Registered Number 04749385

CCL OFFICE LIMITED

Abbreviated Accounts

31 March 2011

CCL OFFICE LIMITED **Registered Number 04749385**

Balance Sheet as at 31 March 2011

	Notes	2011		2010	
		£	£	£	£
Fixed assets					
Intangible	2		93,750		102,200
Tangible	3		22,282		24,249
Investments	4		100		100
Total fixed assets			116,132		126,549
Current assets					
Stocks		5,200		5,969	
Debtors		215,448		140,000	
Cash at bank and in hand		30,718		2,874	
Total current assets		251,366		148,843	
Creditors: amounts falling due within one year		(339,391)		(241,579)	
Net current assets			(88,025)		(92,736)
Total assets less current liabilities			28,107		33,813
Creditors: amounts falling due after one year					(6,336)
Provisions for liabilities and charges			(1,657)		(3,328)
Total net Assets (liabilities)			26,450		24,149
Capital and reserves					
Called up share capital			2		2
Profit and loss account			26,448		24,147
Shareholders funds			26,450		24,149

a. For the year ending 31 March 2011 the company was entitled to exemption under section 477(2) of the Companies Act 2006.
b. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006
c. The directors acknowledge their responsibility for:
    i. ensuring the company keeps accounting records which comply with Section 386; and
    ii. preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.
d. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board on 17 July 2011

And signed on their behalf by:
Brian Farrer, Director

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1068 of the Companies Act 2006.

Notes to the abbreviated accounts

For the year ending 31 March 2011

1 Accounting policies

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Small Entities (effective January 2005)

Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Plant and Machinery	25.00% Reducing Balance
Fixtures and Fittings	25.00% Reducing Balance
Motor Vehicles	25.00% Reducing Balance

2 Intangible fixed assets

Cost Or Valuation	£
At 31 March 2010	169,000
At 31 March 2011	169,000
Depreciation	
At 31 March 2010	66,800
Charge for year	8,450
At 31 March 2011	75,250
Net Book Value	
At 31 March 2010	102,200
At 31 March 2011	93,750

3 Tangible fixed assets

Cost	£
At 31 March 2010	47,830
additions	5,042
disposals	
revaluations	
transfers	
At 31 March 2011	52,872
Depreciation	
At 31 March 2010	23,581
Charge for year	7,009
on disposals	
At 31 March 2011	30,590

Net Book Value	
At 31 March 2010	24,249
At 31 March 2011	22,282

4 **Investments (fixed assets)**

Fixed asset investments are stated at cost less provision for diminution in value