

PATACC
(Company Limited by Guarantee)
(Company Reg 06074607)

REPORT AND ACCOUNTS

30 APRIL 2012

MONDAY



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**PATACC
REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 30 APRIL 2012**

Status	The charity is constituted as a company limited by guarantee
Governing document	The company was established under a memorandum of association with objects and powers that are governed under its articles of association
Company House registration	06074607
Registered office and principal place of business	2 Wych Elm Harlow, Essex CM20 1QP
Directors	Michael Koi-Larbi
Company secretary	Stephen Swanzy Ghansah
Bankers	Barclays Bank Plc 2 Terminus Street Harlow Essex CM20 1ET

PATACC DIRECTORS' AND TRUSTEES' REPORT

The director presents his report together with the accounts for the year ended 30th April 2012

PRINCIPAL ACTIVITIES AND RESULTS FOR THE YEAR

The principal activities of the company are the promotion of diversity and community cohesion and reducing isolation among Black and Ethnic Minority communities in Harlow's multi-cultural community and engaging children and young people from disadvantaged Ethnic Minority background in activities to help them to achieve academically and also stay out of trouble

The company is a non-profit making organisation which depends on other charitable organisations and revenue generated from activities like workshops

The results for the year are given in the attached accounts

The company does not have a share capital. The liability of the members is limited by guarantee and any surplus generated is retained to further its activities

DIRECTORS

The directors who served during the year and at the date of this report are as follows

Michael Koi-Larbi	Chairman
Stephen Swanzy-Ghansah	Secretary
Maame Wirekoa Duodu	Treasurer

The directors are members of the company and guarantee to contribute a sum not exceeding £10 to the company's assets if it is wound up. As at 30th April 2011 there were 3 members

FINANCIAL REVIEW

PATACC's activities could be classified into two groups depending on how they are funded. The 1st group is made up of projects funded by grants from funding organisation. Funds received for such projects were restricted and are used as agreed with the funders. The 2nd group of activities involve workshops on African drumming and dance and African traditional arts paid for by people or organisations who hire the services. Project funding with restricted funds is not enough to help the company to meet its objectives. Therefore a lot more needs to be done to secure contracts in the category 2 area. Any surplus is ploughed back to resource the organisation.

FUTURE PROGRAMMES

Not much was done during the year in review due to staffing difficulties. However the programmes carried out during the previous year generated a lot of goodwill towards the organisation especially in Harlow and Chelmsford. We intend to expand and enrich the Harlow Black History event and intensify our involvement in most of such on-going programmes as well as new ones especially those related to disadvantaged adults.

PATACC DIRECTORS' AND TRUSTEES' REPORT (Contd)

HARLOW BLACK HISTORY AND MULTICULTURAL CELEBRATION

PATACC will be leading and facilitating Harlow Black History month activities to promote community cohesion through the celebration of multicultural events. PATACC will invite organisations to participate in order to advertise themselves to mark the Black History celebration. During the month, PATACC will facilitate and coordinate activities like drama, drumming and dance, exhibition and a public forum.

AFRICAN DRUMMING AND DANCE FOR ADULTS

PATACC has taken into account the difficulty for our target participants to bear the full cost of the adult drumming and dance sessions although there are a lot of interest in the sessions. We are still looking for support in terms of funding for the sessions and volunteers.

CARERS DAY OUT

The sponsored project was so successful that the participants are pleading with PATACC to seek funds for continuation.

CHALLENGES DURING THE YEAR UNDER REVIEW

The most daunting challenge the organisation faced throughout the accounting year was raising money to pay for the core cost of running the organisation.

We had to rely on some management committee members to finance office rent and running cost.

In spite of these difficulties however, the future of the organisation is very bright as its noble aims, objectives and activities are getting noticed by the community. The services provided by the organisation are attracting more patronage. We are seeking to continually strengthen the management committee for fresh ideas and more efficient running of the organisation.

RISK ANALYSIS

The trustees have put in place adequate policies and safeguards to ensure the most efficient application of financial resources, to prevent fraud and facilitate early detection of fraud and other irregularities.

The trustees receive regular financial reports to enable them to monitor the company's income and expenditure thus keeping them up to date with the its financial position.

PATACC
DIRECTORS' AND TRUSTEES' REPORT (Contd)

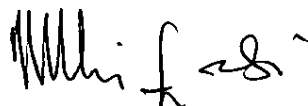
STATEMENT OF DIRECTORS' RESPONSIBILITIES

The trustees are by law required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the organisation and its results for the year. In preparing those financial statements, they

- a) select suitable accounting policies and apply them consistently,
- b) make judgements and estimates that are reasonable and prudent,
- c) state whether the policies adopted are in accordance with applicable accounting standards subject to any material departures disclosed and explained in the financial statements,
- d) prepare the financial statement on a going concern basis unless it is inappropriate to assume that the charity will continue in operation

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By the order of the board



Mr Michael Koi-Larbi
Director

Date 08/01/2013

**Independent examiner's report to the trustees and directors of
Patacc for the period ended 30 April 2012**

I report on the accounts of the company for the period ended 30 April 2012, which are set out on pages 6 to 11

Respective responsibilities of trustees and examiner

The trustees and the directors of the company for the purposes of company law are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 and that an independent examination is needed. The charity is required by company law to prepare accrued accounts and I am qualified to undertake the examination by being a qualified member of The Association of Chartered Certified Accountants.

Having satisfied myself that the charity is not subject to audit under company law and is for independent examination, it is my responsibility to

examine the accounts under section 43 of the 1993 Act

to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act, and

to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission and is in accordance with Regulation 11 of the Charities Accounts. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees and considering any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 386 of the Companies Act 2006 and section 44(1)(a) of the 2005 Act, and

to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Companies Act 2006, section 44(1)(b) of the 2005 Act and Regulation 8 of the 2006 Accounts Regulations, and

which are consistent with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Kojo Amoah-Arko
Chartered Certified Accountant
118-120 London Road
Mitcham
Surrey CR4 3LB

9/1/2013

Dated

**PATACC
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED TO 30 APRIL 2012**

	Note	Restricted	Unrestricted	2012 Total	2011 Total
INCOMING RESOURCES		£	£	£	£
Voluntary income	2	9,900	-	9,900	8,600
Activities in support of Charity's objects	3	-	1,994	1,994	2,131
		<u>9,900</u>	<u>1,994</u>	<u>11,894</u>	<u>10,731</u>
RESOURCES EXPENDED	4				
Charitable expenditure					
Adult Dance		1,073		1,073	1,574
Carers Day Out		7,972	-	7,972	9,062
Governance		-	644	644	952
Total expenditure		<u>9,045</u>	<u>644</u>	<u>9,689</u>	<u>11,588</u>
NET SURPLUS FOR THE YEAR		<u>855</u>	<u>1,350</u>	<u>2,205</u>	<u>(857)</u>
Balance brought forward		2,916	(3,763)	(847)	10
BALANCE CARRIED FORWARD		<u>3,771</u>	<u>(2,413)</u>	<u>1,358</u>	<u>(847)</u>

**PATACC
BALANCE SHEET AS AT 30 APRIL 2012**

	Note	£	2012 £	£	2011 £
TANGIBLE FIXED ASSETS	5		61		684
CURRENT ASSETS					
Debtors		3,700		-	
Cash & bank balances		10		282	
		<u>3,710</u>		<u>282</u>	
CREDITORS: Amounts falling due within one year	6	2,413		1,813	
		<u></u>	1,297	<u></u>	(1,531)
			<u>1,358</u>		<u>(847)</u>
FUNDS:					
Unrestricted	7		(2,413)		(3,763)
Restricted	7		3,771		2,916
			<u>1,358</u>		<u>(847)</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that the member has not required the company to obtain an audit in accordance with section 476 of the Act

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime


Maame Wirekoa Duodu
Director

Approved by the board on

8/01/2013

PATACC
NOTES TO THE ACCOUNTS - 30 APRIL 2012

1. ACCOUNTING CONVENTION

These accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Charities SORP

ACCOUNTING POLICIES

INCOME

Income and donations are accounted for on an accrual basis

VALUE ADDED TAX

Value added tax is not recoverable by the charity, and as such is included in the relevant costs in the Statement of Financial Activities

DEPRECIATION

Depreciation of tangible fixed assets is provided on the straight line basis over the expected useful lives of the assets as follows

Equipment and drums	30% on cost
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Fixed assets financed by grants are written off to Statement of Financial Activities in line with the accounting policy of the related grant

MANAGEMENT AND ADMINISTRATION EXPENSES

Administration expenditure includes all expenditure not directly related to the charitable activity or fund-raising ventures

RESTRICTED FUNDS

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund together with a fair allocation of management and support costs

UNRESTRICTED FUNDS

These are donations and other incoming resources received or generated for the objects of the charity

RESOURCES EXPENDED

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function is apportioned on the following basis which are an estimate, based on staff time, of the amount attributable to each activity

PATACC
NOTES TO THE ACCOUNTS - 30 APRIL 2012

2. INCOMING RESOURCES

Voluntary income

	Restricted £	Unrestricted £	2012 Total £	2011 Total £
<i>Carers Day Out</i>				
Essex County Council (AH&CW)	-	-	-	8,600
Awards for All	9,900		9,900	-
	<u>9,900</u>	<u>-</u>	<u>9,900</u>	<u>8,600</u>

**3. ACTIVITIES IN FURTHERANCE OF THE
 CHARITY'S OBJECTS**

Sundry income	-	1,994	1,994	1,731
Profit on sale of assets		-	-	400
	<u>-</u>	<u>1,994</u>	<u>1,994</u>	<u>2,131</u>

4. RESOURCES EXPENDED

	Adult Dance £	Carers Day Out £	Governance £	2012 Total £	2011 Total £
Voluntary expenses		130	-	130	-
Sessional workers		-	-	-	890
Telephone		-	-	-	740
Carers day expenses		2,552	-	2,552	3,294
Travelling		2,094	-	2,094	2,943
Printing	-	910	-	910	450
Advertising & publicity	-	580	-	580	-
Depreciation	1,073	-	-	1,073	1,574
Professional fees		-	600	600	600
Rent, rates & telephone		1,667	-	1,667	-
Bank charges		-	-	-	5
Sundries			44		
Refreshments		40	-	40	1,092
	<u>1,073</u>	<u>7,972</u>	<u>644</u>	<u>9,645</u>	<u>11,588</u>

PATACC
NOTES TO THE ACCOUNTS - 30 APRIL 2012

5. TANGIBLE FIXED ASSETS

	Equipment & Drums £	
COSTS		
As at 1 May 2011	5,246	
Additions	450	
As at 30 April 2012	<u>5,696</u>	
DEPRECIATION		
Balance brought forward	4,562	
Charge for the year	1,073	
	<u>- 5,635</u>	
NET BOOK VALUE		
As at 30 April 2012	<u>61</u>	
As at 30 April 2011	<u>684</u>	
	2012 £	2011 £
6. DEBTORS		
Other debtors	<u>3,700</u>	<u>-</u>

PATACC
NOTES TO THE ACCOUNTS - 30 APRIL 2012

	2012 £	2011 £
6. CREDITORS: Amounts falling due within one year		
Other creditors	1,213	613
Accruals	1,200	1,200
	<u>2,413</u>	<u>1,813</u>

7. MOVEMENTS IN FUNDS

	As at 01-May-11 £	Receipts £	Payments £	Transfers £	Balance 30-Apr-12 £
RESTRICTED FUNDS					
Adult Dance	1,538	-	1,073	-	465
Carers Day Out	-	9,900	7,972	1,378	3,306
Birth of a New Day	1,378	-	-	(1,378)	-
	<u>2,916</u>	<u>9,900</u>	<u>9,045</u>	<u>-</u>	<u>3,771</u>
UNRESTRICTED FUNDS	(3,763)	1,994	644	-	(2,413)
TOTAL FUNDS	<u>(847)</u>	<u>11,894</u>	<u>9,689</u>	<u>-</u>	<u>1,358</u>

8. ANALYSIS OF FUND BALANCES BETWEEN THE NET ASSETS

	Restricted £	Unrestricted £	Total £
Tangible fixed assets	61	-	61
Current assets	3,710	-	3,710
Current liabilities	-	(2,413)	(2,413)
	<u>3,771</u>	<u>(2,413)</u>	<u>1,358</u>