

RIAS SERVICES LIMITED
REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED
31ST DECEMBER 2000



COMPANY REGISTRATION NUMBER
SC 90513

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FOR THE YEAR ENDED 31ST DECEMBER 2000

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RIAS SERVICES LIMITED

DIRECTORS' REPORT

The Directors present their report and the audited financial statements for the year ended 31st December 2000.

STATUS OF COMPANY AND PRINCIPAL ACTIVITIES

The Company is wholly owned and controlled by the Royal Incorporation of Architects in Scotland. The distributable profits of the Company as defined by Schedule 19 of the Income and Corporation Taxes 1988 are payable to the Royal Incorporation of Architects in Scotland under the terms of a deed of covenant dated 23rd December 1998.

The principal activities of the company, continuing without significant change during the year, were the provision of services to architects and architectural practices and the sale of books and publications.

DIRECTORS AND THEIR INTERESTS

The directors who held office during the year were as follows:-

J B DEANS (CHAIRMAN)
J A MCLENNAN
T B CURRY
K R S MACDONALD
S RIDDELL
D READ
J PAUL

There are no Directors' interests in the Company.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SMALL COMPANY EXEMPTIONS

In preparing this report, advantage has been taken of the special exemptions applicable to small companies conferred by Part VII of the Companies Act 1985 relating to small companies.

BY ORDER OF THE BOARD


M GOODFELLOW
Secretary

REPORT OF THE AUDITORS

TO THE MEMBERS OF RIAS SERVICES LIMITED

We have audited the financial statements on pages 4 to 9, which have been prepared under the historical cost convention and the accounting policies set out on page 4.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described on page 2, the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

BASIS OF OPINION

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

OPINION

In our opinion, the financial statements give a true and fair view of the state of the company's affairs as at 31st December 2000, and of its loss for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985.



SPRINGFORDS

Chartered Accountants and
Registered Auditors
Dundas House, Westfield Park, Eskbank, Edinburgh

29th March 2001

RIAS SERVICES LIMITED

ACCOUNTING POLICIES

BASIS OF ACCOUNTING

The financial statements have been prepared in accordance with applicable accounting standards in the United Kingdom and under the historical cost convention.

CASH FLOW STATEMENT

The company has taken advantage of the exemption from preparing a cash flow statement conferred by Financial Reporting Standard 1 (revised 1996) on the grounds that it is entitled to the exemptions available in Sections 246 and 247 of the Companies Act 1985 for small companies.

RELATED PARTY TRANSACTIONS

The company has taken advantage of the exemption from disclosing details of transactions with fellow group entities conferred by Financial Reporting Standard No.8.

TURNOVER

Turnover represents income from the provision of services to architects and architectural practices, sales of books and publications and advertising revenue. Turnover is stated net of value added tax and trade discounts.

STOCKS

Stocks are stated at the lower of cost and net realisable value and comprise stocks of books, products and publications held for resale, and work in progress.

RIAS SERVICES LIMITED**PROFIT & LOSS ACCOUNT****FOR THE YEAR ENDED 31ST DECEMBER 2000**

	NOTES	2000 £	1999 £
TURNOVER	1	774,834	1,091,010
COST OF SALES		647,122	958,646
GROSS PROFIT		127,712	132,364
ADMINISTRATIVE EXPENSES	2	130,840	121,463
(LOSS)/PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		(3,128)	10,901
LESS: COVENANTED DONATION		-	-
(LOSS)/PROFIT FOR THE FINANCIAL YEAR	7	(3,128)	10,901

None of the company's activities were acquired or discontinued during the above two financial years.

There are no recognised gains or losses in 2000 or 1999 other than those included in the (loss)/profit above and therefore no separate statement of total recognised gains and losses has been presented.

There is no difference between the (loss)/profit on ordinary activities before taxation and the retained (loss)/profit for the years stated above and their historical cost equivalents.

RIAS SERVICES LIMITED

BALANCE SHEET

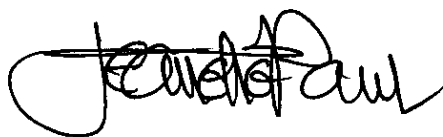
AT 31ST DECEMBER 2000

	NOTES	2000 £	1999 £
CURRENT ASSETS			
STOCK		183,827	160,350
DEBTORS	4	91,832	101,377
CASH AT BANK AND IN HAND		-	-
		<u>275,659</u>	<u>261,727</u>
CREDITORS:			
AMOUNTS FALLING DUE WITHIN ONE YEAR	5	(299,588)	(282,528)
NET CURRENT LIABILITIES		<u>(23,929)</u>	<u>(20,801)</u>
CAPITAL & RESERVES			
CALLED UP SHARE CAPITAL	6	100	100
PROFIT & LOSS ACCOUNT	7	(24,029)	(20,901)
SHAREHOLDER'S FUNDS	8	<u>(23,929)</u>	<u>(20,801)</u>

The directors have prepared the financial statements in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements on pages 4 - 9 were approved by the board of directors on 28th March 2001 and signed on its behalf by:

DIRECTORS



 Douglas Read.

RIAS SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2000

1 TURNOVER

In the opinion of the directors, none of the turnover of the Company is attributable to geographical markets outside the UK. (1999 – nil)

2 (LOSS)/PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION

(Loss)/Profit on ordinary activities before taxation is stated after charging:-

	2000	1999
	£	£
Auditors' Remuneration	2,375	2,375

No remuneration was paid to the directors during either financial year.

3 COVENANTED DONATION AND TAXATION

	2000	1999
	£	£
Net covenant paid in year	-	-
Add: income tax deducted	-	-
Gross Covenant Due	nil	nil

Under the terms of a Deed of Covenant dated 23rd December 1998, the annual distributable profits of the Company, as defined by Schedule 19 of the Income and Corporation Taxes Act 1988, are payable to the Royal Incorporation of Architects in Scotland.

No covenant payment was due for 2000 as there was a trading loss. Tax losses available to carry forward in 2000 are calculated at £21,540.

4 DEBTORS

	2000	1999
	£	£
Amounts falling due within one year:		
Trade Debtors	47,832	55,527
	44,000	45,850
Other Debtors	91,832	101,377

RIAS SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2000

5 CREDITORS: amounts falling due within one year

	2000 £	1999 £
Loans	-	3,000
Bank Overdraft	700	5,941
Trade Creditors	95,624	107,406
Amount due to parent undertaking	69,691	58,759
Other Creditors	133,573	107,422
	299,588	282,528

Management charges of £130,840 (1999: £121,323) were payable to the company's parent undertaking for the year.

6 CALLED UP SHARE CAPITAL

	2000 £	1999 £
Authorised, allotted, called up and fully paid 100 Ordinary Shares of £1 each	100	100

7 PROFIT AND LOSS ACCOUNT

	2000 £	1999 £
At 1 st January 2000	(20,901)	(31,802)
(Loss)/ Profit for year	(3,128)	10,901
At 31 st December 2000	(24,029)	(20,091)

8 RECONCILIATION OF MOVEMENTS IN SHAREHOLDER'S FUNDS

	2000 £	1999 £
(Loss)/Profit for the financial year	(3,128)	10,901
Opening Shareholder's Funds	(20,801)	(31,702)
Closing shareholder's funds (net deficiency)	(23,929)	(20,801)

RIAS SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2000

9 ULTIMATE PARENT UNDERTAKING AND CONTROLLING PARTY

The company's ultimate parent undertaking and controlling party is the Royal Incorporation of Architects in Scotland by virtue of a 100 per cent holding of its ordinary share capital.