

REGISTERED NUMBER: 04156458 (England and Wales)

**GROUP STRATEGIC REPORT, REPORT OF THE DIRECTORS AND
CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018
FOR
BUSY BEE CLEANING SERVICES LIMITED**

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FOR THE YEAR ENDED 31 MARCH 2018**

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BUSY BEE CLEANING SERVICES LIMITED

**COMPANY INFORMATION
FOR THE YEAR ENDED 31 MARCH 2018**

DIRECTORS: G C Stevens
J S Stevens
A K Aston

SECRETARY: J S Stevens

REGISTERED OFFICE: Unit 5 & 6 Kingshill Park
London Road Loudwater
High Wycombe
Buckinghamshire
HP10 9UB

REGISTERED NUMBER: 04156458 (England and Wales)

AUDITORS: Kings Mill Partnership
Chartered Accountants and Statutory Auditors
75 Park Lane
Croydon
Surrey
CR9 1XS

**GROUP STRATEGIC REPORT
FOR THE YEAR ENDED 31 MARCH 2018**

The directors present their strategic report of the company and the group for the year ended 31 March 2018.

The principal activity of the group was the provision of cleaning and security services in various locations in the UK.

REVIEW OF BUSINESS

Sales for the year were on target and due to a strong management base key contracts have been retained.

During the year, the group purchased businesses and assets in the form of new contracts worth approximately £345,000. Management is positive about the increase in business as a result of these acquisitions.

KEY PERFORMANCE INDICATORS

The results for the year and financial position of the group and company are shown in the annexed financial statements. The group's key financial highlights are as follows:

	2018	2017
	£	£
Turnover	16,214,083	15,878,273
Gross Profit Ratio	29.8%	27.6%
Net Profit Ratio	7.3%	4.0%
Employee Cost to Total cost Ratio	80.23%	80.21%
Shareholders' Funds	2,592,489	2,030,096

The group's turnover has increased by £336k as a result of improved customer service and business acquisitions during the year.

Employee costs make up 80.23% (2017: 80.21%) of the total costs of the company (excluding finance costs). These costs have remained consistent with 2017 which is in line with increase in average number of employees (2018 - 1,541; 2017 - 1,506)

PRINCIPAL RISKS AND UNCERTAINTIES

Whilst the UK market for cleaning services remains strong the company does monitor and review any adversity in the market to minimise its exposure to risk.

FUTURE DEVELOPMENT

The forecast for the coming year is very positive, due to focused and well established sales team concentrating on new business. Added together with a number of potential acquisitions already being planned, this will result in furthering the expansion and success of the business.

ON BEHALF OF THE BOARD:

G C Stevens - Director

10 December 2018

**REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2018**

The directors present their report with the financial statements of the company and the group for the year ended 31 March 2018.

DIVIDENDS

The total distribution of dividends for the year ended 31 March 2018 will be £338,460.

DIRECTORS

The directors shown below have held office during the whole of the period from 1 April 2017 to the date of this report.

G C Stevens

J S Stevens

A K Aston

DISABLED EMPLOYEES

The company welcomes the skills and expertise that a disabled person can bring. The company will adhere to all relevant legislation which governs the recruitment and conditions of employment of disabled persons.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Group Strategic Report, the Report of the Directors and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and the group and of the profit or loss of the group for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's and the group's transactions and disclose with reasonable accuracy at any time the financial position of the company and the group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the group's auditors are unaware, and each director has taken all the steps that he or she ought to have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the group's auditors are aware of that information.

**REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2018**

AUDITORS

The auditors, Kings Mill Partnership, will be proposed for re-appointment at the forthcoming Annual General Meeting.

ON BEHALF OF THE BOARD:

G C Stevens - Director

10 December 2018

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF BUSY BEE CLEANING SERVICES LIMITED

Opinion

We have audited the financial statements of Busy Bee Cleaning Services Limited (the 'parent company') and its subsidiaries (the 'group') for the year ended 31 March 2018 which comprise the Consolidated Income Statement, Consolidated Other Comprehensive Income, Consolidated Statement of Financial Position, Company Statement of Financial Position, Consolidated Statement of Changes in Equity, Company Statement of Changes in Equity, Consolidated Statement of Cash Flows and Notes to the Consolidated Statement of Cash Flows, Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and of the parent company affairs as at 31 March 2018 and of the group's profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The directors are responsible for the other information. The other information comprises the information in the Group Strategic Report and the Report of the Directors, but does not include the financial statements and our Report of the Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Group Strategic Report and the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Group Strategic Report and the Report of the Directors have been prepared in accordance with applicable legal requirements.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF BUSY BEE CLEANING SERVICES LIMITED

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and the parent company and its environment obtained in the course of the audit, we have not identified material misstatements in the Group Strategic Report or the Report of the Directors.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of directors

As explained more fully in the Statement of Directors' Responsibilities set out on page three, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the group's and the parent company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the group or the parent company or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Auditors.

Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Romit Basu FCA (Senior Statutory Auditor)
for and on behalf of Kings Mill Partnership
Chartered Accountants and Statutory Auditors
75 Park Lane
Croydon
Surrey
CR9 1XS

10 December 2018

BUSY BEE CLEANING SERVICES LIMITED (REGISTERED NUMBER: 04156458)**CONSOLIDATED INCOME STATEMENT
FOR THE YEAR ENDED 31 MARCH 2018**

	Notes	2018 £	2017 £
TURNOVER		16,214,083	15,878,273
Cost of sales		<u>11,377,897</u>	<u>11,498,907</u>
GROSS PROFIT		4,836,186	4,379,366
Administrative expenses		<u>3,647,874</u>	<u>3,509,440</u>
OPERATING PROFIT	4	1,188,312	869,926
Interest payable and similar expenses	6	<u>10,404</u>	<u>17,857</u>
PROFIT BEFORE TAXATION		1,177,908	852,069
Tax on profit	7	<u>277,055</u>	<u>218,199</u>
PROFIT FOR THE FINANCIAL YEAR		<u>900,853</u>	<u>633,870</u>
Profit attributable to: Owners of the parent		<u>900,853</u>	<u>633,870</u>

The notes form part of these financial statements

**CONSOLIDATED OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 MARCH 2018**

	Notes	2018 £	2017 £
PROFIT FOR THE YEAR		900,853	633,870
OTHER COMPREHENSIVE OTHER COMPREHENSIVE INCOME			
Revaluation Written Back			
Issue of Shares by Capitalising Reserves			
Income tax relating to other comprehensive other comprehensive income		-	-
OTHER COMPREHENSIVE FOR THE YEAR, NET OF INCOME TAX		<u>-</u>	<u>-</u>
TOTAL COMPREHENSIVE INCOME FOR THE YEAR		<u>900,853</u>	<u>633,870</u>
Total comprehensive income attributable to: Owners of the parent		<u>900,853</u>	<u>633,870</u>

The notes form part of these financial statements

CONSOLIDATED STATEMENT OF FINANCIAL POSITION
31 MARCH 2018

	Notes	2018 £	2017 £
FIXED ASSETS			
Intangible assets	10	1,922,683	1,691,967
Tangible assets	11	190,918	165,356
Investments	12	25,988	-
		<u>2,139,589</u>	<u>1,857,323</u>
CURRENT ASSETS			
Stocks	13	59,827	48,750
Debtors	14	2,169,981	1,942,399
Cash at bank and in hand		<u>1,226,192</u>	<u>615,072</u>
		3,456,000	2,606,221
CREDITORS			
Amounts falling due within one year	15	<u>2,746,261</u>	<u>2,277,761</u>
NET CURRENT ASSETS		<u>709,739</u>	<u>328,460</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		2,849,328	2,185,783
CREDITORS			
Amounts falling due after more than one year	16	(223,433)	(146,562)
PROVISIONS FOR LIABILITIES	20	<u>(33,406)</u>	<u>(9,125)</u>
NET ASSETS		<u>2,592,489</u>	<u>2,030,096</u>
CAPITAL AND RESERVES			
Called up share capital	21	106	106
Retained earnings	22	<u>2,592,383</u>	<u>2,029,990</u>
SHAREHOLDERS' FUNDS		<u>2,592,489</u>	<u>2,030,096</u>

The financial statements were approved by the Board of Directors on 10 December 2018 and were signed on its behalf by:

G C Stevens - Director

A K Aston - Director

BUSY BEE CLEANING SERVICES LIMITED (REGISTERED NUMBER: 04156458)**COMPANY STATEMENT OF FINANCIAL POSITION
31 MARCH 2018**

		2018	2017
	Notes	£	£
FIXED ASSETS			
Intangible assets	10	1,430,084	1,469,151
Tangible assets	11	171,217	143,115
Investments	12	<u>510,861</u>	<u>484,873</u>
		2,112,162	2,097,139
CURRENT ASSETS			
Stocks	13	48,750	27,500
Debtors	14	1,906,123	1,570,539
Cash at bank and in hand		<u>195,300</u>	<u>122,852</u>
		2,150,173	1,720,891
CREDITORS			
Amounts falling due within one year	15	<u>2,085,286</u>	<u>2,000,974</u>
NET CURRENT ASSETS/(LIABILITIES)		<u>64,887</u>	<u>(280,083)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		2,177,049	1,817,056
CREDITORS			
Amounts falling due after more than one year	16	(223,433)	(146,562)
PROVISIONS FOR LIABILITIES	20	<u>(30,988)</u>	<u>(25,515)</u>
NET ASSETS		<u>1,922,628</u>	<u>1,644,979</u>
CAPITAL AND RESERVES			
Called up share capital	21	106	106
Retained earnings	22	<u>1,922,522</u>	<u>1,644,873</u>
SHAREHOLDERS' FUNDS		<u>1,922,628</u>	<u>1,644,979</u>
Company's profit for the financial year		<u>616,109</u>	<u>342,470</u>

The financial statements were approved by the Board of Directors on 10 December 2018 and were signed on its behalf by:

G C Stevens - Director

A K Aston - Director

The notes form part of these financial statements

**CONSOLIDATED STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2018**

	Called up share capital £	Retained earnings £	Total equity £
Balance at 1 April 2016	106	1,668,106	1,668,212
Changes in equity			
Dividends	-	(271,986)	(271,986)
Total comprehensive income	-	633,870	633,870
Balance at 31 March 2017	106	2,029,990	2,030,096
Changes in equity			
Dividends	-	(338,460)	(338,460)
Total comprehensive income	-	900,853	900,853
Balance at 31 March 2018	106	2,592,383	2,592,489

The notes form part of these financial statements

**COMPANY STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2018**

	Called up share capital £	Retained earnings £	Total equity £
Balance at 1 April 2016	106	1,574,389	1,574,495
Changes in equity			
Dividends	-	(271,986)	(271,986)
Total comprehensive income	-	342,470	342,470
Balance at 31 March 2017	106	1,644,873	1,644,979
Changes in equity			
Dividends	-	(338,460)	(338,460)
Total comprehensive income	-	616,109	616,109
Balance at 31 March 2018	106	1,922,522	1,922,628

The notes form part of these financial statements

**CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2018**

	Notes	2018 £	2017 £
Cash flows from operating activities			
Cash generated from operations	1	1,614,970	1,119,953
Tax paid		<u>(101,928)</u>	<u>(113,284)</u>
Net cash from operating activities		<u>1,513,042</u>	<u>1,006,669</u>
Cash flows from investing activities			
Purchase of intangible fixed assets		(536,289)	(25,810)
Purchase of tangible fixed assets		(106,020)	(113,593)
Purchase of fixed asset investments		(34,650)	-
Short Payment against Goodwill impaired		<u>12,552</u>	<u>14,264</u>
Net cash from investing activities		<u>(664,407)</u>	<u>(125,139)</u>
Cash flows from financing activities			
New loans in year		319,809	-
Loan repayments in year		(198,034)	(167,871)
Capital repayments in year		(6,857)	(7,309)
Amount withdrawn by directors		(3,569)	(32,922)
Interest element of hire purchase		(2,002)	(4,328)
Interest paid		(8,402)	(13,529)
Equity dividends paid		<u>(338,460)</u>	<u>(271,986)</u>
Net cash from financing activities		<u>(237,515)</u>	<u>(497,945)</u>
Increase in cash and cash equivalents		<u>611,120</u>	<u>383,585</u>
Cash and cash equivalents at beginning of year	2	615,072	231,487
Cash and cash equivalents at end of year	2	<u><u>1,226,192</u></u>	<u><u>615,072</u></u>

The notes form part of these financial statements

**NOTES TO THE CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2018**

1. RECONCILIATION OF PROFIT BEFORE TAXATION TO CASH GENERATED FROM OPERATIONS

	2018 £	2017 £
Profit before taxation	1,177,908	852,069
Depreciation charges	382,140	321,652
Finance costs	10,404	17,857
	<u>1,570,452</u>	<u>1,191,578</u>
Increase in stocks	(11,077)	-
Increase in trade and other debtors	(224,013)	(190,842)
Increase in trade and other creditors	279,608	119,217
Cash generated from operations	<u><u>1,614,970</u></u>	<u><u>1,119,953</u></u>

2. CASH AND CASH EQUIVALENTS

The amounts disclosed on the Statement of Cash Flows in respect of cash and cash equivalents are in respect of these Statement of Financial Position amounts:

Year ended 31 March 2018

	31.3.18 £	1.4.17 £
Cash and cash equivalents	<u>1,226,192</u>	<u>615,072</u>

Year ended 31 March 2017

	31.3.17 £	1.4.16 £
Cash and cash equivalents	615,072	408,932
Bank overdrafts	-	(177,445)
	<u><u>615,072</u></u>	<u><u>231,487</u></u>

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

1. STATUTORY INFORMATION

Busy Bee Cleaning Services Limited is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address can be found on the General Information page.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover represents the value of goods and services provided in the year, excluding value added tax.

Goodwill

Goodwill attaching to the businesses acquired from subsidiary companies has been capitalised under the heading of Intangible Fixed Assets. The net book value as at the date of transition is taken as the deemed cost under FRS 102 and this is to be amortised over 10 years as reliable estimate of the useful life cannot be made.

Furthermore, an impairment review on goodwill is carried out each year by the directors..

Negative goodwill arising on consolidation is capitalised under the heading of Intangible Fixed Assets. This is being written off over 10 years.

Intangible assets

Intangible assets are initially measured at cost. After initial recognition, intangible assets are measured at cost less any accumulated amortisation and any accumulated impairment losses.

Tangible fixed assets

The cost of fixed assets is their purchase cost, together with any incidental expenses of acquisition. Depreciation is provided so as to write off the cost of tangible fixed assets less their estimated residual value over the assets estimated economic life. The principal rates are as follows:

Improvements to property	- 10% on cost
Plant and machinery	- 20% on cost, 33% on cost
Fixtures and fittings	- 25% on cost, 25% reducing balance
Motor vehicles	- 25% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

Taxation for the year comprises current and deferred tax. Tax is recognised in the Consolidated Income Statement, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the statement of financial position date.

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2018**

2. ACCOUNTING POLICIES - continued

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the statement of financial position date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the year end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to profit or loss over the relevant period. The capital element of the future payments is treated as a liability.

Rentals paid under operating leases are charged to profit or loss on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The group operates a defined contribution pension scheme. Contributions payable to the group's pension scheme are charged to profit or loss in the period to which they relate.

3. EMPLOYEES AND DIRECTORS

	2018 £	2017 £
Wages and salaries	11,537,312	11,508,966
Social security costs	383,674	382,271
Other pension costs	117,345	133,077
	<u>12,038,331</u>	<u>12,024,314</u>

The average number of employees during the year was as follows:

	2018	2017
Management, administration and sales	66	61
Cleaning staff	<u>1,475</u>	<u>1,445</u>
	<u>1,541</u>	<u>1,506</u>

The average number of employees by undertakings that were proportionately consolidated during the year was 211 (2017 - 189) .

	2018 £	2017 £
Directors' remuneration	141,000	140,955
Directors' pension contributions to money purchase schemes	<u>51,600</u>	<u>80,880</u>

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2018

3. EMPLOYEES AND DIRECTORS - continued

The number of directors to whom retirement benefits were accruing was as follows:

Money purchase schemes	<u>2</u>	<u>2</u>
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4. OPERATING PROFIT

The operating profit is stated after charging/(crediting):

	2018	2017
	£	£
Hire of plant and machinery	3,543	4,787
Other operating leases	155,392	144,187
Depreciation - owned assets	70,158	70,124
Depreciation - assets on hire purchase contracts	10,300	12,321
Goodwill amortisation	299,248	245,435
Negative goodwill amortisation	<u>(6,228)</u>	<u>(6,228)</u>

5. AUDITORS' REMUNERATION

	2018	2017
	£	£
Fees payable to the company's auditors for the audit of the company's financial statements	17,205	16,955
Auditors' remuneration for non audit work	<u>7,727</u>	<u>3,880</u>

6. INTEREST PAYABLE AND SIMILAR EXPENSES

	2018	2017
	£	£
Bank interest	538	3,486
Bank loan interest	6,712	10,043
Corporation tax interest	1,152	-
Hire purchases interest	<u>2,002</u>	<u>4,328</u>
	<u>10,404</u>	<u>17,857</u>

7. TAXATION

Analysis of the tax charge

The tax charge on the profit for the year was as follows:

	2018	2017
	£	£
Current tax:		
UK corporation tax	252,773	118,546
Prior period adjustment	-	12,812
Total current tax	<u>252,773</u>	<u>131,358</u>
Deferred Tax	<u>24,282</u>	<u>86,841</u>
Tax on profit	<u>277,055</u>	<u>218,199</u>

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2018

7. **TAXATION - continued**

Tax effects relating to effects of other comprehensive income

There were no tax effects for the year ended 31 March 2018.

	Gross £	2017 Tax £	Net £
Revaluation Written Back			
Issue of Shares by Capitalising Reserves			
	<u>-</u>	<u>-</u>	<u>-</u>

8. **INDIVIDUAL INCOME STATEMENT**

As permitted by Section 408 of the Companies Act 2006, the Income Statement of the parent company is not presented as part of these financial statements.

9. **DIVIDENDS**

	2018 £	2017 £
Ordinary shares of 0.001 each		
Final	274,860	242,100
Ordinary A shares of 0.001 each		
Final	<u>63,600</u>	<u>29,886</u>
	<u>338,460</u>	<u>271,986</u>

10. **INTANGIBLE FIXED ASSETS**

Group

	Goodwill £	Negative goodwill £	Totals £
COST			
At 1 April 2017	4,744,989	(62,284)	4,682,705
Additions	683,049	-	683,049
Impairments	(159,313)	-	(159,313)
At 31 March 2018	<u>5,268,725</u>	<u>(62,284)</u>	<u>5,206,441</u>
AMORTISATION			
At 1 April 2017	3,009,422	(18,684)	2,990,738
Amortisation for year	<u>299,248</u>	<u>(6,228)</u>	<u>293,020</u>
At 31 March 2018	<u>3,308,670</u>	<u>(24,912)</u>	<u>3,283,758</u>
NET BOOK VALUE			
At 31 March 2018	<u>1,960,055</u>	<u>(37,372)</u>	<u>1,922,683</u>
At 31 March 2017	<u>1,735,567</u>	<u>(43,600)</u>	<u>1,691,967</u>

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2018

10. INTANGIBLE FIXED ASSETS - continued

Company

Goodwill
£

COST

At 1 April 2017	3,741,636
Additions	344,669
Impairments	(159,313)
At 31 March 2018	<u>3,926,992</u>

AMORTISATION

At 1 April 2017	2,272,485
Amortisation for year	224,423
At 31 March 2018	<u>2,496,908</u>

NET BOOK VALUE

At 31 March 2018	<u>1,430,084</u>
At 31 March 2017	<u>1,469,151</u>

11. TANGIBLE FIXED ASSETS

Group

Improvements to short
£

Plant and machinery
£

Fixtures and fittings
£

COST

At 1 April 2017	39,229	407,680	310,214
Additions	-	104,685	-
At 31 March 2018	<u>39,229</u>	<u>512,365</u>	<u>310,214</u>

DEPRECIATION

At 1 April 2017	11,705	336,192	246,445
Charge for year	2,923	54,539	22,161
At 31 March 2018	<u>14,628</u>	<u>390,731</u>	<u>268,606</u>

NET BOOK VALUE

At 31 March 2018	<u>24,601</u>	<u>121,634</u>	<u>41,608</u>
At 31 March 2017	<u>27,524</u>	<u>71,488</u>	<u>63,769</u>

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2018

11. TANGIBLE FIXED ASSETS - continued

Group

	Motor vehicles £	Computer equipment £	Totals £
COST			
At 1 April 2017	22,540	45,891	825,554
Additions	-	1,335	106,020
At 31 March 2018	<u>22,540</u>	<u>47,226</u>	<u>931,574</u>
DEPRECIATION			
At 1 April 2017	19,966	45,890	660,198
Charge for year	835	-	80,458
At 31 March 2018	<u>20,801</u>	<u>45,890</u>	<u>740,656</u>
NET BOOK VALUE			
At 31 March 2018	<u>1,739</u>	<u>1,336</u>	<u>190,918</u>
At 31 March 2017	<u>2,574</u>	<u>1</u>	<u>165,356</u>

Fixed assets, included in the above, which are held under hire purchase contracts are as follows:

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Totals £
COST				
At 1 April 2017 and 31 March 2018	<u>34,468</u>	<u>21,628</u>	<u>14,590</u>	<u>70,686</u>
DEPRECIATION				
At 1 April 2017	20,141	18,447	11,078	49,666
Charge for year	6,285	3,180	835	10,300
At 31 March 2018	<u>26,426</u>	<u>21,627</u>	<u>11,913</u>	<u>59,966</u>
NET BOOK VALUE				
At 31 March 2018	<u>8,042</u>	<u>1</u>	<u>2,677</u>	<u>10,720</u>
At 31 March 2017	<u>14,327</u>	<u>3,181</u>	<u>3,512</u>	<u>21,020</u>

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2018

11. TANGIBLE FIXED ASSETS - continued

Company

	Improvements to short £	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Totals £
COST					
At 1 April 2017	39,229	145,861	124,605	22,540	332,235
Additions	-	103,000	-	-	103,000
At 31 March 2018	<u>39,229</u>	<u>248,861</u>	<u>124,605</u>	<u>22,540</u>	<u>435,235</u>
DEPRECIATION					
At 1 April 2017	11,705	85,896	71,553	19,966	189,120
Charge for year	2,923	51,660	19,480	835	74,898
At 31 March 2018	<u>14,628</u>	<u>137,556</u>	<u>91,033</u>	<u>20,801</u>	<u>264,018</u>
NET BOOK VALUE					
At 31 March 2018	<u>24,601</u>	<u>111,305</u>	<u>33,572</u>	<u>1,739</u>	<u>171,217</u>
At 31 March 2017	<u>27,524</u>	<u>59,965</u>	<u>53,052</u>	<u>2,574</u>	<u>143,115</u>

Fixed assets, included in the above, which are held under hire purchase contracts are as follows:

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Totals £
COST				
At 1 April 2017 and 31 March 2018	<u>34,468</u>	<u>21,628</u>	<u>14,590</u>	<u>70,686</u>
DEPRECIATION				
At 1 April 2017	20,141	18,447	11,078	49,666
Charge for year	6,285	3,180	835	10,300
At 31 March 2018	<u>26,426</u>	<u>21,627</u>	<u>11,913</u>	<u>59,966</u>
NET BOOK VALUE				
At 31 March 2018	<u>8,042</u>	<u>1</u>	<u>2,677</u>	<u>10,720</u>
At 31 March 2017	<u>14,327</u>	<u>3,181</u>	<u>3,512</u>	<u>21,020</u>

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2018

12. FIXED ASSET INVESTMENTS

Group

Unlisted
investments
£

COST

Additions

34,650

At 31 March 2018

34,650

PROVISIONS

Provision for year

8,662

At 31 March 2018

8,662

NET BOOK VALUE

At 31 March 2018

25,988

Company

Shares in

group
undertakings
£

Unlisted
investments
£

Totals

£

COST

At 1 April 2017

484,873

-

484,873

Additions

-

34,650

34,650

At 31 March 2018

484,873

34,650

519,523

PROVISIONS

Provision for year

-

8,662

8,662

At 31 March 2018

-

8,662

8,662

NET BOOK VALUE

At 31 March 2018

484,873

25,988

510,861

At 31 March 2017

484,873

-

484,873

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2018**

12. FIXED ASSET INVESTMENTS - continued

The group or the company's investments at the Statement of Financial Position date in the share capital of companies include the following:

Subsidiary

Optim Contract Services Limited

Registered office:

Nature of business: Specialised cleaning services

	% holding	2018 £	2017 £
Class of shares:			
Ordinary Shares	100.00		
Aggregate capital and reserves		2,091,926	913,590
Profit for the year		<u>1,178,336</u>	<u>285,172</u>

The company was acquired by Busy Bee Cleaning Services Limited on 26th June 2014.

13. STOCKS

	Group		Company	
	2018 £	2017 £	2018 £	2017 £
Stock for site	<u>59,827</u>	<u>48,750</u>	<u>48,750</u>	<u>27,500</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Company	
	2018 £	2017 £	2018 £	2017 £
Trade debtors	1,853,120	1,605,728	1,405,158	1,235,806
Amounts owed by group undertakings	-	-	187,000	-
Other debtors	38,498	61,877	35,602	59,939
Directors' current accounts	<u>278,363</u>	<u>274,794</u>	<u>278,363</u>	<u>274,794</u>
	<u>2,169,981</u>	<u>1,942,399</u>	<u>1,906,123</u>	<u>1,570,539</u>

The company has amounts owed by group undertakings. These are considered to be repayable on demand.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2018

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Company	
	2018	2017	2018	2017
	£	£	£	£
Bank loans and overdrafts (see note 17)	190,647	145,743	190,647	145,743
Hire purchase contracts (see note 18)	-	6,857	-	6,857
Trade creditors	231,969	241,290	200,421	224,973
Corporation tax	282,203	131,358	189,642	131,358
Social security & other taxes	665,652	792,685	528,743	688,112
Other creditors	357,408	7,456	145,640	7,394
Accruals and Deferred Income	<u>1,018,382</u>	<u>952,372</u>	<u>830,193</u>	<u>796,537</u>
	<u>2,746,261</u>	<u>2,277,761</u>	<u>2,085,286</u>	<u>2,000,974</u>

16. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	Group		Company	
	2018	2017	2018	2017
	£	£	£	£
Bank loans (see note 17)	<u>223,433</u>	<u>146,562</u>	<u>223,433</u>	<u>146,562</u>

17. LOANS

An analysis of the maturity of loans is given below:

	Group		Company	
	2018	2017	2018	2017
	£	£	£	£
Amounts falling due within one year or on demand:				
Bank loans	<u>190,647</u>	<u>145,743</u>	<u>190,647</u>	<u>145,743</u>
Amounts falling due between one and two years:				
Bank loans - 1-2 years	<u>96,376</u>	<u>117,250</u>	<u>96,376</u>	<u>117,250</u>
Amounts falling due between two and five years:				
Bank loans - 2-5 years	<u>127,057</u>	<u>29,312</u>	<u>127,057</u>	<u>29,312</u>

18. LEASING AGREEMENTS

Minimum lease payments fall due as follows:

Group	Hire purchase contracts	
	2018	2017
	£	£
Net obligations repayable:		
Within one year	<u>-</u>	<u>6,857</u>

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2018

18. LEASING AGREEMENTS - continued

Company

	Hire purchase contracts	
	2018	2017
	£	£
Net obligations repayable:		
Within one year	-	6,857

Group

	Non-cancellable operating leases	
	2018	2017
	£	£
Within one year	93,401	89,581
Between one and five years	232,271	107,561
In more than five years	10,831	-
	<u>336,503</u>	<u>197,142</u>

Company

	Non-cancellable operating leases	
	2018	2017
	£	£
Within one year	56,442	71,717
Between one and five years	58,975	103,095
	<u>115,417</u>	<u>174,812</u>

Operating lease contracts relates to Motor vehicles and lease of Unit 1 Building.

19. SECURED DEBTS

The following secured debts are included within creditors:

	Company	
	2018	2017
	£	£
Bank loans	<u>414,080</u>	<u>292,305</u>

Security

1. Fixed and floating charge over all the current and future assets of the company as per debenture dated 29th April 2004.
2. Unlimited intercompany guarantee

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2018

20. PROVISIONS FOR LIABILITIES

	Group		Company	
	2018	2017	2018	2017
	£	£	£	£
Deferred taxation	<u>33,406</u>	<u>9,125</u>	<u>30,988</u>	<u>25,515</u>
Group				
				Deferred tax
				£
Balance at 1 April 2017				9,125
Accelerated capital allowances				24,281
Provision for losses unwound				
Balance at 31 March 2018				<u>33,406</u>
Company				
				Deferred tax
				£
Balance at 1 April 2017				25,515
Provided during year				5,473
Balance at 31 March 2018				<u>30,988</u>

21. CALLED UP SHARE CAPITAL

Allotted, issued and fully paid:				
Number:	Class:	Nominal value:	2018	2017
			£	£
90,000	Ordinary	0.001	90	90
10,000	Ordinary A	0.001	10	10
5,974	Ordinary B	0.001	6	6
			<u>106</u>	<u>106</u>

22. RESERVES

Group	
	Retained earnings
	£
At 1 April 2017	2,029,990
Profit for the year	900,853
Dividends	(338,460)
At 31 March 2018	<u>2,592,383</u>

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2018**

22. RESERVES - continued

Company

	Retained earnings £
At 1 April 2017	1,644,873
Profit for the year	616,109
Dividends	(338,460)
At 31 March 2018	<u>1,922,522</u>

23. OTHER FINANCIAL COMMITMENTS

The company has entered into certain operating lease contracts in respect of the business premises and motor vehicles. At the Balance Sheet date the company is committed to future minimum payments in respect of these totalling £197,142 (of which £89,581 is due within one year).

24. DIRECTORS' ADVANCES, CREDITS AND GUARANTEES

As at 31 March 2017 directors G.C Stevens and Mrs J.S Stevens owed the company £274,794 (2016 £241,925) and director A.K Aston was owed by the company £nil (2016: £53).

The directors loan accounts are at a rate of 0% and are repayable on demand.

Directors G.C Stevens and Mrs J.S Stevens have historically guaranteed the company's bank borrowings up to a limit of £840,000.

25. RELATED PARTY DISCLOSURES

During the year dividends of £338,460 (2017: £271,986) were paid to the directors and a director's wife.

During the year, rent of £45,000 (2017: £45,000) was paid to G.C Stevens and Mrs J.S Stevens and to their personal pension scheme in respect of business premises occupied by the company; £116,000 (2017: £113,500) as paid for sponsorship of horses owned by G.C Stevens and £1,200 was paid for use of home as office.

During the year the company had made purchases totalling £23,493 (2016: £14,120) for office supplies from Supplies Web Limited of which Grahame Barnes, son of a director, is a director and shareholder. At the 31 March 2018 the company owed £2,453 (2017: £1,420) to Supplies Web Limited.

As at the year end, the company was owed £187,000 (2017: £nil) by Optim Contract Services Limited, a 100% subsidiary.

26. ULTIMATE CONTROLLING PARTY

The group is controlled by G.C Stevens and Mrs J.S Stevens, directors and shareholders.

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