

COMPANY REGISTRATION NUMBER SC123773

WEST LoTHIAN YOUTH THEATRE LIMITED
FINANCIAL STATEMENTS
FOR
31 MARCH 2007

Charity Number SCO002848



MARTIN AITKEN & CO
Chartered Accountants & Registered Auditors
Caledonia House
89 Seaward Street
Glasgow
G41 1HJ

WEST LoTHIAN YOUTH THEATRE LIMITED

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2007

CONTENTS	PAGES
Chairman's statement	1 to 2
Trustees Annual Report	3 to 13
Independent auditor's report	14 to 15
Statement of Financial Activity (incorporating the income and expenditure account)	16
Balance sheet	17
Notes to the financial statements	18 to 25
The following pages do not form part of the financial statements	
Detailed statement of financial activity	27 to 28

WEST LoTHIAN YOUTH THEATRE LIMITED

CHAIRMAN'S STATEMENT

YEAR ENDED 31 MARCH 2007

2006/7 was a very important year for WLYT. It saw continued but controlled expansion, both in the numbers of our young participants and in the areas of Scotland to which we are gaining access, all underpinned by prudent financial management of budgets and accounts. By the time we move into the refurbished Howden Park Centre, WLYT will be a far bigger organisation with far more participants and a far wider remit than those of us who were there at its uncertain birth could ever have imagined.

April 2007 marked the end of the second year of WLYT's 2005 - 2008 Business Plan, and as such saw a consolidation of much of the work achieved in earlier years: a strong term time workshop programme, underpinned by the WLYT Curriculum and supported by a consistent approach to development and training for all staff, a varied and stimulating range of projects delivered during holiday periods, strong links with formal education, combining direct delivery to pupils with professional development for teachers, and a successful business model which continues to contribute to the financial sustainability of the organisation.

Particular highlights during the year have included producing two pieces of new writing: *Truth Conquers All* on the subject of the Knights Templar - a site specific work performed at Linlithgow Palace in June, and *A Christmas Carol*, performed in Edinburgh in December. WLYT also produced *Inspire*, a performance event to mark the 50th anniversary of the Duke of Edinburgh's Award, collaborating with youth performing arts companies from across Scotland and performed in the presence of HRH Prince Edward.

Specific developments within the year have been the re-launch of two important areas of work within the youth theatre. *Salmagundi*, with funding from the Big Lottery Fund, was developed to provide integrated opportunities for our participants with learning difficulties, and now drives integrated working across the whole organisation. *Boxstar* is WLYT's film and new media resource: a new approach to this work has resulted not only in increased participation by young people, but also in significant contracts for film production, most notably from West Lothian Council and from Y Dance.

The year saw a significant increase in the amount of work done with other youth theatres. WLYT participants took part in the National Festival of Youth Theatre in Perth, the Shakespeare Schools Festival in Edinburgh, and youth theatre festivals in Ireland and the Netherlands. Participants from Ireland, Edinburgh and Fife attended our own October Festival. And all WLYT practitioners were delegates at the Promote YT Skill Up event in Drumnadrochit.

During the year we have further developed our role as a training provider, not only within the organisation and by delivering workshops at the National Festival of Youth Theatre, but also by delivering Creative Learning, a national arts education conference, and Youth Theatre, a Tool for Social Integration, a Europe wide training seminar attended by practitioners from across the EU.

This ongoing development of youth theatre practice and delivery within West Lothian has naturally stimulated interest from other local authority areas across Scotland, resulting in significant expansion for the organisation. Last autumn WLYT won the contract to deliver East Renfrewshire Youth Theatre, a network of over 20 workshops which we took over in October 2006. Subsequently in January we launched Angus Youth Theatre, a pilot project in the north of Angus combining youth theatre workshops with work in schools. As 2006/07 came to a close, we were delivering 54 youth

WEST LoTHIAN YOUTH THEATRE LIMITED

CHAIRMAN'S STATEMENT *(continued)*

YEAR ENDED 31 MARCH 2007

Finally, let me say it's time WLYT had a new Chairman. I'll be collecting my pension by the time the next annual report comes out and that's too old to be the Chairman of a Youth Theatre! It's been a wonderful 20+ years, but as soon as my successor has been identified and we're safely ensconced in the HPC, I shall fade away, leaving WLYT in very good hands and with a very secure future.



Michael Mackenzie
Chair, WLYT
27/11/2007

WEST LoTHIAN YOUTH THEATRE LIMITED

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2007

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the financial statements of the charity for the year ended 31 March 2007

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name West Lothian Youth Theatre Limited

Charity registration number SCO002848

Company registration number SC123773

Registered office The Playshed
Maree Walk
Craighill
Livingston
EH54 5BP

The trustees

The trustees who served the charity during the period were as follows

Mr Michael Mackenzie
(Chairman)
Mr Andrew Miller
Mr Michael Bruce
Mr Allister Mackie
Mrs Gail Ferguson
Mrs Jeanette Harris
Mr Simon Brown
Mr Chris Adams
Ms Charlotte Di Corpo (Appointed 5 February 2007)
Mrs Lynsey Kelly (Appointed 26 March 2007)
Mr Richard Moore (Retired 1 June 2006)

Secretary Mrs Jeanette Harris

Auditor Martin Aitken & Co
Chartered Accountants
& Registered Auditors
Caledonia House
89 Seaward Street
Glasgow
G41 1HJ

Bankers The Royal Bank of Scotland
4 Almondvale South
Livingston
EH54 6NB

WEST LoTHIAN YOUTH THEATRE LIMITED

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2007

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

West Lothian Youth Theatre is a charitable company limited by guarantee. It was incorporated on 15 March 1990. The company was established under a Memorandum of Association which established the objects and the powers of the charitable company and is governed under its articles of association.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Board of Directors. Under the requirements of the Memorandum and Articles of Association the members of the Board of Directors are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

West Lothian Youth Theatre's work focuses on delivering drama and theatre related workshops and activities to young people across West Lothian. The aim of these activities is to enhance and enrich the lives of young people and to improve their personal, social, educational and creative development. The Board of Directors seeks to ensure that the needs of this group are appropriately reflected through the diversity of the Board of Directors. To enhance the potential pool of Directors, WLYT regularly approaches Arts and Business Scotland's Board Bank for assistance. Individuals are also approached to offer themselves for election to the Board of Directors.

The more traditional business and theatre skills are well represented across the Board of Directors. In an effort to maintain this broad skill mix, members of the Management Committee have undergone Board Development Training, provided by Arts and Business Scotland and have taken part in a skills audit, providing a list of their skills in the event of skills loss due to retirements.

Trustee Induction and Training

All directors are already familiar with the practical work of the charity having been encouraged to attend workshops and performances. They have also undergone Board Development Training with Arts and Business Scotland.

Additionally, potential new directors are invited to a meeting with the Chair / Vice Chairperson and members of Senior Management to obtain an information pack and to discuss the work of WLYT. This usually covers the following areas:

- the governance structure of the organisation
- the WLYT 3 year Business Plan
- resourcing and the current financial position
- future plans and objectives

Risk Management

The major risks affecting WLYT are:

- a) Reduction in funding: WLYT has fundraising and income generating strategies in place to ensure that these risks are minimal, and over the last two years has worked to develop financial reserves to protect against any period of funding difficulty.

WEST LoTHIAN YOUTH THEATRE LIMITED

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2007

WLYT is in the process of developing social enterprise initiatives to ensure financial sustainability

b) Legislation compliance WLYT has a staff handbook in place which covers areas that may put WLYT at risk such as Health and Safety and Child Protection This is reviewed annually by the WLYT Board of Directors

Organisational Structure

WLYT is governed by a voluntary Board of Directors who meet between 6 and 8 times per year At present there are 10 members they are responsible for the strategic direction and policy making of WLYT

The day to day management of WLYT is delegated to the Artistic Director / Chief Executive Michael Richardson He is supported by other members of the senior management team (SMT), the Business Manager and the Associate Director The SMT also have responsibility for the supervision of the staff team and ensuring that the team continue to develop their skills and working practices in line with good practice There are 11 members of staff in total and 2 full time volunteers in place

OBJECTIVES AND ACTIVITIES

Aims

West Lothian Youth Theatre aims to enhance and enrich the lives of young people through a range of theatre and drama related workshops and high quality projects and productions of a professional standard

The principal aims of WLYT are to improve the personal, social, educational and artistic development of young people The strategies in place to deliver these aims are

delivering a weekly drama workshops to young people in areas across West Lothian

delivering an education programme and working with schools throughout West Lothian (this includes touring Theatre in Education projects, and Continuous Professional Development and Mentoring for teachers)

delivering drama and video work for young people with learning disabilities

delivering video work for young people in West Lothian and

delivering holiday projects and productions of high artistic quality to young people

WEST LoTHIAN YOUTH THEATRE LIMITED

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2007

ACHIEVEMENTS AND PERFORMANCE

Drama Workshops

Over the past year, WLYT has delivered 50 workshops each week in towns and villages across West Lothian, East Renfrewshire and Angus, and include workshops designed for those with additional support needs. Workshops are delivered for children and young people aged from 5 to 25, which are split into four age groups: Beginners, Juniors, Intermediates and Seniors. During holiday periods WLYT runs a range of projects, including Play and Film in a Week projects, productions, our own Annual Autumn Arts Festival, and participation in national and international exchanges. Holiday projects are open to young people from across all workshop groups, thereby promoting inclusion and integration of people from different communities and different backgrounds.

In order to maximise the impact of the workshops, WLYT has specially designed a youth theatre curriculum. The WLYT curriculum is a games based curriculum which encourages the development of drama skills in a fun and informal environment. Skills are taught at an age appropriate level, using games and simple exercises as a starting point for the work. The aim of this curriculum is to maximise the educational development of young people through the youth theatre process.

The year 06/07 has seen the second successful year of implementation of this curriculum. The purpose of the curriculum is to ensure all young people within the Youth Theatre are aiming to achieve a similar level. This year WLYT also recognised these achievements through the development of an accreditation scheme. This is not only relevant in theatre skills, but also in areas relevant to their lives, in particular their personal, social and educational development.

Education

It is becoming increasingly recognised that the youth theatre process makes a valuable contribution to the educational development of young people, in both formal and informal settings. West Lothian Youth Theatre is at the forefront of developing techniques within the youth theatre process which maximise educational benefits to participants and which can be developed and refined for application within formal education. WLYT currently delivers an extensive education programme to primary and secondary schools and Further Education Colleges across West Lothian. WLYT is in the process of developing strategies to deliver its work nationally. Recent projects have included:

Life's a Pizza

This was a Theatre in Education project based on the subject of healthy eating. In 06/07 it toured round 10 primary schools in West Lothian. This was the second tour of this production which has now had over 20 performances. The project consisted of 3 parts:

- a pre interactive drama workshop for primary school children
- a performance of the production and
- Continuous Professional Development for primary school teachers

WEST LoTHIAN YOUTH THEATRE LIMITED

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2007

Drama Mentoring

WLYT is committed to using youth theatre and drama techniques to aid active learning in areas across the curriculum, thereby complying with the national remit for 'A Curriculum for Excellence'. Drama Mentoring has been developed to encourage primary school teachers to apply drama and youth theatre techniques in the classroom to enhance the active and creative learning process across the curriculum.

Continuous Professional Development

WLYT secured the contract with West Lothian Council's Continuous Professional Development Unit (CPD). Experts within WLYT delivered a broad range of courses to primary and secondary teachers across West Lothian including, Games for Active Learning, Approaches to Voice, and Video Editing.

Blackburn Project

This was a two year project which came to a close in December 2006. The project was initially in collaboration with the National Youth Choir of Scotland and involved work in two primary schools in Blackburn, a rural village in West Lothian. Both organisations used their own games based approaches to music and drama, with no direct link to any specific curriculum area. These approaches lead to the development of musical and dramatic skills but also demonstrated a benefit in social and educational development.

Creative Learning, Education Conference

WLYT delivered its first ever national education conference, Creative Learning at Howden Park Centre in April 2006. The aim was to raise the profile of the use of arts in formal and informal education settings as a tool to enhance creative and active learning. Delegates including teachers, Creative Links Officers, Arts Development Officers, Cultural Coordinators and arts practitioners from all over Scotland attended the event.

Projects

Throughout the year, WLYT has delivered a number of projects:

Young people took part in an Integrated Play in a Week during the Easter and summer holidays.

3 Junior Play in a Week in August, resulting in 65 young people aged between 8 and 11 years producing 3 plays for performances at Deans Theatre. This took place in 3 venues, Livingston, Bathgate and Linlithgow.

2 Junior Play in a Day in East Renfrewshire.

Master classes to participants in West Lothian, exploring subjects not included in the weekly workshop programme. Workshops included Set Design, Grand Guignol (French Horror) and Drumming.

A research project, working with West Lothian Children and Young people's Participation Network, asking young people's views on levels of inclusion and safety in schools and communities.

A devised piece performed at Fair Trade Fortnight events in Linlithgow, Uphall and Livingston.

A physical theatre piece about the Linlithgow gypsies performed in St John's Hospital, West Lothian as part of the Howden Park Centre Project set up by Artlink. The creative process was documented by the intermediate film making group.

WEST LOTHIAN YOUTH THEATRE LIMITED

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2007

National and International Festivals and Exchanges

Youth Theatre A tool for social integration

An international training seminar delivered by WLYT in collaboration with the Richter Foundation of The Netherlands, and attended by 20 practitioners from across Europe

North East Westival

A youth arts festival in Den Helder, north Holland attended by 8 WLYT participants and 2 practitioners

Gordon Gaitherin

WLYT provided a drama practitioner as part of the staff team at this week long festival of Scottish music dance and drama

National Festival of Youth Theatre

WLYT participants performed a street theatre piece at this event in Perth, and practitioners delivered two workshops to festival delegates

WLYT October Festival

A week of workshops covering dance, Brechtian theatre techniques, musical theatre, script writing, film, physical theatre and devising, delivered by practitioners from across Scotland WLYT participants were joined by young people from Edinburgh, Fife and Kildare (Republic of Ireland)

Shakespeare Schools Festival

WLYT provided a venue director for the Macrobert performances as part of this Festival Salmagundi performed a reduced version of Hamlet at James Young High School, Livingston and at the Traverse Theatre, Edinburgh

Productions

Truth Conquers All

An integrated cast of over 50 participants worked with historians, a writer and a full production team to create a new show based on the local history of the Knights Templar and the Knights of St John The show was performed in promenade over three nights at Linlithgow Palace in June

Godspell

Over a two week summer school, and working in partnership with YDance, WLYT created a new production of Godspell working with an integrated company of 10 young people The show was performed twice at Deans Theatre in Livingston

Duke of Edinburgh Award 50th Anniversary Show

WLYT worked with some of the most talented youth performing arts companies from across Scotland, including the National Youth Choir of Scotland, Scottish Youth Theatre, Edinburgh Dance Academy, and Edinburgh Schools Rock Ensemble to create an event to celebrate 50 years of the Duke of Edinburgh's Award The show was performed in the presence of HRH Prince Edward

A Christmas Carol

A small cast of 7 senior members were joined on stage by puppets, mask and live percussion to produce 9 performances of a new version of A Christmas Carol at the St Bride's Centre, Edinburgh in December 2006 The show was accompanied by an education programme, which saw workshops delivered in primary schools and at Donaldson's School for the Deaf

WEST LoTHIAN YOUTH THEATRE LIMITED

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2007

Capital Redevelopment

During 2006 07 WLYT completed its own process of capital investment which has seen all IT and theatre technical equipment replaced. In addition WLYT continued to work with West Lothian Council on the proposals for refurbishment of Howden Park Centre. These proposals have now been accepted by Scottish Arts Council, the major external funder, and the refurbishment can go ahead. Following the building work, WLYT and WLC Arts Services will move in to the new building together, resulting in stronger partnerships and a greater understanding of each others work.

FINANCIAL REVIEW

Results

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

The accounts show total funds of £171,763, of which £77,203 are restricted funds. The Restricted Funds balance represents project income which was sourced during this year and which is already committed to projects that will take place in 2007 08. Some of the main commitments are:

Salmagundi £4,000

The Big Lottery Fund granted WLYT £97,113 over a four year period. This together with £12,000 from the Robertson Trust over three years is being used to work and further develop this work with young people aged between 14 and 25 years who have learning difficulties or special educational needs. The £4,000 balance carried forward in the fund relates to work next year.

The British Council £22,538

A grant of £22,868 has been allocated to the European Youth Programme which will take place in July 2007. Of this grant, £330 has been spent on travel and accommodation expenses in 2006 07. The remainder is for activities in 2007 08. It is a multilateral exchange based in Lviv, Ukraine. Participants from seven countries will work together using arts workshops as a tool for developing social integration among young people from across Europe. In addition to performances, cultural presentations by each group will give participants a greater understanding of each others social backgrounds.

The surplus of unrestricted funds of £77,203 resulted from a vigorous and successful fundraising campaign. This surplus will be used to contribute to the reserves required under our reserves policy.

WEST LoTHIAN YOUTH THEATRE LIMITED

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2007

Reserves Policy

Unrestricted reserves will be maintained to provide for contingency planning. Reserves will be maintained at a level that ensures that West Lothian Youth Theatre's core activities could continue during a period of unforeseen difficulty.

The Trustees have estimated that the level of free reserves (that is those funds not tied up in fixed assets, restricted or designated funds) the charity still require to sustain its operations represents three months running costs. They estimate this would be £83,000.

As unrestricted free reserves (those unrestricted funds, not tied up in fixed assets or designated as to use) currently stand at £28,618 (2006 £11,721) the trustees will aim to build up reserves in the future.

Principal Funding Sources

WLYT has a fundraising strategy in place which complements its three year business plan and sources funding through applying to a wide range of funding sources including government funding, trusts and foundations. Its main sources of funding this year have been

- West Lothian Council
- East Renfrewshire Council
- Scottish Arts Council
- The Scottish Executive
- Big Lottery Fund
- The Rank Foundation
- Heritage Lottery Fund
- Lloyds TSB Foundation
- The John Watson Trust
- The Robertson Trust
- Scottish Book Trust
- British Council
- The Scottish Community Foundation
- Children in Scotland
- The Richter Foundation
- Project Scotland

In addition to the main sources of funding, WLYT has been awarded smaller project grants to contribute towards the costs of delivering projects.

PLANS FOR FUTURE PERIODS

Local

It is an exciting time for arts development in West Lothian with the three venue strategy which places the arts at the heart of WLC's Community Plan. Much of WLYT's work is directly linked to the Council's commitment to supporting the personal and social development of young people in disadvantaged communities. WLYT will continue to ensure that it keeps strong links with WLC and continue to complement local strategies.

WLYT has also developed two new exciting and innovative projects, Boxstar and Salmagundi.

WEST LOTHIAN YOUTH THEATRE LIMITED

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2007

Boxstar

WLYT is a small organisation fulfilling an important social need, however, it has to compete for cash limited resources in local government, the arts and charities. As a result it has adopted a more business like approach and is developing more entrepreneurial skills in order to generate additional income and reduce the risks of over dependency on government or quasi government funding. To enable this change, WLYT re launched its second UNIT project as Boxstar in the year.

Boxstar is a social enterprise initiative within West Lothian Youth Theatre, however, it will be branded separately for marketing purposes. During the first year of operation, Boxstar aimed to generate £8,000 through developing partnerships with other social enterprise companies and other bodies. All of this money will contribute towards developing our video and drama workshop programme for young people.

WLYT's film making resource was re launched as Boxstar in April 2006, to work with young people to develop their understanding of film texts and their skills as film makers. They produce fresh, creative and professional films within their peer groups to support the work of the rest of the Youth Theatre, and for companies locally and nationally. Boxstar has been structured as a mixed economy social enterprise, and as such relies on income generation from contracts to support the work with youth theatre participants.

Boxstar uses the techniques of Moving Image Education (MIE), which is a key element in supporting young people's development through involvement in the film making process, both in and out of school. Boxstar delivered 4 weekly workshops, during the year for intermediate and senior participants and one for young people with additional needs. The Film making workshops, scripted, shot and edited five short films, one music video, one documentary and four horror films. This marks a significant increase in participation levels and in output of creative material.

Boxstar also continued to develop and consolidate links with other local and national youth agencies including Ydance, West Lothian College and West Lothian Youth Action Project.

Salmagundi

In April 2006 WLYT re launched its provision for young people with learning difficulties as Salmagundi, adopting a philosophy of integration and inclusion to replace the previous approach of separation and isolation. The aims are to develop personal and social skills, to use drama to empower those with learning difficulties and other additional support needs, and to use theatre to increase awareness of disability issues thereby challenging prejudice and to encourage active citizenship. Core workshop groups that form part of this new work are: Salmagundi Theatre Company - an integrated group for those aged over 21 years; Salmagundi Training Company - an integrated group for those at senior level, using the WLYT curriculum to develop skills and undertake performance projects; Pinewood - an intermediate group at Pinewood School, only for those with learning disabilities, aimed at preparing young people for subsequent participation in an integrated environment. A video making group, targeted at young adults with learning difficulties but also using non disabled participants when extras are required. Play in a Week projects, exchanges and productions are also part of the Salmagundi programme.

WEST LoTHIAN YOUTH THEATRE LIMITED

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2007

The Big Lottery, Young People's Fund awarded WLYT £97,113 over a four year period to develop this work, and additional funding of £12,000 over three years was awarded by the Robertson Trust in February 2007 to allow the continuation of transport provision for young people with learning disabilities

Other activities delivered under the Salmagundi banner in 2006 07 were The facilitation of publicity workshops at Telford College, Edinburgh The participation in a two stage bilateral exchange with Kildare Youth Theatre (KYT) in Ireland WLYT participants attended KYT's summer Festival, and KYT members returned for the October Festival in West Lothian The performance of a reduced version of Hamlet by the Salmagundi Training Company at James Young High School in Livingston and as part of the Shakespeare Schools Festival at the Traverse Theatre, Edinburgh The devising of a new piece about asylum seekers and refugees by the Salmagundi Theatre Company The hosting of a Scottish Dance Theatre workshop for all members of the Salmagundi workshops

National

The aims and activities of WLYT are in line with a number of several key policies

Determined to Succeed (Scottish Executive, 2002)

"Playing a Part", (National Association of Youth Theatres study, 2002) Scotland's National Cultural Strategy (Scottish Parliament, 2001)

A Curriculum for Excellence (The Scottish Executive, 2004)

The Cultural Commission (The Scottish Executive, 2004)

Moving Image Education (The Scottish Executive, 2004)

and the work of the organisation successfully links out of school hour provision with formal education, be that direct delivery to pupils or working to develop the skills of teachers

As a result of this Arts Development Officers and Creative Links Officers in several local authorities are expressing interest in the possibility of WLYT delivering aspects of its work more widely, and as an organisation we are looking forward to finding ways that we can begin to deliver our successful model outside of West Lothian

WLYT is also a key agency in training youth theatre practitioners, and is looking forward to a developing partnership with Promote YT, the national development agency for youth theatre in Scotland

RESPONSIBILITIES OF THE TRUSTEES

The trustees are responsible for preparing the Trustees Annual Report, the Chairman's statement and the financial statements in accordance with applicable law and regulations

Company law requires the trustees to prepare financial statements for each financial year Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period

WEST LOTHIAN YOUTH THEATRE LIMITED

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2007

In preparing these financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with Companies Act 1985. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware

- there is no relevant audit information of which the charity's auditors are unaware, and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information

AUDITOR

A resolution to re appoint Martin Aitken & Co as auditor for the ensuing year will be proposed at the Annual General Meeting

Registered office
The Playshed
Maree Walk
Craighill
Livingston
EH54 5BP

Signed on behalf of the trustees



Mr Michael Mackenzie
Chairman

27/11/2007

WEST LoTHIAN YOUTH THEATRE LIMITED

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES AND MEMBERS OF WEST LoTHIAN YOUTH THEATRE LIMITED

YEAR ENDED 31 MARCH 2007

This report is issued in respect of an audit carried out under section 235 of the Companies Act 1985 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. We have audited the financial statements of West Lothian Youth Theatre for the year ended 31 March 2007 on pages 16 to 25. These financial statements have been prepared in accordance with the accounting policies set out therein.

This report is made exclusively to the members, as a body, in accordance with section 235 of the Companies Act 1985, and to the charity's trustees, as a body, in accordance with section 44 (1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the members and the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity, its members as a body and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

The responsibilities of the trustees (who are the directors of the charity for the purposes of company law) for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006. We also report to you if, in our opinion, the information given in the Trustees' Annual Report is consistent with the financial statements, if the charity has not kept proper accounting records, or if we have not received all the information and explanations we require for our audit.

We read the other information published with the financial statements and consider whether it is consistent with the audited financial statements. The other information comprises only the Trustees' Annual Report and the Chairman's Statement. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the trustees in the preparation of the financial statements and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed. We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

WEST LOTHIAN YOUTH THEATRE LIMITED

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES AND MEMBERS OF WEST LOTHIAN YOUTH THEATRE LIMITED

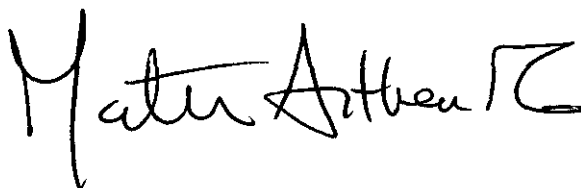
YEAR ENDED 31 MARCH 2007

We have undertaken the audit in accordance with the requirements of APB Ethical Standards including APB Ethical Standard Provisions Available to Small Entities, in the circumstances set out in note twenty to the financial statements

Opinion

In our opinion the financial statements

- give a true and fair view of the state of the charity's affairs as at 31 March 2007 and of its incoming resources and application of resources for the year then ended,
- have been properly prepared in accordance with the Charities and Trustee Investment (Scotland) Act 2005, regulation 8 of the Charities Accounts (Scotland) Regulations 2006 and UK Generally Accepted Accounting Practice, and
- the information given in the Trustees' Annual Report is consistent with the financial statements



MARTIN AITKEN & CO
Chartered Accountants
& Registered Auditors

Caledonia House
89 Seaward Street
Glasgow
G41 1HJ

28/1/2008.

WEST LOTHIAN YOUTH THEATRE LIMITED

STATEMENT OF FINANCIAL ACTIVITY

YEAR ENDED 31 MARCH 2007

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2007 £	Total Funds 2006 £
INCOMING RESOURCES					
Incoming resources from generating funds					
Voluntary income	2	97,001	154,100	251,101	298,380
Investment income	3	2,339	–	2,339	2,212
Incoming resources from charitable activities	4	45,749	12,862	58,611	16,678
Other incoming resources	5	120	850	970	4,037
TOTAL INCOMING RESOURCES		<u>145,209</u>	<u>167,812</u>	<u>313,021</u>	<u>321,307</u>
RESOURCES EXPENDED					
Charitable activities	6	(119,272)	(184,662)	(303,934)	(222,264)
Governance costs	7	(8,351)	–	(8,351)	(5,599)
TOTAL RESOURCES EXPENDED		<u>(127,623)</u>	<u>(184,662)</u>	<u>(312,285)</u>	<u>(227,863)</u>
NET INCOMING RESOURCES BEFORE TRANSFERS					
Transfer between funds	8	17,586	(16,850)	736	93,444
	9	(1,859)	1,859	–	–
NET INCOME FOR THE YEAR		<u>15,727</u>	<u>(14,991)</u>	<u>736</u>	<u>93,444</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>78,743</u>	<u>92,194</u>	<u>170,937</u>	<u>77,493</u>
TOTAL FUNDS CARRIED FORWARD		<u>94,470</u>	<u>77,203</u>	<u>171,673</u>	<u>170,937</u>

The Statement of Financial Activity includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared

All of the above amounts relate to continuing activities

WEST LOTHIAN YOUTH THEATRE LIMITED

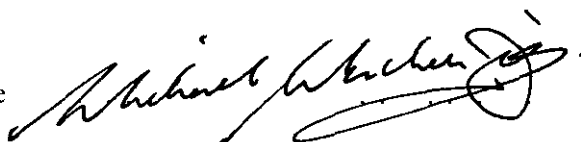
BALANCE SHEET

31 MARCH 2007

	Note	2007 £	2006 £
FIXED ASSETS			
Tangible assets	12	46,740	51,821
CURRENT ASSETS			
Debtors	13	12,553	22,161
Cash at bank and in hand		<u>130,012</u>	<u>127,012</u>
		142,565	149,173
CREDITORS: Amounts falling due within one year	14	<u>(17,632)</u>	<u>(30,057)</u>
NET CURRENT ASSETS		124,933	119,116
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>171,673</u>	<u>170,937</u>
NET ASSETS		<u>171,673</u>	<u>170,937</u>
FUNDS			
Restricted income funds	15	77,203	92,194
Unrestricted income funds	16	<u>94,470</u>	<u>78,743</u>
TOTAL FUNDS		<u>171,673</u>	<u>170,937</u>

These financial statements were approved by the members of the committee on the 27/11/07 and are signed on their behalf by

Michael Mackenzie



WEST LOTHIAN YOUTH THEATRE LIMITED**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 MARCH 2007****1 ACCOUNTING POLICIES****Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 1985

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small

Unrestricted funds

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds

Restricted funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund

Grants

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable

Commitments and use of designated funds

Designated funds are set aside in anticipation of relocation costs and for organisational development

Fixed assets

All fixed assets are initially recorded at cost

WEST LoTHIAN YOUTH THEATRE LIMITED**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 MARCH 2007****1 ACCOUNTING POLICIES** *(continued)***Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Equipment	25% Reducing Balance
Fixtures and Fittings	25% Reducing Balance
Leasehold Property	No depreciation required

Although the Companies Act would normally require the systematic annual depreciation of fixed assets, the directors believe that the policy of not providing depreciation is necessary in order for the accounts to give a true and fair view, since the current value of property, and changes to that current value, are of prime importance rather than a calculation of systematic annual depreciation. Depreciation is only one of the many factors reflected in the valuation, and the amount which might otherwise have been included cannot be separately identified or quantified.

Taxation

The company has charitable status and is exempt from taxation. The company is not registered for VAT and accordingly any irrecoverable VAT is included in the expenditure concerned.

WEST LoTHIAN YOUTH THEATRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2007

2 VOLUNTARY INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2007 £	Total Funds 2006 £
Donations				
Donations	1,271	5,024	6,295	1,822
Friends scheme	1,160	–	1,160	1,350
Grants receivable				
WLC project grants	925	3,286	4,211	19,276
SAC Audience Development 06/07	–	–	–	27,673
Autumn Festival	–	–	–	500
Reid Kerr	–	–	–	800
Sky	–	–	–	5,000
SAC "second unit"	–	–	–	38,255
Scottish Executive	–	16,500	16,500	16,000
Lloyds TSB Foundation	–	–	–	2,000
Other grant income	–	–	–	9,257
East Renfrewshire Council	–	10,500	10,500	–
WLC Core funding	93,345	–	93,345	89,933
Templar	–	–	–	12,450
Life's a pizza	(700)	–	(700)	700
Tempest	–	–	–	641
Robertson Trust	–	4,000	4,000	–
Rank foundation	–	2,323	2,323	27,390
International Youth Theatre Festival	–	–	–	1,495
Big Lottery Fund	–	35,663	35,663	–
Project Scotland	–	10,699	10,699	–
Arts & Business	–	1,800	1,800	–
British Council	–	29,430	29,430	8,450
Turcan Connell	1,000	–	1,000	–
Scottish Arts Council	–	28,125	28,125	35,388
Livingston Youth Trust	–	250	250	–
Scottish Community Forum	–	4,500	4,500	–
Scottish Community Foundation	–	2,000	2,000	–
	<u>97,001</u>	<u>154,100</u>	<u>251,101</u>	<u>298,380</u>

3. INVESTMENT INCOME

	Unrestricted Funds £	Total Funds 2007 £	Total Funds 2006 £
Bank interest receivable	<u>2,339</u>	<u>2,339</u>	<u>2,212</u>

WEST LoTHIAN YOUTH THEATRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2007

4 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2007 £	Total Funds 2006 £
Ticket sales	2,919	945	3,864	1,385
Merchandise	1,118	80	1,198	147
Workshops	26,254	4,837	31,091	15,146
Project fees	15,458	7,000	22,458	—
	<u>45,749</u>	<u>12,862</u>	<u>58,611</u>	<u>16,678</u>

5 OTHER INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2007 £	Total Funds 2006 £
Other income	<u>120</u>	<u>850</u>	<u>970</u>	<u>4,037</u>

6. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2007 £	Total Funds 2006 £
Costs of charitable activities	<u>119,272</u>	<u>184,662</u>	<u>303,934</u>	<u>222,264</u>

7. GOVERNANCE COSTS

	Unrestricted Funds £	Total Funds 2007 £	Total Funds 2006 £
Accountancy fees	4,926	4,926	3,099
Audit fees	3,375	3,375	2,500
Legal & professional fees	50	50	—
	<u>8,351</u>	<u>8,351</u>	<u>5,599</u>

8. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging

	2007 £	2006 £
Depreciation	9,799	11,495
Auditors' remuneration		
audit of the financial statements	3,375	2,500
other fees (see below)	<u>4,926</u>	<u>3,099</u>

WEST LOTHIAN YOUTH THEATRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2007

8. OPERATING PROFIT *(continued)*

Auditor's fees

The fees charged by the auditor can be further analysed under the following headings for services rendered

	2007	2006
	£	£
Audit	3,375	2,500
Accountancy	4,926	3,099
	<u>8,301</u>	<u>5,599</u>

9 FUND TRANSFERS

£1,859 was transferred from unrestricted funds to restricted funds during the year. This transfer of funds was to clear deficits brought forward from 2006 where the project relating to that fund is now complete and there will be no further income.

10 STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2007	2006
	£	£
Wages and salaries	146,323	121,797
Social security costs	13,397	11,442
	<u>159,720</u>	<u>133,239</u>

Particulars of employees.

The average number of employees during the year, calculated on the basis of full time equivalents, was as follows

	2007	2006
	No	No
Number of staff	<u>8</u>	<u>7</u>

No trustees or persons connected to them received remuneration in the year

No trustees were reimbursed expenses in the year

No employee received emoluments of more than £60,000 during the year (2006 Nil)

11 TAXATION

The charitable company is exempt from corporation tax on its charitable activities

WEST LoTHIAN YOUTH THEATRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2007

12. TANGIBLE FIXED ASSETS

	Equipment £	Fixtures & Fittings £	Leasehold Property £	Total £
COST				
At 1 April 2006	60,838	4,168	17,353	82,359
Additions	4,718	–	–	4,718
At 31 March 2007	<u>65,556</u>	<u>4,168</u>	<u>17,353</u>	<u>87,077</u>
DEPRECIATION				
At 1 April 2006	26,401	4,137	–	30,538
Charge for the year	9,789	10	–	9,799
At 31 March 2007	<u>36,190</u>	<u>4,147</u>	<u>–</u>	<u>40,337</u>
NET BOOK VALUE				
At 31 March 2007	<u>29,366</u>	<u>21</u>	<u>17,353</u>	<u>46,740</u>
At 31 March 2006	<u>34,437</u>	<u>31</u>	<u>17,353</u>	<u>51,821</u>

There were no capital commitments as at the year end (2006 £nil)

The additions in the year relate to capital expenditure made from capital grants received from Scottish Arts Council and West Lothian Council. The NBV of the restricted assets at 31 March 2007 is £25,888 (2006 £29,799)

13. DEBTORS

	2007 £	2006 £
Trade debtors	11,181	20,814
Prepayments	1,372	1,347
	<u>12,553</u>	<u>22,161</u>

14. CREDITORS: Amounts falling due within one year

	2007 £	2006 £
Bank loans and overdrafts	7,899	21,294
Trade creditors	744	–
Accruals	8,989	8,763
	<u>17,632</u>	<u>30,057</u>

WEST Lothian Youth Theatre Limited

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2007

15. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2006 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 Mar 2007 £
Restricted Fund	<u>92,194</u>	<u>167,812</u>	<u>(184,662)</u>	<u>1,859</u>	<u>77,203</u>

16. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2006 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 Mar 2007 £
Relocation Fund	30,000	—	—	—	30,000
Organisational Development Fund	15,000	—	—	—	15,000
General Funds	<u>33,743</u>	<u>145,209</u>	<u>(127,623)</u>	<u>(1,859)</u>	<u>49,470</u>
	<u>78,743</u>	<u>145,209</u>	<u>(127,623)</u>	<u>(1,859)</u>	<u>94,470</u>

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Net current assets £	Total £
Restricted Income Funds:			
Restricted Fund	25,888	51,315	77,203
Unrestricted Income Funds	<u>20,852</u>	<u>73,618</u>	<u>94,470</u>
Total Funds	<u>46,740</u>	<u>124,933</u>	<u>171,673</u>

18. CONTINGENCIES

There were no contingent liabilities at the year end (2006 £nil)

WEST LoTHIAN YOUTH THEATRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2007

19. RELATED PARTY TRANSACTIONS

Weslo Housing Management paid £950 for services provided Mike Bruce, vice chair of WLYT, is Chief Executive at Weslo Housing Management

The WLYT gains additional income from its Friends Scheme

Weslo Housing Management gave £1,000 Mike Bruce, vice chair of WLYT, is Chief Executive at Weslo Housing Management

Harris and Johnston Architects gave £100 Fraser Harris is husband of Board member Jeanette Harris

Other related parties

The Royal Bank of Scotland Group operates a Give As You Earn scheme, whereby pre tax personal donations from employees to charities are matched by the Group in a ratio of 2:1 Chris Adams, a board member of WLYT, is an employee of The Royal Bank of Scotland Group, and donated £1,200 through this scheme in the year, inclusive of the Bank's contribution

Gail Ferguson, a board member of WLYT and West Lothian Council Professional Network leader for Expressive Arts, commissioned WLYT to deliver Continuous Professional Development courses West Lothian Council paid a total of £700 for the courses

20. APB ETHICAL STANDARD PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to assist with the preparation of the financial statements

WEST LOTHIAN YOUTH THEATRE LIMITED
MANAGEMENT INFORMATION
YEAR ENDED 31 MARCH 2007

**The following pages do not form part of the statutory financial statements
which are the subject of the independent auditor's report on pages 14 to 15**

WEST LoTHIAN YOUTH THEATRE LIMITED

DETAILED STATEMENT OF FINANCIAL ACTIVITY

YEAR ENDED 31 MARCH 2007

	2007 £	2006 £
INCOMING RESOURCES		
VOLUNTARY INCOME		
Donations	6,295	1,822
Friends scheme	1,160	1,350
WLC project grants	4,211	19,276
SAC Audience Development 06/07	—	27,673
Autumn Festival	—	500
Reid Kerr	—	800
Sky	—	5,000
SAC "second unit"	—	38,255
Scottish Executive	16,500	16,000
Lloyds TSB Foundation	—	2,000
Other grant income	—	9,257
East Renfrewshire Council	10,500	—
WLC Core funding	93,345	89,933
Templar	—	12,450
Life's a pizza	700	700
Tempest	—	641
Robertson Trust	4,000	—
Rank foundation	2,323	27,390
International Youth Theatre Festival	—	1,495
Big Lottery Fund	35,663	—
Project Scotland	10,699	—
Arts & Business	1,800	—
British Council	29,430	8,450
Turcan Connell	1,000	—
Scottish Arts Council	28,125	35,388
Livingston Youth Trust	250	—
Scottish Community Forum	4,500	—
Scottish Community Foundation	2,000	—
	<u>251,101</u>	<u>298,380</u>
INVESTMENT INCOME		
Bank interest receivable	<u>2,339</u>	<u>2,212</u>
INCOMING RESOURCES FROM CHARITABLE ACTIVITIES		
Ticket sales	3,864	1,385
Merchandise	1,198	147
Workshops	31,091	15,146
Project fees	22,458	—
	<u>58,611</u>	<u>16,678</u>
OTHER INCOMING RESOURCES		
Other income	<u>970</u>	<u>4,037</u>

WEST LOTHIAN YOUTH THEATRE LIMITED

DETAILED STATEMENT OF FINANCIAL ACTIVITY

YEAR ENDED 31 MARCH 2007

	2007 £	2006 £
TOTAL INCOMING RESOURCES	313,021	321,307
RESOURCES EXPENDED		
CHARITABLE ACTIVITIES		
Project costs	109,334	49,875
Staff costs Wages & salaries	146,323	121,797
Staff costs Employer's NIC	13,397	11,442
Establishment Rent	508	2,176
Establishment Rates & water	2,926	2,799
Establishment Light & heat	3,073	2,122
Establishment Repairs & maintenance	835	7,386
Office expenses Telephone	2,359	4,582
Office expenses Other	10,063	7,140
Depreciation	9,799	11,495
Advertising	5,317	1,450
	303,934	222,264
GOVERNANCE COSTS		
Accountancy fees	4,926	3,099
Audit fees	3,375	2,500
Legal & professional fees	50	—
	8,351	5,599
TOTAL RESOURCES EXPENDED	312,285	227,863
NET INCOMING RESOURCES FOR THE YEAR	736	93,444