

REGISTERED COMPANY NUMBER 4754607 (England and Wales)  
REGISTERED CHARITY NUMBER 1100266

REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012  
FOR  
BROCKWORTH COMMUNITY PROJECT

Andorran Limited  
6 Manor Park Business Centre  
Mackenzie Way  
Cheltenham  
Gloucestershire  
GL51 9TX

MONDAY



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COMPANIES HOUSE

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**BROCKWORTH COMMUNITY PROJECT**  
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**FOR THE YEAR ENDED 31 MARCH 2012**

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## **BROCKWORTH COMMUNITY PROJECT**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2012**

The trustees, who are also directors of the charity for the purposes of the Companies Act 1985, present their report with the financial statements of the charity for the year ended 31 March 2012. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005, as amended 2008.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

4754607 (England and Wales)

##### **Registered Charity number**

1100266

##### **Registered office**

Brockworth Library  
Moorfield Road  
Brockworth  
Gloucester  
Gloucestershire  
GL3 4EX

##### **Trustees**

Ms C Bergin

Mrs W A Thorne

Mr N D Hopwood

Mr B D Evans

Secretary

- resigned 10 1 12

- appointed 1 4 11

- appointed 1 4 11

- resigned 26 4 12

Ms H Clifford

- appointed 28 7 11

Ms A J Thurland

- appointed 28 7 11

Ms N J Walsh

- appointed 8 3 12

##### **Company Secretary**

Mr B D Evans

##### **Independent Examiner**

Andorran Limited  
6 Manor Park Business Centre  
Mackenzie Way  
Cheltenham  
Gloucestershire  
GL51 9TX

##### **Bankers**

Lloyds TSB  
Eastgate Street  
Gloucester  
GL1 1NU

##### **Management Committee**

Mr N D Hopwood

Ms C Bergin

Ms A J Thurland

Ms N J Walsh

Ms H Clifford

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The Project is constituted as a company limited by guarantee and therefore has no share capital. In the event of the company being wound up and the liabilities and winding up expenses being in excess of assets, the liability of each member is limited to £1. The Project's governing document is its Memorandum and Articles of Association dated 19 May 2003.

## **BROCKWORTH COMMUNITY PROJECT**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2012**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Recruitment and appointment of new trustees**

Details of officers and advisers are given on page 1 of this report. The power to appoint new trustees is vested in existing trustees.

##### **Organisational structure**

In accordance with the Articles of Association, the Project is directed by an Executive Committee comprising a Chair, Vice Chair, Treasurer, Secretary, and such other Honorary Officers as the Project shall decide. The Executive Committee meets monthly.

##### **Risk management**

The trustees actively review the major risks which the Project faces on a regular basis and carry out reviews of the controls over key financial systems. The trustees have also considered other financial, operational and business risks faced by the Project, especially the raising of relevant funding and the maintenance of adequate reserves, and confirm that systems have been established to mitigate, as far as possible, any significant risks.

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The Project was set up as a Neighbourhood Project to provide services to residents of the Brockworth Ward in the Borough of Tewkesbury in the following ways:

- the relief of persons resident in the area of benefit in need, hardship and distress, including the elderly and the disabled by providing or assisting in the provisions
- advice and information regarding their legal entitlements particularly (but not exclusively) state benefits, housing, consumer matters and debt,
- facilities and services to relieve persons suffering from substance addiction,
- the advancement of education,
- the advancement of such other charitable purposes in the interests of Social Welfare as are benefits to the Community

##### **Public benefit**

In planning the Project's activities for the year the trustees kept in mind the Charity Commission's guidance on public benefit. The focus of the Project's activities during the year, which explains the delivery by the Project of public benefit, is set out below under 'Achievement and performance' and above under 'Objectives and activities'.

## **BROCKWORTH COMMUNITY PROJECT**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2012**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

The financial year 2011-12 has been one of huge growth and development for Brockworth Community Project. A complete re-structure of staffing has been embarked on alongside a changing profile and new aspects of delivery.

Until December 2010 Brockworth Community Project was a relatively static organisation. The staff team was well established and delivery was focussed on targeting funding streams to deliver outcomes for the community. The Management Committee was small and overtly looking for people to help manage the workload.

During 2011-12 the Management Committee has grown in skills and expertise. One valued member of staff has remained whilst the restructure led to all other paid staff leaving. This enabled us to employ a project manager, Matt Tope, who has brought good business principles into the organisation. We have taken on delivery of youth service - an example of good practice countywide in how to meet the "Big Community Offer" - and the Project has positioned itself to be able to run Brockworth's local library in response to community need.

The major achievements in this financial year have been

- taking on delivery of youth provision following Gloucestershire County Council's ("GCC") withdrawal from youth services,
- running adult education courses for approximately 80 people a week in subjects such as Spanish, IT and sewing,
- delivering an adult information, advice and guidance service, in line with a national contract, to approximately 250 people,
- being commissioned to deliver youth work in geographical areas outside of Brockworth, and
- being used as an example of good practice for our response to the Big Community Offer over libraries with a business plan to meet the need in the local area.

#### **FINANCIAL REVIEW**

##### **Investment policy and objectives**

Due to the relatively low level of funds available for investment, the trustees consider that bank deposits provide a satisfactory return to the Project. There were no surplus funds available during the year.

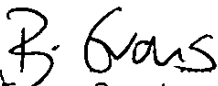
#### **FUTURE DEVELOPMENTS**

The coming year looks even more exciting with additional opportunities including commissioned youth work, the renewal and growth of contracts with established providers and the running of our local library (dependent on GCC's final decision).

We are also developing links across Tewkesbury Borough to develop youth work training and good practice, something we hope to take off during 2012.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

#### **ON BEHALF OF THE BOARD**



Mr B D Evans - Secretary

Date

27<sup>th</sup> July 2012

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BROCKWORTH COMMUNITY PROJECT

I report on the accounts for the year ended 31 March 2012 set out on pages five to thirteen

### Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention

### Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below

### Independent examiner's statement

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006, and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



 Roger Downes FCA  
Andorran Limited  
6 Manor Park Business Centre  
Mackenzie Way  
Cheltenham  
Gloucestershire  
GL51 9TX

Date 30 July 2012

# **BROCKWORTH COMMUNITY PROJECT**

## **STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2012**

|                                                           | Notes | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | 31 3 12<br>Total<br>funds<br>£ | 31 3 11<br>Total<br>funds<br>£ |
|-----------------------------------------------------------|-------|----------------------------|--------------------------|--------------------------------|--------------------------------|
| <b>INCOMING RESOURCES</b>                                 |       |                            |                          |                                |                                |
| <b>Incoming resources from generated funds</b>            |       |                            |                          |                                |                                |
| Voluntary income                                          | 2     | 347                        | -                        | 347                            | -                              |
| Activities for generating funds                           | 3     | 4,792                      | -                        | 4,792                          | 5,280                          |
| <b>Incoming resources from charitable activities</b>      |       |                            |                          |                                |                                |
| Charitable                                                | 4     | 21,930                     | 46,701                   | 68,631                         | 30,238                         |
| <b>Total incoming resources</b>                           |       | <b>27,069</b>              | <b>46,701</b>            | <b>73,770</b>                  | <b>35,518</b>                  |
| <b>RESOURCES EXPENDED</b>                                 |       |                            |                          |                                |                                |
| <b>Costs of generating funds</b>                          |       |                            |                          |                                |                                |
| Fundraising trading cost of goods sold and other costs    | 5     | 348                        | -                        | 348                            | -                              |
| <b>Charitable activities</b>                              |       |                            |                          |                                |                                |
| Charitable                                                | 6     | 33,713                     | 35,224                   | 68,937                         | 44,697                         |
| <b>Governance costs</b>                                   | 8     | <b>421</b>                 | <b>59</b>                | <b>480</b>                     | <b>600</b>                     |
| <b>Total resources expended</b>                           |       | <b>34,482</b>              | <b>35,283</b>            | <b>69,765</b>                  | <b>45,297</b>                  |
| <b>NET INCOMING/(OUTGOING) RESOURCES before transfers</b> |       |                            |                          |                                |                                |
|                                                           |       | (7,413)                    | 11,418                   | 4,005                          | (9,779)                        |
| <b>Gross transfers between funds</b>                      | 15    | <b>4,747</b>               | <b>(4,747)</b>           | <b>-</b>                       | <b>-</b>                       |
| <b>Net incoming/(outgoing) resources</b>                  |       | <b>(2,666)</b>             | <b>6,671</b>             | <b>4,005</b>                   | <b>(9,779)</b>                 |
| <b>RECONCILIATION OF FUNDS</b>                            |       |                            |                          |                                |                                |
| <b>Total funds brought forward</b>                        |       | <b>16,046</b>              | <b>2,237</b>             | <b>18,283</b>                  | <b>28,062</b>                  |
| <b>TOTAL FUNDS CARRIED FORWARD</b>                        |       | <b>13,380</b>              | <b>8,908</b>             | <b>22,288</b>                  | <b>18,283</b>                  |

The notes form part of these financial statements

# **BROCKWORTH COMMUNITY PROJECT**

## **BALANCE SHEET AT 31 MARCH 2012**

|                                                  | Notes | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | 31 3 12<br>Total<br>funds<br>£ | 31 3 11<br>Total<br>funds<br>£ |
|--------------------------------------------------|-------|----------------------------|--------------------------|--------------------------------|--------------------------------|
| <b>FIXED ASSETS</b>                              |       |                            |                          |                                |                                |
| Tangible assets                                  | 12    | -                          | -                        | -                              | 697                            |
| <b>CURRENT ASSETS</b>                            |       |                            |                          |                                |                                |
| Debtors amounts falling due within one year      | 13    | 1,332                      | -                        | 1,332                          | 6,536                          |
| Cash at bank and in hand                         |       | 17,313                     | 8,908                    | 26,221                         | 17,775                         |
|                                                  |       | <u>18,645</u>              | <u>8,908</u>             | <u>27,553</u>                  | <u>24,311</u>                  |
| <b>CREDITORS</b>                                 |       |                            |                          |                                |                                |
| Amounts falling due within one year              | 14    | (5,265)                    | -                        | (5,265)                        | (6,725)                        |
| <b>NET CURRENT ASSETS</b>                        |       | <u>13,380</u>              | <u>8,908</u>             | <u>22,288</u>                  | <u>17,586</u>                  |
| <b>TOTAL ASSETS LESS CURRENT<br/>LIABILITIES</b> |       | <u>13,380</u>              | <u>8,908</u>             | <u>22,288</u>                  | <u>18,283</u>                  |
| <b>NET ASSETS</b>                                |       | <u>13,380</u>              | <u>8,908</u>             | <u>22,288</u>                  | <u>18,283</u>                  |
| <b>FUNDS</b>                                     | 15    |                            |                          |                                |                                |
| Unrestricted funds                               |       |                            |                          | 13,380                         | 16,046                         |
| Restricted funds                                 |       |                            |                          | 8,908                          | 2,237                          |
| <b>TOTAL FUNDS</b>                               |       |                            |                          | <u>22,288</u>                  | <u>18,283</u>                  |

The notes form part of these financial statements

**BROCKWORTH COMMUNITY PROJECT**

**BALANCE SHEET - CONTINUED  
AT 31 MARCH 2012**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2012

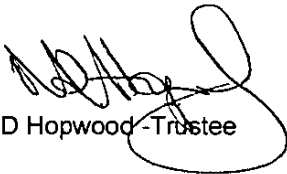
The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2012 in accordance with Section 476 of the Companies Act 2006

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board of Trustees on 26/7/12 and were signed on its behalf by



Mr N D Hopwood - Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2012

### Basis of preparing the financial statements

The trustees consider that the Project should be able to generate sufficient funding going forward in order to enable it to provide planned services for a period of twelve months from the date of this report. Consequently the trustees consider it appropriate to prepare these financial statements on the basis that the Project is a going concern.

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life

## Taxation

The charity is exempt from corporation tax on its charitable activities. It is not, however, exempt from VAT, and irrecoverable VAT is included in the cost of those items to which it relates.

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

|           |         |         |
|-----------|---------|---------|
|           | 31 3 12 | 31 3 11 |
|           | £       | £       |
| Donations | 347     | -       |

# **BROCKWORTH COMMUNITY PROJECT**

## **NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2012**

### **3 ACTIVITIES FOR GENERATING FUNDS**

|              | 31 3 12      | 31 3 11      |
|--------------|--------------|--------------|
|              | £            | £            |
| Course fees  | 3,654        | 4,978        |
| Other income | 1,138        | 302          |
|              | <u>4,792</u> | <u>5,280</u> |

### **4 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES**

|        | 31 3 12       | 31 3 11       |
|--------|---------------|---------------|
|        | £             | £             |
| Grants | <u>68,631</u> | <u>30,238</u> |

Grants received, included in the above, are as follows

|                                               | 31 3 12       | 31 3 11       |
|-----------------------------------------------|---------------|---------------|
|                                               | £             | £             |
| Tribal Ltd                                    | 15,680        | 9,135         |
| Gloucestershire County Council                | 12,000        | 2,500         |
| Brockworth Parish Council                     | 11,260        | -             |
| Summerfield Chantable Trust                   | 10,000        | -             |
| Tewkesbury Borough Council                    | 8,000         | -             |
| Henry Smith Trust                             | 6,000         | -             |
| GAVCA                                         | 3,110         | -             |
| Brockworth Enterprise School                  | 1,331         | 6,000         |
| Severn Vale Housing                           | 1,000         | -             |
| Department for Business Innovation and Skills | -             | 5,928         |
| Learning & Skills Improvement Service         | -             | 3,000         |
| ADED                                          | -             | 1,475         |
| Others                                        | 250           | 2,200         |
|                                               | <u>68,631</u> | <u>30,238</u> |

### **5. FUNDRAISING TRADING COST OF GOODS SOLD AND OTHER COSTS**

|           | 31 3 12    | 31 3 11  |
|-----------|------------|----------|
|           | £          | £        |
| Purchases | <u>348</u> | <u>-</u> |

### **6 CHARITABLE ACTIVITIES COSTS**

|            | Direct costs<br>(See note 7) | Totals        |
|------------|------------------------------|---------------|
|            | £                            | £             |
| Charitable | <u>68,937</u>                | <u>68,937</u> |

# **BROCKWORTH COMMUNITY PROJECT**

## **NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2012**

### **7 DIRECT COSTS OF CHARITABLE ACTIVITIES**

|                                | 31 3 12       | 31 3 11       |
|--------------------------------|---------------|---------------|
|                                | £             | £             |
| Staff costs                    | 43,613        | 24,364        |
| Rent, rates and utilities      | 3,391         | 4,062         |
| Insurance                      | 1,481         | 841           |
| Telephone                      | 1,696         | 1,245         |
| Stationery, postage & supplies | 2,826         | 212           |
| Sundries                       | 257           | 639           |
| Tutor costs                    | 6,197         | 7,922         |
| Transport & travel             | 679           | 426           |
| Maintenance & repairs          | 274           | -             |
| Volunteer expenses             | 1,901         | -             |
| Bank charges                   | 297           | 224           |
| Equipment purchase & hire      | 902           | 1,477         |
| Room hire                      | 2,588         | 630           |
| Bad debts                      | 16            | 741           |
| IT & website                   | 1,315         | -             |
| Members activities             | 807           | 1,076         |
| Depreciation                   | 697           | 838           |
|                                | <u>68,937</u> | <u>44,697</u> |

### **8 GOVERNANCE COSTS**

|                            | 31 3 12    | 31 3 11    |
|----------------------------|------------|------------|
|                            | £          | £          |
| Accountancy & book-keeping | <u>480</u> | <u>600</u> |

### **9 NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging/(crediting)

|                             | 31 3 12    | 31 3 11    |
|-----------------------------|------------|------------|
|                             | £          | £          |
| Depreciation - owned assets | <u>697</u> | <u>838</u> |

### **10 TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2012 nor for the year ended 31 March 2011

#### **Trustees' Expenses**

There were no trustees' expenses paid for the year ended 31 March 2012 nor for the year ended 31 March 2011

### **11 STAFF COSTS**

|                       | 31 3 12       | 31 3 11       |
|-----------------------|---------------|---------------|
|                       | £             | £             |
| Wages and salaries    | 42,769        | 23,914        |
| Social security costs | 844           | 450           |
|                       | <u>43,613</u> | <u>24,364</u> |

**BROCKWORTH COMMUNITY PROJECT**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2012**

**12. TANGIBLE FIXED ASSETS**

|                                   |                            |
|-----------------------------------|----------------------------|
|                                   | Computer<br>equipment<br>£ |
| <b>COST</b>                       |                            |
| At 1 April 2011 and 31 March 2012 | <u>3,350</u>               |
| <b>DEPRECIATION</b>               |                            |
| At 1 April 2011                   | 2,653                      |
| Charge for year                   | <u>697</u>                 |
| At 31 March 2012                  | <u>3,350</u>               |
| <b>NET BOOK VALUE</b>             |                            |
| At 31 March 2012                  | <u>-</u>                   |
| At 31 March 2011                  | <u>697</u>                 |

**13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|               |              |              |
|---------------|--------------|--------------|
|               | 31 3 12      | 31 3 11      |
|               | £            | £            |
| Trade debtors | 1,120        | 6,300        |
| Prepayments   | <u>212</u>   | <u>236</u>   |
|               | <u>1,332</u> | <u>6,536</u> |

**14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                                 |              |              |
|---------------------------------|--------------|--------------|
|                                 | 31 3 12      | 31 3 11      |
|                                 | £            | £            |
| Bank loans and overdrafts       | -            | 3,800        |
| Trade creditors                 | 3,837        | -            |
| Social security and other taxes | 948          | 251          |
| Accrued expenses                | <u>480</u>   | <u>2,674</u> |
|                                 | <u>5,265</u> | <u>6,725</u> |

# **BROCKWORTH COMMUNITY PROJECT**

## **NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2012**

### **15 MOVEMENT IN FUNDS**

|                             | At 1 4 11<br>£ | Net<br>movement in<br>funds<br>£ | Transfers<br>between<br>funds<br>£ | At 31 3 12<br>£ |
|-----------------------------|----------------|----------------------------------|------------------------------------|-----------------|
| <b>Unrestricted funds</b>   |                |                                  |                                    |                 |
| General fund                | 16,046         | (7,413)                          | 4,747                              | 13,380          |
| <b>Restricted funds</b>     |                |                                  |                                    |                 |
| Youth Services              | -              | 6,000                            | (3,207)                            | 2,793           |
| Youth Apprenticeship Scheme | -              | 3,866                            | -                                  | 3,866           |
| Youth Volunteer Coordinator | -              | 2,249                            | -                                  | 2,249           |
| Capital Equipment           | 2,237          | (697)                            | (1,540)                            | -               |
|                             | <u>2,237</u>   | <u>11,418</u>                    | <u>(4,747)</u>                     | <u>8,908</u>    |
| <b>TOTAL FUNDS</b>          | <u>18,283</u>  | <u>4,005</u>                     | <u>-</u>                           | <u>22,288</u>   |

Net movement in funds, included in the above are as follows

|                             | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement in<br>funds<br>£ |
|-----------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b>   |                            |                            |                           |
| General fund                | 27,069                     | (34,482)                   | (7,413)                   |
| <b>Restricted funds</b>     |                            |                            |                           |
| Youth Services              | 23,370                     | (17,370)                   | 6,000                     |
| Youth Apprenticeship Scheme | 12,000                     | (8,134)                    | 3,866                     |
| Youth Volunteer Coordinator | 10,000                     | (7,751)                    | 2,249                     |
| Extended Schools            | 1,331                      | (1,331)                    | -                         |
| Capital Equipment           | -                          | (697)                      | (697)                     |
|                             | <u>46,701</u>              | <u>(35,283)</u>            | <u>11,418</u>             |
| <b>TOTAL FUNDS</b>          | <u>73,770</u>              | <u>(69,765)</u>            | <u>4,005</u>              |

**BROCKWORTH COMMUNITY PROJECT**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2012**

**15 MOVEMENT IN FUNDS - continued**

**Details of Restricted Funds**

**Youth Services**

Funding for staff costs and expenses for Brockworth Youth Centre, other youth activities and offsite events

**Youth Apprenticeship Scheme**

Costs for two apprentices, their employment, training and expenses

**Youth Volunteer Coordinator**

Costs for providing staff to supervise a team of young volunteers to provide youth services

**Extended Schools**

This grant helped fund a variety of adult education courses including courses to help residents to develop basic English, Mathematics and IT skills

**Capital Equipment**

Computers and a phone link for the Mobile Internet cafe were purchased via this grant

**Transfers between funds**

Transfers are made between restricted and unrestricted funds at the end of every accounting period in cases where -

- i) the activity of the restricted fund has come to an end and there is an unspent balance that is not repayable to the funder(s), when the surplus is transferred to unrestricted funds, and
- ii) the restricted fund is in deficit and has either come to an end or there is no prospect of a surplus in a later period, when the deficit is eliminated by transfer from unrestricted funds

**16. CONTINGENT LIABILITIES**

Various funders retain the right to claw back grants should the use of the funds not be in accordance with the terms of the grant. In the opinion of the trustees no such liability exists at the year-end