

REGISTERED NUMBER 6834521 (England and Wales)

**CREATIVE MENTORS FOUNDATION
REPORT OF THE DIRECTORS AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2011**

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CREATIVE MENTORS FOUNDATION

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CREATIVE MENTORS FOUNDATION
COMPANY INFORMATION
LEGAL AND ADMINISTRATIVE INFORMATION

Constitution

Creative Mentors Foundation is a charitable company limited by guarantee. It was incorporated on 3 March 2009, number 6834521 and is a registered charity, number 1130788.

Trustees & Directors

The Trustees serving during the year and since the year end and to the date of this report are -

Qona Rankin
Bart Peerless
Alan Cummings

Registered Office

5 Fleet Place
London
EC4M 7RD

Website

www.creativementors.co.uk

Bankers

Barclays Bank PLC
Plaistow Branch
737 Barking Road
London
E13 9PL

Solicitors

Charles Russell LLP
5 Fleet Place
London
EC4M 7RD

Independent Examiner

Ian Miles FCA
James Cowper LLP
North Lea House
66 Northfield End
Henley-on-Thames
Oxfordshire
RG9 2BE

CREATIVE MENTORS FOUNDATION
REPORT OF THE DIRECTORS AND TRUSTEES
FOR THE PERIOD ENDED 31 AUGUST 2011

The Directors and Trustees present their report along with the financial statements of the company for the year ended 31 August 2011. The report and financial statements have been prepared in accordance with the accounting policies set out on page 7 and comply with applicable law, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" issued in March 2005.

Structure, Governance and Management

Creative Mentors Foundation is a charitable company limited by guarantee, incorporated on 3 March 2009 and registered as a charity on 28 July 2009. The charitable company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed by its Articles of Association. In the event of the charity being wound up members are required to contribute an amount not exceeding £1.

The Trustees are set out on page 1. All Trustees are also Directors of the charity and they are appointed in accordance with the requirements of the Companies Act 2006.

The day to day running of the charity is managed by Qona Rankin. The trustees meet formally once a year and informally as required.

Objects of the Charity

The aim of the charity is to help make the arts curriculum at state secondary schools more accessible and rewarding for dyslexic and dyspraxic children.

The charity trains dyslexic arts graduates in dyslexia awareness and specialist teaching strategies, preparing them to work in schools alongside the existing staff who are engaged in arts teaching.

The charity will seek to

- Raise awareness among staff who teach creative subjects about the implications of working with young people who process information differently
- Introduce them to specialist teaching methods that help dyslexic and dyspraxic children to engage and learn
- Raise awareness about the possible advantages there are for dyslexic and dyspraxic people involved in the arts, precisely because they have the ability to think in unpredictable and original ways
- Provide encouragement for dyslexic and dyspraxic children who have lost confidence in their ability, in both academic and creative subjects, because of their struggle with the school curriculum and the exam system
- Provide role models who faced the same problems in their time at school but made their way through the system to educational and potential career success

Financial Review

During the year the charity received donations of £50,000 and has a surplus of income over expenditure of £23,899.

Costs of £6,000 were incurred in the previous period with regards to the development of the website which has been up and running for over a year now. This is being spread over three years. The charity had two mentors during the year and as a result paid £21,542 in subsistence allowance (page 8).

Further details of the financial activities of the charity can be found in the financial statements on pages 5 to 9.

CREATIVE MENTORS FOUNDATION

REPORT OF THE DIRECTORS AND TRUSTEES

FOR THE PERIOD ENDED 31 AUGUST 2011

Achievements and Performance

During the year the charity provided training and subsistence for two mentors, Andrew Vallence who completed his mentorship in December, and Stuart McCaffer who has been working at Grey Coat Hospital. In the summer term, Stuart worked with a group of six girls, and together they produced two inflatable installations. These were erected during an open evening event in May and attracted a lot of attention and positive criticism. Qona Rankin, one of the Trustees, attended the open evening and was able to observe the girls proudly showing the inflatables to their parents and also to see the parents' reactions. Qona was also able to speak to some of the parents who thought the project had been really successful both in encouraging their child in art and design and in terms of raised self esteem. Stuart made a video of the inflatables which can be seen on the Foundation's website. Stuart will continue working at Grey Coat Hospital until December when Nienke Van Wijk will replace him. His name has been passed onto ReachoutRCA. ReachOutRCA is the Royal College of Art's schools' outreach programme where RCA students, many of whom will become pioneers in their field, lead a varied and rewarding programme of workshops, projects and exhibitions with secondary school pupils.

In September 2011 three new Mentors began their training. Nienke Van Wijk and Tomasz Crompton are both graduates from the Royal College of Art and Steven Frew is a graduate from the Royal College of Music. All three enjoyed working at Fairley House and attending the OCR course. These OCR courses are designed for education professionals who are working to support learners with specific learning difficulties. The Level 5 course is designed to develop candidates' knowledge and understanding of dyslexia and their ability to deliver effective teaching and support to learners with specific learning difficulties affecting literacy and numeracy.

Nienke and Tomasz have created a blog recording some of the work they have been doing with years 7, 8 and 9 pupils which again is accessible from the website. Steven helped to produce a concert on the 9th December, which was performed at St John's Smith Square.

Nienke and Steven visited Grey Coat Hospital in January and were looking forward to working with the children. Tomasz also visited the school he will be working in, St Marylebone, which is a new school for Creative Mentors. All the staff we spoke to seemed very excited to be having a Creative Mentor.

The Trustees are committed to putting more information about the positive benefits of the Foundation's work in the public domain via the website. They are pleased to report that the website has had 1346 visits since Jan 2010. 866 of these were absolute unique visitors. The information on the website has been regularly updated with the help of Nick Frayling.

Public Benefit

The Trustees have complied with their duty to have due regard to the guidance on Public Benefit published by the Charity Commission.

The Trustees' assessment of benefit to the public includes collecting evidence of the experiences of Mentors, children, subject teachers and head teachers. Feedback from past Mentors shows the benefit of the mentoring scheme. Andrew Vallence, who has returned to the RCA to continue with his research, writes that his experience of being a Mentor has given him

"Insight into dyslexic learning patterns - my own and students
Access to an interesting learning environment,
Being involved in developing a creative and effective scheme of work (Greycoats/ Fairley House) and
More awareness of mentoring responsibilities and possibilities"

Since his time as a Mentor Andrew has worked on a Freud museum project with ReachoutRCA. During the spring he helped interview two applicants for the music Creative Mentor position. This continued involvement by past Mentors is of great benefit to the work of the Foundation.

Fairley House School have told us that they feel that having the Creative Mentors in the school is such an added bonus that they have generously agreed to waive the fee for the OCR course.

CREATIVE MENTORS FOUNDATION
REPORT OF THE DIRECTORS AND TRUSTEES
FOR THE PERIOD ENDED 31 AUGUST 2011

The Trustees intend to formalise collecting feedback and participants will be invited to comment on the activities and their opinions of these. Photos, sound bites, statements and feedback forms will create an archive of stories. Supported by the Head teacher of Grey Coat Hospital, the Trustees also intend to keep track of the progress of the mentee children and record how mentoring via the medium of the Arts encourages general educational development.

Risk Assessment

The Trustees keep the risks associated with the charity continually under review. The key risk facing the charity is that its financial commitments will exceed its resources from time to time, however the charity always holds sufficient cash reserves to meet its current obligations. The other principal risk is to ensure the mentors are of sufficient calibre and of suitable character and all relevant checks on them are carried out before they are retained.

Reserves Policy

The Trustees consider reserves equal to their extant contractual obligations to the mentors should be retained. As at 31 August 2011 this is £56,250 for the three mentors appointed from September 2011.

Plans for Future Periods

The charity plans continuing much as at present in the forthcoming year.

Trustees' Responsibility in relation to the Financial Statements

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the trustees should follow best practice and

- Select suitable accounting policies and apply them consistently,
- Make judgments and estimates that are reasonable and prudent,
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees at their meeting on 16 April 2012 and signed on its behalf by


Qona Rankin, Trustee

CREATIVE MENTORS FOUNDATION
STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

For The Year Ended 31 August 2011

		Year ended 31.08 11 Unrestricted-Total	Period 3 3 09 to 31 08 10 Unrestricted-Total
	Notes	£	£
<u>Incoming Resources</u>			
Voluntary Income			
Grants and Donations	4	50,000	90,000
Total Incoming Resources		50,000	90,000
<u>Resources Expended</u>			
Charitable Activities	5	24,038	44,076
Governance Costs	6	2,063	1,500
Total Resources Expended		26,101	45,576
Net Income from resources for the year		23,899	44,424
Net Movement in Funds		23,899	44,424
<u>Reconciliation of Funds</u>			
Total Funds brought forward		44,424	-
Net Movements in Funds in year		23,899	44,424
Total Funds Carried Forward	11	<u>68,323</u>	<u>44,424</u>

The Statement of Financial Activities includes all gains and losses recognised in the year

All incoming resources and resources expended derive from continuing activities

CREATIVE MENTORS FOUNDATION

BALANCE SHEET 31 August 2011

	Notes	2011 £	2010 £
FIXED ASSETS			
Tangible assets	7	2,000	4,000
CURRENT ASSETS			
Cash at bank		68,328	41,924
CREDITORS			
Amounts falling due within one year	8	<u>2,005</u>	<u>1,500</u>
NET CURRENT ASSETS		<u>66,323</u>	<u>40,424</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>68,323</u>	<u>44,424</u>
REPRESENTED BY :-			
Unrestricted Funds	11	<u>68,323</u>	<u>44,424</u>
		<u>68,323</u>	<u>44,424</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2011

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2011 in accordance with Section 476 of the Companies Act 2006

The trustees acknowledge their responsibilities for

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board of Directors/Trustees on *16* April 2012 and were signed on its behalf by


Qona Rankin, Trustee

CREATIVE MENTORS FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS For The Year Ended 31 August 2011

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared in accordance with the Companies Act 2006, applicable Financial Reporting Standards and the Statement of Recommended Practice on Accounting and Reporting by charities (SORP 2005), and the Charities Act 1993. They have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Donations

Donations are recognised when received by the charity.

Resources expended

Expenditure is included on an accruals basis inclusive of VAT when a liability is incurred.

Depreciation

Depreciation is applied to fixed assets of the charity on a straight line basis at the following rates which write off the cost of the assets over their useful economic life.

Website - 33.33%

Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity including the costs of preparing the financial statements.

2 NET INCOMING RESOURCES FOR THE YEAR

	Year ended 31 8 11	Period 3 3 09 to 31 8 10
This is stated after charging		
Depreciation - owned assets	<u>2,000</u>	<u>2,000</u>
Trustees / Directors' remuneration and other benefits etc	<u>-</u>	<u>-</u>

3 TAXATION

A charge to tax does not arise because of the company's charitable status.

	2011 <u>Unrestricted</u>	2011 <u>Total</u>	2010 <u>Unrestricted</u>	2010 <u>Total</u>
4 VOLUNTARY INCOME				
Donations	<u>50,000</u>	<u>50,000</u>	<u>90,000</u>	<u>90,000</u>

CREATIVE MENTORS FOUNDATION

**NOTES TO THE FINANCIAL STATEMENTS
For The Year Ended 31 August 2011**

5 RESOURCES EXPENDED ON CHARITABLE ACTIVITIES

	<u>2011</u> <u>Unrestricted</u> <u>Total</u>	<u>2010</u> <u>Unrestricted</u> <u>Total</u>
Training expenses	-	2,500
Advertising	-	1,803
Mentors subsistence allowance	21,542	37,647
Website maintenance	192	-
Website depreciation	2,000	2,000
Sundry	304	126
	<u>24,038</u>	<u>44,076</u>

6 GOVERNANCE COSTS

	<u>2011</u> <u>Unrestricted</u> <u>Total</u>	<u>2010</u> <u>Unrestricted</u> <u>Total</u>
Accountancy	1,375	1,000
Independent examination	688	500
	<u>2,063</u>	<u>1,500</u>

7 TANGIBLE FIXED ASSETS

	Website £
COST	
At 1 September 2010 and 31 August 2011	<u>6,000</u>
DEPRECIATION	
At 1 September 2010	2,000
Charge for year	<u>2,000</u>
At 31 August 2011	<u>4,000</u>
NET BOOK VALUE	
At 31 August 2011	<u>2,000</u>
At 31 August 2010	<u>4,000</u>

8 CREDITORS' AMOUNTS FALLING DUE WITHIN ONE YEAR

	<u>2011</u> <u>£</u>	<u>2010</u> <u>£</u>
Accruals	<u>2,005</u>	<u>1,500</u>

CREATIVE MENTORS FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS
For The Year Ended 31 August 2011

9 TRUSTEES REMUNERATION AND EXPENSES

Trustees were not paid for their services to the charitable company and did not receive any reimbursement of expenses

10 ANALYSIS OF FUND ASSETS AND LIABILITIES

	<u>Unrestricted</u> <u>Fund 2011</u>	<u>Unrestricted</u> <u>Fund 2010</u>
Fixed Assets	2,000	4,000
Current Assets	68,328	41,924
Current Liabilities	(2,005)	(1,500)
Total	<u>68,323</u>	<u>44,424</u>

11 MOVEMENTS IN FUNDS

	Unrestricted Funds 31 August 2010	Incoming Resources	Outgoing Resources	Transfers	31 August 2011
General	<u>44,424</u>	<u>50,000</u>	<u>(26,101)</u>	<u>-</u>	<u>68,323</u>

12 CONTROL OF THE CHARITY

The charity is controlled by its board of trustees

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES
OF CREATIVE MENTORS FOUNDATION**

I report on the accounts of the charitable company for the period 3 March 2009 to 31 August 2010 which are set out on pages 5 to 9

Respective responsibilities of Trustees and Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under section 145 of the 2011 Act,
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)b of the 2011 Act), and
- state whether particular matters have come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 386 of the Companies Act 2006, and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities have not been met or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Ic Miles

25 April 2012

Independent Examiner

Name and Address Ian Miles FCA
James Cowper LLP
North Lea House
Northfield End
Henley on Thames
Oxfordshire
RG92BE

Professional Body ICAEW