of appointment are included. Where a Director resigned during the year, only those transactions undertaken prior to the date of resignation are included.

- a) During the year, transactions with non-public bodies, in which a Director has an interest, are noted below. In addition, Directors' interests in non-public bodies where there have been no transactions are also noted.

Subsidiary companies, associated companies and other investments are identified below with an asterisk.

DIRECTOR	ORGANISATION AND TRANSACTION	VALUE (£)
Amanda Boyle	Caledonia Contracts Limited	
	<i>Business Services Programme</i>	1,400
	Caledonia Communications	Nil
Ian McMillan	Avid Sales Limited	Nil
	McMillan (UK) Limited	
	<i>Human Resource Development</i>	1,495
	<i>Creative Industries Support</i>	13,519
	McMillan Video Ireland Limited	Nil
	Tay Euro Fund Limited*	
Alison A Armstrong	Tayside Business Gateway Limited*	
William Barr	CXR Biosciences	
	<i>Business Development</i>	76,985
Sandra Bushby	LPT Productions	Nil
Jack Gibb	Angus Digital Media Centre Limited	Nil
	Tayside Business Gateway Limited*	
Derek Reid	A I Welders Limited	Nil
	Donald MacLeod Limited	Nil
	Farleyer House Hotel Limited	Nil
	The Loch Lomond Trust	Nil
	Lomond Shores Management Company Limited	Nil
	Made in Scotland Limited	Nil
Colin Rennie	Claverhouse Group	
	<i>Adult Training Programme</i>	64,382
	<i>Youth Training Programme</i>	18,309
	<i>New Deal Programme</i>	941
John Robertson	Robertson Enterprises Limited	Nil
	Struan Motors Limited	Nil

Notes to the Accounts

Mervyn Rolfe	Dundee City Developments Limited	Nil
	Dundee & Tayside Chamber of Commerce & Industry	
	Export Forum	15,212
	Instep Initiatives	
	Adult Training Programme	104,311
	Youth Training Programme	228,989
	New Deal Programme	33,637
	Investors In People	44,685
Robert Smith	Tayside Business Gateway Limited*	
	Merpro Group Limited	
	Business Development	19,708
	Global Growth Programme	16,720
	E Commerce	38,900
	Merpro Americas Incorporated	Nil
	Merpro Limited	Nil
	Merpro Leisure Limited	Nil
	Merpro Montassa (Holdings) Limited	Nil
	Merpro Montassa Limited	Nil
	Merpro Process Technologies Limited	Nil
	Merpro Products Limited	Nil
	Merpro Torteck Limited	Nil
	Water Saviour Limited	Nil
Michael Webster	Air Services Training Limited	
	Export Development Assistance	6,795
	Brahan Business Services	Nil
	UHI Millenium Institute	Nil

- b) Scottish Enterprise Tayside works in partnership with a number of public and other bodies with whom joint projects have been undertaken during the year. The following Directors who held official positions with such bodies are noted below.

Public and other bodies in which Directors held official positions, but where no joint projects have been undertaken, are identified below with an asterisk.

DIRECTOR	ORGANISATION	POSITION HELD
Amanda Boyle	Women Ahead*	Member
	Entrepreneurial Exchange*	Member
Ian McMillan	University of Abertay Dundee	Court Member
Alison A Armstrong	Norman Fraser Trust*	Trustee
	University of Abertay Dundee	Court Member
	University of Dundee	Chair of Applied Computing Industrial Advisory Board
William Barr	Scottish Arts Council*	Lottery Committee Member
	University of Dundee	Deputy Principal
Sandra Bushby	Perth & Kinross Council	Councillor
	Perth College	Board Member
	Tayside Association for the Deaf*	Director
	Hopepark Residential Home*	Trustee
Jack Gibb	Angus and City of Dundee Tourist Board	Board Member
	Angus Council	Councillor

Notes to the Accounts

Bernard King	Institute for Learning and Teaching*	Board Member
	Scottish Crop Research Institute	Governor
	Scottish Knowledge*	Board Member
	Unicorn Preservation Society*	Governor
	University of Abertay Dundee	Principal
Derek Reid	Cherrybank Partnership*	Chairman
	University of Abertay Dundee	Visiting Professor
Colin Rennie	North of Scotland Water Authority*	Chairman
John Robertson	Perth College	SE Tayside Representative
Mervyn Rolfe	Angus & City of Dundee Tourist Board	Board Member
	City of Discovery Campaign	Member
	Dundee City Council	Councillor
	Dundee Partnership	Member
	Eastern Scotland European Partnership	Chairman
	Maggie's Centre, Dundee*	Director
	The Unicorn Preservation Society*	Vice-Chairman
Robert Spink	University of Abertay Dundee	Teaching Fellow
Robert Spink	Angus College	Board Member
Michael Webster	Perth College	Principal
	Perth Partnership	Member

16 RELATED PARTY TRANSACTIONS

As provided by FRS8, Scottish Enterprise Tayside has taken exemption from disclosing transactions and balances with other companies within the SE Network which occurred in the normal course of business. Scottish Enterprise is the sole member of Scottish Enterprise Tayside and transactions with organisations in which Scottish Enterprise Board Members have an interest are noted below.

DIRECTOR	ORGANISATION AND TRANSACTION	VALUE (£)
<i>Barbara Duffner</i>	Royal Mail	
	Youth Training Programme	1,342
<i>Sir Ian Robinson</i>	Hilton Group plc	
	Accommodation	1,069
<i>Brian Souter</i>	Cyclacel Limited	
	Biotechnology Development Programme	30,954