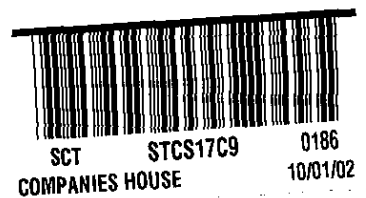


Scottish Business in the Community
(A company limited by guarantee)
Annual report
for the year ended 31 May 2001

Registered Number SC80355

Jan



Scottish Business in the Community

(A company limited by guarantee)

Annual report

for the year ended 31 May 2001

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Directors and Advisors for the year ended 31 May 2001

Directors

George C Borthwick CBE (Chairman)
The Hon Mark H Laing (Vice-Chairman)
Oonagh Aitken (resigned 13 September 2001)
J P Dugdale Bradley
Dr Robert Crawford
Brian J Dempsey
Gerard J P Eadie
Janet M Hamblin
David B Justice MBE
Susan Rice (appointed 28 May 2001)
A Muir Russell
Barry E Sealey
Jane Scott
Professor John M Ward CBE (resigned 10 November 2000)
Barbara Kelly CBEDL (resigned 22 July 2000)

Chief Executive

Samantha Barber

Secretary and registered office

James A Graham (appointed 10 June 2000)
P O Box 408
Bankhead Avenue
Edinburgh
EH11 4HE

Auditors

PricewaterhouseCoopers
Erskine House
68-73 Queen Street
Edinburgh
EH2 4NH

Solicitors

Brodies Solicitors
15 Atholl Crescent
Edinburgh
EH3 8HA

Bankers

Lloyds TSB Bank plc
28 Hanover Street
Edinburgh
EH2 2DS

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Director's report for the year ended 31 May 2001

Principal Activities

The principal activity of the company is to engage business in the development of communities across Scotland. The organisation is recognised as a charity for tax purposes by the Inland Revenue (CR43854).

The company achieves this through the development of programmes which support the social and economic regeneration of communities across Scotland. Programmes include Business Support Groups, Development Assignments Programme, Professional Firms Network, Senior Executive Programme and Partners in Leadership.

Review of the Business

The year under review was one of change and significant development for the organisation:

Resignations

Board Directors Barbara Kelly CBE DL (22/7/00) and John Ward CBE (10/11/00) resigned during the year and Oonagh Aitken resigned on 13 September 2001.

Appointments

Susan Rice, Chief Executive of Lloyds TSB Scotland (28/05/01) joined as a Board Director of SBC during the year.

Membership

Membership of SBC demonstrates a company's commitment and belief that Corporate Social Responsibility is a commercial imperative that helps build stronger relationships with customers, employees and wider stakeholders. Membership is also a statement of support to promoting CSR in Scotland.

Nine new members were recruited during the year; The Post Office Board, BAE Systems, Pfizer, Stagecoach, First Direct, Morgan Stanley, Deutsche Bank, East of Scotland Water and Scottish Enterprise Ayrshire. This has offset a number of losses in previous years.

SBC is currently introducing an Account Management system which will enable closer contact to be maintained with members to ensure that the support we provide is appropriate to their needs.

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Operational Highlights

SBC's position as the key business organisation, promoting the involvement of the business community in supporting the social and economic regeneration of communities across Scotland was strengthened during the year.

This was emphasised at a re-launch of SBC held at the Museum of Scotland in Edinburgh as a feature of the Annual General Meeting in November 2000. The event, which was attended by 150 guests, highlighted SBC's programmes and initiatives and marked the introduction of a new image for the organisation along with an SBC website and new programme information packs.

A highlight of the event was an interview session, hosted by Viv Lumsden the media personality. A number of participants in SBC's core programmes were interviewed by Viv giving them an opportunity to share their experiences and the professional and personal benefits from their participation. The event was highly informative and successful and was well received by all attendees.

SBC introduced a lecture series in the previous year. The lecture series was continued into the year under review but with subjects and speakers more focused on Corporate Social Responsibility issues for private sector companies. According to attendees the improved format has increased the effectiveness of this initiative. Issues covered included, business ethics, the social and ethical performance of companies and drugs in the workplace. SBC is continuing with the lectures this year.

A great honour for SBC was the reception hosted by HRH The Prince Charles, Duke of Rothesay at Holyrood Palace in the Spring. The event was attended by over 100 people with His Royal Highness presenting awards for longstanding personal commitment to both SBC and the principle of community investment.

The main development in programme areas were as follows:

❖ **Business Support Groups**

Main developments in existing areas;

Dundee -	Consolidation and expansion of the operation which was launched in August 1999
Mayfield -	Progress with a funding package to appoint a paid manager following a period with a volunteer manager. Extension of the Group to include all of the North Midlothian area is part of this package.
Paisley -	Re-establishment of the Paisley Group following the secondment of a longer term BSG manager from the Employment Service. Discussions to extend the area of activities to cover all of Renfrewshire
Perth & Kinross -	Successful establishment with financial support from Perth and Kinross Council, Scottish Enterprise Tayside and local charitable trusts. A key theme has been the extension of the Group's activities in the rural North Perthshire area. The BSG was launched in March 2000

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Fife - Support from the Employment Service with a longer-term secondment has contributed to being able to extend activities to Central Fife and it is planned to extend into the entire county.

A survey during the year identified over 250 companies or company branches involved with existing BSGs

Main developments in new areas;

Ayrshire - A new BSG has been established in partnership with Scottish Enterprise Ayrshire and Ayrshire Chamber of Commerce covering all of Ayrshire and its 4 Social Inclusion Partnerships. A 3-year funding package has been agreed and a manager appointed. Bill Terrance General Manager of Glacier Vandervell is chair of the Group.

Lanarkshire - In partnership with SE Lanarkshire (SEL) a BSG has been established covering all of Lanarkshire and its 5 SIPs. It is managed by a SEL secondee and was launched by Sir Alex Ferguson in August 2001.

The Group chairman is Ian Livingstone former chair of SEL.

West Lothian - A funding package has been agreed between West Lothian Council and SBC to employ a part-time manger to establish a BSG in this Area. This process is on target to launch in late 2001. Dominic Keane, Chairman of Livingstone FC has agreed to chair the Group.

In discussion;

SBC have been in discussions regarding the creation of BSGs in the following areas;

Aberdeen; Borders; Lochaber; Angus; Forth Valley.

Glasgow - a major project to create a means of delivering effective and substantial private sector involvement in Glasgow has started. The proposal was outlined in a Board paper. Good progress is being made towards the ambitious objective of obtaining senior level business involvement and funding for the Glasgow Leadership Group.

❖ Development Assignments Programme (DAP)

DAP offers employees tailored development through the completion of a structured time-bound project in the community. Organisations participating in the programme included Benefits Agency, Employment Service and Halifax.

The community organisations to which support was given included:

Citizens Advice Bureau, Edinburgh Cyrenians, Govanhill Community Development Trust, Hansel Alliance, Inverclyde Regeneration Project, Lavern Valley Partnership, Scotland Against Drugs.

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- ❖ **Partners in Leadership (PIL)** which brings together business leaders and head teachers for structured exchanges of leadership and management experience was extended over a wider area of Scotland following its introduction in 2000. A total of 35 matches were made over the year with business partners including senior managers from:

Bank of Scotland, Child Support Agency, Clydesdale Bank, First Direct, HSBC, Halifax, Hewden Plant Hire, KPMG, Lloyds TSB, Lyle & Scott, Mainetti, Morgan Stanley, Pfizer, Prudential and Xansa.

- ❖ **Senior Executive Programme (SEP)**

Supplies senior executives (mainly retired from full time employment) to carry out consultancy and business counselling services for community organisations. SEP is administered by co-ordinators operating in Edinburgh, Glasgow, Renfrewshire, Dunbartonshire, Scottish Borders, North Lanarkshire, Ayrshire and Fife.

Funding from The Scottish Executive, applied for in the year under review and now received, will enable this programme to deliver more support to communities by recruiting more members and extending the operation over a wider area of Scotland. A dedicated manager will be employed to improve operational procedures and performance reporting and to integrate SEP with the BSG operation where appropriate.

- ❖ **Professional Firms Network (PFN)**

Previously named Professional Firms Groups this initiative provides much needed pro-bono expert advice and services to community organisations working to improve the quality of life in local areas. The programme has been restructured and it is planned to re-launch and develop it in the coming year.

- ❖ **Rural Affairs**

SBC is active in a number of rural communities but is very keen to increase the level of engagement from the business community. The BSG based in Perth is working in the small communities of rural Perthshire. SBC is making good progress to establish a BSG in Lochaber. The Senior Executive Programme is also very active in the Borders.

There are many partnerships at local level in rural communities, and SBC is keen to work with the local rural partnerships in a number of areas.

- ❖ **Cares**

Scottish Business in the Community is developing a programme for Cares in Scotland to offer a new effective route for companies to support their staff through employee volunteering to engage with the local community.

Cares is proving extremely successful in cities across other parts of the UK, creating valuable partnerships of businesses, voluntary organisations and local authorities. Scottish Business in the Community, in partnership with Volunteer Development Scotland, is planning to introduce this innovative formula to Scotland.

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❖ Financial Controls

Financial reporting to management and board members has been consolidated during the year. The need for strong controls has been driven in part by the significant improvement in SBC's financial position. This is particularly important since a substantial proportion of the funds held are restricted or designated. In addition, regarding general reserves, identified initiatives and our commitment to retain sufficient reserves for a minimum of six months working capital, means that it is vital for the company to continue to build its reserves to ensure stability. The Board are well aware that the financial implications for the increased activity expected in the year ahead mean that we will require to continue to implement effective control and the procedures for monitoring this have been put in place.

❖ Charity Governance

The Statement of Recommended Practice for accounting and reporting by Charities which was issued in October 2000 requires that SBC's board of directors must include in their Annual Report a statement that the major risks to which the charity is exposed, as identified by the board members, have been reviewed and systems established to mitigate those risks. The statement applies to financial periods **starting on or after 1 January 2001** and action is currently being taken to ensure that compliance with requirements will be implemented throughout 2001/2002, so that a satisfactory statement can be included in the accounts for the period ended 31 May 2002.

The risks to be identified and controlled relate to strategic, financial, operational and regulatory issues and therefore address governance of SBC generally.

❖ In Kind and Special Support

During the year SBC relocated from Lloyds TSB premises at 115 George Street Edinburgh to Ethicon's Bankhead Crossway offices at their Sighthill campus in Edinburgh. The directors wish to record their sincere thanks to both companies for their very generous support.

SBC's income for the year included the very significant support of £100k from Sir Tom Farmer and £35k from Johnson & Johnson Europe. The Johnson & Johnson receipt reflects 2/3rd of the total promised and a further 1/3rd will be received in the current financial year. This designated funding will be used for projects which will have a major impact on SBC's operation.

The company is also very grateful for the excellent financial support received from Scottish Enterprise, West Lothian Council and Social Inclusion Partnership, British Energy and DB Projects (totalling £103k) some of which is carried forward for use in the new financial year.

In kind support for the company's administration and programme operating costs and valued at a conservative £486k was also received during the year and included major contributions of:

- Seconded personnel from The Scottish Executive, Inland Revenue, Employment Service, Child Support Agency, Scottish Prison Service, Ayrshire and Arran Health Board and Scottish Widows.
- Accommodation from Lloyds TSB, Ethicon and Scottish Enterprise.
- Legal and Accountancy Services from Brodies Solicitors, PricewaterhouseCoopers and HLB Kidsons
- Re-launch publicity, website and printing support from Citigate Smarts, Tayburn and Pillans & Wilson.

SBC would like to record its sincere thanks to the above organisations for their generous support throughout the year.

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The directors are grateful for the continued generous support by the following companies:

Alcan Smelting and Power UK Ltd

Arcadia Group plc

Ayrshire & Arran Health Board

Bank of England

Bank of Scotland

Barr Holdings Ltd

Boots Company

BP Amoco

BAE Systems

British Airways Scotland

British Energy

Brodies WS

BT plc

Cap Gemini UK plc

Capital Solutions

Child Support Agency

Citigate SMARTS

Clydesdale Bank plc

Cruden Estates Limited

DB Projects Ltd

Diageo

Deutsche Bank

Dunbartonshire Enterprise

East of Scotland Water

Employment Service

Ethicon Ltd

James Finlay

First Direct

HBG Group

HSBC plc

HLB Kidsons

Inland Revenue

Johnston Press plc

KPMG

Kwik-Fit Holdings plc

Laing Construction

Lloyds TSB Scotland

Marks & Spencer plc

MICO

Microsoft

Morgan Stanley Dean Witter

Morrison Construction Group

Norwich Union

Pfizer

Pillans & Wilson

PricewaterhouseCoopers

Prudential Corporation plc

Roxburgh Hotel

Royal Bank of Scotland

Royal Mail

Alexander Russell

Sainsburys

Scottish Brewers Ltd

Scottish Enterprise Ayrshire

Scottish Enterprise Network

Scottish Executive

Scottish Gas

Scottish Homes

Scottish Post Office Board

Scottish Power

Scottish Prison Service

Shell U.K Ltd

Simmers of Edinburgh

CR Smith

Stagecoach

Standard Life Assurance Company

Strathvale Holdings Ltd

Tayburn

D C Thomson

Townhouse Company

Transco

Weir Group

Whitbread plc

Wood Group Management Services

Xansa

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Guarantors

The liability of each of the guarantors in the event of a winding up is limited to £5. At 31 May 2001 there were 65 guarantors in the register of members.

Directors

The following were the directors of the company in the year to 31 May 2001:

George C Borthwick CBE	(re-appointed as directors at AGM 30 November 2000)
The Hon. Mark H Laing	
Oonagh Aitken	(resigned 13 September 2001)
J P Dugdale Bradley	(re-appointed as directors at AGM 30 November 2000)
Dr Robert Crawford	
Brian Dempsey	(appointed 10 December 2000)
Gerard J P Eadie	
Janet M Hamblin	
David B Justice MBE	(re-appointed as directors at AGM 30 November 2000)
Barbara M Kelly CBE DL	(resigned 22 July 2000)
A Muir Russell	(re-appointed as directors at AGM 30 November 2000)
Jane Scott	(appointed 14 June 2000)
Barry Sealey CBE	
Professor John M Ward CBE	(resigned 10 November 2000)
Susan Rice	(appointed 28 May 2001)

Changes in fixed assets

The movements in fixed assets during the year are set out in note 8 to the financial statements.

Directors' responsibilities

The directors are required by UK company law to prepare financial statements for each financial year that give a true fair view of the state of affairs of the company as at the end of the financial year and of the surplus or deficit of the company for that period.

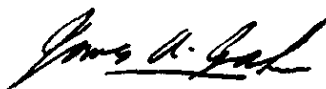
The directors confirm that suitable policies have been used and applied consistently and reasonable and prudent judgements and estimates have been made in the preparation of the financial statements for the year ended 31 May 2001. The directors also confirm that applicable accounting standards have been followed and that the financial statements have been prepared on the going concern basis.

The directors are responsible for keeping proper accounting records, for taking reasonable steps to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

Auditors

The auditors, PricewaterhouseCoopers, have indicated their willingness to continue in office, and a resolution concerning their reappointment will be proposed at the Annual General Meeting.

By order of the Board



Secretary

6 November 2001

Scottish Business in the Community **(A company limited by guarantee)**

Auditors' report to the members of Scottish Business in the Community (A company limited by guarantee)

We have audited the financial statements on pages 9 to 15.

Respective responsibilities of directors and auditors

The directors are responsible for preparing the Annual Report. As described on page 7, this includes responsibility for preparing the financial statements, in accordance with applicable United Kingdom accounting standards. Our responsibilities, as independent auditors, are established in the United Kingdom by statute, the Auditing Practices Board and our profession's ethical guidance.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the United Kingdom Companies Act. We also report to you if, in our opinion, the directors' report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions is not disclosed.

We read the other information contained in the Annual Report and consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements.

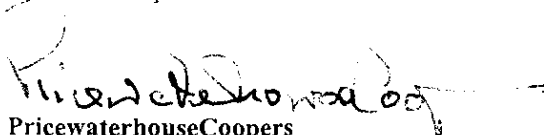
Basis of audit opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs at 31 May 2001 and of its surplus and cash flows for the year then ended and have been properly prepared in accordance with the Companies Act 1985.



PricewaterhouseCoopers

Chartered Accountants and Registered Auditors

Edinburgh

10 November 2001

Scottish Business in the Community
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Profit and loss account for the year ended 31 May 2001

	Notes	Restricted Funds £	Unrestricted Funds £	Total 2001 £	Total 2000 £
Income & Expenditure					
Incoming resources – continuing operations					
Subscriptions	2	-	153,400	153,400	140,531
Pledges of Commitment		-	2,500	2,500	2,500
Sponsorship		73,098	136,579	209,677	3,100
Grants received		56,583	-	56,583	53,150
Programme Income		10,983	-	10,983	16,271
Bank interest		-	4,666	4,666	769
Challenge fund		7,642	-	7,642	-
Other income		5,290	-	5,290	5,904
		153,596	297,145	450,741	222,225
Total incoming resources					
Change in stock		-	-	-	(227)
					221,998
Resources expended					
Direct charitable expenditure	3	92,214	19,820	112,034	60,977
Management and administration of the charity	4	53,918	61,018	114,936	138,634
		146,132	80,838	226,970	199,611
Surplus for the year - continuing operations	6	7,464	216,307	223,771	22,387
Statement of accumulated surplus/(deposit)					
Accumulated (deficit) at 31 May 2000				(24,869)	(12,240)
Surplus for the year				223,771	22,387
Restricted funds movement				(7,464)	(35,016)
Accumulated surplus/(deficit) at 31 May 2001				191,438	(24,869)

The company has no recognised gains and losses other than the deficit above and therefore no separate statement of total recognised gains and losses has been presented. There is no difference between the deficit for the year stated above and its historical cost equivalent.

A statement of financial activities as required by SORP 2 has not been prepared, as the directors consider that the relevant information has already been disclosed in the financial statements.

Balance sheet as at 31 May 2001

The financial statements on pages 9 to 15 were approved by the board of directors on 6 November 2001 and were signed on its behalf by:

Director

Scottish Business in the Community (A company limited by guarantee)

Notes to the financial statements for the year ended 31 May 2001

1 Format of financial statements

The company does not seek to make a profit, nor can its achievements be measured by normal commercial criteria. In order that a true and fair view of its activities should be given in these accounts, the directors have set out on page 10 an Income and Expenditure Account which shows the results for the year, but in a format other than as prescribed in the Companies Act 1985. In the opinion of the directors this provides greater clarity on the nature of the company's activities, and discloses in sufficient detail information relating thereto, as required by the Companies Act 1985.

2 Principal accounting policies

The financial statements have been prepared in accordance with applicable Accounting Standards in the United Kingdom and Statement of Recommended Practice No. 2 ("Accounting by Charities"). As in previous years, the financial statements are prepared in accordance with the historical cost convention. A summary of the more important accounting policies of the company, which have been applied consistently, is set out below.

Subscriptions

Subscription income is taken into account on a cash basis unless a contract is in place in which case it is accrued into the period to which it relates.

Expenditure

All operating expenditure, including costs of preparing and printing publications, is written off in the year in which it is incurred.

Tangible fixed assets

Provision for depreciation is made so as to write-off the cost of fixed assets, which are stated at their purchase price, on a straight line basis over the expected useful economic life of the assets concerned. The principal rates used, which are consistent with those of the previous period, are:-

Office fittings	10%
Office equipment (including computers)	20% - 33 1/3%
Motor vehicles	25%

Operating leases

Costs in respect of operating leases are charged on a straight line basis over the lease term.

Cash flow statement

The company qualifies as a small company under the terms of section 247 of the Companies Act 1985. As a consequence it is exempt from the requirements to publish a cash flow statement.

Stock

Stocks are stated at the lower of cost and net realisable value.

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3 Direct charitable expenditure

	Restricted Funds	Unrestricted Funds	2001	2000
	£	£	£	£
Business Support Groups	72,442	2,972	75,414	23,674
Senior Executive Programme	-	14,090	14,090	14,804
Events	7,008	2,084	9,092	14,754
Development Assignment Programme	3,756	-	3,756	5,640
Partners in Leadership	1,366	-	1,366	2,105
Challenge Fund	7,642	-	7,642	-
Subscription Costs	-	674	674	-
	92,214	19,820	112,034	60,977

4 Management and administration of the charity

	Restricted Funds	Unrestricted Funds	Total 2001	Total 2000
	£	£	£	£
Consultancy	-	-	-	15,416
Depreciation	-	4,993	4,993	3,041
Office service costs	122	12,361	12,483	17,761
Pension contributions	-	2,895	2,895	9,885
Postage & stationery	-	2,627	2,627	3,187
Printing and publicity	-	1,295	1,295	7,341
Professional fees	-	2,989	2,989	-
Publications & newspapers	-	335	335	290
Relaunch costs	-	4,209	4,209	-
Removal costs	-	3,153	3,153	-
Salaries	48,998	20,593	69,591	60,634
Sundry office & administration expenses	-	734	734	272
Telephone	384	3,961	4,345	6,890
Training	587	353	940	1,577
Travel & subsistence	3,827	520	4,347	12,340
	53,918	61,018	114,936	138,634

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5 Corporation tax

The company acquired charitable status with effect from 26 December 1988, and is therefore exempt from taxation under section 505, Income and Corporation Taxes Act 1988.

6 Surplus for the year

The surplus for the year is stated after charging

	2001	2000
	£	£
Hire of office equipment - operating leases	4,251	3,134

The directors and auditors have agreed to provide their services on an honorary basis. Accordingly, no directors' emoluments or reimbursement of expenses or auditors' remuneration have been charged in arriving at the surplus for the year.

7 Employee information

(a) The average number of persons excluding directors directly employed by the company is analysed below:-

	2001	2000
Administration	5	3

(b) Company employment costs:

	2001	2000
	£	£
Gross Wages	114,631	60,880
Employer's national insurance contributions	12,419	4,523
Pension contributions (d)	2,895	9,885
	129,945	75,288

(c) The Chief Executive's salary is met by a third party and is not reimbursed by the company. The support funding is included in sponsorship income.

(d) The company participates in a defined contribution pension scheme for their employees. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £2,895 (2000: £9,885).

(e) No remuneration or expenses are paid to directors.

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8 Fixed assets

	Office equipment £	Office fittings £	Motor vehicles £	Total £
Cost				
At 31 May 2000	32,604	35,435	13,872	81,911
Additions	9,315	-	-	9,315
Disposals	(10,000)	(28,551)	-	(38,551)
At 31 May 2001	31,919	6,884	13,872	52,675
Depreciation				
At 31 May 2000	30,551	28,845	13,872	73,268
Disposals	(10,000)	(28,551)	-	(38,551)
Charge for year	3,217	1,776	-	4,993
At 31 May 2001	23,768	2,070	13,872	39,710
Net book value				
At 31 May 2001	8,151	4,814	-	12,965
Net book value				
At 31 May 2000	2,053	6,590	-	8,643

9 Debtors

Amounts falling due within one year:-

	2001 £	2000 £
Sundry debtors	2,150	570
Prepayments and accrued income	7,020	8,234
	9,170	8,804

10 Stock

	2001 £	2000 £
Consumables	200	200

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11 Creditors

Amounts falling due within one year:-

	2001	2000
	£	£
Other taxation and social security	4,677	2,627
Sundry creditors	3,162	10,961
Accruals and deferred income	64,456	51,492
	72,295	65,080

12 Financial commitments

As at 31 May 2001 the company had annual commitments under non-cancellable operating leases as follows:

	2001	2000
	£	£
Other assets		
Due within 1 year	4,046	4,093
Due within 1 to 2 years	1,592	3,640
Expiring between 2 and 5 years	-	797
	5,638	8,530

13 Capital commitments

	2001	2000
	£	£
Due within 1 year	15,133	-
	15,133	-

14 Related Party Disclosure

FRS 8 Related Party Disclosures' requires the disclosure of the details of material transactions between the reporting entity and any related parties. Under the terms of the Standard, each of the companies who subscribe to membership of the company and are represented on the Board of Directors are deemed to be related parties. The total income from those members totalled £117,354 (2000: £28,906). There are no costs incurred with related parties (2000: £Nil)

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15 Movement of accumulated surplus

	Unrestricted Funds	Restricted Funds	Total 2001	Total 2000
	£	£	£	£
Opening balance	(24,869)	44,967	20,098	(2,289)
Movement during year	216,307	7,464	223,771	22,387
Balance at 31 May 2001	191,438	52,431	243,869	20,098

Restricted funds represent funds held for Business Support Groups, the Development Assignment Programme and the Partners in Leadership Programme.