

Rotherham Federation of Communities Limited

Financial Statements for the
year ended 31st January 2017

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COMPANIES HOUSE

Charity number: 1158600
Registered England and Wales

Company number: 5913521
Company limited by guarantee

Rotherham Federation of Communities Limited)
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for the year ended 31st January 2017

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Rotherham Federation of Communities Limited
Administrative details
for the year ended 31st January 2017

Charity registered number 1158600 (Registered on 17th September 2014)

Company registration number 5913521 (Registered on 22nd August 2006)

Trustees (Directors)	Patrick Cahill	Chair
	Lillian Shears	Vice Chair
	Valerie Baldwin	Treasurer
	Terry Adair	Secretary
	Susan Fox	
	Mary Jacques	
	Stella Parkin	
	Kim Addy	
	Kay Bacon	
	David Ramsden	From 30/03/2016
Rozwana Begum	From 30/03/2016	
Michelle Parkin	From 26/09/2016	

Registered address Springwell Gardens Community Centre
Eastwood View
Rotherham
S60 1NG

Bankers Cooperative Bank Plc
PO Box 250
Delf House, Southway
Skelmersdale
WN8 6WT

Santander UK plc
2 Triton Square
Regent's Place
London
NW1 3AN

Unity Trust Bank
9 Brindley Place,
Birmingham
B1 2HB

Independent Examiner AMJ Ball BA FCA FCIE
Chartered Accountant
75, Banner Cross Road
Sheffield
S11 9HQ

The Trustees, who are also Directors of the charity for the purposes of the Companies Act, submit their annual report and financial statements for the year ended 31st January 2017.

Exemptions

The Trustees have taken advantage of the exemptions available to small companies, including the audit exemption (see statement on balance sheet).

Structure, governance and management

On the 17th September 2014, Rotherham Federation of Tenants and Residents Limited, a company limited by guarantee, registered with The Charity Commission to form Rotherham Federation of Communities Limited, an incorporated charity.

The Charity was established under a Memorandum of Association which established the objects and powers of the company and is governed under the Articles of Association. The Memorandum and Articles of Association were registered on 22nd August 2006, since amended on 21st October 2014.

In the event of the company being wound up members are required to contribute £1 each only. The Charity is run by the board of Trustees (Directors) with day to day management in the hands of the Chief Executive Officer.

Appointment of Trustees (Directors)

Up to 9 Trustees are elected by the Charity's membership, 7 Trustees are elected from each of 7 areas of Rotherham, and two Trustees are elected from communities of interest. Up to 3 Trustees are co-opted by the trustees.

Objects

Objects of the Charity are:

(a) To develop the capacity and skills of the members of the socially and economically disadvantaged community of Rotherham in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

(b) To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society. For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards); crime (either as a victim of crime or as an offender rehabilitating into society).

Risk management

The Trustees have conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the project.

Statement of Public Benefit and Main Activities

The Trustees have had due regard to the guidance issued by the Charity Commission on public benefit. RotherFed is providing its beneficiaries with the skills, knowledge and the capacity to improve their lives and the lives of others in their communities.

Community capacity building

RotherFed has provided the people and communities of Rotherham with the support, guidance and tools that they need to improve their local communities and, therefore, the lives of the people living in those communities. RotherFed has worked with individuals and community groups to develop the skills of the people living in Rotherham so that they feel empowered to create their own solutions to local problems.

Easter, Summer, Halloween and Christmas events were organised and supported by RotherFed during the year, enabling groups to network and build their membership and local influence. Many of these events have provided great opportunities for family and intergenerational activities involving grandparents, parents and children. Events supported included running a marquee at Rotherham Show and involvement with the first ever Rotherham Carnival.

Community capacity building (Continued)

To achieve this charitable purpose, RotherFed has provided a wide range of practical information and services to Tenants and Residents Associations (TARAs) and Community Led Organisations (CLOs) including community accountancy, legal, insurance, help with funding bids, marketing and communication services. Six Stationery Packs were given out to groups during the year. There are 36 groups covered by our public liability insurance. As well as advice and practical resources to produce newsletters, posters and other resources, we have provided mentoring and support for community leaders and organisations in relation to safeguarding including DBS checks for community leaders.

We have helped individuals start up and run community groups for the benefit of the local community. We have provided support, encouragement and practical help from start up as well as ongoing help once a community group has been established. This help can range from creating a business plan, identifying local needs, budgeting, training, advice and help on the practicalities of running a group, for instance grants to help meet costs. RotherFed has also provided physical resources such as access to computers and a place to meet and photocopying. We have also brought in help with bookkeeping through HSL Accountancy Ltd.

We have worked alongside these groups who through their membership of RotherFed, shape and influence our development and the support we provide. Our skilled staff team and board together have extensive experience of helping communities work. We excel in working with and alongside local tenants and residents to build community strength, facilitating ways to learn and network with one another to improve the quality of life for all. RotherFed's roots are in communities and we are the only tenant and resident focused infrastructure body in the Borough. We are owned by our members, local TARAs and CLOs, who set our direction and values. In delivering our work, we empower, share and link members rather than build large central structures.

We have enabled individuals and community groups to feel empowered to consult and converse with other local, voluntary and statutory organisations. RotherFed facilitates local community groups to work together to benefit their communities and provide opportunities to network and build stronger relationships. The work RotherFed does is about empowering people and groups so that everyone in Rotherham is stronger collectively and individually.

Social Inclusion

RotherFed has worked towards preventing social exclusion to enable everyone in the community to fully participate in society. We provided those that are socially excluded, skills and opportunities to have a stake in the communities in which they live. We delivered a wide range of training opportunities for individuals and community groups both locally and at Springwell Gardens Community Centre. During the last year, we have delivered training on tenant involvement, Safeguarding, Risk Assessments, Equalities and Diversity, Strengthening Communities, Food Hygiene, Community Development and ICT.

These training sessions enabled tenants to examine how groups work, chairing skills, dealing with conflict, risk assessment training, policies and reporting, publicity, funding and grants. Where possible our training events have made free childcare available or allowed attendees to bring children with them so that people who cannot afford, or do not have access to, childcare have not been excluded. Where possible we have provided BSL interpreters.

To meet this charitable purpose, RotherFed has provided certain services to those individuals and groups who meet the definition of socially excluded. Combating digital exclusion has been a priority for us. During 2016 RotherFed has managed the Rotherham Digital Inclusion Network, bringing partners and volunteers together to enable residents to get online. We have recruited more RotherFed digital champions. These are local people and volunteers who are already using the Internet, encouraging and supporting people to take the first steps to get online. We also held several free digital drop ins and workshops during the year at Springwell Gardens Community Centre and elsewhere in the Borough.

We have enabled interaction between different groups and individuals so that those that are socially excluded can be put in touch with others in similar situations or with established groups that can help lessen social exclusion. For example, we hosted networking events whereby we facilitate interactions between socially excluded groups and individuals and groups they support that might be of interest to them. RotherFed promoted awareness of communities of interest who might face social exclusion. We achieved this through our own networking events and supporting those organised by others.

Achievements and performances

With the support of a grant from RMBC, RotherFed has delivered various achievements enabling community capacity and development during the year. We have provided intensive support to groups with their constitutions, funding bids and helping them deliver what they need to help make a difference in their community. We have enabled groups to widen their involvement reaching out to other people in their community, ensuring what they do is more inclusive and reflects the community they represent. Many groups have been supported in applying for funding for their projects. Several groups have implemented new policies and amended documents to allow for new links and wider membership.

Achievements and performances (Continued)

With funding from the Big Lottery Fund, the Voices and Choices began in April 2016. RotherFed was successful in recruiting four trainee Community Organisers to work in specific areas of the Rotherham Borough, covering East Maltby, Canklow, Ferham/Masbrough and Dalton. The trainees have worked with residents to address the needs of the community. Listening to residents on a one to one basis the organisers have helped bring local people together to form community groups, action groups, social groups and event groups giving support where needed and helping form relationships and networks in their respective areas. The Organisers continually learn throughout their traineeship both practically, while out speaking with residents, organising events and supporting residents but they also receive educational and formal training and all are studying for their Community Organising Certificate.

We have helped grow new community groups and supported groups with development needs. During the year, 19 new groups have been formed and joined RotherFed including Feed our Communities, Rotherham Carers Forum, Handmade in Rotherham, Nutty Crafters, Waverley Residents Association, Wales and Kiveton Park Neighbourhood Watch, A Reason to Like Mondays, Rotherham Carers Activity Group, Longfellow Drive Community Centre, REACH, Friends of Thrybergh Country Park, Dorothy Taylor Community Bingo, Kimberworth Park Over 50s Club, Shaftesbury House Residents Association, Rotherham Hard of Hearing Society, Crafty Talk, the Helping Hands, Clifton Arts and Culture and Community Crafts group. We have help developed quality CLOs and TARAs during the year. Staff have accessed the impact of their support for TARAs and CLOs by using an outcomes wheel with indicators measuring group development in five quality areas –gold and silver awards were presented to those groups that excelled in these areas in Summer 2016.

Enabled by Big Lottery funding, with our support Thurcroft Big Local Partnership has continued to deliver their Big Local plan. Thurcroft Big Local is now into its 4th year and has seen lots of community engagement and improvement within the village. A key project during the last year has been construction of the Thurcroft Hub, a brand new sports venue which will bring much improved and needed sporting facilities to the local community. Big Local has also continued with monthly litter picks, quarterly skips, small grants, advice sessions, activity fun days, day trips and much more.

With RotherFed support, Rotherham Deaf Futures group has achieved a great deal in the past year. The Deaf signposting sessions at Springwell Gardens Community Centre on Fridays involving help with letters and phone calls have been extremely popular with the Deaf community receiving substantial support from Rotherham Deaf Futures Group and partly supported by funding from RMBC. RotherFed ran a Rotherham Deaf Futures team building weekend at Northern College in June 2016. Deaf and hearing collaborated, showing we are stronger when we work together.

We have supported other communities of interest. Support has included developing policy documents and committee skills, facilitating links with agencies and other groups and obtaining venue space and fundraising. RotherFed has led on awarding small grants for community groups during the year. Made possible by a donation following the closure of Eastwood Village Community Association, RotherFed distributed £5000 of small grants towards projects that benefit Eastwood Village residents during the summer of 2016. 16 environmental grants valued at £5850 were also approved to TARAs and CLOs during the year. Community groups and volunteers have been doing some fantastic projects on their estates be it setting up Pocket Parks, Adopting A Street, Maintaining Flower Beds, Litter Picking and looking after Community Gardens. The Projects Fund was successful in stimulating activity, there was at least one bid from a group in every area, a good mix of project proposals and some good outcomes met, particularly with projects such as promotional materials and equipment to help groups sustain activities. Small grants were also presented to projects that benefit Thurcroft residents during the year. A total of £11060 was distributed in activity grants. In addition to this, six Initial grants totalling £380 were also given out to new RotherFed groups during the year.

We began the first year of a two year contract for £160,000 a year from RMBC to provide Tenant Federation services to Rotherham council tenants, the objectives of which will be to ensure RMBC involves and consults tenants on housing services, provides opportunities to widen engagement to allow all tenants to get involved and provide and support training and development opportunities to enable all tenants and RMBC staff to make a difference and to maximise accountability and value for money to ensure that tenants have confidence in RMBC services.

RotherFed's first ever tenant scrutiny review this year has been a major piece of work, focusing on engaging young council tenants aged 16 to 35 years old. We have worked with Rotherham Council to enable them to be successfully awarded the TPAS accreditation for excellence in tenant engagement this year. It follows a rigorous assessment process where TPAS, the national tenant engagement organisation, looked at how the Council housing services engaged with tenants. The Federation has managed the Designated Tenant Panel dealing with tenant complaints after they have exhausted the internal Council processes. RotherFed has also acted as a vehicle for tenant consultation on the introduction of new policies or strategies during the year

Achievements and performances (Continued)

RotherFed's Community Café was set up this year and is slowly beginning to attract more customers following several leaflet drops and some free publicity courtesy of RotherFM. We have run several projects involving young people during the year. With the help of a Children in Need Grant, we held a regular youth club at Springwell Gardens Community Centre with a mixture of professional and volunteer leaders developing activities around the needs of the young people including crafts, education and social activities has been held. The club has provided young people and children a safe space to explore their identity, experience decision making, increase their confidence, develop interpersonal skills and think through the consequences of their actions

With the support of a £2000 grant from the Scurrah Wainwright Trust we have created a Rotherham Private Tenants Forum to support private tenants in Rotherham. We have consulted with private tenants, found out about the issues that matter to them and provided support to address these.

Grant making policy

A Grant making Policy for the Charity was agreed by Trustees in June 2016. The trustees apply the funds of RotherFed at their discretion and in accordance with the charitable purposes and objectives of the charity. The amount of work or number of projects that can be supported by the trustees is necessarily limited to the amount of funds that are available for distribution each year. The trustees have determined that the current priorities for funding are small grants in the following areas:

- Reaching communities
- Stimulating community activity
- Encouraging community development
- Capacity building

In awarding grants, the trustees focus on supporting smaller community organisations in the Borough of Rotherham. Grants are publicly advertised and planned with a simple application process each with a named staff coordinator. The trustees carry out sufficient due diligence on any potential beneficiary.

Financial Review

The principle funding of the charity has diversified this year from mainly grant only to Grants and Local Government Service Level Agreements. The Trustees are satisfied with the financial position of the charity and that the Charity have sufficient funds to cover all upcoming commitment.

Reserves policy

RotherFed needs reserves to:

- Meet contractual liabilities should the organisation have to close. This includes redundancy pay, amounts due to creditors and commitments under leases
- To meet unexpected costs
- To replace equipment as it wears out.
- To give the company some independence from housing revenue account and provide services to our non-council house members
- To provide working capital when funding is still pending
- To cover any pension deficits of Pensions Trust

£35,063 has been set aside to cover 3 months running costs and closure costs were RotherFed to close. In addition to this reserve, £30,000 has been set aside for office relocation/development costs. All reserves are held in the Designated Funds.

Plans for the future

The charity will continue to carry out activities to support its beneficiaries as outlined in the charity's business plan and continue to work hard to develop income streams that provide security and sustainability moving forward.

Statement of Directors and Trustees' responsibilities

The trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure of the charitable company and the group for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and of the group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions:

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Signed on behalf of the company's trustees (directors):

Signed:



Name and Position: Mr P Cahill, Director

Date:

23-03-2017

Rotherham Federation of Communities Limited
Independent Examiners report to the Trustees (Directors)
for the year ended 31st January 2017

I report on the accounts of the Rotherham Federation of Communities Limited for the year ended 31 January 2017 which are set out on pages 8 to 15.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the Company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a member of the ICAEW.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities:

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



AMJ Ball BA FCA FCIE
Chartered Accountant
75, Banner Cross Road
Sheffield
S11 9HQ

Date: 23 March 2017

Rotherham Federation of Communities Limited
Statement of Financial Activities (Incorporating the Income and Expenditure Account)
for the year ended 31st January 2017

	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2017	Total 2016
Income and endowments from:	2	£	£	£	£	£
Grants and donations		25,347		282,775	308,122	313,934
Charitable activities		136,807		6,500	143,307	6,710
Other trading activities		4,822			4,822	4,733
Investments		226			226	341
Other					0	2,278
Total		167,203	0	289,275	456,477	327,995
Expenditure on:	3					
Raising funds		1,376		1,210	2,586	981
Charitable activities		129,784		294,439	424,223	262,383
Other					0	0
Total		131,160	0	295,650	426,810	263,364
Net income/(expenditure)		36,043	0	-6,375	29,668	64,631
Transfers between funds		-10,772	32,800	-22,028	0	0
Net movement in funds after transfers		25,271	32,800	-28,403	29,668	64,631
Total funds brought forward		29,462	32,263	104,669	166,393	101,762
Total funds carried forward		54,733	65,063	76,265	196,061	166,393

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared. All the above amounts relate to continuing activities.

Rotherham Federation of Communities Limited
Balance sheet
As at 31st January 2017

		Unrestricted Funds	Designated Funds	Restricted Funds	2017 Total	2016 Total
	Notes	£	£	£	£	£
Fixed Assets	5	0	0	0	0	2,644
Current Assets						
Debtors	6	1,371	0	0	1,371	4,975
Cash at bank & in hand		57,019	65,063	134,430	256,512	187,419
		58,390	65,063	134,430	257,883	192,395
Liabilities						
Creditors - amounts due within one year	6	-3,657	0	-58,165	-61,822	-28,644
Net current assets		54,733	65,063	76,265	196,061	163,750
Net assets		54,733	65,063	76,265	196,061	166,393
Funds of the company	7					
Unrestricted Funds					54,733	29,462
Designated Funds					65,063	32,263
Restricted Funds					76,265	104,669
Total funds					196,061	166,393

For the year 31st January 2017, the company is entitled to the audit exemption under section 477 (2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring the company keeps accounting records which comply with section 386; and
- preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and its profit or loss for the financial year, in accordance with the requirement of the companies Act 2006 relating to accounts, so far as is applicable to the company.

Small company provisions:

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The directors declare that they have approved the accounts above.

Signed on behalf of the company's directors:

Signed: 

Name and Position: Mr P Cahill, Director

Date: 23-03-2017

1. Accounting policies

1.1.1. Basis of preparation

These accounts (financial statements) have been prepared under the historic cost convention, with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:

- The Charities Act 2011
- The Companies Act 2006
- The Financial Reporting Standard applicable in the UK and the Republic of Ireland: FRS102
- Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS102) (effective January 2015)

1.1.2. The charity meets the definition of a public benefit entity as defined by FRS 102

1.1.3. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1.1.4. All figures presented in the statements and supporting notes have been rounded to the nearest pound.

1.2. Incoming resources

These are included in the Statement of Financial Activities. Incoming resources are recognised when:

- the company becomes entitled to the resources
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund-raising or contract income) the incoming resources and related expenditure are reported gross in the Statement of Financial Activities.

Grants and donations are only included in the Statement of Financial Activities when the company has unconditional entitlement to the resources.

Contractual income is only included in the Statement of Financial Activities once the related goods or performance related services have been delivered.

Investment income is included in the accounts when receivable.

1.3. Expenditure

Expenditure is charged to the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs. The expenditure has been analysed but usage.

Professional fees include those costs associated with meeting constitutional and statutory requirements, including Accountancy fees.

1.4. Fund accounting

Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project. Unrestricted funds are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

1.5. Assets

Tangible assets are capitalised if they can be used for more than one year, and cost at least £250. They are valued at cost, or, if gifted, at the value to the company on receipt.

The rates applicable are;

- | | | |
|--------------------|---|-------------|
| Computer equipment | - | 33% on cost |
| Office equipment | - | 20% on cost |

Rotherham Federation of Communities Limited
Notes to the financial statements
for the year ended 31st January 2017

1.6. Debtors

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

1.7. Cash

Cash comprises bank deposits repayable on demand and any short-term highly liquid investments with a maturity date of three months or less from the date of acquisition or opening of the deposit or similar account.

1.8. Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount.

Accrued charges are normally valued at their settlement amount.

1.9. Taxes

The company is not VAT registered. As a Charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act 1992 to the extent that these are applied to its charitable objects.

2. Income from:

	General Fund	Restricted Fund	Total 2017	Total 2016
	£	£	£	£
Grants and donations				
Big Lottery - Awards For All		8,658	8,658	0
Big Lottery - Big Local		71,441	71,441	110,332
Big Lottery - Reaching Communities		135,910	135,910	0
Children In Need		6,090	6,090	2,610
Community Organisers		17,357	17,357	19,461
Donations	25,347	6,500	31,847	2,157
Held As Custodian		8,861	8,861	350
HRA		27,959	27,959	165,623
Rotherham MBC - Golden seven celebrations			0	414
Scurrah Wainwright			0	2,000
Together Housing			0	987
	25,347	282,775	308,122	313,934
Charitable activities				
Contract income - Big Local	3,474		3,474	6,710
RMBC Deaf Advice Sessions		6,500	6,500	10,000
Contract income - Housing Revenue Account	133,333		133,333	0
	136,807	6,500	143,307	16,710
Raising funds				
Fundraising	4,822		4,822	4,733
Investments				
Bank interest	226	0	226	341
Other			0	2,278

Rotherham Federation of Communities Limited
Notes to the financial statements
for the year ended 31st January 2017

3. Expenditure on

	General Fund £	Restricted Fund £	Total 2017 £	Total 2016 £
Raising funds				
Advertising and publicity	1,376	1,210	2,586	3,797
Charitable activities				
Direct costs				
Donations	303		303	622
Grants	10,879	12,361	23,240	13,577
Activity and project costs	4,601	76,179	80,780	3,578
Consultancy	250	7,800	8,050	13,721
Depreciation		2,644	2,644	3,934
Events and meetings	10,308	16,471	26,779	27,982
Examination of accounts	400	1,855	2,255	2,000
Group insurances	430	390	820	862
Interpreter	1,767	8,504	10,271	9,494
Photocopying costs	1,353	368	1,721	3,624
Professional fees	450	9,110	9,560	3,450
Refunds and repayments		328	328	1,768
Rent, rates, heat & light			0	5,541
Staff costs	29,065	101,862	130,927	74,369
Telephone costs	661	942	1,603	249
Volunteer expense and training	3,112	2,567	5,679	4,823
Youth club		13,595	13,595	7,103
	63,578	254,976	318,554	176,697
Support costs				
Bank Charges	23	69	92	15
Equipment	1,150	4,239	5,389	487
ICT Support	984	229	1,213	920
Insurance	400	740	1,140	979
Membership & subscriptions	658	80	738	167
Payroll service	293	195	489	534
Photocopying	3,061	2,922	5,983	3,176
Postage, stationery & supplies	1,738	3,796	5,534	4,481
Professional Fees	7,487	7,147	14,634	3,778
Rent, rates, heat & light	3,108	5,739	8,847	7,241
Repairs and Maintenance	202	180	382	20
Staff costs	44,075	12,682	56,757	58,528
Sundry expenses	74		74	894
Telephones & broadband	661	942	1,603	1,929
	63,914	38,960	102,874	83,150
Governance				
Examination of accounts		250	250	250
Meeting costs - Trustees	2,292	253	2,545	2,286
	2,292	503	2,795	2,536

4. Grants made during the year

Grants	Purpose	£
Activity grants	To provide financial support to small groups to carry out a community activity	16,060
TARA awards	To provide financial support for groups which excel in various quality areas	950
Initial start-up grants	To provide financial support to newly formed groups	380
Environmental grants	Awarded to group to provide 'community clean up' and gardening based projects	5,850
		23,240

Rotherham Federation of Communities Limited
Notes to the financial statements
for the year ended 31st January 2017

5. Fixed assets

	Computer Equipment £	Office Equipment £	Total £
Cost	11,163	1,250	12,413
Additions			
At 31st January 2017	11,163	1,250	12,413
Depreciation			
At 1st February 2016	8,695	1,074	9,769
Charge this period	2,468	176	2,644
At 31st January 2017	11,163	1,250	12,413
Net book value at 31st January 2017	0	0	0
Net book value at 31st January 2016	1,100	425	1,525

6. Debtors and creditors

	2017 £	2016 £
Trade debtors	205	3,850
Prepayments	1,165	1,125
	1,371	4,975
Creditors due in one year	25,499	685
Deferred income	36,323	27,959
	61,822	28,644

7. Movement of funds

	Opening Balance £	Incoming Resources £	Resources Expended £	Transfers £	Closing Balance £
Restricted funds					
Big Lottery - Big Local Plan	61,174	71,441	121,063		11,551
Children in Need	2,445	6,090	8,535		0
Deaf Advice Sessions	2,838	6,500	9,338		0
East Riding of Yorks Council - Help me online	681	0	681		0
First Aid Training	0	5,000	1,871		3,129
Held as custodian	6,213	8,861	5,458		9,616
HRA	27,791	27,959	33,722	-22,028	0
Community Organisers	309	17,357	17,666		0
Reaching Communities - Voices and Choices	0	135,910	91,636		44,273
RMBC - First Aid Training	0	0	1,881		-1,881
Rotherham Deaf Futures	0	1,500	582		918
Rotherham MBC - Small environmental grant	1,139	0	1,139		0
Scurrah Wainwright	1,406	0	1,406		0
Taking Financial Control - Awards for All	0	8,658	0		8,658
Together Housing	672	0	672		0
Designated funds					
Redundancy and closure costs	32,263	0	0	2,800	35,063
Alternative accomodation costs	0	0	0	30,000	30,000
Unrestricted funds					
General funds	29,462	33,869	7,243	-10,772	45,316
HRA	0	133,333	123,917	0	9,416
Total funds	166,393	456,477	426,810	0	196,061

7. Movement of funds (Continued)

*Restricted Funds

- Big Local - Local Trust - to support delivery of resident led Plan in Thurgroft
- Children in Need - Springwell Gardens Community Centre youth club
- Deaf Advice Session - various funding to resource cost of BSL interpreters to enable Deaf access to events and meetings
- East Riding of Yorkshire Council - Help me online - to support digital champion program
- RMBC First Aid Training – funding to enable first aid training and accreditation. As at the date of these accounts this fund carries a negative balance due to the way the funding is paid. The funds must initially be spent by the Charity and then claimed back at the end of the project.
- HRA - to support council tenants as outlined in RotherFed's business plan
- Voices and Choices – new national lottery project enabling development of community organising in Rotherham communities
- Community organisers – contribution towards the salaries of community organisers
- Taking Financial Control - Awards for All – to provide information and sign posting services to residents in deprived areas across Rotherham.
- RMBC Small Environmental Grant - to deliver small grants of up to £250 to support small environmental projects
- Scurrah Wainwright - support for private tenants to organise and network
- Together Housing - training to help residents to get online

8. Funds held as custodian

These funds are held on behalf of beneficiary organisations that do not have bank accounts or, require support from Rotherfed in respect of managing their finances. Transactions relating to these funds are recorded in Rotherfed's financial system and categorised as Restricted Funds.

Breakdown of Funds held as custodian	2017 £
Arbour Drive	848
Alzheimer's Society	156
Big Local - Fundraising	8,081
Julie Barnett	200
Mix it up	268
Patio Action Group	63
	9,616

9. Designated funds

The designated funds are unrestricted in nature. These funds have been set aside by the Trustees in accordance with the Charity's Reserves Policy, which is, to have at least 3 months operating costs, staff redundancy costs and closure costs, and alternative accommodation costs.

10. Salaries

	2017 £	2016 £
Salaries	156,094	109,187
Social security costs	12,463	7,907
Pension	13,740	10,654
	182,297	127,748

No person received emoluments of more than £60,000 in the year.
The average number of staff during the year was 10 (9.5FTE).

11. Pensions

Retirement benefits are funded by contributions by the charity and its employees to a defined contribution pension schemes, which are financially separate from the charity

12. Net incoming (outgoing) resources are stated after charging;

	2017	2016
	£	£
Depreciation of tangible assets	2,644	3,934
Accountancy fees	400	550
	3,044	4,484

13. **Company Limited by Guarantee**

The charity is a company limited by guarantee and has no share capital. The liability of each member, in the event of a winding up, is limited to £1

14. **Directors Remuneration**

No remuneration was received by any directors in the period of these accounts. Only expenses properly incurred were reimbursed. These expenses have been included under the Volunteer expenses category in Members activity and support costs (See note 3)

15. **Related Party Transactions**

There were no related party transactions during the period of the accounts

16. **Previous period comparison**

Where available, the previous period's figures have been included for comparison purposes only.