

Company registration No. 6972705 (England and Wales)

POPHAM MANAGEMENT SERVICES LTD

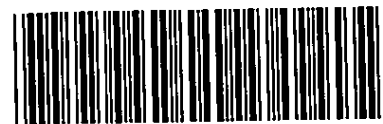
REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31ST JULY 2012

Prepared By

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The Old Fire Station
Church Street
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TUESDAY



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POPHAM MANAGEMENT SERVICES LTD

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 31ST JULY 2012

The Directors submit their report together with the financial statements for the year ended 31st July 2012

PRINCIPAL ACTIVITY

The principal activity of the company continued to be that of the management and administration of Popham Gardens, Marksbury Ave on a non-profit making basis, of the communal areas relating to the development on behalf of the property owners, lessees or tenants

DIRECTORS

The Register of Directors who served during the year and at the Balance Sheet date and their interests in the company is kept at the Registered Office

COMPANY STRUCTURE

The company is limited by guarantee. The liability of the members is limited and in the event of the company being wound up every member is required to contribute a maximum of £1 to the assets of the company

STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the Directors to prepare financial statements for each financial year, give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year. In preparing those financial statements the Directors are required to

- Select suitable accounting policies and then apply them consistently,
- Make judgements and estimates that are reasonable and prudent,
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business
- The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small companies

By order of the board on ..

22/11/12 .



. . Mr Martin Cleaver

POPHAM MANAGEMENT SERVICES LTD**PROFIT AND LOSS ACCOUNT****FOR THE YEAR ENDED 31ST JULY 2012**

	<u>Notes</u>	<u>2012</u> £	<u>2011</u> £
TURNOVER	1	8954	6590
ADMINISTRATIVE COSTS		<u>6684</u>	<u>7424</u>
OPERATING PROFIT/LOSS		2270	(835)
INTEREST RECEIVABLE		—	—
PROFIT/LOSS ON ORDINARY ACTIVITIES BEFORE TAXATION		2270	(835)
TAX ON PROFIT ON ORDINARY ACTIVITIES		—	—
RETAINED PROFIT/LOSS FOR THE YEAR		2270	(835)
RETAINED PROFIT BROUGHT FORWARD		<u>27</u>	<u>862</u>
RETAINED PROFIT CARRIED FORWARD		<u>2297</u>	<u>27</u>

The Companies Act 2006 requires that the results of this non-profit making organisation are presented in the above way. However, all references to profit or loss should be interpreted as being surplus or deficit of income over expenditure.

POPHAM MANAGEMENT SERVICES LTD**BALANCE SHEET****AS AT 31ST JULY 2012**

<u>2011</u>	<u>Notes</u>	<u>2012</u>		
		£	£	
<u>CURRENT ASSETS</u>				
Debtors	3	965		287
Cash at Bank and in Hand		<u>1835</u>		<u>342</u>
		2800		629
CREDITORS - Amounts falling due within one year				
Accruals	4	<u>502</u>		<u>601</u>
			<u>2298</u>	<u>28</u>
NET CURRENT ASSETS		£ <u>2298</u>		£ <u>28</u>
CAPITAL AND RESERVES				
SHARE CAPITAL			1	1
PROFIT AND LOSS ACCOUNT			<u>2297</u>	<u>27</u>
		£ <u>2298</u>		£ <u>28</u>

For the year ending 31st July 2012 the company was entitled to exemption from audit under section 477 of the Companies act 2006

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006

The Director's acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts
These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime

Approved by the Board of Directors

on... 22/11/12

Signed on behalf of the Board of Directors

.. *A.M. Westrip* Mr A M Westrip Director

POPHAM MANAGEMENT SERVICES LTD**NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST JULY 2012****1. ACCOUNTING POLICIES****(a) ACCOUNTING CONVENTION**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002)

(b) TURNOVER

Turnover represents Management charges receivable in respect of communal expenditure in the ordinary course of business

2. OPERATING PROFIT

	<u>2012</u> £	<u>2011</u> £
Operating profit is stated after charging		
Auditors Remuneration	—	—

3. DEBTORS

	<u>2012</u>	<u>2011</u>
Maintenance Charges in Arrears	964	286
Sundry Debtors	<u>1</u>	<u>1</u>
	£ <u>965</u>	£ <u>287</u>

4. ACCRUED EXPENSES

	<u>2012</u>	<u>2011</u>
Cleaning	-	109
Electricity	15	-
Management Charges in Credit	-	12
Bank Charges	7	-
Audit and Accountancy Charges	<u>480</u>	<u>480</u>
	£ <u>502</u>	£ <u>601</u>

5. STATEMENT OF MOVEMENTS ON PROFIT AND LOSS ACCOUNT

	£
Balance at 1 August 2011	27
Retained Surplus of Income over Expenditure for the year	<u>2270</u>
Balance at 31 July 2012	<u>2297</u>

POPHAM MANAGEMENT SERVICES LTD**INCOME AND EXPENDITURE ACCOUNT****FOR THE YEAR ENDED 31ST JULY 2012**

	<u>2012</u>		<u>2011</u>
	<u>£</u>	<u>£</u>	<u>£</u>
<u>INCOME</u>			
Maintenance Charges Receivable		8954	6590
Interest Received		<u>-</u>	<u>-</u>
		8954	6590
<u>Less EXPENDITURE</u>			
Insurance	1688		1405
Communal Electricity Charges	221		349
General Maintenance and Repairs	404		1336
Cleaning	181		1485
Ground Maintenance	358		-
Fire Alarm Maintenance	407		
General Expenses	38		-
Audit and Accountancy Charges	480		480
Bank Charges and Interest	91		93
Company Formation Fees	60		-
Company Secretarial	360		660
Management Fees	<u>2396</u>		<u>1617</u>
		<u>6684</u>	<u>7425</u>
Excess of Income over Expenditure for the year	£	<u>2270</u>	£ (<u>835</u>)