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Accountancy Solutions

Rotherham Federation of Communities Limited

Financial Statements for the
year ended 31st January 2016

Charity number: 1158600
Registered England and Wales

Company number: 5913521
Company limited by guarantee

Call: 07926 450 250
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13/04/2016
COMPANIES HOUSE

**Rotherham Federation of Communities Limited
Trustees (Directors) Annual Report
for the year ended 31st January 2016**

The Trustees, who are also Directors of the charity for the purposes of the Companies Act, submit their annual report and financial statements for the year ended 31st January 2016.

Exemptions

The Trustees have taken advantage of the exemptions available to small companies, including the audit exemption (see statement on balance sheet).

Structure, governance and management

On the 17th September 2014, Rotherham Federation of Tenants and Residents Limited, a company limited by guarantee, registered with The Charity Commission to form Rotherham Federation of Communities Limited, an incorporated charity.

The Charity was established under a Memorandum of Association which established the objects and powers of the company and is governed under the Articles of Association. The Memorandum and Articles of Association were registered on 22nd August 2006, since amended on 21st October 2014..

In the event of the company being wound up members are required to contribute £1 each only. The Charity is run by the board of Trustees (Directors) with day to day management in the hands of the Development Manager.

Appointment of Trustees (Directors)

Up to 9 Trustees are elected by the Charity's membership, 7 Trustees are elected from each of 7 areas of Rotherham, and two Trustees are elected from communities of interest. Up to 3 Trustees are co-opted by the trustees.

Objects

Objects of the Charity are:

(a) To develop the capacity and skills of the members of the socially and economically disadvantaged community of Rotherham in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

(b) To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society. For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one of more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards); crime (either as a victim of crime or as an offender rehabilitating into society)."

Risk management

The Trustees have conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the project.

Statement of Public Benefit and Main Activities

The Trustees have had due regard to the guidance issued by the Charity Commission on public benefit. RotherFed is providing its beneficiaries with the skills, knowledge and the capacity to improve their lives and the lives of others in their communities.

Community capacity building

RotherFed has provided the people and communities of Rotherham with the support, guidance and tools that they need to improve their local communities and, therefore, the lives of the people living in those communities. RotherFed has worked with individuals and community groups to develop the skills of the people living in Rotherham so that they feel empowered to create their own solutions to local problems.

A number of Easter, Summer, Halloween and Christmas events were organised and supported by RotherFed during the year, enabling groups to network and build their membership and local influence. Many of these events have provided great opportunities for family and intergenerational activities involving grandparents, parents and children. Events have been supported across the Borough including Flanderwell funday in March, fun days during Easter, Summer, Halloween and Christmas in several areas including Eastwood, Swinton, Dinnington, Rawmarsh and Hellaby.

Statement of Public Benefit and Main Activities (continued)

In order to achieve this charitable purpose, RotherFed has provided a wide range of practical information and services to TARAs and CLOs including community accountancy, legal, insurance, help with funding bids, marketing and communication services. As well as advice and practical resources to produce newsletters, posters and other resources, we have provided mentoring and support for community leaders and organisations in relation to safeguarding including DBS checks for community leaders. We have helped individuals start up and run community groups for the benefit of the local community. We have provided support, encouragement and practical help from start up as well as ongoing help once a community group has been established. This help can range from creating a business plan, identifying local needs, budgeting, training, advice and help on the practicalities of running a group, for instance grants to help meet costs. RotherFed has also provided physical resources such as access to computers and a place to meet and photocopying. We have also brought in help with bookkeeping and yearly examination of accounts for groups through HSL Accountancy Ltd.

We have worked alongside these groups who through their membership of RotherFed, shape and influence our development and the support we provide. Our skilled staff team and board together have extensive experience of helping communities work. We excel in working with and alongside local tenants and residents to build community strength, facilitating ways to learn and network with one another to improve the quality of life for all. RotherFed's roots are in communities and we are the only tenant and resident focused infrastructure body in the Borough. We are owned by our members, local TARAs and CLOs, who set our direction and values. In delivering our work, we empower, share and link members rather than building large central structures.

We have enabled individuals and community groups to feel empowered to consult and converse with other local, voluntary and statutory organisations. RotherFed facilitates local community groups to work together to benefit their communities and provide opportunities to network and build stronger relationships. The work RotherFed does is about empowering people and groups so that everyone in Rotherham is stronger collectively and individually.

Social Inclusion

RotherFed has worked towards preventing social exclusion to enable everyone in the community to fully participate in society. We have provided those that are socially excluded, skills and opportunities to have a stake in the communities in which they live. We have delivered a wide range of training opportunities for individuals and community groups both locally and at Springwell Gardens Community Centre. During the last year, we have delivered training on housing, first aid training, food hygiene and child sex exploitation. We regularly run safeguarding training courses delivered by TINA training and have run two full six week community group courses during the year. These training sessions enabled tenants to examine how groups work, chairing skills, dealing with conflict, risk assessment training, policies and reporting, publicity, funding and grants. We have also delivered a number of risk assessment training sessions to groups in their local area and more recently a session on how to facepaint and an Indian cookery session, which we will repeat for other cultures.

In order to meet this charitable purpose, RotherFed has provided certain services to those individuals and groups who meet the definition of socially excluded. Combating digital exclusion has been a priority for us. During 2015 RotherFed has managed the Rotherham Digital Inclusion Network, bringing partners and volunteers together to enable residents to get online. We have recruited more RotherFed digital champions. These are local people and volunteers who are already using the Internet, encouraging and support people to take the first steps to get online. We also ran a number of digital drop-ins for the public and held some introductory learning sessions to how to use your computer tablet.

RotherFed has hosted free weekly welfare and benefits advice sessions for those individuals who are at risk of social exclusion because of financial hardship or unemployment. Where possible our training events have made free childcare available or allowed attendees to bring children with them so that people who cannot afford, or do not have access to, childcare were not excluded.

We have enabled interaction between different groups and individuals so that those that are socially excluded can be put in touch with others in similar situations or with established groups that can help lessen social exclusion. For example, we have hosted networking events whereby we facilitate interactions between socially excluded groups and individuals and groups that they support that might be of interest to them. RotherFed promotes awareness of communities of interest who might face social exclusion. We achieve this through our own networking events and supporting those organised by others.

RotherFed enables people to become more involved in local decision making groups. We have organised various meetings that enable tenants to have a say about their housing conditions. We always support the Rotherham Pride festival which was in its third year last summer and were present at Rotherham Show as well as a number of local community events. We also held some large and popular community events ourselves.

Statement of Public Benefit and Main Activities (continued)

On Saturday 6th June 2015 we organised a large 'golden seven' community celebration event which included a fashion show, performances, songs and dance attended by over 150 people of different ages, ethnicities, abilities and interest. 120 tenants and residents attended the RotherFed 'celebration of community involvement' at Springwell Gardens Community Centre on Tuesday 20th October 2015. At this large meeting, a number of community groups talked about the excellent work they were doing locally and staff from Rotherham Council launched the new Tenant Involvement Strategy describing the ways council tenants can become involved in and influence housing services. We are keen to work with our most excluded communities to enable democratic renewal in the Borough over the next few years.

Achievements and performance

With the support of a grant from RMBC, RotherFed has delivered a number of achievements enabling community capacity and development during the year. We have provided intensive support to groups with their constitutions, funding bids and helping them deliver what they need to help make a difference in their community. We have enabled groups to widen their involvement reaching out to other people in their community, ensuring what they do is more inclusive and reflects the community they represent. Many groups have been supported in applying for funding for their projects. Some examples are an intergenerational project in Dinnington developing a community garden, several community engagement and environmental initiatives in Blackburn, a community space in Harthill, youth activities in Henley and community clean ups around the Wharncliffe flats area. Several groups have implemented new policies and amended documents to allow for new links and wider membership.

We have begun work on enabling Community Voices in 2015-16. Four Community Organisers completed their training year in July 2015. One gained employment with a local sports centre and two continued their work at RotherFed where they have continued to support communities, enabling community voices to tackle collective concerns, community cohesion and resident empowerment in the communities of Dalton, Thrybergh, East Herringthorpe and Canklow. This work was made possible through a grant from the Office of Civil Society.

We have helped grow new community groups and supported groups with development needs. During the year, 14 new groups have been formed and joined RotherFed including Voices of Rotherham, Masbrough and Thornhill Community Association, Wharncliffe Wonderers, Friends of Dalton, Rotherham Heritage Association, The Dodgers, The Lings Monday Club, Rotherham Disabled and Social Group and Chapel Walk TARA, Grey Matters, South Yorkshire Keyboard and Organ club, Redwood Friends, South Anston Methodist Church Council and Focus Disability.

A new group was formed on the Fitzwilliam estate at Swinton, The Patios Action Team. Following consultation they came together and formed a committee, attended training in how to run their group and have held successful Summer, Halloween and Christmas events, along with Community clean ups. Shaftesbury House, a housing complex behind Rotherham Leisure centre have a new group. The group have formed a committee and received training, they are looking at planning events and activities and linking in with RotherFed and RMBC projects following consultation they have undertaken with residents. The South Anston area has a church council who have joined RotherFed and successfully applied for funding for their community project, meetings are being held to form another group in this area. In Herringthorpe, Bakersfield Court Residents Association have amended their constitution to allow non-residents to become committee members and have grown their committee as a result. Oak Trees Residents Association at The Stag has now got new members and is putting together plans for activities. The Lings Residents group at Bramley have become very active in getting involved in RotherFed events and activities as well as running their own successful 'monday club'.

We have help developing quality CLOs and TARAs during the year. Staff have accessed the impact of their support for TARAs and CLOs by using an outcomes wheel with indicators measuring group development in five quality areas – Governance, Involving People, Finance, Making a Difference and Policies.

Enabled by Big Lottery funding, Thurcroft Big Local partnership has continued to deliver their Big Local plan. During the past year they have held several events including an Easter event, World War 1 event and Halloween. Advice sessions have been held weekly in the Big Local shop and the youth club has continued to meet weekly. Community litter picks are held on a monthly basis and the group have organised community skips on a quarterly basis. The partnership is working closely with the Parish Council and RMBC to implement a new children's playground. Their main project is the redevelopment of the cricket pavilion which will be the hub of the community and built during the next financial year.

With RotherFed support, Rotherham Deaf Futures group has achieved a great deal in the past year including attending training on health issues, dementia awareness and cancer awareness. The big success has been the Deaf Advice Sessions which started in May 2015 and are held on Fridays supported by an RMBC grant. These sessions offer much needed support and advice to the local Deaf community and offer both social activities, help with letters and phone calls and links with other agencies including the police and health service.

Achievements and performance (continued)

We have supported other communities of interest. RotherFed has four recent members under this category, The Dodgers, a project based at Wickersley library, Rotherham Disabled and Social Group, Rotherham Carers Forum and Grey Matters in Todwick. Support has included developing policy documents and committee skills, facilitating links with agencies and other groups and obtaining venue space and fundraising.

RotherFed has led on awarding small grants for community groups during the year. 5 start up grants valued at £1000, 6 maintenance grants valued at £1200, 25 environment exchange grants and 6 Improving Your Community grants valued at £5837, 27 winter activity grants valued at £1475 and 22 Thurstoft big local small grants valued at £3841 have been distributed between 1st February 2015 and 31st January 2016. There have also been various small grants amounting to £225 to assist community group representatives with travel costs to attend RotherFed meetings.

We have removed 5 groups from our membership helping some of them to close including Newhill TARA, Swinton Fitzwilliam Mutual and Birch Park Court Social Club.

We have supported tenants to engage with Rotherham Council. RotherFed has provided support to enable Rotherham Council to develop their tenant involvement strategy, engaging council tenants in its formulation and approval in the Autumn of 2015. Help has been provided in strengthening tenant involvement in scrutiny through the Quality Standard and Challenge Group and the Federation manages the Designated Tenant Panel dealing with tenant complaints after they have exhausted the internal Council processes. RotherFed has also acted as a vehicle for tenant consultation on the introduction of new policies or strategies during the year.

RotherFed has also worked closely with housing associations and repairs contractors to maximise tenant involvement both within their own organisations and by networking with other tenants and residents during the year. Community plans for year long projects and development have now been put in place in two of the most deprived areas of the Borough, East Herringthorpe and Canklow. Community groups have taken the lead and with support have asset mapped the area to identify need. RotherFed have devised a survey to be completed by communities to identify where community planning could be focused in the future.

Mix It Up is a community cohesion project bringing different people together previously called Golden Seven. Following the big celebration community event in June 2015, the project recently held a cookery session for the community. With the support of Children in Need funding, a pilot youth club is held regularly every Wednesday at Springwell Gardens. Thurstoft youth club continues to strengthen and Community Organisers have engaged and delivered projects with individual young people.

With the support of a small grant from the Scurrah Wainwright Trust, RotherFed has also begun reaching out to private tenants in the Borough some of whom are our most vulnerable residents. Meetings have been held in different communities, a website and newsletter have been produced and the Rotherham Association of Private Tenants created.

Financial review

The Trustees have reviewed the financial position of the Charity and are satisfied that the Charity has sufficient income to carry out services and support in line with the objects of the Charity.

Principal Funding Sources

Principal funding sources for the charity are currently by way of grant and contract income from Rotherham Metropolitan Borough Council.

Additional sources of funding have been awarded from Awards for All, Big Local - Local trust funding, Coalfields Regeneration Trust (starts in the next financial year), RMBC Environmental grant, donations and fundraising events

Reserves Policy

The Trustees have made a commitment to maintain reserves equivalent to 3 months of operational expenditure and closure costs such as staff redundancy costs. The reserves have been allocated from unrestricted funds, not committed or invested in tangible assets. The reserves are needed to ensure the charity can meet liabilities should it need to operate with a reduced income or close down. The Trustees continue to consider the extent to which existing activities and expenditure could be curtailed should such circumstances arise and is confident, should the organisation be required to close, the existing reserves would be sufficient. The reserves policy is reviewed every year.

Statement of Directors and Trustees' responsibilities

The trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure of the charitable company and the group for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and of the group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the company's trustees (directors):

Signed:



Name and Position: Pat Cahill, Director

Date:

31/3/2016

Rotherham Federation of Communities Limited
Independent Examiners report to the Trustees (Directors)
for the year ended 31st January 2016

I report on the accounts of the Rotherham Federation of Communities Limited for the year ended 31 January 2016 which are set out on pages 8 to 15.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the Company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



AMJ Ball · BA FCA FCIE
Chartered Accountant
75, Banner Cross Road
Sheffield
S11 9HQ

31/3/16

Rotherham Federation of Community Limited
Statement of Financial Activities
for the year ended 31st January 2016

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2016 £	Total 2015 £
Income from:						
Grants and donations	2	1,607		312,327	313,934	224,457
Charitable activities		6,710			6,710	1,472
Other trading activities		1,548		3,185	4,733	0
Investments		341			341	147
Other		1,414		864	2,278	8,547
Total		11,619	0	316,376	327,995	234,623
Expenditure on:	3					
Raising funds				981	981	2,717
Charitable activities		925		261,458	262,383	196,989
Other					0	768
Total		925	0	262,439	263,364	200,474
Net income/(expenditure)		10,694	0	53,937	64,631	34,149
Transfers between funds		7,238	-7,238	0	0	0
Net movement in funds after transfers		17,932	-7,238	53,937	64,631	34,149
Total funds brought forward		11,530	39,501	50,731	101,762	67,613
Total funds carried forward		29,462	32,263	104,669	166,393	101,762

Rotherham Federation of Communities Limited
Balance sheet
As at 31st January 2016

		Unrestricted Funds	Designated Funds	Restricted Funds	2016 Total	2015 Total
	Notes	£	£	£	£	£
Fixed Assets	5	0	0	2,644	2,644	1,525
Current Assets						
Debtors	6	100	0	4,875	4,975	1,026
Cash at bank & in hand		29,362	32,263	125,794	187,419	127,158
		29,462	32,263	130,670	192,395	128,185
Liabilities						
Creditors - amounts due within one year	6	0	0	-28,644	-28,644	-27,949
Net current assets		29,462	32,263	102,025	163,750	100,236
Net assets		29,462	32,263	104,669	166,393	101,762
Funds of the company						
Unrestricted Funds	7				29,462	23,530
Designated Funds					32,263	27,501
Restricted Funds					104,669	50,731
Total funds					166,393	101,762

For the year 31st January 2016, the company is entitled to the audit exemption under section 477 (2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- a) ensuring the company keeps accounting records which comply with section 386; and
- b) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and its profit or loss for the financial year, in accordance with the requirement of the companies Act 2006 relating to accounts, so far as is applicable to the company.

Small company provisions:

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The directors declare that they have approved the accounts above.

Signed on behalf of the company's directors:

Signed:



Name and Position: Pat Cahill, Director

Date:

31/3/2016

1 Accounting policies

1.1 Basis of preparation

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice (Charities SORP). All income and expenditure has been accounted for on an accruals basis. All figures presented in the financial statements and supporting notes have been rounded to the nearest pound.

1.2 Incoming resources

These are included in the Statement of Financial Activities. Incoming resources are recognised when:

- the company becomes entitled to the resources
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund-raising or contract income) the incoming resources and related expenditure are reported gross in the Statement of Financial Activities.

Grants and donations are only included in the Statement of Financial Activities when the company has unconditional entitlement to the resources.

Contractual income is only included in the Statement of Financial Activities once the related goods or performance related services have been delivered.

Investment income is included in the accounts when receivable.

1.3 Expenditure

Expenditure is charged to the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs. The expenditure has been analysed but usage.

Professional fees include those costs associated with meeting constitutional and statutory requirements, including Accountancy fees.

1.4 Fund accounting

Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project. Unrestricted funds are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

1.5 Assets

Tangible assets are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost, or, if gifted, at the value to the company on receipt.

The rates applicable are;

Computer equipment	-	33% straight line
Office equipment	-	20% straight line

1.6 Taxes

The company is not VAT registered. As a Charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act 1992 to the extent that these are applied to its charitable objects.

1.7 Pensions

The charity operates a defined contribution scheme for the benefit of its employees. Contributions payable are charges to the Statement of Financial Activities in accordance with FRS 17.

Rotherham Federation of Communities Limited
Notes to the financial statements
for the year ended 31st January 2016

2 Income from:

	General Fund £	Restricted Fund £	Total 2016 £
Grants and donations			
Donations	1,607	550	2,157
HRA		165,623	165,623
Big Local - Local Trust		110,332	110,332
RMBC Deaf Advice Sessions		10,000	10,000
Scurrah Wainwright		2,000	2,000
Together Housing		987	987
Rotherham MBC - Golden seven celebrations		414	414
Locality - Community Organisers		19,461	19,461
Small Environmental Grant			0
Children in Need		2,610	2,610
Held as custodian		350	350
	1,607	312,327	313,934
Charitable activities			
Contract income - Big Local	6,710		6,710
Other trading activities			
Fundraising	1,548	3,185	4,733
Investments			
Bank interest	341		341
Other			
Refunds and repayments	1,414	864	2,278

Rotherham Federation of Communities Limited
Notes to the financial statements
for the year ended 31st January 2016

3 Expenditure on

	General Fund £	Restricted Fund £	Total 2016 £
Raising funds			
Advertising and publicity		981	981
Charitable activities			
Direct costs			
Donations	201	421	622
Grants		13,577	13,577
Activity and project costs		2,814	2,814
Consultancy		13,721	13,721
Depreciation		3,934	3,934
Events and meetings	16	27,966	27,982
Equipment		765	765
Examination of accounts		2,000	2,000
Group insurances		862	862
Interpreter		9,494	9,494
Photocopying costs		3,624	3,624
Professional fees		3,450	3,450
Refunds and repayments	693	1,074	1,768
Rent, rates, heat and light		5,541	5,541
Staff costs		74,369	74,369
Telephone costs		249	249
Volunteer expense and training		4,823	4,823
Youth club		7,103	7,103
	910	175,786	176,697
Support costs			
Bank charges	15	0	15
Equipment	0	487	487
ICT Support	0	920	920
Insurance	0	979	979
Membership and subscriptions	0	167	167
Payroll service	0	534	534
Photocopying	0	3,176	3,176
Postage, stationery and supplies	0	4,481	4,481
Professional fees	0	3,573	3,573
Publicity and advertising	0	205	205
Rent, rates, heat & light	0	7,241	7,241
Repairs and maintenance	0	20	20
Staff costs	0	58,528	58,528
Sundry expenses	0	894	894
Telephones and broadband	0	1,929	1,929
	15	83,135	83,150
Governance			
Examination of accounts		250	250
Meeting costs - Trustees		2,286	2,286
	0	2,536	2,536

Rotherham Federation of Communities Limited
Notes to the financial statements
for the year ended 31st January 2016

4 Grants made

Name of grant	Purpose	£
Activity/Winter grants	To provide financial support to small groups to carry out a community activity	1,475
Annual maintenance grant	Award to groups on an annual basis that adhere to Rotherfed's Quality Standards	1,200
Delegates meeting grant	To provide financial support for group representatives to attend meetings	225
Initial start up grants	To provide financial support to newly formed groups	1,000
Environmental grants	Award to groups to provide community clean up and environment based activities	5,837
Thurcroft small grants	Award to groups in the Thurcroft area that provide positive activities	3,841
		13,577

A breakdown of grants awarded is available on request.

5 Fixed assets

	Computer Equipment £	Office Equipment £	Total £
Cost at 1st February 2015	6,111	1,250	7,361
Additions in the year	5,052		5,052
Cost at 31st January 2016	11,163	1,250	12,413
Depreciation			
At 1st February 2015	5,011	824	5,836
Charge this period	3,684	250	3,934
At 31st January 2016	8,695	1,074	9,769
Net book value at 31st January 2016	2,468	176	2,644
Net book value at 31st January 2015	1,100	425	1,525

6 Debtors and creditors

	2016 £	2015 £
Trade debtors	3,850	0
Prepayments	1,125	1,026
	4,975	1,026
Creditors due in one year	685	2,123
Deferred income	27,959	25,826
	28,644	27,949

Rotherham Federation of Communities Limited
Notes to the financial statements
for the year ended 31st January 2016

7 Movement of funds

	Opening Balance	Incoming Resources	Resources Expended	Transfers	Closing Balance
	£	£	£	£	£
Restricted funds					
HRA	18,660	165,935	156,804		27,791
Big Local - Local Trust	12,032	110,332	61,190		61,174
East Riding of Yorkshire Council - Help me online	1,530		850		681
Awards for all - Rotherham Deaf Futures	7,233		7,233		0
Rotherham MBC - Small environmental grant	4,585		3,446		1,139
Locality - Community Organisers	3,131	19,665	22,488		309
RMBC Deaf Advice Sessions		10,000	7,162		2,838
Scurrah Wainwright		2,000	594		1,406
Together Housing		987	315		672
Rotherham MBC - Golden seven celebrations		414	414		0
Children in Need		2,610	165		2,445
Held as custodian (See note 8)	3,560	4,432	1,779		6,213
Designated funds					
Redundancy and closure costs	39,501	0	0	-7,238	32,263
Unrestricted funds					
General funds	11,530	11,619	925	7,238	29,462
Total funds	101,762	327,995	263,364	0	166,393

***Restricted Funds**

HRA - to support council tenant as outline in Rotherfed's business plan
Big Local - Local Trust - to deliver activities stated in the plan
East Riding of Yorkshire Council - Help me online - to support digital champion program
Big Lottery - Awards for all - To support Rotherham Deaf Futures with their activities
RMBC Small Environmental Grant - to deliver small grants of up to £250 to support small environmental projects
Locality Community organisers - To host 1.5 FTE community organisers
RMBC Deaf Advice Session - to provide support to the deaf community in Rotherham
Scurrah Wainwright - support for private tenants to organise and network
Together Housing - training to help residents to get online
Rotherham MBC - Golden seven celebrations . Events to get people to work together between different communities of interest
Children in Need - Springwell Gardens Community Centre youth club

8 Funds held as custodian

These funds are held on behalf of beneficiary organisations that do not have bank accounts or, require support from Rotherfed in respect of managing their finances. Transactions relating to these funds are recorded in Rotherfed's financial system and categorised as Restricted Funds.

Fund held as at 31/01/2016 were:

	2016
	£
Arbour Drive	848
Julie Barnett (Thurcroft)	200
Alzheimer's Society	156
Big Local - Fundraising	4,946
Patio Action Group	63
	6,213

Rotherham Federation of Communities Limited
Notes to the financial statements
for the year ended 31st January 2016

9 Designated funds

The designated funds are unrestricted in nature. These funds have been set aside by the Trustees in accordance with the Charity's Reserves Policy, which is, to have at least 3 months operating costs, staff redundancy costs and closure costs, and an alternative accommodation.

10 Staff costs

	2016	2015
	£	£
Salaries	109,187	85,237
Social security costs	7,907	7,671
Pension	10,654	8,829
Payroll services	534	347
	128,283	102,084

No person received emoluments of more than £60,000 in the year. The average number of staff during the year was 6 (5.5FTE).

11 Pension scheme

The charity operates a defined contribution scheme for the benefit of its employees. Contributions payable are charged to the Statement of Financial Activities in accordance with FRS 17.

12 Net incoming (outgoing) resources are stated after charging;

	2016	2015
	£	£
Depreciation of tangible assets	3,934	2,267
Accountancy fees	550	650
	4,484	2,917

13 Directors Remuneration

No remuneration was received by any directors in the period of these accounts. Only expenses properly incurred were reimbursed. These expenses have been included under the Volunteer expenses category in Members activity and support costs (See note 3)

14 Related Party Transactions

There were no related party transactions during the period of the accounts

15 Previous period comparison

Where available, the previous periods figure have been included for comparison purposes only.