Registered Number 04472933

THE CONFERENCE OFFICE LIMITED

Abbreviated Accounts

30 June 2012

THE CONFERENCE OFFICE LIMITED **Registered Number 04472933**

Abbreviated Balance Sheet as at 30 June 2012

	Notes	*2012*	*2011*
		£	£
Called up share capital not paid		1	1
Fixed assets			
Tangible assets	2	787,068	817,298
		787,068	817,298
Current assets			
Debtors		86	1
Cash at bank and in hand		25,042	41,495
		25,128	41,496
Creditors: amounts falling due within one year		(373,064)	(338,745)
Net current assets (liabilities)		(347,936)	(297,249)
Total assets less current liabilities		439,133	520,050
Provisions for liabilities		-	(2,184)
Total net assets (liabilities)		439,133	517,866
Capital and reserves			
Called up share capital		1	1
Profit and loss account		439,132	517,865
Shareholders' funds		439,133	517,866

- For the year ending 30 June 2012 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 29 April 2013

And signed on their behalf by:
J A Wright, Director

Notes to the Abbreviated Accounts for the period ended 30 June 2012

1 Accounting Policies

Basis of measurement and preparation of accounts
The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities effective April 2008.

Tangible assets depreciation policy
Depreciation is provided so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of the asset as follows:

Furniture, fixtures & fittings - 20 to 25% straight line

Valuation information and policy
Investment properties are stated at cost, which in the opinion of the director, approximates to market value. No depreciation is charged on investment properties.

2 Tangible fixed assets

	£
Cost	
At 1 July 2011	957,404
Additions	1,252
Disposals	-
Revaluations	-
Transfers	-
At 30 June 2012	958,656
Depreciation	
At 1 July 2011	140,106
Charge for the year	31,482
On disposals	-
At 30 June 2012	171,588
Net book values	
At 30 June 2012	787,068
At 30 June 2011	817,298

3 Transactions with directors

Name of director receiving advance or credit:	Amount owing to the director
Description of the transaction:	J A Wright
Balance at 1 July 2011:	£ 56,769
Advances or credits made:	£ 41,000
Advances or credits repaid:	-
Balance at 30 June 2012:	£ 97,769

Dividends of £25,000 were paid to the director.

The company was under the control of the director throughout the year and the previous year.

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