

BROCKWORTH COMMUNITY PROJECT

Company No 04754607

OFFICERS

CHAIRMAN

Mrs J Flounders

SECRETARY

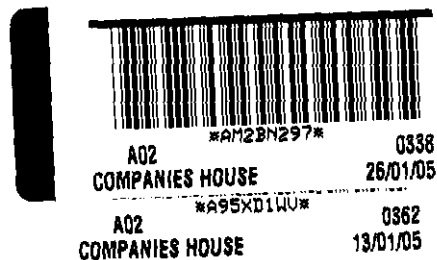
Mrs C Neale

TREASURER

Mrs E Rose

**Address &
Registered Office**

Brockworth Community Centre
Court Road
Brockworth
Gloucester
GL3 4ET



**BROCKWORTH COMMUNITY PROJECT
DIRECTORS' REPORT
FOR THE YEAR ENDED 31ST MARCH 2004**

Company No 04754607

The Directors have pleasure in presenting their report and financial statements of the Project for the year ended 31st March 2004.

The Project is constituted as a company limited by guarantee and therefore has no share capital. In the event of the company being wound up and the liabilities and winding up expenses being in excess of assets, the liability of each member is limited to £1. The company's governing document is its Memorandum & Articles of Association dated 19th May 2003.

In accordance with the Articles of Association, the Project is directed by an Executive Committee comprising a Chair, Vice Chair, Treasurer, Secretary and such other Honorary officers as the Project shall decide.

The objects for which the Project is established are:-

- a) The relief of persons resident in the area of benefit in need, hardship and distress including the elderly and the disabled by providing or assisting in the provisions of:
 - (i) advice and information regarding their legal entitlements particularly (but not exclusively) state benefits, housing, consumer matters and debt
 - (ii) facilities and services to relieve persons suffering from substance addition
- b) the advancement of education
- c) the advancement of such other charitable purposes in the interests of Social Welfare as are beneficial to the Community.

The Charity Number 1100266 - registered on 23rd October 2003.

The Accounts have been prepared in accordance with the special provisions in Part VII of the Companies Act relating to small companies.



Chairman/Director

10/01/05

Date

BROCKWORTH COMMUNITY PROJECT

COMPANY NO 4754607

BALANCE SHEET AS AT 31ST MARCH 2004**Fixed Assets**

Property	£	-
Office Equipment	£	794.47
Computers (Second hand, donated)	£	-
Fixtures & Fittings (Second hand, donated)	£	-

Current Assets

Debtors	£	16,818.44
Cash in Bank	£	17,424.56
Petty Cash	£	17.96
	£	34,260.96

Short term Liabilities

Creditors	£	1,652.10
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Net Current Assets £ 32,608.86

Total Assets - Current Liabilities £ 33,403.33

Long term liabilities

Unused restricted funds	£	17,698.58
Asset Depreciation	£	794.47
	£	18,493.05

Total Assets - Total Liabilities £ 14,910.28

Capital and Reserves

Income & Expenditure account	-£	3,357.61	
Opening Balance	£	18,267.89	£ 14,910.28

Ebenezer
24/01/05

BROCKWORTH COMMUNITY PROJECT

Company No 04754607

ACCOUNTS FOR YEAR ENDED 31st MARCH 2004

For the year ended 31st March 2004 the project was entitled to exemption under section 249A(1) of the Companies Act 1985. No members have required the project to obtain an audit of its accounts for the year in question in accordance with section 249B(2). The directors acknowledge their responsibility for:

- (i) ensuring the company keeps accounting records which comply with Section 221.
- (ii) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of its profit and loss for the financial year in accordance with section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

Chairman/Director

Guillaume

Date 10/01/05

BROCKWORTH COMMUNITY PROJECT - STATEMENT OF ACCOUNTS 31/03/2004

COMPANY No.4754607

<u>REVENUE INCOME</u>		<u>REVENUE EXPENDITURE</u>	
REVENUE		OVERHEADS	
Regular Rental	£2,106.00	Telephone	£1,802.39
Community Rental	£533.00	Electricity	£1,076.54
Commercial Rental	£3,180.00	Gas	£45.34
	£5,819.00	Water	£74.88
		Insurance	£329.35
			£3,328.50
		MAINTENANCE	
		Buildings	£1,070.23
		Grounds	£287.50
		Cleaning &	£1,822.59
		Canon Hygiene	
			£3,180.32
EXPENDITURE		EXPENDITURE	
Refund on maintenance from Youth Club	£235.83	Admin Costs	£717.29
		Equipment	£794.47
		Miscellaneous	£3,942.95
		Paper Publicatio	£511.40
		Adult Learning	
		Day Bitesize	£891.45
		Job Advert	£581.04
			£7,438.60
OTHER INCOME			
Courses Receipts	£1,602.20		
Sundries	£2,497.89		
Fund raising	£364.58		
Bank Interest	£70.31		
	£4,534.98		
	£10,589.81		£13,947.42

RESTRICTED FUNDS

		<u>USED</u>	<u>BALANCE</u>
SLA	£24,304.16		
ESF	£36,809.38		
Salaries &T&Nl		£48,638.61	
Tutors Fees		£3,514.00	
Equipment for Courses		£191.81	
	£61,113.54	£52,344.42	£8,769.12

Grants

Advice Worker Client	£197.50	£197.35	£0.15
Young Mums etc	£5,150.00	£754.69	£4,395.31
Football	£3,564.00	£280.00	£3,284.00
Gardening	£1,250.00		£1,250.00

TOTAL	£10,161.50	£1,232.04	£8,929.46
GRAND TOTAL	£81,864.85	£67,523.88	

STATEMENT OF BALANCES

B/Fwd 01/04/03	£18,267.89	Bank @ 31/03/04	£17,424.56
		Cash in hand	£17.96
		Debtors	£16,818.44
		Less Creditors	-£1,652.10
	£18,267.89	£100,132.74	£32,608.86
			£100,132.74

Auditor *J.R. 12/03/04* CPA Chairman *John 15/12/2004* Treasurer *John 15/12/2004*

Date *15/12/2004*

Debtors and creditors have been included in the 2003/4 Accounts.
In previous years there have been no significant debtors and creditors.

BROCKWORTH COMMUNITY PROJECT - ACCOUNTS FOR YEAR ENDED 31/03/04

REGISTERED COMPANY No. 4754607

<u>Income</u>		<u>2003</u>		<u>Expenditure</u>		<u>2003</u>	
Bank Balance b/f	18,246.18	4386		Membership		18	
Petty Cash b/fwd	21.71	19		Admin costs	£717.29	481	
Membership		9		Maintenance:-			
Line Dancing & G.E	1,602.20			Buildings	£1,070.23	708	
Regular rental	2,106.00	1053		Grounds	£287.50	133	
Community rental	533.00	742		Cleaning	£1,822.59	1798	2639
Commercial rental	3,180.00	2754		Utilities			
Other income	2,497.89	741		Gas	£45.34	10	
Fund raising	364.58	211		Electricity	£1,076.54	725	
Maintenance	235.83	374		Water	£74.86	80	
Bank interest	70.31	54		Other			815
				Equipment			
Restricted Funds:				Office	£794.47	3133	
Service Level Agreement	24,304.16	20000		Kitchen		18	
Tewkesbury BC - Salary refund		3090		Other	£2,175.70	341	3492
Brockworth PC - Admin Salary		1030		Telephone	£1,802.39		553
European Social Fund	36,809.38	1038		Insurance	£329.35		2270
Grants:		3305		Miscellaneous	£3,942.95		350
Young Mums	5,150.00	300		Tax/NIC	£9,015.25		10420
Football	3,564.00	200		Salaries	£39,623.36		
Gardening	1,250.00			Tutors fees	£3,514.00		
Advice Worker Client	197.50			Used from grants	£1,232.04		
				Sub Total	£87,523.88		21038
				Bank	£17,424.56		18246
				Petty cash	£17.96		22
				Outstanding creditors	-£1,652.10		
				Debtors outstanding	£16,818.44		
TOTAL	100,132.74	39306		TOTAL	£100,132.74		39306

Auditor *J. K. Lees CPA*
Date 15/12/2004

Chairman *Guthrie*
Date 15/12/2004

Treasurer *Richard Lee*
Date 15/12/2004