

**DIRECTORS'
AND AUDITORS'
ANNUAL
REPORT AND
ACCOUNTS
2000/2001**

126821



**Scottish Enterprise
Tayside**



SCT SN56J2IT 0403
COMPANIES HOUSE 20/07/01

Report and Accounts

for the year ended 31 March 2001

DIRECTORS

Ian McMillan (Chairman)
Alison A Armstrong
William Barr
James Doig
Jack Gibb
Bernard King
Graham H McKee
Derek Reid
Colin Rennie
John Robertson
Mervyn Rolfe
Robert Smith
Robert Spink

SECRETARIES and REGISTERED OFFICE

Thorntons WS
50 Castle Street
DUNDEE
DD1 3RU

AUDITORS

Bird Simpson & Co
Chartered Accountants
144 Nethergate
DUNDEE
DD1 4EB

BANKERS

The Royal Bank of Scotland plc
P O Box 70
3 High Street
DUNDEE
DD1 9LY

SOLICITORS

Thorntons WS
50 Castle Street
DUNDEE
DD1 3RU

Company Registration Number 126821

Directors' Report

for the year ended 31 March 2001

The Directors present their report and accounts for the year ended 31 March 2001.

REVIEW OF THE BUSINESS AND FUTURE DEVELOPMENTS

The Group has continued to deliver a wide range of innovative projects and programmes in pursuit of our main goal of creating the conditions for increased jobs and prosperity for Tayside. A full review of the business is contained within the Chief Executive's Report and Review of Operations included in the Annual Report.

RESULTS

The trading deficit for the year, after taxation, amounted to £374,000 (2000 deficit: £839,000). It is the intention of the Directors that the surplus carried forward will continue to be used to support and enhance training and other activities in future years.

EVENTS SINCE THE BALANCE SHEET DATE

There have been no material events since the Balance Sheet date which have affected the financial viability of the Group.

DIRECTORS AND THEIR INTERESTS

The Board of Directors at the balance sheet date are listed on the previous page. The thirteen Directors hold senior positions in Tayside based companies and organisations. None of the Directors has a financial interest in the Group.

The Directors during the year were as follows:-

I McMillan
A A Armstrong
W Barr
J Doig
J Gibb
B King
G H McKee
D Reid
C Rennie
J Robertson
M Rolfe
R Smith
R Spink

Details of Directors' Interests are contained in note 17.

CORPORATE GOVERNANCE

In November 1994 Scottish Enterprise published a statement on Local Enterprise Company Corporate Governance, the Code of Best Practice. The Directors support the highest standards of corporate governance and confirm that the Group complies with all provisions of the code.

Copies of Scottish Enterprise Tayside's statement of compliance with the LEC Corporate Governance Code of Best Practice during 2000/01 are available on request.

AUDIT COMMITTEE

These accounts have been reviewed by the Audit Committee. During the year the membership of the Audit Committee was as follows:- John Robertson (Chairman), Jack Gibb and Graham McKee.

NOMINATIONS COMMITTEE

The Nominations Committee is responsible for nominating, for approval of the Board, eligible candidates for appointment to the Board. During the year, the membership of the Nominations Committee was as follows:- Ian McMillan (Chairman), Alison Armstrong and Graham McKee. Alistair Clark is an independent representative on the Committee.

Directors' Report

CHARITABLE DONATIONS

During the year the Group made various charitable donations for the benefit of Tayside totalling £510 (2000:£2,500).

PAYMENT TO SUPPLIERS

The Group is committed to paying its suppliers within the terms of its Customer Service Standards document. In the year ended 31 March 2001, the average time taken to pay suppliers was 28 (2000:26) days of receipt of invoice.

AUDITORS

A resolution to reappoint Bird Simpson & Company as auditors will be put to the members at the Annual General Meeting.

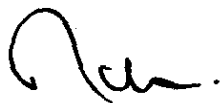
DIRECTORS' RESPONSIBILITIES

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the Group and its surplus or deficit for that period. In preparing those financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Group will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Group and enable them to ensure that the financial statements comply with the Companies Act 1985. They are responsible for safeguarding the assets of the Group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By Order of the Board



Thorntons WS
Secretaries
6 June 2001

Auditors' Report

for the year ended 31 March 2001

REPORT OF THE AUDITORS

to the Advisory Board of Scottish Enterprise Tayside:

We have audited the financial statements on pages 5 to 18 which have been prepared under the historical cost convention and the accounting policies set out on pages 9 and 10.

- **Respective Responsibilities of Directors and Auditors**

As described on page 3 the Directors are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

- **Basis of Opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the financial statements and of whether the accounting policies are appropriate to the circumstances of the Group and are consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

- **Opinion**

In our opinion the financial statements give a true and fair view of the state of affairs of the Company and the Group as at 31 March 2001 and of the deficit of the Group for the year then ended and have been properly prepared in accordance with the Companies Act 1985.



Bird Simpson & Co
Chartered Accountants and Registered Auditors
144 Nethergate
Dundee
6 June 2001

Consolidated Income And Expenditure Account

for the year ended 31 March 2001

	Notes	2001 £'000	2000 £'000
INCOME FROM OPERATIONS	2	24,107	24,777
Expenditure		<u>24,772</u>	<u>25,974</u>
OPERATING DEFICIT	3	<u>(665)</u>	<u>(1,197)</u>
Share of associated company results		60	47
Income from rent		79	0
Interest receivable		172	266
Income from dividends		0	76
Interest payable	5	<u>0</u>	<u>(5)</u>
		<u>311</u>	<u>384</u>
DEFICIT ON ORDINARY ACTIVITIES BEFORE TAXATION		(354)	(813)
Taxation on ordinary activities	6	<u>20</u>	<u>26</u>
DEFICIT FOR THE YEAR		(374)	(839)
RETAINED SURPLUS BROUGHT FORWARD		<u>1,968</u>	<u>2,807</u>
RETAINED SURPLUS CARRIED FORWARD		<u>1,594</u>	<u>1,968</u>

The Income and Expenditure Account relates solely to continuing operations, as defined in Financial Reporting Standard No 3.

There are no recognised gains or losses in 2000/01 or 1999/00 other than the deficit for those periods shown above, and accordingly, a statement of total recognised gains and losses is not presented.

The accompanying notes are an integral part of this Income and Expenditure Account.

Consolidated Balance Sheet

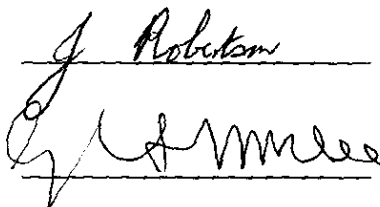
as at 31 March 2001

	Notes	2001 £'000	2000 £'000
FIXED ASSETS			
Tangible Assets	7	334	438
Investments	8	1,334	1,388
		1,668	1,826
Asset Repayment Provision	9	1,564	1,712
		104	114
CURRENT ASSETS			
Debtors	10	2,304	2,981
Investments	8	176	168
Cash at bank and in hand		1,852	1,798
		4,332	4,947
CREDITORS: amounts falling due within one year	11	2,842	3,093
NET CURRENT ASSETS		1,490	1,854
TOTAL ASSETS LESS CURRENT LIABILITIES		1,594	1,968
CREDITORS: amounts falling due outwith one year	12	0	0
NET ASSETS		1,594	1,968
CAPITAL AND RESERVES			
Income and Expenditure Account		1,594	1,968

Signed on behalf of the Board

John Robertson
Director
6 June 2001

Graham H McKee
Director
6 June 2001



The accompanying notes are an integral part of this Balance Sheet Statement.

Balance Sheet

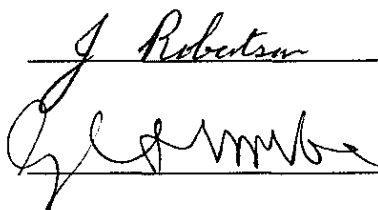
as at 31 March 2001

	Notes	2001 £'000	2000 £'000
FIXED ASSETS			
Tangible Assets	7	334	438
Investments	8	1,260	1,436
		1,594	1,874
Asset Repayment Provision	9	1,351	1,660
		243	214
CURRENT ASSETS			
Debtors	10	2,286	2,907
Investments	8	176	160
Cash at bank and in hand		1,725	1,660
		4,187	4,727
CREDITORS: amounts falling due within one year	11	2,839	3,083
NET CURRENT ASSETS		1,348	1,644
TOTAL ASSETS LESS CURRENT LIABILITIES		1,591	1,858
CREDITORS: amounts falling due outwith one year	12	0	0
NET ASSETS		1,591	1,858
CAPITAL AND RESERVES			
Income and Expenditure Account		1,591	1,858

Signed on behalf of the Board

John Robertson
Director
6 June 2001

Graham H McKee
Director
6 June 2001



The accompanying notes are an integral part of this Balance Sheet Statement.

Consolidated Cash Flow Statement

for the year ended 31 March 2001

	Notes	2001 £'000	2000 £'000
CASH FLOW			
FROM OPERATING ACTIVITIES	1	(280)	(1,602)
Returns on Investments and Servicing of Finance	2	251	337
Taxation		6	(131)
Capital Expenditure and Financial Investments	2	77	34
INCREASE/(DECREASE) IN CASH	3	54	(1,362)

NOTES TO THE CASH FLOW STATEMENT

1 Reconciliation Of Operating Deficit To Operating Cash Flow

Operating Deficit	(665)	(1,197)
Depreciation	233	229
Decrease/(Increase) in Debtors	677	(616)
Increase/(Decrease) in Creditors	(377)	106
Increase/(Decrease) in Repayment Provision	(148)	(124)
	<u>(280)</u>	<u>(1,602)</u>

2 Analysis Of Cash Flow For Headings Netted In The Cash Flow Statement

Returns on Investments and Servicing of Finance

Income from Rent	79	0
Interest Received	172	266
Dividends Received	0	76
Interest Paid	0	(5)
	<u>251</u>	<u>337</u>

Capital Expenditure and Financial Investments

Payments to Acquire Tangible Fixed Assets	(129)	(264)
Payments to Acquire Investments	(50)	(60)
Disposal of Tangible Fixed Assets	0	0
Diminution in Value - Investments	150	46
Repayment of Investments	106	312
	<u>77</u>	<u>34</u>

3 Reconciliation of Net Cash Flow to Movement in Net Cash

Movement in Net Cash in Year	54	(1,362)
Opening Balance at 1 April 2000	1,798	3,160
Closing Balance at 31 March 2001	<u>1,852</u>	<u>1,798</u>

Notes to the Accounts

1 ACCOUNTING POLICIES

(a) Accounting Convention

The financial statements are prepared under the historical cost convention in accordance with applicable accounting standards, all of which have been applied consistently throughout the year and the previous year.

(b) Basis of Consolidation

The group accounts consolidate the accounts of Scottish Enterprise Tayside and all its subsidiary undertakings drawn up to 31 March each year. No Income and Expenditure account is presented for Scottish Enterprise Tayside as permitted by Section 230 of the Companies Act 1985.

Undertakings, other than subsidiary undertakings, in which the group has an investment and over which it is in a position to exercise a significant influence are treated as associated undertakings. The group's share of the results of the associated undertakings is included in the consolidated Income and Expenditure Account.

(c) Basis of Operations

Scottish Enterprise Tayside contracts annually with Scottish Enterprise to create and deliver business development, training and environmental programmes throughout Tayside. Funding for the Company's activities is provided principally by Scottish Enterprise and the annual accounts are prepared on the assumption that the Company will continue to be contracted with Scottish Enterprise for the foreseeable future. Although the Company is limited by guarantee and has no shareholders, it is technically a subsidiary undertaking of Scottish Enterprise, in accordance with s258 of the Companies Act 1985, by virtue of the control exercised over it by Scottish Enterprise through the annually negotiated Operating Contract.

(d) Tangible Fixed Assets

For tangible fixed assets purchased by the Company with funds provided by Scottish Enterprise the risks, as well as the rewards, of ownership remain with Scottish Enterprise even although the legal title to the assets may be in the name of the Company. Under the terms of the Company's Operating Contract with Scottish Enterprise, all proceeds of sale of assets previously funded by Scottish Enterprise must be returned to Scottish Enterprise.

Tangible fixed assets to which the Company has taken title are capitalised in the Balance Sheet and an equal amount is set up as a provision recognising the obligation to repay to Scottish Enterprise the proceeds upon the sale of the asset. Any diminution in value of Scottish Enterprise funded assets is recorded against the asset and the associated provision. Accordingly, no charge is made against the Income and Expenditure Account. Where tangible fixed assets have been funded from the Company's resources, but where the title is in the name of Scottish Enterprise, the assets are not capitalised but are shown by way of a footnote to note 7. Tangible fixed assets purchased out of the Company's own resources are capitalised and depreciation is provided on these, other than freehold land, at rates calculated to write off the cost less estimated residual value of each asset evenly over its estimated useful life as follows:

Freehold Buildings	-	over 50 years
Computers and Office Equipment	-	over 3 - 5 years
Leased Assets	-	over 3 years

(e) Investments

Investments are stated in the Balance Sheet at the lower of cost and net realisable value. In accordance with Group policy repayable grants are not capitalised.

Where investments have been funded by loans from Scottish Enterprise, provisions to reduce the value of the investment to below cost are charged to the Income and Expenditure Account in the year the reduction arises.

Notes to the Accounts

Where investments have been funded by Scottish Enterprise, other than by way of a repayable loan, the investment is capitalised in the Balance Sheet and a provision is set up to reflect the liability to repay the capital proceeds to Scottish Enterprise. Any movement in the valuation of these investments is also recorded against the repayment provision. All income generated from these investments is repayable to Scottish Enterprise.

Interest income is recognised on an accrued basis. Income from unlisted investments is credited to the Income and Expenditure Account when received.

(f) Taxation

Corporation tax payable is provided at the current rate.

Deferred taxation is provided on the liability method on all timing differences which are expected to reverse in the future without being replaced, calculated at the rate at which it is estimated that taxation will be payable.

(g) Leases

Assets held under finance leases and hire purchase contracts are capitalised in the Balance Sheet and are depreciated over their useful lives.

The interest element of the rental obligations is charged to the Income and Expenditure Account over the period of lease and represents a constant proportion of the balance of capital repayments outstanding.

Rentals paid under operating leases are charged to expenditure on a straight line basis over the lease term.

2 INCOME

Income, which is stated net of value added tax, represents all funding received and accrued under the Operating Contract with Scottish Enterprise, together with amounts received and due from third parties. All income is generated from the activity of Economic Development.

An analysis of income by funding source is given below:-

	2001 £'000	2000 £'000
Scottish Enterprise	22,339	23,162
European Funding	787	793
LEADER II	305	345
New Deal	250	360
Management	28	37
Contributions	527	404
	<u>24,236</u>	<u>25,101</u>
Transferred to Balance Sheet		
Fixed Assets	129	264
Investments	0	60
	<u>24,107</u>	<u>24,777</u>

The Company acknowledges that the Youth and Adult Training programmes are supported by a financial contribution from the European Social Fund, which is administered by Scottish Enterprise on behalf of the Network of Local Enterprise Companies.

In addition to the items capitalised, the Company received income and incurred expenditure of £571,000 (2000:£574,000) on assets, the title to which is in the name of Scottish Enterprise (refer to note 1 (d)).

Notes to the Accounts

3 OPERATING DEFICIT

	2001 £'000	2000 £'000
a) This is stated after charging:		
Auditors' remuneration		
Audit Fee	11	11
Accountancy/Taxation Fees	3	5
Operating lease rentals:		
Office Equipment	0	4
Depreciation	233	229
Diminution in value of investments	150	46
b) Directors Remuneration		
Emoluments	78	75
Pension Contributions	8	8
	<u>86</u>	<u>83</u>
	2001	2000
	No	No
Members of Defined Benefit Schemes	<u>1</u>	<u>1</u>

Only one of the Directors who held office during the year received any emoluments. These emoluments were for his managerial services as Chief Executive and were paid by Scottish Enterprise and recharged to the Company.

4 STAFF COSTS

The majority of staff members are employees of Scottish Enterprise. In addition the Group directly employs members of staff. Details of charges made for seconded and direct staff were as follows:

	2001 £'000	2000 £'000
Wages and Salaries	2,262	2,269
Severance Costs	447	-
Social Security Costs	184	185
Other Pension Costs	238	242
Life Assurance	1	-
	<u>3,132</u>	<u>2,696</u>

Severance costs and other pension costs represent the charges made by Scottish Enterprise in respect of seconded employees. The average monthly number of staff during the year was 90 (full-time equivalents) (2000:91).

5 INTEREST PAYABLE

	2001 £'000	2000 £'000
Other Interest	<u>Nil</u>	<u>(5)</u>

6 TAXATION ON ORDINARY ACTIVITIES

	2001 £'000	2000 £'000
Based on the results of the year	29	26
Adjustment in respect of prior years	<u>(23)</u>	<u>0</u>
	6	26
Share of Associated Company	<u>14</u>	<u>0</u>
	<u>20</u>	<u>26</u>

Notes to the Accounts

7 TANGIBLE FIXED ASSETS GROUP AND COMPANY

	Computers and Office Equipment £'000	Leased Assets £'000	Total £'000
Cost:			
At 1 April 2000	1,508	56	1,564
Additions	129	0	129
Disposals	(13)	0	(13)
At 31 March 2001	1,624	56	1,680
Depreciation and Diminution in value:			
At 1 April 2000	1,070	56	1,126
Provided during year	233	0	233
Disposals	(13)	0	(13)
At 31 March 2001	1,290	56	1,346
Net Book Value:			
At 1 April 2000	438	0	438
At 31 March 2001	334	0	334

In addition to the assets capitalised, the Company incurred expenditure of £571,000 (2000:£574,000) on assets, the title to which is in the name of Scottish Enterprise (refer to Note 1 (d)).

8 INVESTMENTS - GROUP

	Equity £'000	Loans £'000	Total £'000
Cost:			
At 1 April 2000	696	980	1,676
Additions	0	50	50
Disposals	0	0	0
Repayments	0	(106)	(106)
Associated Company	177	0	177
Bad Debts	0	(24)	(24)
At 31 March 2001	873	900	1,773
Diminution in value:			
At 1 April 2000	16	104	120
Provided during year	50	83	133
Associated Company	17	0	17
Bad Debts	0	(7)	(7)
At 31 March 2001	83	180	263
Net book value:			
At 1 April 2000	680	876	1,556
At 31 March 2001	790	720	1,510
		2001	2000
		£'000	£'000
Disclosed in Balance Sheet			
Current investments		176	168
Non-current investments		1,334	1,388
		1,510	1,556

Notes to the Accounts

INVESTMENTS - COMPANY

	Equity £'000	Loans £'000	Loans to Subsidiaries £'000	Total £'000
Cost:				
At 1 April 2000	607	723	370	1,700
Additions	0	0	50	50
Disposals	0	0	0	0
Repayments	0	(97)	0	(97)
Bad Debts	0	(7)	0	(7)
At 31 March 2001	607	619	420	1,646
Diminution in value:				
At 1 April 2000	0	104	0	104
Provided during year	30	83	0	113
Bad Debts	0	(7)	0	(7)
At 31 March 2001	30	180	0	210
Net book value:				
At 1 April 2000	607	619	370	1,596
At 31 March 2001	577	439	420	1,436
			2001	2000
			£'000	£'000
Disclosed in Balance Sheet				
Current investments			176	160
Non-current investments			1,260	1,436
			1,436	1,596

Details of the investments in which the Company holds more than 20% of the nominal value of any class of share capital are as follows:

SUBSIDIARY COMPANIES	Activity	Shareholding
Innovation Scotland Limited	Dormant	100% Ordinary Shares
New Directions (Tayside) Limited	Careers Advice	A Company limited by guarantee £1
SET Development Fund Limited	Economic Development	A Charitable Company limited by guarantee £1
Tay Euro Fund Limited	Provision of Seed Capital	100% Ordinary Shares
ASSOCIATED COMPANIES	Activity	Shareholding
AMCET Limited	Research	26% Ordinary Shares
Bigview Limited	Property Development	49% Ordinary Shares
Dundee Incubator Limited	Management of Incubator Units	20.5% Ordinary Shares
OTHER INVESTMENTS	Activity	Shareholding
Tayside Small Business Gateway Limited	Business Advice	A Company limited by guarantee £1
The Business Shop Dundee Limited	Business Advice	A Company limited by guarantee £1
The Business Shop Angus Limited	Business Advice	A Company limited by guarantee £1
The Business Shop Perthshire Limited	Business Advice	A Company limited by guarantee £1
Tristar Oilfield Services Limited	Provision of Services to the Petroleum Industry	30,000 £1 Preference Shares

Notes to the Accounts

All of the above companies are registered in Great Britain. The results of New Directions (Tayside) Limited, SET Development Fund Limited, Tay Euro Fund Limited, AMCET Limited, Bigview Limited and Dundee Incubator Limited are included in the consolidated accounts.

9 ASSET REPAYMENT PROVISION GROUP

	Tangible Assets £'000	Investments £'000	Total £'000
Balance at 1 April 2000	438	1,274	1,712
Additions	129	0	129
Disposals	0	0	0
Depreciation and Diminution in value	(233)	(107)	(340)
Associated Companies	0	160	160
Repayments	0	(97)	(97)
Balance at 31 March 2001	<u>334</u>	<u>1,230</u>	<u>1,564</u>

COMPANY

	Tangible Assets £'000	Investments £'000	Total £'000
Balance at 1 April 2000	438	1,222	1,660
Additions	129	0	129
Disposals	0	0	0
Depreciation and Diminution in value	(233)	(108)	(341)
Repayments	0	(97)	(97)
Balance at 31 March 2001	<u>334</u>	<u>1,017</u>	<u>1,351</u>

10 DEBTORS: amounts falling due within one year

	GROUP		COMPANY	
	2001 £'000	2000 £'000	2001 £'000	2000 £'000
Trade Debtors	421	287	403	285
Scottish Enterprise	995	1,465	995	1,465
Value Added Tax	128	223	128	223
Other Debtors	24	8	24	8
Prepayments and Accrued Income	736	998	736	926
	<u>2,304</u>	<u>2,981</u>	<u>2,286</u>	<u>2,907</u>

11 CREDITORS: amounts falling due within one year

	GROUP		COMPANY	
	2001 £'000	2000 £'000	2001 £'000	2000 £'000
Trade Creditors	1,554	1,880	1,552	1,875
Scottish Enterprise	1,052	1,016	1,052	1,016
Corporation Tax	28	17	27	14
Other Creditors and Accruals	208	180	208	178
	<u>2,842</u>	<u>3,093</u>	<u>2,839</u>	<u>3,083</u>

12 CREDITORS: amounts falling due outwith one year

	GROUP		COMPANY	
	2001 £'000	2000 £'000	2001 £'000	2000 £'000
Wholly repayable within five years	0	0	0	0
Not wholly repayable within five years	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Notes to the Accounts

13 CAPITAL COMMITMENTS GROUP AND COMPANY

	2001 £'000	2000 £'000
Contracted but not provided for	Nil	Nil

14 SHARE CAPITAL

The Company does not have a share capital and is limited by guarantee. The liability of members is limited to £5 each. At 31 March 2001 the Company had 1 member. On 28 March 2001 all previous members resigned and were replaced by Scottish Enterprise as sole member.

15 OTHER FINANCIAL COMMITMENTS

At 31 March the Group had annual commitments under non-cancellable operating leases as set out below:-

	2001 Buildings £'000	2000 Buildings £'000
Operating Leases which Expire		
Within one year	0	0
Within two to five years	34	35

The Group currently rents premises from Scottish Enterprise. There is no formal agreement of this rental and as such no commitment is included.

16 CONTINGENT LIABILITY

The Company has granted a floating charge over all of its assets in favour of Scottish Enterprise in security for implementation of the Operating Contract.

17 DIRECTORS' INTERESTS

Due to the nature of the Company's operations and the composition of its Board of Directors, it is inevitable that transactions will take place with companies or other organisations in which a Director may have an interest. All transactions involving companies or organisations in which a Director may have an interest are conducted at arms length and in accordance with normal project and programme rules.

Where a Director was appointed during the year, only those transactions undertaken subsequent to the date of appointment are included. Where a Director resigned during the year, only those transactions undertaken prior to the date of resignation are included.

- a) During the year, transactions with non-public bodies, in which a Director has an interest, are noted below. In addition, Directors' interests in non-public bodies where there have been no transactions are also noted.

Subsidiary companies, associated companies and other investments are identified below with an asterisk.

DIRECTOR	ORGANISATION AND TRANSACTION	VALUE
Ian McMillan	McMillan (UK) Limited	
	<i>E Commerce</i>	1,500
	Angus Digital Media Centre Limited	Nil
	McMillan Video Ireland Limited	Nil
	Tay Euro Fund Limited*	
Alison A Armstrong	NCR Financial Solutions Group Limited	
	<i>Lifelong Learning</i>	10,000
	<i>Organisational Development</i>	2,000

Notes to the Accounts

Jimmy Doig	George Inn Lane Centre	
	<i>Adult Training Programme</i>	79,543
	<i>Youth Training Programme</i>	1,880
	<i>New Deal Programme</i>	1,100
	Tender Care Services (Scotland) Limited	Nil
Jack C Gibb	The Business Shop-Angus Limited*	
	Angus Digital Media Centre Limited	Nil
Graham H McKee	Tay Euro Fund Limited*	
	Innovation Scotland Limited*	
	New Directions (Tayside) Limited*	
	Dundee Science Centre	
	<i>Contribution – Launch</i>	5,000
	<i>ICT Support</i>	2,000
	Sensation Limited	Nil
	SET Development Fund Limited*	
Derek Reid	AMCET Limited*	
	Farleyer House Hotel Limited	Nil
	A I Welders Limited	Nil
	Donald MacLeod Limited	Nil
	Made in Scotland Limited	Nil
	The Highland Trade Fair Limited	Nil
	Highland Craftpoint Limited	Nil
	Centrelink Express Limited	Nil
	The Loch Lomond Trust	Nil
	Lomond Shores Management Company Limited	Nil
	The Business Shop-Perthshire Limited*	
Colin Rennie	Claverhouse Group	
	<i>Adult Training Programme</i>	286,617
	<i>Youth Training Programme</i>	133,689
	<i>New Deal Programme</i>	9,165
	Claverhouse Services	Nil
	Claverhouse Training	Nil
John Robertson	Struan Motors Limited	Nil
	Robertson Enterprises Limited	Nil
Mervyn Rolfe	Claverhouse Group	
	<i>Adult Training Programme</i>	286,617
	<i>Youth Training Programme</i>	133,689
	<i>New Deal Programme</i>	9,165
	The Unicorn Preservation Society	Nil
	Dovetail Enterprises (1993) Limited	
	<i>Organisational Development</i>	1,625
	Dundee City Developments Limited	Nil
	Eastern Scotland European Partnership Limited	Nil
Robert M Smith	The Business Shop-Dundee Limited*	
	Merpro Group Limited	
	<i>Existing Exporter Initiative</i>	7,837
	Merpro Limited	Nil
	Merpro Leisure Limited	Nil
	Merpro Process Technologies Limited	Nil
	Merpro Products Limited	Nil
	Merpro Tortek Limited	Nil
	Merpro Montassa (Holdings) Limited	Nil
	Merpro Montassa Limited	Nil
	Hillcrow Limited	Nil
	Waterautumn Limited	Nil
	The Business Shop-Angus Limited*	

Notes to the Accounts

Robert Spink	RR Spink and Sons (Arbroath) Limited	
	<i>Human Resource Development</i>	16,500
	Tayside Careers Limited	
	<i>Staff Training - Courses</i>	47

- b) *Scottish Enterprise Tayside works in partnership with a number of public and other bodies with whom joint projects have been undertaken during the year. The following Directors who held official positions with such bodies are noted below.*

Public and other bodies in which Directors held official positions, but where no joint projects have been undertaken, are identified below with an asterisk.

DIRECTOR	ORGANISATION	POSITION HELD
Ian McMillan	University of Abertay Dundee	Court Member
Alison A Armstrong	University of Abertay Dundee	Court Member
	Norman Fraser Trust*	Trustee
	Scottish Council	Member
	Development and Industry*	
	Tayside Software Centre	SET Representative
	Dundee Partnership	SET Representative
William W Barr	University of Dundee	Deputy Principal
	Scottish Committee - Chartered	Committee Member
	Society of Designers	
Jimmy Doig	Perth and Kinross Council	Councillor
	Perth and Kinross Recreation	Board Member
	Facilities Limited	
Jack C Gibb	Angus Council	Councillor
	Angus and Dundee Tourist Board	Board Member
Bernard King	University of Abertay Dundee	Principal
	Scottish Crop Research Institute	Governor
	Tayside Primary Care NHS Trust*	Trustee
	Scottish Knowledge*	Board Member
	Unicorn Preservation Society*	Governor
	Institute for Learning and Teaching*	Board Member
	Universities and Colleges Admissions Service*	Director
Graham H McKee	Dundee Partnership	SET Representative
Derek Reid	University of Abertay Dundee	Visiting Professor
	Scotch Quality Beef & Lamb	Board Member
	Association Limited*	
	Made in Scotland's	Member
	International Trade Fair*	
	Cherrybank Partnership*	Chairman
Colin Rennie	North of Scotland Water Authority*	Chairman
John Robertson	Perth College	SET Representative
	Perth Partnership	SET Representative
Mervyn Rolfe	Dundee City Council	Councillor
	University of Dundee	Court Member
	City of Discovery Campaign	Member
	Angus & City of Dundee Tourist Board	Board Member
	Dundee Partnership	Chairman
	University of Abertay	Part-time Lecturer

Notes to the Accounts

18 RELATED PARTY TRANSACTIONS

As provided by FRS8, Scottish Enterprise Tayside has taken exemption from disclosing transactions and balances with other companies within the SE Network which occurred in the normal course of business. Scottish Enterprise is the sole member of Scottish Enterprise Tayside and transactions with organisations in which Scottish Enterprise Board Members have an interest are noted below.

DIRECTOR	ORGANISATION AND TRANSACTION	VALUE
<i>Brian Souter</i>	Cyclacel Limited	
	Contribution – New Building	125,000
	Human Resource Development	3,050
	Organisational Development	1,375
	Investors in People	1,000
	Biotech Project Development	30,000
<i>Sir Ian Wood</i>	Wood Group Heavy Industrial Turbines Limited	
	Human Resource Development	1,198
	Wood Group Aero Limited	
	Human Resource Development	5,200
	Organisational Development	4,080