

REGISTERED COMPANY NUMBER: 08682521 (England and Wales)
REGISTERED CHARITY NUMBER: 1155874

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
30 SEPTEMBER 2016
FOR
POLYMICROGYRIA FAMILY SUPPORT

Clair Rayner FCA DChA
McCabe Ford Williams
Chartered Accountants
Bank Chambers
1 Central Avenue
Sittingbourne
Kent
ME10 4AE

THURSDAY



A69LKXOH

A16

29/06/2017

#185

COMPANIES HOUSE

POLYMICROGYRIA FAMILY SUPPORT

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2016

	Page
Report of the Trustees	1 to 2
Independent Examiner's Report	3
Statement of Financial Activities	4
Balance Sheet	5 to 6
Notes to the Financial Statements	7 to 8
Detailed Statement of Financial Activities	9

POLYMICROGYRIA FAMILY SUPPORT

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 30 SEPTEMBER 2016**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2016. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in July 2014.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08682521 (England and Wales)

Registered Charity number

1155874

Registered office

7 Lansdown Road
SITTINGBOURNE
Kent
ME10 3BU

Trustees

R J Annable	Graphic Designer	- appointed 26.5.16
Mrs T A Gardiner	Carer	- appointed 18.11.15
		- resigned 25.4.17
Mrs M Ryback	Carer And Homemaker	- appointed 22.1.15
N W Bowles	Director	- resigned 10.11.15
Mrs F Jeffries	Director	- resigned 18.11.15
Ms S C Hayes	Account Manager	- appointed 25.4.17

Independent examiner

Clair Rayner FCA DChA
McCabe Ford Williams
Chartered Accountants
Bank Chambers
1 Central Avenue
Sittingbourne
Kent
ME10 4AE

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The board has identified that the board of trustees requires a number of different skill sets for it to be able to successfully direct the charity. Accordingly the board will identify the skills that it considers to be important and try to recruit trustees with these skills.

All new trustees will be required to complete an application form before being admitted as a trustee.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

POLYMICROGYRIA FAMILY SUPPORT

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 30 SEPTEMBER 2016**

OBJECTIVES AND ACTIVITIES

Objectives and aims

- 1) To promote and protect the physical and mental health of sufferers of polymicrogyria in the United Kingdom and Ireland through the provision of financial assistance, support, education and practical advice to sufferers and their families.
- 2) To advance the education of the general public in all areas relating to polymicrogyria.
- 3) To promote such other charitable purposes as may from time to time be determined.

Public benefit

The board of trustees confirm that they have complied with the duties in Section 17(5) of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

We have referred to the Charity Commission general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the board of management consider how planned activities will contribute to the aims and objectives that they have set.

ACHIEVEMENT AND PERFORMANCE

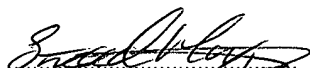
The charity has successfully raised over £14,900 from donations and fundraising during the period and this has resulted in a surplus of £8,164 for the year.

FINANCIAL REVIEW

Reserves policy

Expenditure on charitable activities only occurs if sufficient reserves are available.

Approved by order of the board of trustees on 27-06-2017..... and signed on its behalf by:


Ms S C Hayes - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
POLYMICROGYRIA FAMILY SUPPORT

I report on the accounts for the year ended 30 September 2016 set out on pages four to nine.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Clair Rayner FCA DChA
McCabe Ford Williams
Chartered Accountants
Bank Chambers
1 Central Avenue
Sittingbourne
Kent
ME10 4AE

Date: 27 June 2017

POLYMICROGYRIA FAMILY SUPPORT

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 SEPTEMBER 2016

		30.9.16 Unrestricted fund £	30.9.15 Total funds £
	Notes		
INCOMING RESOURCES			
Incoming resources from generated funds			
Voluntary income		9,512	28,847
Activities for generating funds	2	<u>5,395</u>	<u>735</u>
Total incoming resources		14,907	29,582
 RESOURCES EXPENDED			
Costs of generating funds			
Fundraising trading: cost of goods sold and other costs		3,414	764
Charitable activities			
Gifts		20	464
Outings		2,241	449
Governance costs		540	-
Other resources expended		<u>528</u>	<u>528</u>
Total resources expended		6,743	2,205
 NET INCOMING RESOURCES		8,164	27,377
 RECONCILIATION OF FUNDS			
Total funds brought forward		<u>33,652</u>	<u>6,275</u>
 TOTAL FUNDS CARRIED FORWARD		<u><u>41,816</u></u>	<u><u>33,652</u></u>

The notes form part of these financial statements

POLYMICROGYRIA FAMILY SUPPORT (REGISTERED NUMBER: 08682521)

BALANCE SHEET
AT 30 SEPTEMBER 2016

	Notes	30.9.16 Unrestricted fund £	30.9.15 Total funds £
CURRENT ASSETS			
Stocks		100	100
Cash at bank and in hand		<u>41,716</u>	<u>33,552</u>
		<u>41,816</u>	<u>33,652</u>
NET CURRENT ASSETS		<u>41,816</u>	<u>33,652</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>41,816</u>	<u>33,652</u>
NET ASSETS		<u>41,816</u>	<u>33,652</u>
FUNDS	4		
Unrestricted funds		<u>41,816</u>	<u>33,652</u>
TOTAL FUNDS		<u>41,816</u>	<u>33,652</u>

The notes form part of these financial statements

POLYMICROGYRIA FAMILY SUPPORT (REGISTERED NUMBER: 08682521)

BALANCE SHEET - CONTINUED
AT 30 SEPTEMBER 2016

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2016.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 30 September 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 27-06-17 and were signed on its behalf by:


Ms S C Hayes - Trustee

The notes form part of these financial statements

POLYMICROGYRIA FAMILY SUPPORT

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 30 SEPTEMBER 2016**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on a receipts and payments basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	30.9.16	30.9.15
	£	£
Fundraising events	<u>5,395</u>	<u>735</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2016 nor for the year ended 30 September 2015.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2016 nor for the year ended 30 September 2015.

POLYMICROGYRIA FAMILY SUPPORT

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30 SEPTEMBER 2016

4. MOVEMENT IN FUNDS

	At 1.10.15 £	Net movement in funds £	At 30.9.16 £
Unrestricted funds			
General fund	33,652	8,164	41,816
TOTAL FUNDS	<u>33,652</u>	<u>8,164</u>	<u>41,816</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	14,907	(6,743)	8,164
TOTAL FUNDS	<u>14,907</u>	<u>(6,743)</u>	<u>8,164</u>