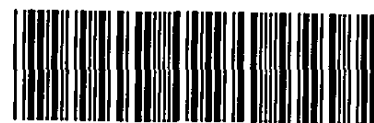


REGISTERED COMPANY NUMBER. 4754607 (England and Wales)
REGISTERED CHARITY NUMBER 1100266

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2011
FOR
BROCKWORTH COMMUNITY PROJECT

Andorran Limited
6 Manor Park Business Centre
Mackenzie Way
Cheltenham
Gloucestershire
GL51 9TX

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BROCKWORTH COMMUNITY PROJECT
CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2011

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Independent Examiner's Report	4
Statement of Financial Activities	5
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Notes to the Financial Statements	8 to 13

BROCKWORTH COMMUNITY PROJECT

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2011

The trustees, who are also directors of the charity for the purposes of the Companies Act 1985, present their report with the financial statements of the charity for the year ended 31 March 2009. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005, as amended 2008.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
4754607 (England and Wales)

Registered Charity number
1100266

Registered office
Brockworth Library
Moorfield Road
Brockworth
Gloucester
Gloucestershire
GL3 4EX

Trustees

Ms C Bergin
Mrs W A Thorne
N D Hopwood
B D Evans

Treasurer
Secretary

- appointed 1 4 11
- appointed 1 4 11

Company Secretary
Mrs W A Thorne

Independent Examiner

Andorran Limited
6 Manor Park Business Centre
Mackenzie Way
Cheltenham
Gloucestershire
GL51 9TX

Bankers

Lloyds TSB
Eastgate Street
Gloucester
GL1 1NU

Management Committee

Ms C Bergin
Ms W A Thorne
Mr B Evans
Mr N Hopwood

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Project is constituted as a company limited by guarantee and therefore has no share capital. In the event of the company being wound up and the liabilities and winding up expenses being in excess of assets, the liability of each member is limited to £1. The Project's governing document is its Memorandum and Articles of Association dated 19 May 2003.

Recruitment and appointment of new trustees

Details of officers and advisers are given on page 1 of this report. The power to appoint new trustees is vested in existing trustees.

BROCKWORTH COMMUNITY PROJECT

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2011

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

In accordance with the Articles of Association, the Project is directed by an Executive Committee comprising a Chair, Vice Chair, Treasurer, Secretary, and such other Honorary Officers as the Project shall decide. The Executive Committee meets monthly.

Risk management

The trustees actively review the major risks which the Project faces on a regular basis and carry out reviews of the controls over key financial systems. The trustees have also considered other financial, operational and business risks faced by the Project, especially the raising of relevant funding and the maintenance of adequate reserves, and confirm that systems have been established to mitigate, as far as possible, any significant risks.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Project was set up as a Neighbourhood Project to provide services to residents of the Brockworth Ward in the Borough of Tewkesbury in the following ways:

- the relief of persons resident in the area of benefit in need, hardship and distress, including the elderly and the disabled by providing or assisting in the provisions
- advice and information regarding their legal entitlements particularly (but not exclusively) state benefits, housing, consumer matters and debt,
- facilities and services to relieve persons suffering from substance addiction,
- the advancement of education,
- the advancement of such other charitable purposes in the interests of Social Welfare as are benefits to the Community

Public benefit

In planning the Project's activities for the year the trustees kept in mind the Charity Commission's guidance on public benefit. The focus of the Project's activities during the year, which explains the delivery by the Project of public benefit, is set out below under 'Achievement and performance' and above under 'Objectives and activities'.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Brockworth Community Project has continued to develop and is now working in partnership with Brockworth Parish Council, Gloucestershire County Council and other key organisations in Brockworth. Through this, partnership plans are in place to take on board the services provided by Brockworth Library and Brockworth Youth Centre and include them in the Community Project's provision.

In the coming months, these services will be given the opportunity to continue with the support of all partners and countless volunteers in the community that have stepped forward to assist in this time of need.

FINANCIAL REVIEW

Investment policy and objectives

Due to the relatively low level of funds available for investment, the trustees consider that bank deposits provide a satisfactory return to the Project. There were no surplus funds available during the year.

BROCKWORTH COMMUNITY PROJECT

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2011

FUTURE DEVELOPMENTS

There have been a number of very positive developments within the team over the past twelve months. We have a number of new members on the Management Committee that bring a variety of valuable skills to the team, particularly in light of the expanded scope of activity the Project will undertake with the Library and Youth Services.

This additional capacity has provided the employed staff with a much needed improvement in management support and has facilitated some valuable training in a number of areas, including team leadership, safeguarding and health & safety.

In summary, the organisation is well set to take on the new opportunities and challenges that it will face over the next twelve months and beyond.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD



Mrs W A Thorne - Secretary

Date 27-7-11

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BROCKWORTH COMMUNITY PROJECT**

I report on the accounts for the year ended 31 March 2011 set out on pages five to thirteen

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under Section 43 of the 1993 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the 1993 Act), and
- to state whether particular matters have come to my attention

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006, and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities

have not been met, or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



 Roger Downes FCA
Andorran Limited
6 Manor Park Business Centre
Mackenzie Way
Cheltenham
Gloucestershire
GL51 9TX

Date

27 July 2011

BROCKWORTH COMMUNITY PROJECT

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2011

	Notes	Unrestricted funds £	Restricted funds £	31 3 11 Total funds £	31 3 10 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	-	-	-	7,000
Activities for generating funds	3	5,280	-	5,280	1,985
Incoming resources from charitable activities					
Charitable	4	6,000	24,238	30,238	61,050
Total incoming resources		<u>11,280</u>	<u>24,238</u>	<u>35,518</u>	<u>70,035</u>
RESOURCES EXPENDED					
Charitable activities					
Charitable	5	18,728	25,969	44,697	56,183
Governance costs	7	600	-	600	503
Total resources expended		<u>19,328</u>	<u>25,969</u>	<u>45,297</u>	<u>56,686</u>
NET INCOMING/(OUTGOING) RESOURCES before transfers					
		(8,048)	(1,731)	(9,779)	13,349
Gross transfers between funds	14	565	(565)	-	-
Net incoming/(outgoing) resources		<u>(7,483)</u>	<u>(2,296)</u>	<u>(9,779)</u>	<u>13,349</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		23,529	4,533	28,062	14,713
TOTAL FUNDS CARRIED FORWARD		<u>16,046</u>	<u>2,237</u>	<u>18,283</u>	<u>28,062</u>

The notes form part of these financial statements

BROCKWORTH COMMUNITY PROJECT

BALANCE SHEET AT 31 MARCH 2011

	Notes	Unrestricted funds £	Restricted funds £	31 3 11 Total funds £	31 3 10 Total funds £
FIXED ASSETS					
Tangible assets	11	-	697	697	1,535
CURRENT ASSETS					
Debtors amounts falling due within one year	12	2,736	3,800	6,536	13,391
Cash at bank and in hand		16,235	1,540	17,775	22,079
		<u>18,971</u>	<u>5,340</u>	<u>24,311</u>	<u>35,470</u>
CREDITORS					
Amounts falling due within one year	13	(2,925)	(3,800)	(6,725)	(8,943)
NET CURRENT ASSETS		<u>16,046</u>	<u>1,540</u>	<u>17,586</u>	<u>26,527</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>16,046</u>	<u>2,237</u>	<u>18,283</u>	<u>28,062</u>
NET ASSETS		<u>16,046</u>	<u>2,237</u>	<u>18,283</u>	<u>28,062</u>
FUNDS	14				
Unrestricted funds				16,046	23,529
Restricted funds				2,237	4,533
TOTAL FUNDS				<u>18,283</u>	<u>28,062</u>

The notes form part of these financial statements

BROCKWORTH COMMUNITY PROJECT

**BALANCE SHEET - CONTINUED
AT 31 MARCH 2011**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2011

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2011 in accordance with Section 476 of the Companies Act 2006

The trustees acknowledge their responsibilities for

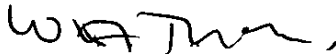
- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board of Trustees on

27/7/11

and were signed on its behalf by



Mrs W A Thorne -Trustee

The notes form part of these financial statements

BROCKWORTH COMMUNITY PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2011

1 ACCOUNTING POLICIES

Basis of preparing the financial statements

The Project relies on external funding to meet its day-to-day cash requirements and to fund its charitable activities. The levels of this funding have been decreasing in recent years and it is difficult to secure new funding sources going forward.

The trustees consider that the Project should be able to generate sufficient funding going forward in order to enable it to provide any activities for a period of twelve months from the date of this report. Consequently the trustees consider it appropriate to prepare these financial statements on the basis that the Project is a going concern.

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment	- 25% on cost
--------------------	---------------

Taxation

The charity is exempt from corporation tax on its charitable activities. It is not, however, exempt from VAT, and irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. VOLUNTARY INCOME

	31 3 11	31 3 10
	£	£
Local Authority Contracts	-	7,000
	<u> </u>	<u> </u>

BROCKWORTH COMMUNITY PROJECT

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2011

3 ACTIVITIES FOR GENERATING FUNDS

	31 3 11	31 3 10
	£	£
Course fees	4,978	1,985
Other income	302	-
	<u>5,280</u>	<u>1,985</u>

4 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	31 3 11	31 3 10
	£	£
Grants	<u>30,238</u>	<u>61,050</u>

Grants received, included in the above, are as follows

	31 3 11	31 3 10
	£	£
Tribal Ltd	9,135	-
Brockworth Enterprise School	6,000	3,500
Department for Business Innovation and Skills	5,928	17,785
Learning & Skills Improvement Service	3,000	-
Gloucestershire County Council	2,500	5,425
Others	2,200	250
ADED	1,475	1,123
Big Lottery Fund	-	22,342
Careers Southwest	-	7,625
Zunch	-	3,000
	<u>30,238</u>	<u>61,050</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct costs (See note 6)	Totals
	£	£
Charitable	<u>44,697</u>	<u>44,697</u>

BROCKWORTH COMMUNITY PROJECT

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2011

6 DIRECT COSTS OF CHARITABLE ACTIVITIES

	31 3 11	31 3 10
	£	£
Staff costs	24,364	34,022
Rent, rates and water	4,062	5,184
Insurance	841	680
Telephone	1,245	1,006
Stationery & advertising	212	2,622
Sundries	639	152
Tutor costs	7,922	8,956
Transport & travel	426	1,029
Members activities	1,076	308
Bank charges	224	248
Equipment purchase & hire	1,477	339
Room hire	630	2,118
Bad debts	741	(1,319)
Depreciation	838	838
	<u>44,697</u>	<u>56,183</u>

7 GOVERNANCE COSTS

	31 3 11	31 3 10
	£	£
Accountancy & book-keeping	600	503
	<u>600</u>	<u>503</u>

8 NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting)

	31 3 11	31 3 10
	£	£
Depreciation - owned assets	838	838
	<u>838</u>	<u>838</u>

9 TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2011 nor for the year ended 31 March 2010

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2011 nor for the year ended 31 March 2010

10 STAFF COSTS

	31 3 11	31 3 10
	£	£
Wages and salaries	23,914	33,324
Social security costs	450	698
	<u>24,364</u>	<u>34,022</u>

BROCKWORTH COMMUNITY PROJECT

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2011**

11 TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1 April 2010 and 31 March 2011	<u>3,350</u>
DEPRECIATION	
At 1 April 2010	1,815
Charge for year	<u>838</u>
At 31 March 2011	<u>2,653</u>
NET BOOK VALUE	
At 31 March 2011	<u>697</u>
At 31 March 2010	<u>1,535</u>

12 DEBTORS AMOUNTS FALLING DUE WITHIN ONE YEAR

	31 3 11	31 3 10
	£	£
Trade debtors	6,300	13,197
Prepayments	<u>236</u>	<u>194</u>
	<u>6,536</u>	<u>13,391</u>

13 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31 3 11	31 3 10
	£	£
Bank loans and overdrafts	3,800	6,969
Trade creditors	-	1,303
Social security and other taxes	251	-
Accrued expenses	<u>2,674</u>	<u>671</u>
	<u>6,725</u>	<u>8,943</u>

BROCKWORTH COMMUNITY PROJECT

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2011

14 MOVEMENT IN FUNDS

	At 1 4 10 £	Net movement in funds £	Transfers between funds £	At 31 3 11 £
Unrestricted funds				
General fund	23,529	(8,048)	565	16,046
Restricted funds				
Education	-	(37)	37	-
Gardening	856	(856)	-	-
Internet, cafe, radio & IT	602	-	(602)	-
Capital Equipment	3,075	(838)	-	2,237
	<u>4,533</u>	<u>(1,731)</u>	<u>(565)</u>	<u>2,237</u>
TOTAL FUNDS	<u>28,062</u>	<u>(9,779)</u>	<u>-</u>	<u>18,283</u>

Net movement in funds, included in the above are as follows

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	11,280	(19,328)	(8,048)
Restricted funds			
Education	22,538	(22,575)	(37)
Gardening	800	(1,656)	(856)
Health & advice	900	(900)	-
Capital Equipment	-	(838)	(838)
	<u>24,238</u>	<u>(25,969)</u>	<u>(1,731)</u>
TOTAL FUNDS	<u>35,518</u>	<u>(45,297)</u>	<u>(9,779)</u>

Details of Restricted Funds

Education

Additional students have been able to access services in order to obtain internationally recognised qualifications following funding in this area

Gardening

This is run for the benefit of elderly, frail or disabled residents, to ensure their gardens are tended on a monthly basis

Health & Advice

This grant subsidised various health classes

Capital Equipment

Computers and a phone link for the Mobile Internet cafe were purchased via this grant

Internet Café

The internet cafe has increased in popularity with a mobile internet cafe now available to all

BROCKWORTH COMMUNITY PROJECT

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2011**

14 MOVEMENT IN FUNDS - continued

Transfers between funds

Transfers are made between restricted and unrestricted funds at the end of every accounting period in cases where -

i) the activity of the restricted fund has come to an end and there is an unspent balance that is not repayable to the funder(s), when the surplus is transferred to unrestricted funds, and

ii) the restricted fund is in deficit and has either come to an end or there is no prospect of a surplus in a later period, when the deficit is eliminated by transfer from unrestricted funds

15 CONTINGENT LIABILITIES

Various funders retain the right to claw back grants should the use of the funds not be in accordance with the terms of the grant. In the opinion of the trustees no such liability exists at the year-end