

Company number: 09923402

Charity number: 1169016

Longleigh Foundation (a company limited by guarantee)

Report and Financial Statements

For the period from incorporation on 21 December 2015 to 31 March 2017



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Longleigh Foundation (a company limited by guarantee)

Registered No. 09923402

Charity No. 1169016

Administrative Details

Members and Trustees

Elizabeth Morris (appointed 9 February 2016)

Stuart Shore (appointed 21 December 2015)

Susan Terry (appointed 21 December 2015)

Ronald Williamson (appointed 15 November 2016)

Company Secretary

Anne Harling

Charity Address and Registered Office

100 Longwater Avenue

Green Park

Reading

RG2 6GP

Auditors

Crowe Clark Whitehill LLP

Aquis House

49-51 Blagrove Street

Reading

Berkshire RG1 1PL

Bankers

Barclays Bank Plc

4th Floor

One Snowhill

Birmingham

B4 6GN

Principal Donor

Stonewater Ltd

Suite C

Lancaster House

Grange Business Park

Enderby Road

Whetstone

Leicester

LE8 6EP

Trustees' Report

The Trustees of Longleigh Foundation, who are also directors of the charity for the purposes of the Companies Act, are pleased to present their first report and financial statements for the period ended 31 March 2017. The company was incorporated on 21 December 2015. It commenced activities on 21 January 2016.

Trustees

The Trustees have been appointed based on their relevant experience and knowledge of both the charity and Housing Sectors.

Structure, Governance and Management

The Trustees are supported in the day-to-day management of Longleigh Foundation by the Interim Director. The Interim Director supports the Foundation by reviewing all grant applications and making grant recommendations to the Trustees in accordance with agreed grant-making policies. Trustees make decisions about grants at Trustee Meetings which are typically held on a monthly basis.

Longleigh Foundation receives administrative and accounting support from Stonewater Limited.

Related Parties

The charitable company is supported and primarily funded through donations from Stonewater Limited. The Trustees recognise their charitable responsibilities and state formally that the charity's activities will always be consistent with achieving its objects. Any benefit which may accrue to Stonewater Limited from Longleigh Foundation's activities will be incidental and outweighed by the contribution to the Foundation's charitable objectives. Please see note 14 for further Related Party transaction details.

Risk Management

The Trustees have conducted a review of the major risks to which Longleigh Foundation is exposed. Risks are assessed on the basis of their likelihood and potential impact, along with the mitigation strategies in place to manage them in line with the board's risk appetite. They are recorded in a risk register which is regularly reviewed by the Trustees and will be updated and approved annually. Where appropriate, systems or procedures have been established to manage the risks the charity faces. The Trustees continually monitor changes in risk levels or emergence of new risks that may impact upon the organisation.

The Trustees consider the following to be the key risks that Longleigh Foundation faces:

- *Funding from our principal donor, Stonewater Limited, reduces or stops:* Longleigh Foundation maintains a close relationship with the donor, regularly updating them on the valuable work their funding supports. The Foundation has, so far, received two annual £500,000 donations from Stonewater Limited and there is also a commitment from Stonewater Ltd to donate £500,000 in financial year 2017-18. If this risk were to materialise, our key concern would be to ensure that any ongoing grant commitments to partner organisations can be met. This is mitigated by our reserves policy.

- *External financial, organisational or programmatic failure:* We work through partners who deliver projects to achieve our goals with our funding. There is a risk that our partners may lack capacity, especially when operating in challenging contexts, and therefore that some of the projects we support may fail to achieve their objectives or that funds could be used misused. Apart from failing to deliver effective support, this could also damage our reputation with our donor. To mitigate this, we conduct thorough due diligence on our partners before providing funding. We monitor all of our projects biannually. Where concerns are noted, we provide feedback to partners and follow up on minor issues. If major concerns arise, our standard grant agreement terms and conditions enable us to terminate a grant.
- *Internal financial control failure:* Risks are minimised by the implementation of procedures for authorisation of transactions and projects. An annual review will be completed of all processes using the Charity Commission's Internal Financial Controls Checklist. Any findings from our annual external audit will also be considered and acted upon.

Objects of the charity

The objects of the charity are the relief of persons in need through poverty, age, chronic sickness or disability (either mental or physical) and in particular the relief of such persons by the provision of housing and associated facilities, amenities or services. The purpose of the Foundation over the reporting period was to help people who are in poverty. As a grant-giving organisation we seek out other non-governmental organisations, charities and not-for-profit organisations working in the field of poverty alleviation to offer them the opportunity to apply for funding to deliver their projects.

The Longleigh Foundation's vision is for everyone to be given the opportunity to live a better life. The Foundation wants to ensure finance is not a barrier to opportunity, and aims to support people to live well once their initial housing needs have been met. Examples of how the Foundation seeks to fulfil its charitable objectives are:

- the provision of support to people at all stages of their lives – whether that is helping individuals to access the skills and training needed to gain employment, or helping to address many of the gaps in supported living to older people.
- help for young people to unlock their potential, for example by funding training and skills development, or addressing circumstances that have arisen as a result of hardship.
- actions to break negative cycles and improve the quality of life for beneficiaries, for instance in situations of domestic abuse.

The trustees have identified the following groups as priorities for grant funding: young people, older people, those suffering domestic abuse and people with disabilities.

To achieve our purpose, the Trustees have set a grant-making policy which states that we will fund the following types of project:

- Year One – Employment and Training
- Years One & Two – Health and Wellbeing
- Years One & Two – Inclusion and Isolation
- Year Two – Community Cohesion
- Year Two – Positive Intervention

The Foundation's grant-making policy further states that each organisation must:

- benefit a community rather than individuals
- be a not-for-profit organisation
- be pursuing charitable purposes

The Foundation's fundraising strategy states that it will seek to attract further partners and funding to its work, so that over time its potential to support individuals and communities across England, and become a stronger voice in the grant-giving sector representing these causes is amplified. In the short-term, it is seeking to form relationships with other funders, so that a positive reputation around the foundations work is developed and fostered. An agreement has been entered into with the Berkshire Community Foundation to jointly fund a local project to address social isolation.

Principal activities of the charity and public benefit

The trustees have given adequate consideration to Charity Commission published Guidance on the operation of the Public Benefit requirement.

Review of charitable activities

During the reporting period, Longleigh Foundation received £1,467,356 in donations. Stonewater Ltd donated £1,450,000 of the total. The Foundation approved grants and donations in the period amounting to £173,076; support and other overhead costs totalled £146,740. The Foundation works closely with project partners to ensure the greatest impact of the funds it invests in projects.

During the year the Foundation has approved seven project grants, four aimed at older persons; one based in a young person's foyer, another for a women's refuge and a partnership grant aimed reducing isolation among adults in Reading. An end of year evaluation of the grant programme will be undertaken, in consultation with stakeholders, to ensure that it is achieving the aims set by the trustees.

The projects approved during the year were as follows:

Southampton Women's Refuge, Recovery Toolkit Project

During a six- month pilot project we will support the refuge to re-model its service, so that it can better accommodate women with increasingly chaotic lifestyles, who are often excluded from standard refuge provision.

The service will employ two specialist support workers to facilitate a structured 'Recovery Toolkit' programme designed to break the cycle of domestic abuse and develop positive lifestyle coping strategies. This will be delivered alongside 1:1 support and specialist intervention by local statutory and voluntary services.

The pilot funding will enable the refuge to test and develop the new programme, and attract future funders to a more sustainable delivery model.

Digital Inclusion Project

This project aims to make a step change in the use of digital technology amongst older adults residing within Stonewater's retirement living schemes; focusing on activities that seek to reduce the prevalence of digital exclusion and creating opportunities to increase learning and wider understanding of the benefits of using computers, tablets, social media and the internet.

Funding from the Longleigh Foundation will support the purchase of a range of IT equipment – including laptops, tablets and e-readers; which Digital Ambassadors and Digital Inclusion Volunteers will use to deliver digital taster days, and on-going support, in conjunction with partner agencies.

The project aims to reach over 2,000 beneficiaries in total.

Improved Health and Wellbeing Initiative

Funding from the Longleigh Foundation will support a range of healthy ageing initiatives amongst Stonewater's Retirement Living schemes. The focus of the project will be on optimising opportunities for good health, so that older people can take an active part in society and enjoy an independent and high quality of life.

Nine 'health hubs' will be established in larger retirement living schemes within local authority areas that present the highest health deprivation levels. Health and Wellbeing Ambassadors will be recruited across Stonewater's staff base to co-ordinate a range of activities across these hubs.

In addition, a series of ageing well and awareness events will be held across the wider retirement living portfolio; ensuring the project can reach out to over 2,000 residents in schemes across England.

The project is focused on longer-term sustainability, it aims to establish a platform and evidence base for attracting health funding at a local level for the delivery of tenure neutral improved health and wellbeing service propositions.

Supported Housing: Healthy Lifestyles

This project addresses the continuing health inequalities amongst economically and socially disadvantaged people, and challenges the stigma these create by supporting individuals to create healthier lifestyles, focusing on healthy eating and nutrition, and increasing physical activity.

The main beneficiaries of the project range from 16 – 90 years of age. They all reside in Stonewater's Supported Housing Services.

A Healthy Lifestyles Co-ordinator will be employed to work across these services to ensure that health and wellbeing initiatives are incorporated into the day-to-day work of all the schemes. This will involve training staff, re-writing procedures and plans, facilitating healthy living activities, and identifying the support of local providers for each scheme.

The project is ambitious; it aims to raise the health and wellbeing of individuals across schemes that are very different in terms of their clients and facilities. It will raise standards across the board, ensuring that best practice can be gathered and shared across schemes, and ensuring that a strategic approach to raising standards is adopted.

Scheme based support

Longleigh Foundation has started to make grants for smaller projects, led by staff and residents within Stonewater housing schemes. Two retirement living schemes have been awarded grants to develop garden and card craft projects which will support the mental and physical wellbeing of older adults.

Berkshire Community Foundation

We have also awarded funding to Berkshire Community Foundation – our first partnership whereby we will jointly fund a community project aimed at reducing loneliness and isolation among adults in Reading – the project will be managed by Reading Voluntary Action, and will benefit Stonewater residents as well as the wider community.

Hardship Grants

We launched our Hardship Grants towards the end of the year, and made three grant awards in the period. These grants support Stonewater residents who are experiencing short-term hardship or crisis situations.

Investment and reserves policy

Our reserves policy states that cash reserves will be held at a level which ensures that 12 months of the Longleigh's Foundation's committed expenditure can be met, and any remaining funds will be either spent on new projects or retained as reserves. This is a cautious approach bearing in mind that the charity relies on donations from Stonewater Limited.

At the end of the reporting year, our total funds held were £1,147,540. £680,184 is restricted funding which we are required to use in accordance with the donor's specifications as described in Note 10. The balance, £467,356, is unrestricted reserves. This meets the requirements of our stated reserves policy.

Longleigh Foundation has no tangible fixed assets or programme related investments therefore all assets can be realised immediately.

Approved by the trustees on 4/7/17 2017 and signed on their behalf by:



Susan Terry

Trustee

Statement of Trustees' responsibilities

The Trustees (who are also directors of Longleigh Foundation for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions, disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006 and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Auditor's Report to the Members and Trustees of Longleigh Foundation

We have audited the financial statements of Longleigh Foundation for the period ended 31 March 2017 set out pages 12 to 19 and the related notes numbered 1 to 14.

The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purpose of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements.

In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2017 and its incoming resources and application of resources, including its income and expenditure, for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

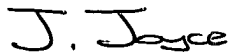
Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees Annual Report for the financial period for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- the charitable company has not kept adequate accounting records; or
- the charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a strategic report in preparing the Trustees Annual Report.



Janette Joyce

Senior Statutory Auditor

For and on behalf of

Crowe Clark Whitehill LLP

Statutory Auditor

Aquis House

49-51 Blagrove Street

Reading

Berkshire

RG1 1PL

27.7 2017

Statement of financial activities (including income and expenditure account) for the period ended 31 March 2017

	<i>Notes</i>	Unrestricted funds £	Restricted funds £	Total funds £
Income and endowments from:				
Donations	3	<u>467,356</u>	<u>1,000,000</u>	<u>1,467,356</u>
Total income		<u>467,356</u>	<u>1,000,000</u>	<u>1,467,356</u>
 Expenditure on:				
Charitable activities	4	<u>-</u>	<u>319,816</u>	<u>319,816</u>
Total expenditure		<u>-</u>	<u>319,816</u>	<u>319,816</u>
 Net income carried forward		<u><u>467,356</u></u>	<u><u>680,184</u></u>	<u><u>1,147,540</u></u>

The notes on pages 15 to 19 form part of these financial statements.

Balance sheet as at 31 March 2017

	<i>Notes</i>	£
Current assets		
Prepayments		5,000
Debtor – amount owed by Stonewater Limited		450,000
Cash at bank		<u>842,840</u>
		1,297,840
Creditors: amounts falling due within one year	8	<u>150,300</u>
Net current assets		<u><u>1,147,540</u></u>
Represented by:		
Reserves - unrestricted funds	9	467,356
- restricted funds	10	<u>680,184</u>
Total funds	11	<u><u>1,147,540</u></u>

The financial statements were approved and authorised for issue by the board and were signed on its behalf on 4.7.17



Susan Terry
Trustee

The notes on pages 15 to 19 form part of these financial statements.

Longleigh Foundation (a company limited by guarantee)

Registered No. 09923402

Charity No. 1169016

Statement of Cash Flows for the period ended 31 March 2017

Cash provided by operating activities

Net incoming resources (as per Statement of Financial
Activities)

£
1,147,540

(Increase) in debtors

(455,000)

Increase in creditors

150,300

**Net cash from operating activities and increase in cash in
the period**

842,840

Cash and cash equivalents at the beginning of the period

-

Total cash and cash equivalents at the end of the period

842,840

Cash at bank

842,840

The notes on pages 15 to 19 form part of these financial
statements.

Notes to the financial statements at 31 March 2017

Charity Information

The Charity is a company limited by guarantee (registered number 09923402, charity number 1169016), which is incorporated in the UK. The address of the registered office is 100 Longwater Avenue, Green Park, Reading, RG2 6GP.

1. Accounting policies

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2015), applicable UK accounting standards including the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Companies Act 2006.

Longleigh Foundation meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The principal accounting policies adopted in the preparation of the financial statements are as follows:

Fund accounting

- The charity's general fund consists of funds which the charity may use for its purposes at its discretion.
- Restricted funds are funds that can only be used for specific restricted purposes within the objects of the charity as laid down by the donor. Expenditure which meets this criteria is charged to the fund. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Income

All incoming resources are recognised once the charity has entitlement to the resources, it is probable that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability. Services received in kind are recognised in the financial statements where the amounts are quantifiable.

Donations are recognised on a receivable basis where there is probability of receipt and the amount can be reliably measured. Donations are accounted for as unrestricted, unless there are restrictions under the terms on which they are received or solicited.

Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.
- It includes the grants that are given to the partners subject to their adherence to their memorandum of understanding.
- It also includes costs of an indirect nature necessary to support the activities.

Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include audit fees and costs linked to strategic management of the charity

Going concern

No material uncertainties that would cast doubt about the ability of the foundation to continue as a going concern have been identified by the Trustees.

Financial Instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. All basic financial instruments are held at amortised cost.

Creditors

Short term creditors are measured at the transaction price. Other financial liabilities are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

Debtors

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at Fair Value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

2. Significant Judgements and Estimates

The trustees consider that there are no material judgements in applying accounting policies or key sources of estimation uncertainty.

3. Donations

	Period ended 31 March 2017		
	Unrestricted funds £	Restricted funds £	Total £
Stonewater Limited	450,000	1,000,000	1,450,000
Other	<u>17,356</u>	<u>-</u>	<u>17,356</u>
	<u>467,356</u>	<u>1,000,000</u>	<u>1,467,356</u>

4. Expenditure on charitable activities

	Period ended 31 March 2017		
	Unrestricted funds £	Restricted funds £	Total £
Project Grants	-	171,600	171,600
Hardship Grants	-	1,476	1,476
Other Expenditure	<u>-</u>	<u>138,662</u>	<u>138,662</u>
	-	311,738	311,738
Governance Costs	<u>-</u>	<u>8,078</u>	<u>8,078</u>
	<u>-</u>	<u>319,816</u>	<u>319,816</u>

5. Employees

The Longleigh Foundation has no employees.

6. Governance expenditure

During the year the charity incurred £4,950 in governance expenditure which came in respect of the Auditor's remuneration.

No remuneration was paid to the Trustees. Four Trustees claimed £3,128 for travel expenses.

7. Tax

The company is a charity within the meaning of Para 1 Schedule 6 Finance Act 2010. Accordingly the company is potentially exempt from taxation in respect of income or capital gains within categories covered by Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

No tax charge arose in the period.

8. Creditors: amounts falling due within one year

	Balance at 31 March 2017 £
Other creditors	
Stonewater Ltd	70,184
Accruals for grants payable	73,576
Other Accruals	<u>6,540</u>
	<u>150,300</u>

9. Unrestricted funds – movement in period

	Incoming resources £	Resources expended £	Balance at 31 March 2017 £
General funds	<u>467,356</u>	<u>-</u>	<u>467,356</u>

10. Restricted funds – movement in period

	Incoming resources £	Resources expended £	Balance at 31 March 2017 £
Stonewater Ltd	<u>1,000,000</u>	<u>319,816</u>	<u>680,184</u>

Stonewater restricted funds are to be used for the benefit of Stonewater residents, members of residents' families living in Stonewater properties and the communities within which Stonewater operates.

11. Analysis of net assets between funds

	Net current assets £
Unrestricted funds	467,356
Restricted funds	<u>680,184</u>
	<u>1,147,540</u>

12. Financial Instruments

Financial Assets measured at amortised cost: Cash held £842,840, Debtors £450,000
Financial Liabilities measured at amortised cost: Creditors £150,300

13. Issued share capital

The company is limited by guarantee and does not have share capital.

14. Related party transactions

Stonewater Limited donated £1,450,000 to Longleigh Foundation during the period from incorporation to 31 March 2017. Of this, £450,000 was unpaid at the year end and is included in debtors.

During the period Stonewater Limited incurred £21,500 in respect of administrative and accounting services provided. This was recharged to Longleigh Foundation and at the year-end £1,792 was outstanding and owed to Stonewater Limited. During the year Stonewater Ltd acted as an administrator for the Longleigh Foundation and at the year end the Longleigh Foundation owed Stonewater Ltd £68,392 in respect of invoices incurred by the Longleigh Foundation and paid by Stonewater Ltd.

Susan Terry (Trustee) is a Stonewater Board member and shareholder (one of 10 shareholders of Stonewater Ltd.)