

REGISTERED COMPANY NUMBER: 06517841 (England and Wales)
REGISTERED CHARITY NUMBER: 1124031

REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012
FOR
FORTALICE LIMITED

THURSDAY



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for the Year Ended 31 March 2012

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FORTALICE LIMITED

REPORT OF THE TRUSTEES **for the Year Ended 31 March 2012**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2012. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

06517841 (England and Wales)

Registered Charity number

1124031

Registered office

43 Bradford Street
Bolton
BL2 1HT

Trustees

Mrs A J Cochrane
Mr K Moores
Mrs D M Hawkins
Mrs C Greer
Mrs A Wilkinson
Mrs G Smallwood
Mrs L Howarth
Ms H J Eastham
Mr G W Knowles

Company Secretary

Mr G W Knowles

Auditors

Warings Business Advisers LLP, Statutory Auditor
Bedford House
60 Chorley New Road
Bolton
BL1 4DA

Bankers

National Westminster Bank plc
24 Deansgate
Bolton
BL1 1BN

Solicitors

Kippax, Beaumont, Lewis Solicitors
28 Mawdsley Street
Bolton
BL1 1LF

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 28th February 2008 and registered as a Charity on 13th May 2008. The company was established under a Memorandum of Association which established the objectives and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

FORTALICE LIMITED

REPORT OF THE TRUSTEES **for the Year Ended 31 March 2012**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees and management committee

There is a broad mix of knowledge and skills represented on the management committee to reflect the client group we serve and to provide the management skills required for the smooth running of the organisation

The Directors are also committee members and hold official positions as Chair, Secretary and Treasurer for the organisation

All members of the Management Committee, apart from the Director of Services and the Director of Finance, give their time voluntarily and receive no benefits from the charity Any expenses reclaimed from the charity are set out in the notes to the accounts

Cath Greer, Hilary Eastham and Ken Moores retire by rotation and offer themselves for re-election

Induction and training of new trustees

A Trustee induction programme is in place and subject to regular review All members are required to undertake training relevant to their adopted role and to increase their own awareness and knowledge of issues relating to domestic abuse and its effects within society

All Trustees and committee members are encouraged to visit the project to become familiar with the staff team and the day to day work of the organisation

Organisational structure

Fortalice is headed by a committee of 9 directors and management members who meet on a regular basis to monitor and give guidance and direction in respect of the services provided by the organisation

The full committee meet bi-monthly with additional sub group meetings addressing specific issues in relation to service, planning, finance, HR, monitoring and evaluation, health and safety and marketing and publicity

Day to day service delivery is managed by the Director of Services reporting back to full committee meetings

Services are provided across the organisation by three teams

Adult Residential Services

- Providing services, support and temporary accommodation at the refuge, Lewis House

Outreach Services

- Providing a range of non residential support services and domestic abuse training programmes at the Women's Support Centre

Children's Services

- Providing services and support for children at both the refuge and the Support Centre

The teams comprise of 23 paid part-time and full-time workers and a contingency of volunteers working in all areas across the organisation

Volunteers play a significant role within the organisation and their contribution greatly enhances the quality of services we are able to offer This creates 'added value' to the service and clearly demonstrates efficiencies in terms of cost and value for money In return, we offer a high level of training and opportunities to improve skills knowledge and expertise to enhance their own personal and professional development

Fortalice has provided a number of placements for student counsellors, social work students and work experience placements, all of which have gained knowledge and expertise through their time with the organisation

Our review of the organisation's working practices has enabled us to meet the financial constraints imposed through government funding cuts We have reduced staffing levels by 23%, implemented a more efficient IT system and streamlined the delivery of certain services without compromising the quality of service provision

FORTALICE LIMITED

REPORT OF THE TRUSTEES **for the Year Ended 31 March 2012**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Related parties

Services provided by Fortalice respond to both local and national strategies and we continue to be a key member of strategic partnerships within Bolton. Our association with other voluntary organisations through collaborative partnership working continues and we have undertaken joint training and plan to develop and strengthen the association further in the immediate and long term future.

We have established further links with mental health and social care agencies to enhance the support we offer to service users to ensure additional needs are addressed and met and the risk of re-victimisation is greatly reduced.

Through training we are able to raise awareness of the effects domestic abuse has on society and this year we have responded to the demand for the training to a number of agencies throughout the borough.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure that appropriate controls are in place to provide reasonable assurances against fraud and error.

There are strict internal controls in relation to financial transactions and an annual review of external factors that may affect the Charity's viability.

We continually review our policy and procedures in relation to risk factors at all levels and health and safety controls are in place throughout the organisation.

24 hour on-site staff cover at the refuge and minimum staffing levels in all areas has been achieved at all times throughout the year.

Service users are consulted on risk and contribute to the annual assessments.

Policies and procedures are in place to safeguard all service users and in addition to stringent security checks at the point of recruitment, we undertake induction training with all paid staff and volunteers in safeguarding children and vulnerable adults.

There are procedures in place giving service users the opportunity to raise issues either independently or as a group at house meetings and concerns or complaints can be raised formally or anonymously with a record kept of each issue and outcome.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The overall aim of the Charity is to provide relief and protection for women who have been gravely or persistently subjected to domestic abuse by their partner with whom they are or have been living, or any member of their immediate or extended family and for the children of such women.

The Charity's mission statement is

'To provide emergency accommodation and a range of support services to assist women, children and young people who have, or are, experiencing domestic abuse and to raise personal and public awareness of the issues relating to domestic abuse and its impact on society'.

Ensuring our work delivers our aims

We have undertaken an annual review of the development plan to ensure continuity of the development of the organisation. Annual reviews will show achievements for the year in relation to the plan and action for the forthcoming 12 months from both management and operational perspective.

We regularly consult with service users and stakeholders and use this feedback to review services offered by the organisation. We do this through focus groups, questionnaires and weekly house meetings. We also have an abundance of cards, letters and feedback forms expressing appreciation and advocating the services offered across the organisation.

FORTALICE LIMITED

REPORT OF THE TRUSTEES **for the Year Ended 31 March 2012**

OBJECTIVES AND ACTIVITIES

The focus of our work

In addition to the seamless continuity of service, the main focus for the year has been to monitor and review the organisational re-structure to ensure efficiency and continuity of a quality service

The transition has been successfully achieved whilst maintaining progress in relation to the aims and objectives of the organisation's five year service plan. The plan sets out seven management priorities in terms of Service Provision, Health and Safety, Finance, Monitoring and Evaluation, HR, Marketing and Publicity and Equality and Diversity. These priorities are supported by operational action plans for Residential Services, Children's Services and Outreach Services.

Public Benefit

We have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing our objectives and activities and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set through the use of funds, and we are satisfied that the criteria for public benefit are comprehensively achieved.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Our main activities and who we try to help are described below. All our charitable activities are undertaken to further our charitable purposes for the public benefit.

Who used and benefited from our services

Refuge Accommodation

The local demand for services is high and although priority is given to referrals in Bolton and surrounding districts, we have provided temporary accommodation and services for women and children from many areas throughout the North West and further afield. 70% of referrals admitted were from Bolton and 30% from out of the borough (the majority referred via a Bolton agency).

We received a total of 202 referrals and accommodated 191 individual women and children (80 families) in Lewis House, the average length of stay being 14 weeks.

Occupancy levels averaged at just over 97% for the year with the main reason for the voids being the turnover of residents.

Support needs have varied from low to high with a significant increase in the number of women with additional needs in relation to mental health and substance misuse.

All residents are allocated named support workers and have entered into individual support plans and a number of women have taken advantage of counselling and group work during their stay.

On leaving, 16% went into other short-term supported accommodation, 5% returned to partners, 15% went to stay with friends or family members, 6% did not provide move-on details and the remaining 58% returned to their own properties or were re-housed into independent permanent accommodation.

FORTALICE LIMITED

REPORT OF THE TRUSTEES **for the Year Ended 31 March 2012**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Women's Support Centre

Over 2,600 clients have accessed services including, Information and Advice, Counselling, Personal Development Group-work and Awareness Raising Training. The majority of referrals were from Bolton with others originating from Manchester, Oldham, Bury and Wigan.

Clients brought a wide variety of issues ranging from physical, emotional and sexual abuse to health/mental health, child concerns, housing, substance misuse and behavioural problems. Where these issues needed specialist help we were able to signpost to the relevant services.

Demand for the Counselling Service and Freedom Programme continues to increase. The benefits of these services are widely recognised and acknowledged as having a significant impact in relation to demonstrating that women are taking steps to escape abusive relationships and live a more settled way of life.

The non-residential Young People's project has again received funding for the year and has provided 822 services for 310 individual young people. The young people engage in personal development group work promoting healthy relationships and positive life choices with workshops addressing issues around staying safe and risk taking.

Children Services

111 resident children and young people have accessed 2,476 services during this year. Services include, play sessions, after school, computer and youth club sessions, school holiday activities, family sessions and individual one to one support sessions. We are still seeing a significant number of children with child action plans and these children in particular need the additional support from our team of workers on a one to one basis. In addition there have been a number of children with below average speech, language and communication skills and we are engaging in training to enable us to work with these children during the daily sessions.

The team are continually working to develop and expand the services for children and young people and have forged links with many other agencies and service providers locally and nationally. The services they provide are creative, structured and supportive, addressing the individual needs of those in their care.

Our children's services are registered with OFSTED and meet the standards required during inspections.

FINANCIAL REVIEW

The financial period has again been successful and the Charity has generated a surplus of £101,312 compared with £132,635 last year.

Principal funding sources

The principal funding sources for the Charity are currently by way of grant and contract income from Bolton Metropolitan Borough Council (BMBC). The two main sources are

- (1) BMBC - Supporting people grant
- (2) BMBC - Housing Benefits

Funding received from BMBC in relation to Supporting People and Housing Benefits represents 34.81% (2011 - 33.31%) and 44.92% (2011 - 45.04%) respectively of total incoming resources from charitable activities.

FORTALICE LIMITED

REPORT OF THE TRUSTEES **for the Year Ended 31 March 2012**

FINANCIAL REVIEW

Investment policy and objectives

The investment objective of the Charity is to make investments which will provide an overall return on the portfolio, while maintaining the real purchase power of the portfolio over time and providing reasonable growth

The investment funds held in the deposit accounts yielded interest of £2,844 (2011 - £1,023) as additional monies have been placed on deposit whilst interest rates throughout the year have been almost zero and show no sign of an imminent improvement

Reserves policy

The trustees review the Charity's requirements for reserves annually, in the light of the major risks facing the charity

The trustees consider that in order to ensure the continuous provision of the Charity's services, they require to maintain a general fund equal to 12 months of budgeted expenditure, as agreed at the management meeting on 13th September 2010

At the year end the Charity's unrestricted reserves stood at £743,546 which represents just over 11 months of budgeted expenditure, the trustees consider this is within an acceptable range

PLANS FOR THE FUTURE

The service plan has been influenced by the funding cuts and efficiency savings imposed by local authorities on a national level. As a result of this Fortalice has undertaken a staffing re structure. The organisation evaluated and implemented new systems and revised its practices to ensure service users were able to access the same high quality services

Our plans for the immediate and long term future are laid down in the service plan 2010-2015

Priorities for the year are to

- Develop educational training programmes to help break the cycle of abuse to be delivered in Schools, Colleges and in the local community
- Continue to develop working partnerships to assist both our own organisation and other local organisations to ensure we are sustainable for the future
- Further develop our support network and partnerships for service users to ensure we are able to offer fully inclusive services
- To work collaboratively with the Community Safety Team, specifically under the theme improving confidence and protecting vulnerable people, this is governed by the Be Safe Partnership Board

The Management Committee with the Director of Services and the Director of Finance will deliver the above through a series of sub groups, ensuring policy and working practices comply with and surpass the quality standards of regulating bodies and funders

FORTALICE LIMITED

REPORT OF THE TRUSTEES **for the Year Ended 31 March 2012**

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Fortalice Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charity SORP,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the charitable company's auditors are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charitable company's auditors are aware of that information.

AUDITORS

The auditors, Warings Business Advisers LLP, Statutory Auditor, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD



Mrs D M Hawkins - Trustee

15 October 2012

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF FORTALICE LIMITED

We have audited the financial statements of Fortalice Limited for the year ended 31 March 2012 on pages ten to twenty one. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2012 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
FORTALICE LIMITED**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of trustees' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit, or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Report of the Trustees

Nicola Roby

Nicola Roby ACA FCCA (Senior Statutory Auditor)
for and on behalf of Warings Business Advisers LLP, Statutory Auditor
Bedford House
60 Chorley New Road
Bolton
BL1 4DA

15 October 2012



**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
for the Year Ended 31 March 2012**

	Notes	Unrestricted funds £	Restricted funds £	31 3 12 Total funds £	31 3 11 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	13,152	649	13,801	34,911
Activities for generating funds	3	17,182	-	17,182	20,957
Investment income	4	2,844	-	2,844	1,023
Incoming resources from charitable activities 5					
Operation Of Women's Refuge & Support Centre		<u>372,282</u>	<u>375,378</u>	<u>747,660</u>	<u>823,350</u>
Total incoming resources		405,460	376,027	781,487	880,241
RESOURCES EXPENDED					
Charitable activities	6				
Operation Of Women's Refuge & Support Centre		263,862	376,027	639,889	714,578
Governance costs	8	<u>40,286</u>	<u>-</u>	<u>40,286</u>	<u>33,028</u>
Total resources expended		304,148	376,027	680,175	747,606
NET INCOMING RESOURCES		101,312	-	101,312	132,635
RECONCILIATION OF FUNDS					
Total funds brought forward		642,234	-	642,234	509,599
TOTAL FUNDS CARRIED FORWARD		<u>743,546</u>	<u>-</u>	<u>743,546</u>	<u>642,234</u>

CONTINUING OPERATIONS

All incoming resources and resources expended arise from charitable activities during the period

BALANCE SHEET

At 31 March 2012

	Notes	31 3 12 £	31 3 11 £
FIXED ASSETS			
Tangible assets	12	51,936	56,626
CURRENT ASSETS			
Debtors amounts falling due within one year	13	60,856	67,030
Cash at bank and in hand		<u>653,627</u>	<u>566,104</u>
		714,483	633,134
CREDITORS			
Amounts falling due within one year	14	(22,873)	(47,526)
NET CURRENT ASSETS		<u>691,610</u>	<u>585,608</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		743,546	642,234
NET ASSETS		<u>743,546</u>	<u>642,234</u>
FUNDS	18		
Unrestricted funds		743,546	642,234
Restricted funds		-	-
TOTAL FUNDS		<u>743,546</u>	<u>642,234</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies

The financial statements were approved by the Board of Trustees on 15 October 2012 and were signed on its behalf by



Mrs D M Hawkins -Trustee



Mrs L Howarth -Trustee

NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2012

1. ACCOUNTING POLICIES

Going concern

The financial statements have been prepared on a going concern basis

Accounting convention

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP 2005) issued in March 2005, applicable UK Accounting Standards and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are set out below.

Financial Reporting Standard Number 1

Exemption has been taken from preparing a cash flow statement on the grounds that the charitable company qualifies as a small charitable company.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Grants received from local authorities are credited to income on an accruals basis.

Self-generating income represents monies due as rent and is accounted for on an accruals basis. Monies received in advance are shown as current liabilities and monies owing as debtors.

Income from legacies is recognised on a receivable basis.

All voluntary income is included in income on receipt.

Donated services and facilities are included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. No income is recognised when there is no financial cost borne by a third party.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Governance costs are those incurred in connection with the management of the charity's assets, organisational administration and compliance with constitutional and statutory requirements.

Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation which is provided in annual instalments over the estimated useful lives of the assets.

Leasehold buildings are depreciated to write down the cost less estimated residual value over the remaining useful life by equal annual instalments. It is the trustees' policy to maintain all buildings to such a standard that their estimated residual value is not less than their cost at any given time. Therefore, in the opinion of the trustees, no depreciation charge is required.

Small items of equipment and furniture are not capitalised but are written off on acquisition through the income and expenditure accounts.

Depreciation is provided at the following annual rates:

Computer equipment	-33% on reducing balance
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NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31 March 2012

1. ACCOUNTING POLICIES - continued

Taxation

The charity is exempt from corporation tax on its charitable activities

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees

Restricted funds can only be used for particular restricted purposes within the objects of the charity
Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements

Hire purchase and leasing commitments

Lease payments under operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31 March 2012

2. VOLUNTARY INCOME

	31 3 12	31 3 11
	£	£
Donations	13,801	17,054
Legacies	-	17,857
	<u>13,801</u>	<u>34,911</u>

Analysis of donations received during the period

Date	Donor	£
Various	Weigh in and bag drop	294
Various	L Ewing	270
Various	Warings	500
Various	Irene Carr Birthday	65
Various	C A Thompson	300
Various	Just Giving - Mr S Hawkins	823
Various	Residents re trips	145
Various	Anonymous	38
13 05 11	Birtenshaw Methodist	42
13 05 11	Bolton Magistrates	400
13 05 11	Corinthian Lodge	150
13 05 11	Ashbury Lodge	150
03 06 11	Longsight WI	200
10 06 11	Edgworth WI	100
15 07 11	Market Residents	30
15 07 11	Egerton URC	40
15 07 11	Queen Street Mission	648
15 07 11	District 1280 Rotary	552
05 08 11	J Heyes	25
19 08 11	Victims Support	50
23 09 11	St James Breightmet	24
30 09 11	Edgworth Methodist Church	31
30 09 11	L Majari	20
19 10 11	St Matthews MU	40
21 10 11	D Hawkins	50
21 10 11	Christ Church Walmsley	100
04 11 11	Craft Club & Fun Monkeys	50
11 11 11	S Almond	20
11 11 11	Horwich Rotary	500
25 11 11	St Andrews	165
25 11 11	Christ Church Heaton	255
02 12 11	L Croston	10
02 12 11	M Grunshaw	50
06 12 11	Aspul Methodist	40
06 12 11	J Bond/B Davis	50
20 12 11	Buckingham Food Appeal	550
20 12 11	Z Davies	70
23 12 11	Eaton Electrical, Middleton	200
23 12 11	H Eastham	200
23 12 11	J Berry	25
23 12 11	Kadenza Concert	191
09 01 12	Warburtons	250
10 01 12	Matra BAE	301
10 01 12	Mercury Hotel	200
10 01 12	S Gregory	75

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31 March 2012

2 VOLUNTARY INCOME - continued

10 01 12	M & J Sandy-Wisch	25
10 01 12	P Hutton	280
13 01 12	St Peters Belmont	85
13 01 12	Stonehill Medical Centre	19
20 01 12	Bradshaw Gass Trust	2,750
20 01 12	P Leigh - Bramwell Trust	1,000
27 01 12	Royal Bolton ICU	78
03 02 12	Slimming World	20
05 03 12	Keoghs	260
05 03 12	St Pauls Astley Bridge	80
05 03 12	Deane URC	50
05 03 12	The Well, Farnworth Baptist Church	215
05 03 12	Soroptumists International of Bolton	650
		<u>13,801</u>

3. ACTIVITIES FOR GENERATING FUNDS

	31 3 12	31 3 11
	£	£
Fundraising events	9,103	6,913
Other income	<u>8,079</u>	<u>14,044</u>
	<u>17,182</u>	<u>20,957</u>

4. INVESTMENT INCOME

	31 3 12	31 3 11
	£	£
Deposit account interest	<u>2,844</u>	<u>1,023</u>

5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Activity	31 3 12	31 3 11
		£	£
Charge to residents	Operation Of Women's Refuge & Support Centre	370,782	417,967
Grants	Operation Of Women's Refuge & Support Centre	<u>376,878</u>	<u>405,383</u>
		<u>747,660</u>	<u>823,350</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31 March 2012

5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES - continued

Grants received, included in the above, are as follows

	31 3 12	31 3 11
	£	£
BMBC - Social Services	1,774	31,973
BMBC - Housing Services	5,000	5,000
BMBC - Positive Contributions / Youth Services	56,000	32,510
BMBC - Supporting People	272,037	293,231
The Big Lottery Fund	24,608	24,719
LTSB Foundation	7,000	15,500
Other grants	<u>10,459</u>	<u>2,450</u>
	<u>376,878</u>	<u>405,383</u>

Restricted income, included in the above, are as follows

	£	£
BMBC - Social Services	1,774	31,973
BMBC - Housing Services	5,000	5,000
BMBC - Positive Contributions / Youth Services	56,000	32,510
BMBC - Supporting People	272,037	293,231
The Big Lottery Fund	24,608	24,719
LTSB Foundation	7,000	15,500
Other Grants	<u>8,959</u>	<u>2,450</u>
	<u>375,378</u>	<u>405,383</u>

6 CHARITABLE ACTIVITIES COSTS

	Direct costs (See note 7)	Totals
	£	£
Operation Of Women's Refuge & Support Centre	<u>639,889</u>	<u>639,889</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31 March 2012**7 DIRECT COSTS OF CHARITABLE ACTIVITIES**

	31 3 12	31 3 11
	£	£
Trustees' remuneration etc	78,359	53,748
Staff costs	379,710	487,137
Water rates	(1,584)	9,353
Insurance	6,935	5,449
Light and heat	20,277	25,646
Sundries	8,057	1,820
Cleaning materials	2,337	1,190
Window cleaning	2,325	2,275
Gardening	1,064	1,950
Furniture, equipment and maintenance	9,553	5,843
Meetings & conferences	100	4
IVHA rent	88,598	89,485
TV licences	436	288
Children's activities	6,089	2,967
Residents expenses	1,869	4,009
Travel & transport	2,693	2,440
Volunteers expenses	1,199	1,441
Computer costs	7,148	2,619
Repairs, renewals & maintenance	1,623	3,470
Subscriptions	180	147
Training costs	1,492	5,823
Refreshments	1,241	1,425
In kind expenditure	2,330	2,120
Redundancy costs	13,168	-
Depreciation	4,690	3,929
	<u>639,889</u>	<u>714,578</u>

Included within the staff costs is an amounts totalling £376,027 (2011 £406,620) which relate to restricted fund expenditure

8. GOVERNANCE COSTS

	31 3 12	31 3 11
	£	£
Legal & professional fees	9,986	3,636
Auditors' remuneration	5,625	5,175
Auditors' remuneration for non-audit work	11,175	11,442
Printing, stationery, advertising & training materials	7,824	7,474
Telephone and post	5,584	5,175
Interest payable and similar charges	92	126
	<u>40,286</u>	<u>33,028</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31 March 2012**9. NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging/(crediting)

	31 3 12	31 3 11
	£	£
Auditors' remuneration	5,625	5,175
Depreciation - owned assets	<u>4,690</u>	<u>3,930</u>

10 TRUSTEES' REMUNERATION AND BENEFITS

	31 3 12	31 3 11
	£	£
Trustees' salaries	70,568	48,459
Trustees' social security	<u>7,791</u>	<u>5,289</u>
	<u>78,359</u>	<u>53,748</u>

Two trustees received remuneration during the period. The trustee's remuneration is in accordance with the memorandum and articles of association of the reporting entity.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2012 nor for the year ended 31 March 2011.

Trustee expenses represent travel expenses reimbursed to no (2011: none) trustees.

Professional indemnity insurance has been taken out on behalf of trustees at a cost of £606 (2011: £583).

11. STAFF COSTS

	31 3 12	31 3 11
	£	£
Wages and salaries	425,831	500,323
Social security costs	<u>32,238</u>	<u>40,562</u>
	<u>458,069</u>	<u>540,885</u>

The average monthly number of employees during the year was as follows:

	31 3 12	31 3 11
Management and administration	4	5
Lewis House and Women's Support Centre	<u>26</u>	<u>30</u>
	<u>30</u>	<u>35</u>

No employee received remuneration over £60,000 in the year ended 31 March 2012 nor in the period ended 31 March 2011.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31 March 2012

12. TANGIBLE FIXED ASSETS

	Long leasehold £	Computer equipment £	Totals £
COST			
At 1 April 2011 and 31 March 2012	<u>42,541</u>	<u>26,462</u>	<u>69,003</u>
DEPRECIATION			
At 1 April 2011	-	12,377	12,377
Charge for year	-	<u>4,690</u>	<u>4,690</u>
At 31 March 2012	-	<u>17,067</u>	<u>17,067</u>
NET BOOK VALUE			
At 31 March 2012	<u>42,541</u>	<u>9,395</u>	<u>51,936</u>
At 31 March 2011	<u>42,541</u>	<u>14,085</u>	<u>56,626</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31 3 12 £	31 3 11 £
Trade debtors	39,071	9,223
Rents receivable	19,022	52,497
Other debtors	300	-
Prepayments	<u>2,463</u>	<u>5,310</u>
	<u>60,856</u>	<u>67,030</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31 3 12 £	31 3 11 £
Bank loans and overdrafts (see note 15)	290	51
Trade creditors	1,719	7,039
Other creditors	-	958
Accrued expenses	<u>20,864</u>	<u>39,478</u>
	<u>22,873</u>	<u>47,526</u>

Included within accruals is deferred grant income

	£
Balance at 1 April 2011	23,895
Amounts released during the year	(23,895)
Amounts deferred in the year	14,000
Balance at 31 March 2012	<u>14,000</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31 March 2012

15. LOANS

An analysis of the maturity of loans is given below

	31 3 12 £	31 3 11 £
Amounts falling due within one year on demand		
Bank overdraft	<u>290</u>	<u>51</u>

16 OPERATING LEASE COMMITMENTS

The following operating lease payments are committed to be paid within one year

	Land and buildings 31 3 12 £	31 3 11 £
Expiring		
Between one and five years	<u>96,615</u>	<u>88,591</u>

17 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	31 3 12 Total funds £	31 3 11 Total funds £
Fixed assets	51,936	-	51,936	56,626
Current assets	714,483	-	714,483	633,134
Current liabilities	<u>(22,873)</u>	<u>-</u>	<u>(22,873)</u>	<u>(47,526)</u>
	<u>743,546</u>	<u>-</u>	<u>743,546</u>	<u>642,234</u>

18. MOVEMENT IN FUNDS

	At 1 4 11 £	Net movement in funds £	At 31 3 12 £
Unrestricted funds			
Undesignated fund	642,234	101,312	743,546
	<u>642,234</u>	<u>101,312</u>	<u>743,546</u>
TOTAL FUNDS	<u>642,234</u>	<u>101,312</u>	<u>743,546</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31 March 2012

18 MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Undesignated fund	405,460	(304,148)	101,312
Restricted funds			
Operation of refuge	376,027	(376,027)	-
TOTAL FUNDS	<u>781,487</u>	<u>(680,175)</u>	<u>101,312</u>

The accumulated funds are restricted for the purpose of providing relief and protection of women who have been gravely or persistently maltreated by the partner with whom they are or have been living or by any member of their immediate family and of the children of such women

19. ULTIMATE CONTROLLING PARTY

The company was controlled by the Board of Trustees throughout the year under review

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 March 2012

	31 3 12 £	31 3 11 £
INCOMING RESOURCES		
Voluntary income		
Donations	13,801	17,054
Legacies	-	17,857
	13,801	34,911
Activities for generating funds		
Fundraising events	9,103	6,913
Other income	8,079	14,044
	17,182	20,957
Investment income		
Deposit account interest	2,844	1,023
Incoming resources from charitable activities		
Charge to residents	370,782	417,967
Grants	376,878	405,383
	747,660	823,350
Total incoming resources	781,487	880,241
RESOURCES EXPENDED		
Charitable activities		
Trustees' salaries	70,568	48,459
Trustees' social security	7,791	5,289
Wages & salaries (Excl NI)	355,263	451,864
Social security	24,447	35,273
Water rates	(1,584)	9,353
Insurance	6,935	5,449
Light and heat	20,277	25,646
Sundries	8,057	1,820
Cleaning materials	2,337	1,190
Window cleaning	2,325	2,275
Gardening	1,064	1,950
Furniture, equipment and maintenance	9,553	5,843
Meetings & conferences	100	4
IVHA rent	88,598	89,485
TV licences	436	288
Children's activities	6,089	2,967
Residents expenses	1,869	4,009
Travel & transport	2,693	2,440
Volunteers expenses	1,199	1,441
Computer costs	7,148	2,619
Carried forward	615,165	697,664

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 March 2012

	31 3 12	31 3 11
	£	£
Charitable activities		
Brought forward	615,165	697,664
Repairs, renewals & maintenance	1,623	3,470
Subscriptions	180	147
Training costs	1,492	5,823
Refreshments	1,241	1,425
In kind expenditure	2,330	2,120
Redundancy costs	13,168	-
Depreciation of computer equipment	4,690	3,929
	<u>639,889</u>	<u>714,578</u>
Governance costs		
Legal & professional fees	9,986	3,636
Auditors' remuneration	5,625	5,175
Auditors' remuneration for non-audit work	11,175	11,442
Printing, stationery, advertising & training materials	7,824	7,474
Telephone and post	5,584	5,175
Bank charges	92	126
	<u>40,286</u>	<u>33,028</u>
Total resources expended	<u>680,175</u>	<u>747,606</u>
Net income	<u>101,312</u>	<u>132,635</u>