

PATACC
(Company Limited by Guarantee)
(Company Reg 06074607)

REPORT AND ACCOUNTS

30 APRIL 2011



**PATACC
REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 30 APRIL 2011**

Status	The charity is constituted as a company limited by guarantee
Governing document	The company was established under a memorandum of association with objects and powers that are governed under its articles of association
Company House registration	06074607
Registered office and principal place of business	2 Wych Elm Harlow, Essex CM20 1QP
Directors	Michael Koi-Larbi
Company secretary	Stephen Swanzy Ghansah
Bankers	Barclays Bank Plc 2 Terminus Street Harlow Essex CM20 1ET

PATACC DIRECTORS' AND TRUSTEES' REPORT

The director presents his report together with the accounts for the year ended 30th April 2011

PRINCIPAL ACTIVITIES AND RESULTS FOR THE YEAR

The principal activities of the company are the promotion of diversity and community cohesion and reducing isolation among Black and Ethnic Minority communities in Harlow's multi-cultural community and engaging children and young people from disadvantaged Ethnic Minority background in activities to help them to achieve academically and also stay out of trouble

The company is a non-profit making organisation which depends on other charitable organisations and revenue generated from activities like workshops, holiday play scheme and after-school club fees

The results for the year are given in the attached accounts

The company does not have a share capital. The liability of the members is limited by guarantee and any surplus generated is retained to further its activities

DIRECTOR

The director who served during the year and at the date of this report is as follows

Michael Koi-Larbi Chairman

The director is a member of the company and guarantee to contribute a sum not exceeding £10 to the company's assets if it is wound up. As at 30th April 2011 there was 1 member

FINANCIAL REVIEW

PATACC's activities could be classified into two groups depending on how they are funded. The 1st group is made up of projects funded by grants from funding organisation. Funds received for such projects were restricted and are used as agreed with the funders. The 2nd group of activities involve workshops and holiday club fees paid for by people or organisations who hire the services of the organisation. Project funding with restricted funds is not enough to help the company to meet its objectives. Therefore a lot more is needed to be done to secure contracts in the category 2 area. Any surplus is ploughed back to resource the organisation.

FUTURE PROGRAMMES

Not much was done during the year in review due to staffing difficulties. However the programmes carried out during the previous year generated a lot of goodwill towards the organisation especially in Harlow and Chelmsford. We are gradually accessing sponsorship for the extension of most of such on-going programmes as well as new ones.

PATACC DIRECTORS' AND TRUSTEES' REPORT (Contd)

SCHOOL PROGRAMMES

In addition to our regular programmes stated above, we intend to provide services in schools. Most of the schools in Harlow have been written to concerning the services we can offer them to help them to celebrate the Black History Month in October 2011. We anticipate holding workshops on African drumming and dancing, games, story-telling and traditional cloth designing and printing in a number of schools during that period.

HARLOW BLACK HISTORY AND MULTICULTURAL CELEBRATION

PATACC will be leading and facilitating Harlow Black History month activities to promote community cohesion through the celebration of multicultural events. PATACC will invite organisations to participate in order to advertise themselves to mark the Black History celebration. During the month, PATACC will facilitate and coordinate activities like drama, drumming and dance, exhibition and a public forum.

AFRICAN DRUMMING AND DANCE FOR ADULTS

PATACC has taken into account the difficulty for our target participants to bear the full cost of the adult drumming and dance sessions although there are a lot of interest in the sessions. Efforts are therefore being made to secure funding for the project to help reduce the cost for potential participants.

CARERS DAY OUT

The sponsored project was so successful that the participants are pleading with PATACC to seek funds for continuation.

CHALLENGES DURING THE YEAR UNDER REVIEW

The most daunting challenge the organisation faced throughout the accounting year was raising money to pay for the core cost of running the organisation. Many projects were put on hold due to the economic recession and fundraising difficulties.

We had to rely on some management committee members to finance the purchase and hire of equipment for the office and for other costs.

In spite of these difficulties however, the future of the organisation is very bright as its noble aims, objectives and activities are getting noticed by the community. The services provided by the organisation are attracting more patronage as parents are getting more confident that their wards are in capable and trusted hands when the children and young people take part in our projects.

Also a new board of trustees has been put in place to introduce a breath of fresh ideas to help the organisation to move forward.

RISK ANALYSIS

The trustees have put in place adequate policies and safeguards to ensure the most efficient application of financial resources, to prevent fraud and facilitate early detection of fraud and other irregularities.

The trustees receive regular financial reports to enable them to monitor the company's income and expenditure thus keeping them up to date with its financial position.

**PATACC
DIRECTORS' AND TRUSTEES' REPORT (Contd)**

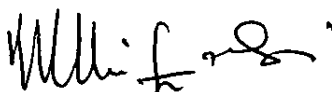
STATEMENT OF DIRECTORS' RESPONSIBILITIES

The trustees are by law required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the organisation and its results for the year. In preparing those financial statements, they

- a) select suitable accounting policies and apply them consistently,
- b) make judgements and estimates that are reasonable and prudent,
- c) state whether the policies adopted are in accordance with applicable accounting standards subject to any material departures disclosed and explained in the financial statements,
- d) prepare the financial statement on a going concern basis unless it is inappropriate to assume that the charity will continue in operation

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By the order of the board



Mr Michael Koi-Larb
Director

Date 07/09/2011

**Independent examiner's report to the trustees and directors of
Patacc for the period ended 30 April 2011**

I report on the accounts of the company for the period ended 30 April 2011, which are set out on pages 6 to 11

Respective responsibilities of trustees and examiner

The trustees and the directors of the company for the purposes of company law are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 and that an independent examination is needed. The charity is required by company law to prepare accrued accounts and I am qualified to undertake the examination by being a qualified member of The Association of Chartered Certified Accountants.

Having satisfied myself that the charity is not subject to audit under company law and is for independent examination, it is my responsibility to

examine the accounts under section 43 of the 1993 Act

to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act, and

to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission and is in accordance with Regulation 11 of the Charities Accounts. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees and considering any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 386 of the Companies Act 2006 and section 44(1)(a) of the 2005 Act, and

to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Companies Act 2006, section 44(1)(b) of the 2005 Act and Regulation 8 of the 2006 Accounts Regulations, and

which are consistent with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities

have not been met, or

PATACC
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD 30 JANUARY 2007 TO 30 APRIL 2011

	Note	Restricted	Unrestricted	2011 Total	2010 Total
		£	£	£	£
INCOMING RESOURCES					
Voluntary income	2	8,600	-	8,600	-
Activities in support of Chanty's objects	3	-	2,131	2,131	548
		<u>8,600</u>	<u>2,131</u>	<u>10,731</u>	<u>548</u>
RESOURCES EXPENDED	4				
Charitable expenditure					
Adult Dance		1,574		1,574	
Carers Day Out		8,600	462	9,062	-
Governance		-	952	952	-
Total expenditure		<u>10,174</u>	<u>1,414</u>	<u>11,588</u>	<u>-</u>
NET SURPLUS FOR THE YEAR		<u>(1,574)</u>	<u>717</u>	<u>(857)</u>	<u>548</u>
Balance brought forward		4,490	(4,480)	10	2,458
BALANCE CARRIED FORWARD		<u>2,916</u>	<u>(3,763)</u>	<u>(847)</u>	<u>3,006</u>

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached


Kojo Amoah-Arko
Chartered Certified Accountant
118-120 London Road
Mitcham
Surrey CR4 3LB

7/9/2011
Dated

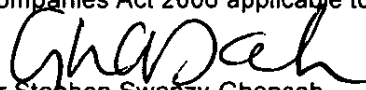
PATACC
BALANCE SHEET AS AT 30 APRIL 2011

	Note	£	2011 £	£	2010 £
TANGIBLE FIXED ASSETS	5		564		2,258
CURRENT ASSETS					
Cash & bank balances		282		-	
CREDITORS: Amounts falling due within one year	6	1,813		2,248	
			(1,531)		(2,248)
			(967)		10
FUNDS					
Unrestricted	7		(4,650)		(4,480)
Restricted	7		3,683		4,490
			(967)		10

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that the member has not required the company to obtain an audit in accordance with section 476 of the Act

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime


 Mr Stephen Swanzzy-Ghansah
 Director/Secretary

Approved by the board on

07/09/2011

PATACC
NOTES TO THE ACCOUNTS - 30 APRIL 2011

1 ACCOUNTING CONVENTION

These accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Charities SORP

ACCOUNTING POLICIES

INCOME

Income and donations are accounted for on an accrual basis

VALUE ADDED TAX

Value added tax is not recoverable by the charity, and as such is included in the relevant costs in the Statement of Financial Activities

DEPRECIATION

Depreciation of tangible fixed assets is provided on the straight line basis over the expected useful lives of the assets as follows

Equipment and drums	30% on cost
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Fixed assets financed by grants are written off to Statement of Financial Activities in line with the accounting policy of the related grant

MANAGEMENT AND ADMINISTRATION EXPENSES

Administration expenditure includes all expenditure not directly related to the charitable activity or fund-raising ventures

RESTRICTED FUNDS

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund together with a fair allocation of management and support costs

UNRESTRICTED FUNDS

These are donations and other incoming resources received or generated for the objects of the charity

RESOURCES EXPENDED

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function is apportioned on the following basis which are an estimate, based on staff time, of the amount attributable to each activity

PATACC
NOTES TO THE ACCOUNTS - 30 APRIL 2011

2. INCOMING RESOURCES

Voluntary income

	Restricted £	Unrestricted £	2011 Total £	2010 Total £
<i>Carers Day Out</i>				
Essex County Council (AH&CW)	8,600	-	8,600	-

**3. ACTIVITIES IN FURTHERANCE OF THE
 CHARITY'S OBJECTS**

Sundry income	-	1,731	1,731	548
Profit on sale of assets		400	400	-
	-	2,131	2,131	548

4 RESOURCES EXPENDED

	Adult Dance £	Carers Day Out £	Governance £	2011 Total £	2010 Total £
Voluntary expenses		-	-	-	30
Sessional workers		890	-	890	180
Telephone		740	-	740	-
Carers day expenses		3,294	-	3,294	-
Travelling		2,596	347	2,943	46
Printing	-	450	-	450	-
Insurance	-	-	-	-	189
Depreciation	1,574	-	-	1,574	1,694
Professional fees		-	600	600	600
Bank charges		-	5	5	258
Refreshments		1,092	-	1,092	-
	1,574	9,062	952	11,588	2,997

PATACC
NOTES TO THE ACCOUNTS - 30 APRIL 2011

5. TANGIBLE FIXED ASSETS

	Equipment & Drums £		
COSTS			
As at 1 May 2000	5,646		
Disposals	(400)		
As at 30 April 2011	<u>5,246</u>		
DEPRECIATION			
Balance brought forward	3,388		
Charge for the year	1,574		
Eliminated on disposals	(400)		
	<u>4,562</u>		
NET BOOK VALUE			
As at 30 April 2011	<u>684</u>		
As at 30 April 2010	<u>2,258</u>		
		2011	2010
		£	£
6. CREDITORS: Amounts falling due within one year			
Other creditors	613	905	
Bank overdraft	-	43	
Accruals	1,200	1,300	
	<u>1,813</u>	<u>2,248</u>	

PATACC
NOTES TO THE ACCOUNTS - 30 APRIL 2011

7. MOVEMENTS IN FUNDS

	As at 01-May-10 £	Receipts £	Payments £	Transfers £	Balance 30-Apr-11 £
RESTRICTED FUNDS					
Adult Dance	3,112	8,600	9,407	-	2,305
Birth of a New Day	1,378	-	-	-	1,378
	<u>4,490</u>	<u>8,600</u>	<u>9,407</u>	<u>-</u>	<u>3,683</u>
UNRESTRICTED FUNDS	(4,480)	435	605	-	(4,650)
TOTAL FUNDS	<u>10</u>	<u>9,035</u>	<u>10,012</u>	<u>-</u>	<u>(967)</u>

8. ANALYSIS OF FUND BALANCES BETWEEN THE NET ASSETS

	Restricted £	Unrestricted £	Total £
Tangible fixed assets	564	-	564
Current assets	282	-	282
Current liabilities	-	(1,813)	(1,813)
	<u>846</u>	<u>(1,813)</u>	<u>(967)</u>