

PRUDHOE COMMUNITY PARTNERSHIP

(A company limited by guarantee and not having a share capital)

CHARITY NUMBER 1113927

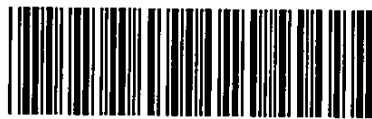
COMPANY NUMBER 5757621

**TRUSTEES REPORT AND
UNAUDITED FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 March 2012

Seahouses Accountancy Services
62-64 Main Street
Seahouses
NE68 7TP

SATURDAY



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03/11/2012

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COMPANIES HOUSE

PRUDHOE COMMUNITY PARTNERSHIP

LEGAL AND ADMINISTRATIVE INFORMATION

Name of Charity	Prudhoe Community Partnership
Incorporation	The Company was incorporated on 27 th March 2006 and registered as a Charity on 26 th April 2006
Registered Charity No	1113927
Registered Company No	5757621
Directors	Richard Benjamin Eileen Burt Anne Dale Ernest Dobson Andrew Eldridge Charles Hope Jill Keeler Tony Reid Sheila Robson Joan Russell Iain Shaw Kenneth Stow
Secretary	Yvonne Probert (Project Officer)
Registered Office	Spetchells Centre, 58 Front Street Prudhoe Northumberland NE42 5AA
Independent Examiner	Seahouses Accountancy Services 62-64 Main Street Seahouses NE68 7TP
Bankers	Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB
Solicitors	Swinburne and Jackson LLP 7 Walker Terrace Gateshead Tyne & Wear NE8 1DH
VAT Advisors	Ernst and Young Citygate, St James Boulevard Newcastle upon Tyne, NE1 4JD

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PRUDHOE COMMUNITY PARTNERSHIP

TRUSTEES REPORT FOR THE YEAR TO 31 MARCH 2012

Introduction

The Trustees present their report and the financial statements for the period ended 31 March 2012. The trustees have prepared the annual report and financial statements in accordance with the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

Governance, Structure and Management

Prudhoe Community Partnership is a Charity and Company Limited by Guarantee. The business of the Community Partnership is directed by a Management Committee of volunteers who are appointed and elected in the summer of every year at the Annual General Meeting. At this meeting the Community Partnership also provides an Annual Report and Financial Accounts to the public.

The Community Partnership comprises those persons elected or appointed at the Annual General Meeting (AGM) to the Management Committee together with those persons subsequently co-opted by that committee. The trustees normally meet monthly in closed session with an open meeting at least twice a year. Formally delegated sub-committees and informal working groups are established to oversee particular fields of work. Membership of these committees consists of trustees, volunteers and people who possess a specialist knowledge and enthusiasm for the subject.

The Management Committee deals with strategic and project-based activities, four volunteers from the Management Committee (including the Chairman) meet more frequently as the Executive Committee to deal with staffing and financial information.

Prudhoe Community Partnership employs staff to undertake the work agreed by the Management Committee and deliver the Business Plan.

The staff structure for 2011/12:

- Project Officer – Yvonne Probert (37 hours per week)
- Partnership and Info Point Administrator – Maggie Phillips (34 hours per week)
- Info Point Administrative Assistant – Karen Whiteside (10 hours per week)
- Info Point Cleaner – Karen Whiteside (6 hours per week)
- Volunteering Development Officer – Andrea Lyons (25.5 hours per week) – made redundant in October 2011 due to project fund ending.
- Enterprising Prudhoe Project officer – Andrew Jones (37 hours per week) – resigned in November 2011 and not replaced due to funding constraints.
- West Northumberland Community Housing Project officer – Kath Spires (25 hours per week) – resigned September 2011 and not replaced due to funding changes.

PRUDHOE COMMUNITY PARTNERSHIP

Management Committee

Representatives Appointed:

Anne Dale	Northumberland County Council
Charles Hope (Chairman)	Prudhoe Churches Together
Iain Shaw (Executive member)	Prudhoe Partnership of Schools
Eileen Burt	Prudhoe Town Council
Richard Benjamin	Eastern Tynedale Community Forum
Sheila Robson	Northumbria NHS Health Care Trust
Ken Stow	Prudhoe Residents Associations
Jill Keeler	Prudhoe Business Network

Elected members of the public:

Tony Reid (Treasurer)
Joan Russell (Executive member)
Andrew Eldridge
Robert Eldridge
Ernest Dobson
1 x vacant position

Trustees Responsibilities

Recruitment and appointment of trustees: The trustees are charity trustees within the meaning of charity law and company directors within the meaning of company law. The trustees are elected annually at the AGM.

Induction and training of trustees: Trustees in most cases are met prior to election. When elected the trustees are informally inducted by the Management Committee. New trustees are encouraged to take up relevant training and to work with supporting organisations (e.g. Community Action Northumberland). Charity Commission and Companies House information is always given to all new trustees.

Responsibility of trustees: Charity law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the charity and of its financial activities for that year, together with its assets and liabilities at the end of the period, and adequately distinguish any material special trust or other restricted fund of the charity. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether the policies adopted are in accordance with the appropriate SORP on Accounting by Charities and the Accounting Regulations and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

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The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the charity, and enable them to ensure that the financial statements comply with applicable Accounting Standards and Statements of Recommended Practice and the regulations made under S44 of the Charities Act 1993. In this respect we have appointed Seahouses Accountancy Services, as its accountants in the belief that this will improve financial management and enable clearer, simpler and more regular reporting of financial information to trustees.

The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

So far as the trustees are aware, there is no relevant information needed by the company's accountants in connection with preparing their report of which the company's accountants are unaware, and each director has taken all the steps that he ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that the company's accountants are aware of that information

Risk Review

Prudhoe Community Partnership regularly reviews its exposure to risk, this is measured against our Risk Management Policy and framework. The trust has reviewed its Risk Assessment and addressed the risks contained. This will be continually reviewed and updated.

Objects and Activities

Prudhoe Community Partnership is a long-established and entirely community-led regeneration charity based in Prudhoe, Northumberland. Its area of benefit is Prudhoe and its surrounding communities of East Tyndale. Prudhoe's population is about 14,000, and with hinterland, making a potential beneficial population of 28,000 people. Prudhoe is a community that is both urban and rural in its makeup as it is on the border of the Councils for Northumberland, County Durham and Gateshead. As a result the town has become marginalised for services and activities, hence in recent years the role of the Community Partnership has grown to address these drawbacks.

The Community Partnership, at its conception, was formed to reverse the decline of the town and make Prudhoe a better place to live, work and to do business in. Fifteen years later, the fortunes of the town are now on the rise with a growing population, expanding businesses and increased services - change is inevitable. It is this change that the Partnership wishes to actively be part of to ensure that local people have a say in shaping their town's future. It is also the management of change and the minimisation of threats and risks whilst maximising the opportunities for the town that the Partnership is concerned with.

Prudhoe Community Partnership is playing a key role in building a brighter future for the town and serves both as a catalyst for projects – working through its extensive range of partner organisations and as a delivery agent for key initiatives. These include the highly successful Info Point facility, providing frontline services to those most in need, and currently used by in excess of 3000 people every year. The Community Partnership is wholly committed to the 'Development Trust' ethos, and as such achieves the economic revival of the town and to build a strong, dynamic, independent and vibrant community.

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The long standing vision of the Partnership remains that of building upon the confidence and sense of pride in the town and its surrounding communities, with the goal of promoting investment, increasing prosperity and optimising access for all to

- High quality employment, training and learning opportunities
- Excellent communication and transport links
- A strong and vibrant community
- Good quality, affordable housing and first rate facilities.

The Community Partnership aims to deliver all of these objectives within a high quality and safe environment

Prudhoe Community Partnership is aware of its strengths, weaknesses, opportunities and threats. This knowledge has provided a robust series of projects and income generation ideas which we are delivering over the forthcoming years through our business plan

This comprehensive programme of business development for the Partnership has two principal aims:

- To become financially sustainability – to become substantially self sustaining and to build organisational capacity to develop an expanded portfolio of social enterprise initiatives
- To operate as an enabling organisation – by supporting the development of a broad range of community-based project activities.

The Partnership's core values are to:

- Identify gaps in provision and act as the catalyst to make improvements
- Work together in Prudhoe to bring development and investment into the area
- Reduce duplication by providing effective and joint ventures
- Invest in and support local services (public, private and business)
- Be a sustainable, representative and viable enterprise

To deliver the vision, core values and our business plan, there are four main elements to the work of Prudhoe Community Partnership in 2011/12

- Prudhoe Info Point (and the development of the new Civic and Community building)
- Volunteer Centre Prudhoe
- Social Enterprise activities
- Project Development - Facilitation and coordination.

The delivery of the Business Plan has been evaluated against the Partnership's structure, resources available, outputs, outcomes and budgets. Risks associated with this Business Plan have also been explored, they are constantly reviewed by the trustees and an exit strategy adopted. In 2012/13 we are revisiting our Business plan to look to the future

Objects of the Charity

This is a summary of the objects of the charity set out in its governing document. The charity's objectives are to promote, for public benefit, urban or rural regeneration in areas of social and economic deprivation – in particular the community of Prudhoe and district in the county of Northumberland

PRUDHOE COMMUNITY PARTNERSHIP

Achievements and Performance

To deliver the vision, core values and our business plan, there were four main elements to the work of Prudhoe Community Partnership in 2011/12:

- Prudhoe Info Point (and the development of the new Civic and Community building)
- Volunteer Centre Prudhoe
- Social Enterprise activities
- Project Development - Facilitation and coordination

1. Prudhoe Info Point

Prudhoe Community Partnership currently occupies 82 Front Street (Prudhoe Info Point). Throughout 2011/12 the Info Point continued to provide a one stop shop of support services for statutory, private and voluntary sector service-providers who currently had little presence in the town. The Info Point provided a key resource and service to the community in the town centre.

The current range of services offered by the Info Point included.

- Citizens Advice Bureau
- Escape (drug & alcohol addiction service)
- Northumberland Credit Union
- Job Centre Plus – Lone parent advisor
- Legal Clinic – Marston Harbottle
- NEWS (Northumberland Employability and Works Service)
- NBSL (Northumberland Business Service Limited)
- MHCO (mental health services)
- Job search and job application support
- Community notices and information boards
- Photocopying, faxing, telephone and printing services
- Public internet access points and computer

In 2011/12 the services within the Info Point started to reduce but the building continued to run at practically full capacity until the autumn.

- The continued economic downturn and government spending review increased demand on all services as many people encountered money or employment issues. However the funding streams for the Voluntary and Community Sector continued to reduce throughout the year, with a resulting impact on the Info Point that some of the services down sized their outreach services at the venue (this included Citizen's Advice Bureau, Age Concern and Victim Support).
- Long and short term work placements have taken place at the Info Point during 2011/12, these were provided through schools, the Work Programme and Jobcentre Plus. Thus the Info Point was able to assist the long term unemployed to find employment.
- The Info Point maintained its support of community organisations by providing the hire of equipment in return for a small donation.

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These Info Point services will change in April 2012 with the co-location to the new Spetchells building with Northumberland County Council's Library services and ISOS housing and other voluntary and statutory service providers. This will be discussed further in the section on Civic and Community Building.

2. Volunteer Centre Prudhoe

The promotion and enabling of volunteering is something that is integrated into the ethos of the Community Partnership as without volunteers many of the activities in the town would not happen. The Volunteer Centre Prudhoe acts as the link between voluntary organisations, community groups and volunteers. The Centre also acts as the facilitator for new volunteering community projects developed according to local need by bringing together interested individuals and agencies. The Centre also provides information, training and research on volunteering related topics which results in it acting as a volunteering hub within the town.

It has been another busy year for the Volunteer Centre, both for the brokerage services and our own volunteering projects. Andrea Lyons, Volunteering Development Officer has overseen a significant increase in volunteering enquiries and in the number of new roles registered by organisations.

The Volunteer Centre has worked jointly with Andrew Jones, Enterprising Prudhoe Project Officer to run a pilot of Prudhoe eBiz – an eBay trading social enterprise. We have recruited volunteers to the project, who have brought to the venture the benefit of their enthusiasm and many & varied skills, from previous experience with eBay shops, to admin, photography and IT skills. The project has also provided a first step into volunteering for some, leading to additional involvement in other local organisations. Unfortunately with the loss of staff in the autumn of 2011 this enterprise is now on hold.

Cockshot Dene play area and Dene restoration has been completed in 2011. We have concentrated in 2012 on activities to encourage users into the woodland using the skills of BTCV, Outdoor Woodland Learning (OWL) and the forest school network. We are looking forward to embarking on an art installation with Ira Lightman in the summer of 2012.

Part of Andrea Lyons's work was to deliver on behalf of Volunteering Northumberland in Prudhoe. When Andrea Lyons left, at the same time the Volunteering Northumberland worker for the West also left leaving the West area of Northumberland without volunteering support. Prudhoe Community Partnership is currently working with Hexham Partnership to deliver 10 hours volunteering support across the West funded through Volunteering Northumberland.

Unfortunately the Big Lottery funding came to an end in October 2011 and we had to make Andrea Lyons redundant. We would like to thank her for her hard work and commitment that she showed through the 7 years in which she was with Prudhoe Community Partnership and we wish her good luck in her future career.

Lastly, a big THANK YOU to all the Volunteer Centre volunteers who have added so much to the things we have been able to achieve this year and to all those organisations and volunteers who give so much to enrich community life in and around Prudhoe. Special thanks are given to the volunteers who are continuing to keep the Volunteer Centre Prudhoe brokerage service up to date after Andrea Lyons left.

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3 Social Enterprise activities – Enterprising Prudhoe

This was the final year of Esmée Fairbairn funding, and Enterprising Prudhoe's activities have grown in line with the original plan. Whilst it has not been easiest the projects, it has had successes.

Our Trading Arm, Prudhoe Development Company Limited (PDCL) has focussed on 3 projects. This has taken up the majority of the Project Officer's capacity but has been shared with the Volunteer Centre Development Officer and the growing volunteer base

PDCL aims to bring in revenue monies for Prudhoe Community Partnership while promoting the businesses, organisations, people and events that make Prudhoe the strong and vibrant town it is.

- ***Prudhoe Life Magazine***

The 2nd and 3rd edition were published as a community and business magazine, it was been well received and helping to promote businesses as well as community projects and organisations but is sustained through advertisements at an extremely competitive rate. The magazine is also attracting support from businesses such as SCA and Specials Labs and organisations such as Prudhoe Town Council and North Country Leisure. Our objectives were to bring the magazine onto a sustainable footing which included staff time then into a profitable position through ongoing reviews of advertising and reducing operational costs, unfortunately this was never achieved, and the 3rd edition was its last, so the magazine has now ended

- ***Prudhoe eBiz***

The project that sells items from the community on eBay online auction has seen real progress and profit in this year. As part of the development the project took on an office at the Tyne Riverside Country Park which provided a more "fit for purpose" premises that helped us grow our community selling. This was successful and from July to November 2011 the project thrived and generate income, unfortunately with the loss of staff in the autumn of 2011 this enterprise is now on hold

- ***Prudhoe Events***

Building upon the Easter Market at Prudhoe Castle which drew in 2,000 visitors over two days, Enterprising Prudhoe changed its events format to try regular weekly markets/table top sales. The "Riverside Bizarre" ran at the Visitors Centre at the Country Park every weekend from August to December 2011 but unfortunately with the loss of staff in the autumn of 2011 this enterprise is now on hold. Looking forward into 2012 the volunteers are researching future events that will promote the town and bring in revenue to create sustainable and profitable events in the future

As well as fund raising the projects also have a people purpose. Within all of our enterprising projects we are bringing a wide range of people from our community together - retired, skilled, learners, social, career developing individuals as well as people from specialist organisations (e.g. work placements, Job Centre Plus)

Enterprising Prudhoe Project continues to forge links throughout the Social Enterprise community working with local partners such as

- **Prudhoe Business Network** – Liaising and holding events for the Local Business community – in 2011 the group became independent from the project.

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- Northumberland Business Service Limited - encouraging new business start ups
- Social Enterprise Northumberland – away day for the PDCL board to develop strategy was held in January 2011 which has given us the foundations to build on
- Northumberland County Council, Prudhoe Town Council, schools and other community organisations.

In November 2011 Andrew Jones left the project to go to another job, we would like to thank him for the enthusiasm and passion he gave to his work in the 3 years he was employed by the Partnership. A big thank you goes to all the volunteers for their relentless efforts and sticking with us through all the challenges, as without them we would not have been able to do these social enterprises.

4 Project Development – Facilitation and Coordination

Prudhoe Community Partnership also acts as a channel for bringing together people and issues. The Community Partnership frequently initiates working groups on a variety of different topics to bring together activities within the town. Currently the Community Partnership provides officer and administration support for a number of different working groups which include:

- Town Centre Redevelopment Working Group

This working group continues to meet but has met less frequently in 2011/12. However they have been working with Prudhoe Town Council who reinstated the War Memorial plaque for Remembrance Day 2011 and upgraded the planting scheme in the Glade area, and Northumberland County Council over parking and highway issues.

In December 2010 Northumberland Estates redevelopment plans for the town were submitted. They are currently in the County Council's planning system and are expected to go to a July/August 2012 West Area Planning Committee meeting. This working group is continuing to look at the long term opportunities based around the development of the town centre.

- Tyne Riverside Country Park

This working group continues to explore the future use of the Tyne Riverside Country Park Visitor's Centre. The building is owned by Northumberland County Council who have leased it to Blyth Valley Arts and Leisure and they have run a limited number of activities from the Visitor Centre in 2011, however there is a recognition that in the difficult funding climate there are limited opportunities. Andrew Jones worked through PDCL to produce a simple community cafe on the site and as a hub for eBay activities as part of the Enterprising Prudhoe agenda.

- Transport

Chaired originally by Peter Nevin and then by Tom Dodds (Partnership members) and with administration support only for most of 2011. This working group have met regularly with local partners and has monitored the recent changes in the bus services. They have also reviewed the strategic aspirations for transport for the town and commented on the County Council Local Transport Plan.

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- Health and Wellbeing

The Partnership continues to bring together a network of health professionals and community representatives to develop local projects and to provide support for new health and wellbeing initiatives. This group has met every other month to discuss and update professionals in the locality about Health and Wellbeing projects and to fund local initiatives (e.g. hearing loop for church hall). Andrea Lyons (Volunteer Centre staff) had been chairing this group but since her redundancy in October 2011, Sheila Robson (trustee) has stepped in.

- Marketing and Communications

Chaired by Andrew Eldridge (trustee) this working group made significant progress in 2011 on creating a branding strategy for the town, this was done with the support of Andrew Jones (Enterprising Prudhoe staff). However the group has been dormant since September 2011 as they took the decision not to meet until the town centre planning application was resolved.

- Prudhoe Health Services

This group which includes Northumberland County Council, NHS North of Tyne, Northumberland NHS Care Trust, local GPs as well as a number of interested partners has met periodically to discuss issues of delivery of health services in the town. As a result of these discussions a new GP / Primary Care provision has been built on the old site of the Oaklands Care Home. It does not duplicate the work of the Health & Wellbeing Group.

- Prudhoe Civic and Community Building

The concept of a Civic and Community building based upon combining the voluntary provision of the Info Point with statutory/public services together in a single building have been in discussion for many decades. In 2010 feasibility work justified this project and finances (£1.8million) were secured to enable this building to become a reality.

In the spring of 2011, the asset transfer of the Library building from Northumberland County Council to Prudhoe Community Partnership took place, which enabled the demolition of the former Library building to start on site on the 4th April 2011. Prudhoe Community Partnership appointed Northern Constructions Solutions as the contractor for the building and the construction phase of the project took most of 2011/12. Professional support was provided via Mosedale Gillatt Architects, Hall and Partners, Sine consultants, Blue Keep and Swinburne & Jackson LLP. The North Eastern Cooperative store was a valued neighbour who provided a licence for a site compound on their land.

Throughout the project a community consultation and engagement process was undertaken which assisted the Partnership in defining the colour, look and name of the new building - Spetchells Centre (Spetchells – local dialect word meaning “a gathering place”).

At the same time, the Partnership using Margaret Wightman, a specialist consultant, undertook a Social Return On Investment (SROI) study. This process involved interviewing partners, a public perception survey and analysing the impact the Partnership has on the community. We are expecting the final study to be ready in the summer of 2012.

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This is a momentous project and has taken a significant amount of Prudhoe Community Partnership's focus in the past year. We are anticipating the building opening to the public in April 2012. Our aim is to provide a financially sustainable and environmental building that will be the civic and community hub for the town and surrounding area.

- **Asset transfer**

Prudhoe Community Partnership continues to explore the opportunities that may be available through asset transfer with statutory bodies. The Partnership has played an active part in the national pilot for the Quirk Review and the Advancing Assets programme and as a result we received assets of three retail units in August 2011 and Prudhoe Library in March/April 2011 from Northumberland County Council. We are now planning to develop these assets to maximise their income generation potential.

- **Prudhoe Castle**

Prudhoe Community Partnership and English Heritage worked together to provide the Spring Market in April 2011. This was a great success with over 2,000 visitors during the weekend event. Future activities and events are being explored.

- **Prudhoe North – West Wylam Community Centre**

Throughout 2011/12 Prudhoe Community Partnership, working under the instruction of Community Action Northumberland, have been supporting the trustees of West Wylam Community Centre. The Charity Commissions decision to allow dissolution of the Association and then the sale of its asset (land and Community Centre) have been dealt with by legal and land agents appointed by the trustees so our role has reduced, however the Project Officer is still supporting the volunteers through the process in the background. We are maintaining a watching brief over this asset and charity but it could take years for them with Community Action Northumberland to complete the full dissolution process.

- **Prudhoe North – Eastwood school**

Prudhoe Community Partnership undertook a Feasibility Study Report on the school site but the final outcome in 2011/12 was that a community based business plan would not be financially sustainable without an anchor commercial tenant. We are unable to find that anchor therefore this asset is now being explored by a variety of different organisations for a wide range of uses. We are now maintaining a watching brief over this asset.

- **West Northumberland Community Housing**

The aim of this project is to give specialist knowledge and the additional capacity, to enable Development trusts and Community groups in West Northumberland, to research and deliver community housing projects. The work of the officer, Kath Spires, was overseen by a steering group consisting of Haltwhistle Partnership, Allendale Housing, Northumberland County Council and Prudhoe Community Partnership. The project officer for the West Northumberland Community Housing project was employed by Prudhoe Community Partnership.

Kath Spires in 2011/12 assisted Allendale Housing in delivering their Deneholm annexe project and Haltwhistle Partnership on their conversion of the Clive Browns shop into

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apartments Kath Spires also assisted Prudhoe Community Partnership in taking forward the development of affordable housing units and other asset transfer opportunities

In August 2011 Kath Spires found employment elsewhere and resigned, we wish her well in her new career. The project has been on hold but the Northumberland County Council funding is still in place for this project. The steering group for the project are pulling together a revised proposal for the remaining funds which may be for an accessible pot of money to allocate to bringing in specialist advice and support as and when required

- **Community Development and Engagement**

The Community Partnership is also active within a wide range of other organisations structures and groups (e.g. Northumbria in Bloom of Prudhoe Town Council, the Prudhoe LMAPS group of Northumbria Police, Federation of Northumberland Development Trusts, Volunteering in West Northumberland etc). We utilise this involvement to highlight the local needs of Prudhoe and to work together for the overall benefit of the town.

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Funds and Reserves

Incoming resources in the year were £1,081,374, of this £1,022,013 related to project restricted activities. There was a return of £938,121 in the year, of which £935,590 related to project restricted activities. At the 31st March 2011 total reserves were £972,270 of which £(105) were unrestricted funds.

We aim to have reserves equivalent to our redundancy liability and six months running cost. Currently we are not in that position.

During the year the Partnership completed the construction of The Spetchells Centre. The Partnership took possession of the Centre on 12th April 2012. The construction was funded by a mixture of grant and loan, with a total to date of £1,837,074 being received from Futurebuilders England Limited (split £986,740 loan repayable over 25 years from 2013, and £850,334 grant). The Centre was also partly funded by grants received from Northumberland County Council and Prudhoe Town Council. The total spent on the building in the year ended 31 March 2012 was £1,686,374 including fixtures and fittings. Further spend to complete the building and the project is expected in 2012/13. The Partnership has been successful in reclaiming input VAT (98.6% of input VAT is recoverable) incurred on building costs.

The grants received for the Spetchells Centre project are shown as incoming resources in the Statement of Financial Activities. The loan received for this project is shown as a long term creditor in the company's balance sheet. The investment in the building creates a significant fixed asset shown on the company's balance sheet.

Prudhoe Community Partnership trustees would especially like to thank the following organisations for their financial support over the past year:

- Big Lottery Fund
- Communitybuilders (Future Builders England Ltd, and as Social Investment Business)
- Community Foundation
- Esmée Fairbairn Foundation
- Development Trust Association
- Federation of Northumberland Development Trusts
- Northern Rock Foundation
- Northumberland County Council
- Prudhoe Town Council
- SCA
- Volunteering Northumberland

Restricted Funds

The Restricted funds are made up of project based activities that are not core activities of the Community Partnership. Most of the funds are ring fenced for specific activities and given by funding bodies for this purpose only.

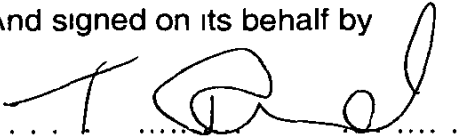
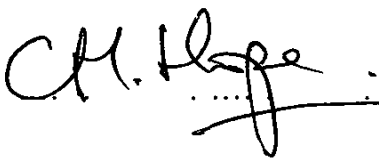
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General Unrestricted Funds

General unrestricted funds are made up of income that the Community Partnership has generated from grants, contracts, earned income and enterprise activities

This report was approved by the Trustees

And signed on its behalf by


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And finally....

The Trustees would like to place on record their thanks to all the staff for their dedication and work over this past year. As you can see from the report it has been a time of great change. Andrew Jones, Andrea Lyons and Kath Spires achieved a huge amount whilst they were with us and we wish them well as they move on to pastures new

Karen Whiteside and Maggie Philips have both done a great job keeping the Info Point going and supporting the core operations of the Partnership. As we move into the Spetchells Centre they will both be taking on new part-time roles. Karen Whiteside as that of Centre Manager and for Maggie Philips as that of Administrator supporting the core activities of the Partnership. We would like to acknowledge their work and dedication

Finally, Yvonne Probert, our Project Officer was made redundant by Northumberland County Council at the end of March 2012, from whom she was seconded. While in that role Yvonne Probert has done a huge amount of work for the Partnership and the town. We would not have been able to do half of what we have done had it not been for her enthusiasm and dedication. The delivery of the Spetchells Centre on budget and basically on time, whilst also juggling the rest of the life of the Partnership, was a huge achievement. From April 2012 we will be employing Yvonne Probert directly as our Chief Executive Officer and Company Secretary

The Partnership has greatly benefited from staff who are skilled and dedicated. Without their support we would not be where we are now. Our thanks to them all

Our thanks also to all the volunteers who support our work in so many ways. Particularly to those who serve on working groups bringing their expertise and enthusiasm to the table and helping to move things forward and get things done! But also to those who do all sorts of other jobs helping out from time to time on a whole range of things. Without their support too we would be a lot less effective.

Thank you also to all our funders and supporters. The Partnership is, as they say, 'does what it says on the can' – a Partnership. On our own we are weaker. Together we are stronger. By co-operating and working together we can be an effective agent for change in our town and area. As Trustees we aim to carry on facilitating this partnership approach to regeneration.

Rev. Charles Hope
Chairman

PRUDHOE COMMUNITY PARTNERSHIP

INDEPENDENT EXAMINERS REPORT ON THE UNAUDITED FINANCIAL STATEMENTS TO THE TRUSTEES OF PRUDHOE COMMUNITY PARTNERSHIP.

I report on the accounts of the company for the year ended 31 March 2012, which are set out on pages 16 to 26

Respective responsibilities of trustees and examiner

The trustees, who are also the directors of Prudhoe Community Partnership for the purposes of company law, are responsible for the preparation of the accounts. The trustees have applied for dispensation from the audit requirements of section 144(2) of the Charities Act 2011, the 2011 Act. A dispensation has been granted under Regulation 34(3)(b) of the Charities (Accounts and Reports) Regulations 2008 for the year ended 31st March 2012. For the purposes of this dispensation, the Trustees have elected for an independent examination in place of an audit as though this option were available under Section 145 of the Act. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a Chartered Accountant

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to

- (i) examine the accounts under section 145 of the 2011 Act,
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- (iii) to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

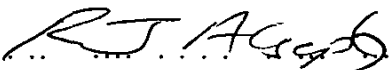
- (1) which gives me reasonable cause to believe that in any material respect the requirements.

- (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and

- (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities,

have not been met

- (2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached



Richard Alsept, Chartered Accountant
Seahouses Accountancy Services
62-64 Main Street, Seahouses NE68 7TP

DATE 17th July 2012

PRUDHOE COMMUNITY PARTNERSHIP

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2012

	Notes	Unrestricted Funds £	Restricted Funds £	2012 £	2011 £
Incoming resources	2				
Incoming resources from generated funds					
Voluntary income		26,448	12,502	38,950	14,051
Investment income		618	-	618	123
Incoming resources from charitable activities		32,295	1,009,511	1,041,806	391,531
<i>Total incoming resources</i>		<u>59,361</u>	<u>1,022,013</u>	<u>1,081,374</u>	<u>405,705</u>
Resources expended	3				
Charitable activities		94,061	72,329	166,390	409,204
Governance costs		4,163	-	4,163	3,344
<i>Total resources expended</i>		<u>98,224</u>	<u>72,329</u>	<u>170,553</u>	<u>412,548</u>
<i>Net incoming/(outgoing) resources before transfers</i>		<u>38,863</u>	<u>949,684</u>	<u>988,547</u>	<u>(6,843)</u>
Gross transfers between funds		41,394	(14,094)	27,300	0
<i>Net incoming/(outgoing) resources before other recognised gains/(losses)</i>		<u>2,531</u>	<u>935,590</u>	<u>938,121</u>	<u>(6,843)</u>
Other recognised gains/(losses)		-	-	-	-
Net movement in funds		<u>2,531</u>	<u>935,590</u>	<u>938,121</u>	<u>(6,843)</u>
Total funds brought forward		(2,636)	36,785	34,149	40,992
Total funds carried forward		<u>(105)</u>	<u>972,375</u>	<u>972,270</u>	<u>34,149</u>

The statement of financial activities includes all gains and losses in the year
All incoming resources and resources expended derive from continuing activities

PRUDHOE COMMUNITY PARTNERSHIP**BALANCE SHEET AS AT 31 MARCH 2012**

	Notes	2012		2011
		£	£	£
Fixed assets				
Furniture & Fittings	4a	-		158
Land and Buildings	4b	1,686,374		-
Office Equipment	4a	<u>2,588</u>		<u>4,958</u>
			1,688,962	5,116
Current assets				
Debtors				
Debtors	5	235,498		53,723
Cash and Bank		<u>36,769</u>		<u>0</u>
			272,268	129,883
Creditors				
Trade creditors	6	-		51,386
Other creditors and accruals	6	<u>2,220</u>		<u>8,244</u>
			(2,220)	(59,630)
Net current assets			270,048	70,253
Creditors: amounts falling due after more than one year	7	<u>986,740</u>		41,220
			(986,740)	(41,220)
Net assets			<u>972,270</u>	<u>34,149</u>

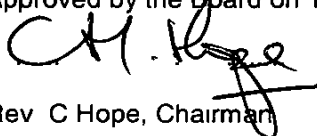
STATEMENT OF FUNDS

Unrestricted funds	(105)	(2,636)
Restricted funds	<u>972,375</u>	<u>36,785</u>
TOTAL FUNDS	<u>972,270</u>	<u>34,149</u>

For the year ended 31 March 2012, the company was entitled to exemption from audit under section 477(1) of the Companies Act 2006, and no notice has been deposited under section 476(1) requesting an audit. The trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the period and of its profit or loss for the financial period in accordance with the requirements of section 394 and which otherwise comply with the Companies Act 2006, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime under the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Board on 17th July 2012 and signed on its behalf by


Rev C Hope, Chairman


Tony Reid, Treasurer

PRUDHOE COMMUNITY PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

1. Accounting Policies

1.1. Accounting basis and standards

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards and the Charity Statement of Recommended Practice, (SORP 2005) "Accounting by Charities", as well as the Charities Act 1993.

1.2. Tangible fixed assets and depreciation

Fixed assets are capitalised, at cost where the purchase price exceeds £100.

Depreciation on fixed assets is provided at rates estimated to write off the cost or revalued amounts, less estimated residual value, of cash asset over its expected useful life as follows

Land and buildings	1% / 2% straight line
Fixtures and Fittings	25% straight line
Office Equipment	25% straight line
Computers	25% straight line

All assets are reviewed regularly for impairment, and written down to their recoverable value where necessary.

1.3. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts to the charity and is included in full in the Statement of Financial Activities upon receipt. Grants, where entitlement is conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Bank interest is included when receivable.

Incoming resources from charitable activity are accounted for as the charity earns the right to consideration by its performance

1.4. Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes unrecoverable VAT.

Charitable expenditure includes all costs incurred by the charity in the delivery of its activities and services

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include accountancy fees

PRUDHOE COMMUNITY PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

1.5. Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of funding

1.6. Pensions

The Partnership operates a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

1.7 Operating Leases

Rentals payable under operating leases are charged in the profit and loss account on a straight line basis over the lease term

1.8 Related parties

Prudhoe Development Company Limited was registered at Companies House on 18 May 2010, Company Number (England and Wales) 07257485. The company has an accounting reference date of 31 May

2. Incoming resources

	Unrestricted £	Restricted £	2012 £	2011 £
Incoming resources from generated funds				
<i>Voluntary income</i>				
Donations	627	12,502	13,129	468
Grants	25,821	-	25,821	13,583
<i>Investment income</i>	618	-	618	123
Incoming resources from charitable activities				
Grants	-	984,477	984,477	313,236
Big Lottery Fund	-	9,884	9,884	14,613
Earned income	32,290	15,150	47,440	63,681
Miscellaneous	5	-	5	1
Total incoming resources	59,361	1,022,013	1,081,374	405,705

PRUDHOE COMMUNITY PARTNERSHIP**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012****3. Resources expended**

	Unrestricted	Restricted	2012	2011
	£	£	Total	Total
			£	£
Charitable expenditure				
Activities	-	8,973	8,973	13,798
Accommodation	3,534	-	3,534	4,646
Advertising	29	-	29	33
Bank charges & interest	120	-	120	90
Building	599	-	599	521
Equipment	-	57	57	1,469
Grants given	-	3,820	3,820	1,689
ICT	638	64	702	859
Insurance	3,007	-	3,007	1,967
Administration / sundries	118	-	118	34,858
Postage & Stationery	3,998	381	4,379	6,615
Professional fees	-	4,371	4,371	156,346
Rent	10,096	-	10,096	11,476
Salaries and wages	61,482	51,223	112,705	160,120
Staff training	-	-	-	2,067
Staff travel	-	75	75	788
Subscriptions	226	103	329	1,617
Telephone	2,321	50	2,371	3,061
Utilities	4,901	1,118	6,019	4,905
Volunteer expenses	330	70	400	421
Depreciation	662	2,024	2,686	1,705
Marketing	2,000	-	2,000	-
Loan interest	-	-	-	152
				409,204
Governance				
Accountancy fees	4,163	-	4,163	3,344
TOTAL	98,224	72,329	170,553	412,548

PRUDHOE COMMUNITY PARTNERSHIP**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012****4a Tangible fixed assets**

	Fixtures & Fittings £	Office Equipment £	Info Point Refurbishment £	Total £
Cost				
At 1 April 2011	2,203	10,112	8,637	20,952
Additions	-	-	-	-
As at 31 March 2012	<u>2,203</u>	<u>10,112</u>	<u>8,637</u>	<u>20,952</u>
Depreciation				
At 1 April 2011	2,045	5,154	8,637	15,836
Charge for the year	158	2,370	-	2,528
As at 31 March 2012	<u>2,203</u>	<u>7,524</u>	<u>8,637</u>	<u>18,364</u>
Net Book Value				
As at 31 March 2012	<u>-</u>	<u>2,588</u>	<u>-</u>	<u>2,588</u>
As at 31 March 2011	<u>158</u>	<u>4,958</u>	<u>-</u>	<u>5,116</u>

PRUDHOE COMMUNITY PARTNERSHIP

4b Tangible fixed assets (Spetchells Centre)

	Land & Buildings £	Fixtures & Fittings £	Total £
Cost			
At 1 April 2011	-	-	-
Additions	1,675,774	10,600	1,686,374
As at 31 March 2012	<u>1,675,774</u>	<u>10,600</u>	<u>1,686,374</u>
Depreciation			
At 1 April 2011	-	-	-
Charge for the year	-	-	-
As at 31 March 2012	<u>-</u>	<u>-</u>	<u>-</u>
Net Book Value			
As at 31 March 2012	<u>1,675,774</u>	<u>10,600</u>	<u>1,686,374</u>
As at 31 March 2011	<u>-</u>	<u>-</u>	<u>-</u>

Prudhoe Community Partnership took possession of the Spetchells Centre on 12th April 2012

No depreciation has been charged in the year ended 31st March 2012 as the asset was not taken into use in that year

5. Debtors

	2012 £	2011 £
Trade debtors	12,774	53,723
Other debtors – gift aid receivable	2,500	-
VAT recoverable	220,224	-
	<u>235,498</u>	<u>53,723</u>

PRUDHOE COMMUNITY PARTNERSHIP**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012****6. Creditors: amounts falling due within one year**

	2012	2011
	£	£
Trade Creditors	-	426
Accruals	960	960
Wages & Taxes	1,260	8,244
Grants in advance	-	50,000
	<u>2,220</u>	<u>59,630</u>

7. Creditors: amounts falling due after more than one year

	2012	2011
	£	£
Futurebuilders	986,740	41,220
	<u>986,740</u>	<u>41,220</u>

The Partnership agreed a loan of £986,740 from Futurebuilders England Limited in March 2011. The loan, with a term of 25 years, is secured against the leasehold property known as Prudhoe Library, 58 Front Street, Prudhoe, Northumberland, let to the Company by Northumberland County Council for a term of 150 years. Loan repayments are due to commence in 2013.

8. Staff costs

The average number of staff employed by the Partnership during the year was 5 FTE (2011. 6 FTE).

	2012	2011
	£	£
Salaries	95,915	134,763
Social Security Costs	7,338	11,306
Pension	9,452	11,368
	<u>112,705</u>	<u>157,437</u>

The Partnership pays into an employee pension fund and will pay 10% of total salary into a stakeholder pension of the employee's own choice providing a minimum of 6% employee contribution is forthcoming. No employee received emoluments of more than £60,000.

PRUDHOE COMMUNITY PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

9. Remuneration of management committee

There was no remuneration, or other benefit, paid to the management committee, or people connected with them, in the financial year ended (2011. £0).

10. Related parties

During the year the charity was involved in transactions with its wholly owned subsidiary, Prudhoe Development Company Limited. Two charity trustees, Iain Shaw and Joan Russell are directors of the company

The Trust has not prepared consolidated accounts which include its subsidiary, Prudhoe Development Company Limited, as the gross income of the group in the accounting period is less than the audit threshold under the Charities Act 1993.

11. Governance costs

	2012	2011
	£	£
Accountancy fees	<u>4,163</u>	<u>3,344</u>

12. Lease commitments

The Partnership leases the property known as The Spetchells Centre (formerly Prudhoe Library), 58 Front Street, Prudhoe, Northumberland, from Northumberland County Council at a peppercorn rent. The lease is for a term of 150 years and started on 15 March 2011. A loan of £986,740 from Futurebuilders England Limited is secured against the property

The Partnership leases 82 Front Street, with a 6 year lease, with a break clause in March 2013, expiring on 31 March 2016 with a rental of £10,000p a plus landlord insurances

PRUDHOE COMMUNITY PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

13. Restricted grants

The following grants were received for restricted funds during the period

Name	Purpose	1 April 2011 £	Income £	Expenditure / transfers £	31 March 2012 £
/					
Children's Centre	Children's Centre	2,000	-	-	2,000
Children's Centre	Children's Centre	5,500	-	5,336	164
Futurebuilders England Limited	Civic & Community Building	-	808,382	678,248	130,134
Northumberland County Council	Civic & Community Building	-	100,000	100,000	-
Prudhoe Town Council	Civic & Community Building	-	7,500	7,500	-
NCC Community Chest	Civic & Community Building	-	4,000	4,000	-
Northumberland County Council	West Northumberland CLT	42,141	-	15,486	26,655
Communitybuilders	Prudhoe North	5,000	-	5,000	-
Community Foundation	Volunteer Centre	6,600	-	6,600	-
NHS health and Wellbeing	Volunteer Centre	500	-	500	-
NCC Community Chest	Volunteer Centre	1,100	3,000	4,100	-
WCVS	Volunteer Centre	-	4,275	3,614	661
Volunteering England	Volunteer Centre	500	-	500	-
Miscellaneous inc Northern Rock and VT	Volunteer Centre	7,214	5,000	7,214	5,000
Big Lottery Fund' Reaching Communities	Volunteer Centre	-	9,884	-	9,884
Esmee Fairburn Foundation	Social Enterprise	4,509	-	4,509	-
Community Foundation	Hospital visits	1,384	-	-	1,384
		76,448	942,041	842,607	175,882

PRUDHOE COMMUNITY PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

14. Fund balances

	Balance 1 April 2011 £	Income £	Expenditure £	Transfers £	Balance 31 March 2012 £
Unrestricted funds					
Partnership Administration	8,139	4,621	15,653	1,973	(920)
InfoPoint	4,442	26,650	39,120	-	(8,028)
Project Manager	(15,217)	28,090	43,451	39,421	8,843
	(2,636)	59,361	98,224	41,394	(105)
Restricted Funds					
Affordable Housing	1,218	61,317	1,112	(11,750)	49,673
WNCLT	42,141	-	14,064	(1,422)	26,655
Children's Centre	8,593	-	5,336	-	3,257
Civic & Community Building (Capital Fund)	(48,894)	919,882	-	-	870,988
H & W Early	2,342	-	440	-	1,902
H & W Coronary	2,045	-	939	-	1,106
H & W Older	2,535	-	941	-	1,594
Hospital visits	1,384	-	-	-	1,384
Prudhoe North	5,000	-	4,371	(629)	-
Social Enterprise	4,509	15,335	21,123	1,550	271
Volunteer Centre	15,912	25,479	24,003	(1,843)	15,545
	36,785	1,022,013	72,329	(14,094)	972,375
Total	34,149	1,081,374	170,553	27,300	972,270

The Civic and Community Building capital fund is represented by a capital asset, the Spetchells Centre. During the year the Partnership spent £1,686,374 on this asset (see note 4b) which was funded by a loan of £986,740 and total grants of £919,882. The amount received as grants represents a restricted capital fund as shown above.

15. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fixed assets	1,326	1,687,636	1,688,962
Current assets	789	271,479	272,268
Creditors' amounts falling due within one year	(2,220)	-	(2,220)
Creditors' amounts falling due after one year	-	(986,740)	(986,740)
	(105)	972,375	972,270

Richard Alsept
Seahouses Accountancy Services
via e-mail to
richard.alsept@seahouses.org



Charity Commission
PO Box 1227, Liverpool L69 3UG

t 0151 703 1570
f 0151 703 1555

Your Ref
Our Ref SM7/1113927/355117/OL

Date 15 August 2012

Dear Richard

Prudhoe Community Partnership – 1113927

Thank you for your application for dispensation from the accounts scrutiny requirements of section 144(2) of the Charities Act 2011

PRUDHOE COMMUNITY PARTNERSHIP IS HEREBY GRANTED A DISPENSATION UNDER Regulation 34(3)(b) of the Charities (Accounts and Reports) Regulations 2008

The trustees have confirmed that for the purposes of this dispensation they have elected for an independent examination in place of an audit as though this option were available under section 145 of the 2011 Act

This dispensation from the audit requirements of section 144(2) is for the financial year ended 31 March 2012 only and allows an independent examination in place of an audit for this particular financial year

This dispensation is given based upon the information provided by the trustees that the charity is small charitable company not subject to the audit requirements of Part 16 of the Companies Act 2006 and that the exceptional circumstances outlined would mean that an audit under the 2011 Act would be a disproportionate burden in this instance and that there is no constitutional or other requirement on the charity which requires the performance of an audit

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General Enquiries. 0845 300 0218

Textphone. 0845 300 0219

Website: www.charitycommission.gov.uk

This dispensation is also conditional on the trustees sending to the Commission the independent examination report made to the trustees with respect to the accounts of the charity for the particular financial year to which this dispensation applies

Yours sincerely,

Scott Murphy

OperationsLiverpool@charitycommission.gsi.gov.uk