

**BALGREEN MOTOR WORKS LIMITED**

**Company No: SC 49521**

**Financial Statements**

**- for the year ended -**

**30 NOVEMBER 1997**



# **BALGREEN MOTOR WORKS LIMITED**

## **Directors**

R A Sharp  
M A Sharp  
D R Sharp

## **Secretary**

R A Sharp

## **Business Address**

East Mains Industrial Estate  
Broxburn  
West Lothian

## **Registered Office**

Rutland Square House  
12 Rutland Square  
Edinburgh  
EH1 2BB

## **Accountants**

Gibson & Co.  
Rutland Square House  
12 Rutland Square  
Edinburgh  
EH1 2BB

## **Principal Bankers**

Bank of Scotland  
206 St. John's Road  
Edinburgh

**BALGREEN MOTOR WORKS LIMITED**

**INDEX TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 NOVEMBER 1997**

**Page**

1. Report of the directors
3. Accountants' Report
4. Profit and loss account
5. Balance Sheet
7. Notes of the Financial Statements

# BALGREEN MOTOR WORKS LIMITED

## REPORT OF THE DIRECTORS

The directors present their report and the financial statements for the year ended 30 November 1997.

## PRINCIPAL ACTIVITIES

The company's principal activity during the year was the storage and hire of vehicles and plant.

## MARKET VALUE OF LAND AND BUILDINGS

In the opinion of the directors the market value of the company's heritable property at East Mains Industrial Estate, Broxburn is in the region of £150,000. This valuation has not been incorporated in the financial statements.

## DIRECTORS AND THEIR INTERESTS

The directors at the balance sheet date and their interests in the company at that date and at the beginning of the year (or on appointment if later), were as follows:-

|           | Class of share      | Number of Shares |       |
|-----------|---------------------|------------------|-------|
|           |                     | 1997             | 1996  |
| R A Sharp | "A" Ordinary shares | 4,998            | 4,998 |
| M A Sharp | "B" Ordinary shares | 1                | 1     |
| D R Sharp | "B" Ordinary shares | 1                | 1     |

## DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- \* select suitable accounting policies and then apply them consistently
- \* make judgements and estimates that are reasonable and prudent
- \* prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## CLOSE COMPANY

The company is a close company as defined by the Income and Corporation Taxes Act 1988.

# BALGREEN MOTOR WORKS LIMITED

## REPORT OF THE DIRECTORS (Continued)

### SMALL COMPANY DISCLOSURE

In preparing this report, the directors have taken advantage of the special provisions of Part VII of the Companies Act 1985 applicable to small companies on the grounds that the company is small.

By Order of the Board

A handwritten signature in black ink, appearing to read 'R A Sharp', with a long horizontal flourish extending to the right.

R A Sharp  
Secretary

Date: 24/10/98

# **BALGREEN MOTOR WORKS LIMITED**

## **ACCOUNTANTS' REPORT TO THE DIRECTORS OF BALGREEN MOTOR WORKS LIMITED**

In accordance with your instructions we have prepared, without audit, the financial statements for the year ended 30 November 1997 set out on pages 4 to 11 from your books and records and from information and explanations supplied to us.



Gibson & Co  
Chartered Accountants  
Rutland Square House  
12 Rutland Square  
Edinburgh  
EH1 2BB

Date: 26/4/98

# BALGREEN MOTOR WORKS LIMITED

## PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30 NOVEMBER 1997

|                                                          | Notes | 1997<br>£           | 1996<br>£           |
|----------------------------------------------------------|-------|---------------------|---------------------|
| <b>TURNOVER</b>                                          |       | 300                 | -                   |
| Administrative expenses                                  |       | <u>(4,500)</u>      | <u>(5,233)</u>      |
|                                                          |       | (4,200)             | (5,233)             |
| Other Operating income                                   |       | <u>18,000</u>       | <u>18,000</u>       |
| <b>OPERATING PROFIT</b>                                  | 2     | 13,800              | 12,767              |
| Interest receivable                                      |       | <u>12</u>           | <u>-</u>            |
| <b>PROFIT ON ORDINARY<br/>ACTIVITIES BEFORE TAXATION</b> |       | 13,812              | 12,767              |
| Tax on profit on ordinary<br>activities                  | 3     | <u>(3,341)</u>      | <u>(3,272)</u>      |
| <b>PROFIT AFTER TAXATION</b>                             | 9     | 10,471              | 9,495               |
| <b>DIVIDENDS</b>                                         |       | <u>4,500</u>        | <u>3,500</u>        |
| <b>PROFIT FOR THE YEAR</b>                               | 8     | <u><u>5,971</u></u> | <u><u>5,995</u></u> |

None of the company's activities were acquired or discontinued during the above two financial years.

The company has no recognised gains or losses other than those dealt with in the profit and loss account.

The notes on pages 7 to 11 form part of these financial statements.

# BALGREEN MOTOR WORKS LIMITED

## BALANCE SHEET AT 30 NOVEMBER 1997

|                                                       | Notes | £               | 1997<br>£      | £               | 1996<br>£      |
|-------------------------------------------------------|-------|-----------------|----------------|-----------------|----------------|
| <b>FIXED ASSETS</b>                                   |       |                 |                |                 |                |
| Tangible assets                                       | 4     |                 | 73,112         |                 | 70,115         |
| <b>CURRENT ASSETS</b>                                 |       |                 |                |                 |                |
| Debtors                                               | 5     | 11,871          |                | 11,235          |                |
| Cash at bank and in hand                              |       | <u>12,623</u>   |                | <u>1,775</u>    |                |
|                                                       |       | 24,494          |                | 13,010          |                |
| <b>CREDITORS: Amounts falling due within one year</b> | 6     | <u>(25,778)</u> |                | <u>(17,268)</u> |                |
| <b>NET CURRENT LIABILITIES</b>                        |       |                 | <u>(1,284)</u> |                 | <u>(4,258)</u> |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>          |       |                 | <u>71,828</u>  |                 | <u>65,857</u>  |
| <b>CAPITAL AND RESERVES</b>                           |       |                 |                |                 |                |
| Called up share capital                               | 7     |                 | 5,000          |                 | 5,000          |
| Profit and loss account                               | 8     |                 | <u>66,828</u>  |                 | <u>60,857</u>  |
|                                                       |       |                 | <u>71,828</u>  |                 | <u>65,857</u>  |

The statements required to be made by the company's directors and the signature required by the Companies Act 1985 are given on the next page, which forms part of this Balance Sheet.

The notes on pages 7 to 11 form part of these financial statements.

# BALGREEN MOTOR WORKS LIMITED

## BALANCE SHEET AT 30 NOVEMBER 1997 (continued)

The directors have taken advantage of the exemption conferred by section 249A(2) not to have these financial statements audited and confirm that no notice has been deposited under section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibilities for ensuring that:-

- (i) The company keeps accounting records which comply with section 221 of the Companies Act 1985;
- (ii) The financial statements give a true and fair view of the state of affairs of the company as at 30 November 1997 and of its profit for the year then ended in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as is applicable to the company.

In preparing these financial statements, the directors have taken advantage of the special provisions of Part VII of the Companies Act 1985 applicable to small companies on the grounds that the company is small.

The financial statements were approved

by the board on . . . 29-4-98 . . . and

signed on its behalf by

..... Director

The notes on pages 7 to 11 form part of these financial statements.

# BALGREEN MOTOR WORKS LIMITED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 1997

### 1. ACCOUNTING POLICIES

#### 1.1 BASIS OF ACCOUNTING

The financial statements have been prepared under the historical cost convention and incorporate the results of the company's operations which are described in the Directors' Report and all of which are continuing. The company's investment property is stated at historical cost which is a departure from SSAP19.

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a Cash Flow Statement on the grounds that it is a small company.

#### 1.2 TURNOVER

Turnover represents the total invoice value, excluding value added tax, of goods sold and services rendered during the year.

#### 1.3 DEPRECIATION

Depreciation is provided using the following rates to reduce by annual instalments the cost, less estimated residual value, of the tangible assets over their estimated useful lives:-

|                     |                          |
|---------------------|--------------------------|
| Plant and machinery | 15%/10% Reducing balance |
| Motor Vehicles      | 25% Reducing Balance     |

#### 1.4 DEFERRED TAXATION

Deferred taxation is provided where there is a reasonable probability of the amount becoming payable in the foreseeable future.

### 2. OPERATING PROFIT

|                                                 | 1997<br>£    | 1996<br>£  |
|-------------------------------------------------|--------------|------------|
| The operating profit is stated after charging:- |              |            |
| Depreciation                                    | <u>1,203</u> | <u>321</u> |

# BALGREEN MOTOR WORKS LIMITED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 1997

### 3. TAXATION

|                                   | 1997<br>£    | 1996<br>£    |
|-----------------------------------|--------------|--------------|
| UK Corporation Tax at 24%/21%     | 3,070        | 3,272        |
| Prior Years<br>UK Corporation Tax | <u>271</u>   | <u>-</u>     |
|                                   | <u>3,341</u> | <u>3,272</u> |

### 4. TANGIBLE ASSETS

|                       | Land and<br>buildings<br>£ | Plant and<br>machinery<br>£ | Motor<br>Vehicles<br>£ | Total<br>£    |
|-----------------------|----------------------------|-----------------------------|------------------------|---------------|
| <b>COST</b>           |                            |                             |                        |               |
| At 1 December 1996    | 68,293                     | 8,161                       | -                      | 76,454        |
| Additions             | <u>-</u>                   | <u>1,200</u>                | <u>3,000</u>           | <u>4,200</u>  |
| At 30 November 1997   | <u>68,293</u>              | <u>9,361</u>                | <u>3,000</u>           | <u>80,654</u> |
| <b>DEPRECIATION</b>   |                            |                             |                        |               |
| At 1 December 1996    | -                          | 6,339                       | -                      | 6,339         |
| Charge for year       | <u>-</u>                   | <u>453</u>                  | <u>750</u>             | <u>1,203</u>  |
| At 30 November 1997   | <u>-</u>                   | <u>6,792</u>                | <u>750</u>             | <u>7,542</u>  |
| <b>NET BOOK VALUE</b> |                            |                             |                        |               |
| AT 30 NOVEMBER 1997   | <u>68,293</u>              | <u>2,569</u>                | <u>2,250</u>           | <u>73,112</u> |
| <b>NET BOOK VALUE</b> |                            |                             |                        |               |
| AT 30 NOVEMBER 1996   | <u>68,293</u>              | <u>1,822</u>                | <u>-</u>               | <u>70,115</u> |

# BALGREEN MOTOR WORKS LIMITED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 1997

### 5. DEBTORS

|               | 1997<br>£     | 1996<br>£     |
|---------------|---------------|---------------|
| Trade debtors | 300           | 1,500         |
| Other debtors | <u>11,571</u> | <u>9,735</u>  |
|               | <u>11,871</u> | <u>11,235</u> |

### 6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

|                 | 1997<br>£     | 1996<br>£     |
|-----------------|---------------|---------------|
| Corporation Tax | 3,070         | 2,648         |
| Trade Creditors | 12,550        | 12,550        |
| Other Creditors | <u>10,158</u> | <u>2,070</u>  |
|                 | <u>25,778</u> | <u>17,268</u> |

Included in Other Creditors is ACT payable of £1,125 (1996: £875)

### 7. SHARE CAPITAL

|                                           | 1997<br>£     | 1996<br>£     |
|-------------------------------------------|---------------|---------------|
| <b>Authorised</b>                         |               |               |
| Equity interests:                         |               |               |
| 9,998 "A" Ordinary shares of £1 each      | 9,998         | 10,000        |
| 2 "B" Ordinary shares of £1 each          | <u>2</u>      | <u>-</u>      |
| <b>Allotted, called up and fully paid</b> | <u>10,000</u> | <u>10,000</u> |
| Equity interests:                         |               |               |
| 4,998 "A" Ordinary shares of £1 each      | 4,998         | 5,000         |
| 2 "B" Ordinary shares of £1 each          | <u>2</u>      | <u>-</u>      |
|                                           | <u>5,000</u>  | <u>5,000</u>  |

By a special resolution dated 28 February 1997, the share of the company capital was varied as above.

# BALGREEN MOTOR WORKS LIMITED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 1997

### 8. PROFIT AND LOSS ACCOUNT

|                                      | 1997<br>£     | 1996<br>£     |
|--------------------------------------|---------------|---------------|
| Retained profits at 1 December 1996  | 60 857        | 54,862        |
| Profit for the financial year        | <u>5,971</u>  | <u>5,995</u>  |
| Retained profits at 30 November 1997 | <u>66,828</u> | <u>60,857</u> |

### 9. RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

|                                        | 1997<br>£     | 1996<br>£     |
|----------------------------------------|---------------|---------------|
| Profit for the financial year          | 10,471        | 9,495         |
| Dividends                              | <u>4,500</u>  | <u>3,500</u>  |
| Profit after dividends                 | 5,971         | 5,995         |
| Shareholders funds at 1 December 1996  | <u>65,857</u> | <u>59,862</u> |
| Shareholders funds at 30 November 1997 | <u>71,828</u> | <u>65,857</u> |
| Represented by - Equity Interests      | <u>71,828</u> | <u>65,857</u> |

### 10. CAPITAL COMMITMENTS

|                                                                        | 1997<br>£  | 1996<br>£  |
|------------------------------------------------------------------------|------------|------------|
| Details of capital commitments at the accounting date are as follows:- |            |            |
| Contracted for but not provided in the financial statements            | <u>Nil</u> | <u>Nil</u> |
| Authorised but not contracted for                                      | <u>Nil</u> | <u>Nil</u> |

## **BALGREEN MOTOR WORKS LIMITED**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 1997**

#### **11. RELATED PARTIES**

R A Sharp is a director of Statfield Ltd and Lakeland Events Ltd., both of whom have use of office space in the investment property for which no rent is paid.

The company received income from Statfield Ltd of £300 during the year in respect of trailer hire.

By the Balance Sheet date, there is a balance due from MSL (Scotland) Ltd of £10,160 (1996: £5,160) for which M A Sharp is a director.