

Company registration number: 5664708
Charity registration number: 1113303

DUFFRYN COMMUNITY LINK
(A company limited by guarantee
and not having a share capital)

**REPORT OF THE TRUSTEES &
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**



Broomfield & Alexander Limited
Chartered Accountants & Statutory Auditors
Waters Lane Chambers
1-3 Waters Lane
Newport
NP20 1LA

DUFFRYN COMMUNITY LINK
REPORT OF THE TRUSTEES & FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016

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**DUFFRYN COMMUNITY LINK
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2016 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objects

Duffryn Community Link (DCL) promotes the benefit of the inhabitants of Duffryn and the neighbouring areas, without distinction of sex, sexual orientation, race, religion and political opinions by bringing together community groups, local authority, voluntary and other organisations in a common effort to advance education and provide facilities in the interests of social welfare for leisure and recreation with the objective of improving the conditions of life for the said inhabitants.

Purposes and aims

To improve the quality of life for the residents of Duffryn and the surrounding area by providing an umbrella body for community groups in the area to:

1. Assist community groups to meet their objectives:
 - Secure funding on behalf of community groups.
 - Work with other community groups, the local authority and local businesses to promote community participation and develop partnerships.
 - To support and develop existing groups and implement new ideas and projects.
 - Provide a programme of training for community organisers and volunteers.
2. Promote joint working and co-ordinate community activity:
 - Produce an annual diary of events to ensure that group activities, existing projects and fundraising are co-ordinated to a high standard.
 - Organise regular joint events with partners.
 - Provide opportunities for information exchange, including the co-ordination of funding bids.
 - Provide a single point of contact for agencies wanting to work with the community.
 - Provide a forum for conflict resolution between groups.
3. Develop a joint estate action plan:
 - Undertake joint planning to define and prioritise the needs of the estate.
 - Work with partners to audit community provision and identify ways to improve services.
 - Express the needs of the relevant agencies and ensure that any changes and improvements are dealt with accordingly.
 - Develop community solutions through joint working partnerships.

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Public benefit

We have referred to the guidance contained in the Charity Commissions' general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

The trustees of Duffryn Community Link wish to confirm that they have regard concerning public benefit in the running of the organisation. The main activities undertaken to further the charity's purpose for the public benefit are detailed throughout the report.

ACHIEVEMENTS AND PERFORMANCE

We have been acting as the Hub for the Newport West Cluster, with Newport City Council being the Lead Body for the programme, working in partnership with various organisations to deliver the Communities First programme. The funding for the current programme runs until the end of March 2016 with the likelihood of funding running out in 2017.

Fundraising activities

The charity relies on grant aid from the donors identified in the accounts, whose support is valued. There have been no other fundraising activities this year. However, we will be considering this in the future.

Forest Family Centre

DCL are now running the Forest Family Centre, working in partnership with Newport City Council.

The Centre hosts a range of different activities and services. Primarily the centre houses our Sun Flower Tots pre-school and Pili Pala Childcare provision, which provides affordable Breakfast Club, After School Club, Holiday Club, Playgroup and Early Years Education.

In addition we run a Community Cafe, a hub for the local Community. The Café is also used to train and support Community Volunteers to increase their skills around Food Hygiene, Health & Safety and Customer Service skills.

Livelihood Project

DCL continued with match funding from OXFAM and Communities First to run the Livelihood Project. The funding from this project ceases March 2016. Due to the success of this much needed service, Communities First will take over the project after funding ends to allow this project to continue.

Communities First

DCL continues to be the hub for Newport West Community First, working together to continue to support the Cluster tackling Health, Learning and Prosperity priorities under the guidance of the Welsh Assembly Government. Funding has been made available for 2016/17, however, the current programme is due to end on 31 March 2017.

Finance & Governance

DCL has invested in a new accounting package; this will provide detailed reports enabling the board to plan and make more informed decisions. The trustees have been unable to undertake training in the new accounting systems as we haven't had a finance officer in post to train the board, however, it is planned that core staff members will take this training and pass on the learning to trustees.

**DUFFRYN COMMUNITY LINK
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

FINANCIAL REVIEW

Reserves policy

The Management Committee has established a policy whereby the unrestricted funds not committed or invested in tangible assets (the free reserves) held by the charity should be set at a target of £60,000 in general funds. At this level the Management Committee feels they would be able to continue the current activities of the charity for a very short period of time, in the event of significant reduction in funding. How funding would be replaced or activities changed would need to be addressed urgently but should not compromise the primary objectives of Duffryn Community Link. Free reserves as at 31 March 2016 total £194,230. The free reserves currently exceed the level required, however with the uncertainty surrounding the Communities First funding the trustees consider a higher level of free reserves at the year end is necessary.

Transactions and financial position

As stated in the introduction to this report, the trustees consider the financial performance by the charity during the year to have been satisfactory.

The Statement of Financial Activities shows an overall net deficit for the year of £37,653 (2014: £38,436 surplus). Unrestricted reserves at the year end were £275,866 (2014: £296,365). The deficit on unrestricted reserves before transfers for the year was £32,336 (2014: £19,076 surplus).

Investment performance

At present, no funds of the charity have been invested. Under the Memorandum and Articles of Association, the charity has the power to make any investment that the trustees see fit.

PLANS FOR FUTURE PERIODS

The organisation will respond to community, local authority and Welsh Government priorities in relation to anti-poverty work. Projects will be established which assist people into jobs through the creation and nurturing of business sector relationships. The core business activities will be within the Tredegar Park Ward. We will seek to develop training and consultancy opportunities across local and neighbouring communities. This may also be an opportunity to engage in income generation activities.

The organisation will continue to work hard to make the Family Forest Centre a long term, self sufficient project providing much needed support and services to the community.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, Memorandum and Articles of Association, and constitutes a company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

At the Annual General Meeting (AGM) of the charity the members shall elect the Management Committee who are the trustees of Duffryn Community Link. The committee shall consist of no less than 5 trustees and no more than 15 trustees. Trustees shall remain in office for 3 years with one third resigning at each AGM.

**DUFFRYN COMMUNITY LINK
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

Induction and training of new trustees

The powers of the trustees are laid out in the Memorandum and Articles of Association. A quorum for decision making is when at least one third of the members of the Management Committee are present at the meeting. Decisions are determined by the majority of votes and the Chairperson will have the casting vote when required.

Related parties

Duffryn Community Link is part of the Newport West Cluster for Communities First and is acting as the Hub for the Cluster. Gaer Community Network and Maesglas Community Network are the other members of the West Cluster.

Risk management

The Duffryn Community Link Management Committee has identified the major risks to which the charity is exposed. Risks will be reviewed on a holistic approach and systems will be established to mitigate risks.

The Management Committee will make every effort to control risks by:

- Identifying sources of major risks. This will include both internal and external risks.
- Reviewing the risks, and ranking them according to probability and impact, then applying the priority formulae to give priority ranking.
- Establishing appropriate controls with the implementation and effectiveness reviewed on an annual basis to ensure they meet the needs of the charity. A risk register is in the process of being set up and maintained

The main areas of possible risk being considered include governance, finances, personnel and property, also compliance and service delivery. The Management Committee recognise that they are fully responsible for the setting up and maintenance of risk management.

The Management Committee has spent one full day carrying out an analysis of the various risk for the organisation as an ongoing piece of work another day is being planned to update the initial findings and to formulate the risk register, including any actions required.

**DUFFRYN COMMUNITY LINK
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered company number

5664708 (England and Wales)

Registered charity number

1113303

Registered office

Unit 7
Duffryn Shopping Centre
Newport
Gwent
NP10 8TE

Trustees

B Bennett (Secretary for the Trustees)

B D Chuimmo MBE (Chair)

R M Grant

G Timmins

J Rose - resigned November 2016

C Anstice - resigned January 2016

Company secretary

B Bennett

Key Management Personnel

Julie Wysome – Office Manager

Paula Harris – FFC Manager

Auditors

Broomfield & Alexander Limited
Chartered Accountants & Statutory Auditors
Waters Lane Chambers
1-3 Waters Lane
Newport
NP20 1LA

Bankers

Barclays Bank plc
Newport Business Centre
PO Box 19
14 Commercial Street
Newport
South Wales
NP20 1WH

**DUFFRYN COMMUNITY LINK
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

RESPONSIBILITIES OF THE BOARD OF TRUSTEES

The trustees (who are also directors of Duffryn Community Link for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Board of Trustees on 16/12/16 and signed on its behalf by:

Trustee 
B D Chuimmo

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
DUFFRYN COMMUNITY LINK
FOR THE YEAR ENDED 31 MARCH 2016**

We have audited the financial statements of Duffryn Community Link for the year ended 31 March 2016 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the charitable company's trustees, as a body, in accordance with regulations made under section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditor under section 145 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Financial Reporting Council's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
DUFFRYN COMMUNITY LINK
FOR THE YEAR ENDED 31 MARCH 2016**

Opinion on financial statements

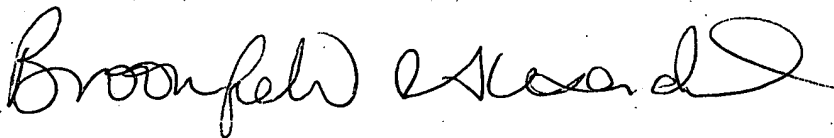
In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice (applicable to smaller entities); and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.



Broomfield & Alexander Limited
Chartered Accountants & Statutory Auditors
Waters Lane Chambers
1-3 Waters Lane
Newport
NP20 1LA

Date 16/12/16

Broomfield & Alexander Ltd is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

**DUFFRYN COMMUNITY LINK
STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2016**

	Note	Unrestricted funds £	Restricted funds £	Total funds 2016 £	Total funds 2015 £
Income and endowments from:					
Donations and legacies	2	500	-	500	610
Charitable activities	3	-	428,607	428,607	620,943
Other trading activities	4	34,878	-	34,878	30,351
Investments	5	56	-	56	855
Total income and endowments		35,434	428,607	464,041	652,759
Expenditure on:					
Raising funds	6	9,905	-	9,905	12,740
Charitable activities	7	57,865	433,924	491,789	601,583
Total expenditure		67,770	433,924	501,694	614,323
Net income/(expenditure)	9	(32,336)	(5,317)	(37,653)	38,436
Transfers between funds	16,17	11,837	(11,837)	-	-
Net movement in funds		(20,499)	(17,154)	(37,653)	38,436
Reconciliation of Funds					
Total funds brought forward	16,17	296,365	22,701	319,066	280,630
Total funds carried forward	17,18	275,866	5,547	281,413	319,066

All of the net incoming resources are from continuing activities.
The company has no recognised gains or losses other than the above.

The notes on pages 11 to 22 form part of the financial statements

**DUFFRYN COMMUNITY LINK
BALANCE SHEET AS AT 31 MARCH 2016**

	Note	2016 £	2015 £
Fixed assets:			
Tangible assets	12	81,636	83,615
Current assets:			
Debtors	13	65,227	124,034
Cash at bank and in hand	14	<u>142,568</u>	<u>144,491</u>
		207,795	268,525
Liabilities:			
Creditors: Amounts falling due within one year	15	<u>(8,018)</u>	<u>(33,074)</u>
Net current assets		199,777	235,451
Net assets		<u><u>281,413</u></u>	<u><u>319,066</u></u>
The funds of the charity:			
Restricted income funds	16	5,547	22,701
Unrestricted income funds	17	<u>275,866</u>	<u>296,365</u>
Total charity funds		<u><u>281,413</u></u>	<u><u>319,066</u></u>

The financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

For the financial year ended 31 March 2016, the company was entitled to exemption from audit under the Companies Act 2006, s. 477 relating to small companies and the members have not required the company to obtain an audit of its accounts for the year in question in accordance with s. 476. The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The financial statements were approved by the board of directors on 16/12/16 and signed on its behalf.

Trustee 
B D Chuimmo

The notes on pages 11 to 22 form part of the financial statements

**DUFFRYN COMMUNITY LINK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

1. ACCOUNTING POLICIES

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Basis of Preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2015 and amended on 2 February 2016 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and the Companies Act 2006.

Duffryn Community Link meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Rounding

Figures contained in the financial statements have been rounded to the nearest pound.

Cash Flow

As a small charity, it has availed itself of the amendment to the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2015 and amended on 2 February 2016 and not prepared a cash flow statement.

Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

Transition to FRS 102

The opening fund balances at the date of transition were not required to be restated in making the transition to FRS 102. The transition date was 1st April 2014.

Presentation of the accounts on a going concern basis

The charity reported a net unrestricted outflow before transfers of £32,336 for the year. The company relies heavily on funding from the Welsh Government for its income. Should this source of income cease, it would have significant implications for the scale of operations of the company. The trustees have prepared the financial statements on the going concern basis on the basis that grants from the Welsh Government will continue to be forthcoming in the future.

This charity has sufficient free reserves and is monitoring results on a frequent basis due to this the trustees are of the view that on this basis the charity is a going concern and there are no material uncertainties about the charity's ability to continue as a going concern.

**DUFFRYN COMMUNITY LINK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

1. ACCOUNTING POLICIES (continued)

Taxation

As a registered charity, Duffryn Community Link is entitled to the exemption from taxation in respect of income and capital gains received with sections 478-489 of the Corporation Tax Act 2010 and section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects purposes only.

Recognition of income

Income is included in the Statement of Financial Activities (SoFA) when:

- The charity has entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

Government grants

The charity has received government grants in the reporting period.

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Donations

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Income from interest

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

**DUFFRYN COMMUNITY LINK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

1. ACCOUNTING POLICIES (continued)

Expenditure Recognition and Irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Costs of raising funds comprise the costs in relation to generating income such as café income.

Expenditure on charitable activities includes all costs relating to the furtherance of the charity's objectives as stated in the trustees report and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Support costs

The charity has incurred expenditure on support costs.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Redundancy cost

The charity made no redundancy payments during the reporting period.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Tangible fixed assets for use by charity

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Office equipment	- 25% on cost and
Office extension	- 2% on cost
Motor vehicles	- 25% on cost

Debtors

Debtors (including trade debtors) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Cash at Bank

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar accounts.

**DUFFRYN COMMUNITY LINK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

1. ACCOUNTING POLICIES (continued)

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts

Deferred income

No material item of deferred income has been included in the accounts.

Basic financial instruments

The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS 102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS 102 SORP.

Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations and grants which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

Operating Lease

The charity classifies the lease of an office as an operating lease. Rental charges are charged on a straight line basis over the term of the lease.

Pensions

The charity operates a defined contribution pension scheme for certain members of staff. The assets of the scheme are held separately from those of the charity. The contributions are charged to the income and expenditure account and allocated between unrestricted and restricted funds where applicable.

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
Donations	500	-	500	610
	<u>500</u>	<u>-</u>	<u>500</u>	<u>610</u>

**DUFFRYN COMMUNITY LINK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
Grants received	-	321,739	321,739	515,178
WRAP fees	-	106,868	106,868	105,765
	-	428,607	428,607	620,943
Grants received:				
A4e	-	-	-	20,571
Aspire	-	5,000	5,000	-
Cardiff University	-	-	-	150
Clybiau Plant	-	2,000	2,000	-
Cycle proficiency	-	-	-	125
DWP	-	227	227	-
GAVO	-	700	700	-
Go Compare	-	-	-	15,000
Gwent Police	-	8,129	8,129	3,000
High Sheriff	-	3,000	3,000	-
International Rectifiers	-	-	-	5,250
Newport City Council	-	51,000	51,000	81,299
Newport City Homes	-	-	-	1,575
Newport Live	-	300	300	-
Newport West Cluster Communities				
First	-	226,431	226,431	349,972
Novus	-	-	-	274
Oxfam	-	24,952	24,952	26,647
Santander	-	-	-	7,415
Street games	-	-	-	3,000
Wales Co-op	-	-	-	900
	-	321,739	321,739	515,178

**DUFFRYN COMMUNITY LINK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

4. INCOME FROM OTHER TRADING ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
Café income	13,454	-	13,454	18,512
Community development income	-	-	-	1,070
Events	-	-	-	1,505
Food co-op sales	3,313	-	3,313	5,595
Minibus hire	3,754	-	3,754	-
Payroll costs reimbursed	1,891	-	1,891	-
Sundry	1,728	-	1,728	-
Training	-	-	-	1,343
Venue hire	10,738	-	10,738	2,326
	<u>34,878</u>	<u>-</u>	<u>34,878</u>	<u>30,351</u>

5. INCOME FROM INVESTMENTS

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
Bank interest	56	-	56	855
	<u>56</u>	<u>-</u>	<u>56</u>	<u>855</u>

6. EXPENDITURE ON RAISING FUNDS

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
Café purchases	9,905	-	9,905	12,740
	<u>9,905</u>	<u>-</u>	<u>9,905</u>	<u>12,740</u>

**DUFFRYN COMMUNITY LINK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

7. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds 2016 £	Total funds 2015 £
Direct costs				
Depreciation	3,949	-	3,949	2,736
Premises costs	-	35,388	35,388	33,552
Project expenses	-	88,283	88,283	144,417
Staff and volunteer training	-	19,137	19,137	14,551
Travel and subsistence	-	10,196	10,196	7,162
Wages and salaries	-	254,533	254,533	314,008
	<u>3,949</u>	<u>407,537</u>	<u>411,486</u>	<u>516,426</u>
Support costs				
Depreciation	1,693	-	1,693	1,173
Payroll fees	2,674	-	2,674	1,121
Premises costs	15,166	-	15,166	14,380
Wages and salaries	31,338	13,579	44,917	62,633
Sundries	310	-	310	-
	<u>51,181</u>	<u>13,579</u>	<u>64,760</u>	<u>79,307</u>
Governance costs				
Audit and accountancy fees	-	12,808	12,808	5,850
Professional fees	2,735	-	2,735	-
	<u>2,735</u>	<u>12,808</u>	<u>15,543</u>	<u>5,850</u>
Total charitable activities	<u>57,865</u>	<u>433,924</u>	<u>491,789</u>	<u>601,583</u>

8. FEES FOR EXAMINATION OF THE ACCOUNTS

	Total 2016 £	Total 2015 £
Audit fees	4,350	4,350
Accountancy services	8,458	1,500
	<u>12,808</u>	<u>5,850</u>

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

9. NET INCOME/(EXPENDITURE) FOR THE YEAR

Net incoming resources are stated after charging:

	2016 £	2015 £
Auditors remuneration	12,808	5,850
Depreciation – owned assets	<u>5,642</u>	<u>3,909</u>

10. STAFF COSTS

	2016 £	2015 £
Wages and salaries	281,466	355,616
Social security	17,400	16,588
Pension	<u>584</u>	<u>4,437</u>
	<u>299,450</u>	<u>376,641</u>

No employees received employee benefits in the current or prior period of more than £60,000.

Key Management Personnel

The key management personnel of the charity are as detailed in the Trustees report. The total employee benefits (including salary, employer's national insurance, pension and benefits in kind) of the key management personnel of the charity were £59,115 (2015: £58,605).

Transactions with trustees:

No trustees received remuneration during the current or previous year.

No trustees were reimbursed for expenses during the current or previous year.

11. STAFF NUMBERS

The average head count during the year was:

	2016 No	2015 No
Total staff	<u>21</u>	<u>22</u>

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12. TANGIBLE FIXED ASSETS

	Equipment £	Office extension £	Motor vehicles £	Total £
Cost				
At 1 April 2015	54,143	91,978	9,734	155,855
Additions	-	-	13,194	13,194
Disposals	-	-	(9,734)	(9,734)
At 31 March 2016	<u>54,143</u>	<u>91,978</u>	<u>13,194</u>	<u>159,315</u>
Depreciation				
At 1 April 2015	51,809	20,228	203	72,240
Charge for the year	778	1,840	3,024	5,642
Disposals	-	-	(203)	(203)
At 31 March 2016	<u>52,587</u>	<u>22,068</u>	<u>3,024</u>	<u>77,679</u>
Net book value				
At 31 March 2016	<u>1,556</u>	<u>69,910</u>	<u>10,170</u>	<u>81,636</u>
At 31 March 2015	<u>2,334</u>	<u>71,750</u>	<u>9,531</u>	<u>83,615</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016 £	2015 £
Trade debtors	65,227	117,377
Other debtors	-	6,657
	<u>65,227</u>	<u>124,034</u>

14. CASH AT BANK AND IN HAND

	2016 £	2015 £
Cash at bank and in hand	142,568	144,491
	<u>142,568</u>	<u>144,491</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016 £	2015 £
Trade creditors	1,980	30,131
Other creditors	6,038	2,943
	<u>8,018</u>	<u>33,074</u>

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FOR THE YEAR ENDED 31 MARCH 2016**

16. RESTRICTED FUNDS

	At 1 April 2015 £	Income £	Expenditure £	Transfers £	At 31 March 2016 £
Aspire	-	5,000	(3,401)	-	1,599
Clybiau Plant	-	2,000	(2,000)	-	-
DWP	-	227	(227)	-	-
GAVO	-	700	(700)	-	-
Go Compare	13,286	-	(1,449)	(11,837)	-
Gwent Police	-	8,129	(8,129)	-	-
HighSheriff	-	3,000	(3,000)	-	-
Newport City Council	-	51,000	(51,000)	-	-
Newport Live	-	300	(300)	-	-
Newport West Cluster Communities First	-	226,431	(226,431)	-	-
Oxfam	-	24,952	(21,004)	-	3,948
Santander	7,415	-	(7,415)	-	-
Street Games	2,000	-	(2,000)	-	-
WRAP services	-	106,868	(106,868)	-	-
Total funds	22,701	428,607	(433,924)	(11,837)	5,547

Aspire	Provided funding towards the Aspire project for resources and staff time.
Clybiau Plant	Provided funding towards extending the holiday scheme to half terms.
DWP	Provided funding towards the Aspire project for resources and staff time.
Gavo	Provided funding for the youth forum for training, venue hire and team building event.
Go Compare	Provided funding towards the purchase of the charity's minibus.
Gwent Police	Provided funding towards mentoring work place students.
High Sheriff	Provided funding to run the Tuesday night anti-social behaviour project.
Newport City Council	Provided funding for Families First and Early Years project.
Newport Live	Provided funding towards coaching costs in relation to the street games project.
Newport West Cluster Communities First	Provided funding for the main core funding upon which we heavily rely for employment of staff, administrative and activity costs.
Oxfam	Provided funding towards running the Livelihood project and Nurture programme.
Santander	Provided funding towards training
Street Games	Provided funding for outdoor sports projects.
WRAP services	Provides low cost, high quality childcare for parents and carers. This includes breakfast club, playgroups, lunch club and after school club.

Transfers relate to the purchase of a minibus with grant income that has subsequently been transferred to unrestricted funds as the condition of the grant has been met.

DUFFRYN COMMUNITY LINK
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17. UNRESTRICTED FUNDS

	At 1 April 2015 £	Income £	Expenditure £	Transfers £	At 31 March 2016 £
Unrestricted funds					
General fund	175,365	35,434	(67,770)	10,837	153,866
Designated funds					
Staff costs	60,000	-	-	-	60,000
Running costs	60,000	-	-	-	60,000
Welfare fund	1,000	-	-	1,000	2,000
	<u>296,365</u>	<u>35,434</u>	<u>(67,770)</u>	<u>11,837</u>	<u>275,866</u>

General funds:

This relates to unrestricted funds that the trustees can spend on charitable activities at their discretion.

Designated funds:

Staff costs

This relates to future staff pension and redundancy costs should the organisation cease or receive a cut in funding.

Running costs

This relates to three months staff running costs should the organisation cease or receive a cut in funding.

Welfare fund

This relates to funds to support the community and will be spent during the 2016/17 financial year.

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	Total funds 2016 £
Fixed assets	81,636	-	81,636
Net current assets	<u>194,230</u>	<u>5,547</u>	<u>199,777</u>
	<u>275,866</u>	<u>5,547</u>	<u>281,413</u>

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19. OPERATING LEASES

At 31 March 2016 the charity had the following operating leases in place:

	Land and buildings		Other	
	2016	2015	2016	2015
	£	£	£	£
Due in less than one year	7,580	7,580	-	945
Due in two to five years	-	3,000	-	-
	<u>7,580</u>	<u>10,580</u>	<u>-</u>	<u>945</u>

20. RELATED PARTY TRANSACTIONS

During the year a relative of one of the trustees, Mr R Grant was employed by the charity. The gross wage for the year for this relative was £1,672 (2015: £1,672). There were no amounts outstanding at the year end.

There were no other related party transactions during the current or previous year.

21. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds 2015 £
Income and endowments from:			
Donations and legacies	610	-	610
Charitable activities	-	620,943	620,943
Other trading activities	30,351	-	30,351
Investments	855	-	855
Total income and endowments	<u>31,816</u>	<u>620,943</u>	<u>652,759</u>
Expenditure on:			
Raising funds	12,740	-	12,740
Charitable activities	-	601,583	601,583
Total expenditure	<u>12,740</u>	<u>601,583</u>	<u>614,323</u>
Net income/(expenditure)	19,076	19,360	38,436
Transfers between funds	246,570	(246,570)	-
Net movement in funds	<u>265,646</u>	<u>(227,210)</u>	<u>38,436</u>
Reconciliation of Funds			
Total funds brought forward	30,719	249,911	280,630
Total funds carried forward	<u>296,365</u>	<u>22,701</u>	<u>319,066</u>