Greyfriars Outreach Ltd

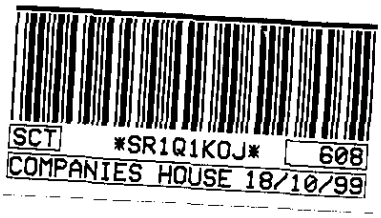
(a company limited by guarantee)

Directors' report and financial statements

31 December 1998

Registered number SC 123786





Greyfriars Outreach Ltd

Directors report

Members of Council	R.J.C. Jamieson Prof. A.J. Steele Rev. D.M. Beckett A.R. Mowat Mrs J. Graham Marr N.A.M. Mowat R.K. Lansley

The Council Members constitute directors for Companies Act purposes. The directors listed above held office throughout the year.

Secretary	Dickson McNiven & Dunn WS
Registered office	22 St. John's Road Edinburgh, EH12 6NZ
Registration	No. 123786, Scotland

The Members of the Council present their report for the period ended 31 December 1998

Principal activities

Greyfriars Outreach Limited is a company limited by guarantee and does not have any share capital. It is established to further the purposes of Greyfriars Tolbooth and Highland Kirk, by making its premises and facilities available to artistic and educational groups and by presenting its own artistic and educational events.

Greyfriars Outreach Limited is registered as a Charity.

Statement of directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The directors are also responsible for safekeeping the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Business review and results

The loss of the Company for the year to 31 December 1998 was £ 1,653

By Order of the Council

Dickson McNiven & Dunn WS
Secretary

22 St. John's Road
Edinburgh, EH12 6NZ
15 June 1999

Greyfriars Outreach Ltd

Profit and loss account

for the year ended 31 December 1998

	Note	**Year to 31-Dec 1998**	Year to 31-Dec 1997
		£	£
Turnover	2	35,152	33,334
Administrative expenses	3	37,248	32,879
Operating (loss)/surplus		(2,096)	455
Bank interest received		443	458
Retained (loss)/surplus for the period	8	(1,653)	913

Other than the profit for the year, there have been no recognised gains or losses. The profit for the year relates wholly to continuing activities.

Greyfriars Outreach Ltd

Balance sheet

as at 31 December 1998

	Note	**1998** £	1997 £
Current assets			
Debtors	6	1,357	1,218
Cash		5,722	6,439
		7,079	7,657
Creditors: amounts due within one year	7	(3,033)	(1,958)
Net assets		4,046	5,699
Capital and reserves			
Accumulated profit and loss account balance	8	4,046	5,699
		4,046	5,699

The company was entitled to exemption under section 249A(1) of the Companies Act 1985 from the requirement to have its accounts for the year ended 31 December 1998 audited.
No notice has been deposited under section 249B(2) of that Act requiring an audit in relation to the company's accounts for that financial year.
The Directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with section 221 of the Companies Act 1985; and
- preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of the profit or loss for the financial year in accordance with the requirements of section 226 of that Act, and which otherwise comply with the requirements of that Act relating to accounts, so far as applicable to the company.

The financial statements were approved by the Council on 15 June 1999 and were signed on its behalf by:

RJC Jamieson
Member of Council

Rev DM Beckett
Member of Council

Notes

1 **Accounting Policies**

Basis of preparation

The accounts have been prepared under the historical cost convention.

Taxation

The company has charitable status for tax purposes.

Company status

The company is limited by guarantee of the members and does not have share capital. Under clause VI of the Memorandum of Association, each member undertakes to contribute up to £1 in the event of the company being wound up.

2 **Turnover**

	Year to 31-Dec 1998 £	Year to 31-Dec 1997 £
Use of church premises and facilities (including licences)	29,866	30,553
Sales of tickets and programmes	2,255	539
Sponsorship and donations	0	0
Miscellaneous including tax refundable	2,751	2,242
Greyfriars Outreach Enterprises management charge	280	
	35,152	33,334

3 **Administration**

	1998 £	1997 £
Payments to Greyfriars Tolbooth & Highland Kirk		
- licence fees	4,977	4,965
- other running costs	3,641	8,847
Salaries	17,745	10,868
Printing stationery and advertising	4,150	3,163
Fees to artistes	870	0
Miscellaneous	5,865	5,036
	37,248	32,879

4 **Directors' remuneration**

The directors received no remuneration in the year (1997 : £Nil).

Notes (Continued)

5 **Employees**

The average number of employees of the company during the year was 3 (1997 : 2). The aggregate payroll cost of these employees was £17,745. National insurance and pension costs are borne by Greyfriars Kirk.

6 **Debtors**

	1998	1997
	£	£
Greyfriars Outreach (Enterprises) Limited	741	
Other	616	1,218
	1,357	1,218

7 **Creditors**

	1998	1997
	£	£
Prepaid Income (deposits)	2,089	1,958
Other	944	-
	3,033	1,958

8 **Profit and Loss Account**

	£
At 31 December 1997	5,699
(Loss) for period	(1,653)
At 31 December 1998	4,046