Company registration number: 04135921
Charity registration number: 1092736

The Corn Exchange Theatre Company

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 January 2017

TUESDAY



A06 15/08/2017 #188
COMPANIES HOUSE

Sara Passey
AIMS Accountants for Business
9 Church Street
Langham
Oakham
Rutland
LE15 7JE

The Corn Exchange Theatre Company

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 4
Statement of Trustees' Responsibilities	5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9 to 17

The Corn Exchange Theatre Company

Reference and Administrative Details

Trustees	M S Lee R Sismey R D Bradshaw C R Jones Mrs S Sandall Mrs P Smith R Chappell R Conboy J Body M Massingham H Bisnauthsing D Simpson
Secretary	R Sismey
Principal Office	Unit 2 2 Radcliffe Close Stamford Lincolnshire PE9 1AR The charity is incorporated in England.
Company Registration Number	04135921
Charity Registration Number	1092736
Independent Examiner	Sara Passey AIMS Accountants for Business 9 Church Street Langham Oakham Rutland LE15 7JE

The Corn Exchange Theatre Company

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 January 2017.

Trustees

M S Lee

R Sismey

R D Bradshaw

C R Jones

Mrs S Sandall

Mrs P Smith

R Chappell

R Conboy

J Body

M Massingham

H Bisnauthsing

D Simpson

Objectives and activities

Objects and aims

The Trustee's are pleased to report the 16th successful year for the Stamford Corn Exchange Theatre Company.The charity's objects are to provide and maintain a suitable theatre for the Performing Arts, for the benefits of the local community in Stamford and surrounding areas, in particular by encouraging and supporting high standards through the provision of a Theatre and Workshops.

The aims of the charity are to support the local community of Stamford and the surrounding areas by producing a diverse programme of entertainment to educate in the arts and providing a Theatre for local groups to perform.

Objectives, strategies and activities

Maintain operating theatre
To continue providing a fully operational theatre.
Our programme of entertainment is carefully selected to meet the needs of our audience demographic.
We will continue to review staffing levels and appoint new staff where appropriate and encourage additional volunteers to join our charity and we will continue to provide training in the arts to young people in stage and technical theatre.

During the year the significant activities of the charity have been fundraising shows and activities, training and mentoring young people in the technical aspects of running a theatre. A shopping arcade has now been set up within the ground floor area of the Corn Exchange.

The Corn Exchange Theatre Company

Trustees' Report

Public benefit

To further public benefit the charity provides a subsidised facility for amateur and community groups to rehearse, perform and put on workshops.
The Corn Exchange Singers is a new group set up to enable charity fundraising performances throughout the year and is open to anyone who would like to take part. Throughout term time a group of special needs students from the local college come in one day a week to help/learn marketing skills and assist with the cleaning of the Corn Exchange. Once a month we hold a musical and dance social evening for young people with special needs.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Use of volunteers

The charity is well supported by volunteers who provide front of house staffing ensuring Health & Safety and customer service is provided to the highest level to all our patrons. Our volunteers also provide ongoing maintenance and improvements to the theatre along with general cleaning activities.

Financial review

This year has been a record in our theatre with 70 Amateur and 52 Professional performances and has seen revenue from shows increase from £37,503 to £57,589. The rents from parts of our property not used by the theatre continue to raise much needed finance for our charity and changing from renting to one tenant to operating 10 retail units has seen income increase from £21,500 to £33,637.
Unfortunately payments to our solicitor for an on going legal case is a disappointing loss of income to us and has contributed to a deficit in year of £37,466 compared to a surplus last year of £36,708.

Policy on reserves

As the unaudited Financial Statements show, we continue to have financial reserves. Our reserves policy is to keep enough funds to cover 24 months of basic theatre running costs. We are also seeking to raise funds to pay for the following:

1. A fly tower and motorised lines.
2. New sound and lighting equipment and training within both the theatre and theatre lounge.
3. Moving towards all LED lighting within the building.
4. Adding air conditioning to the theatre and theatre lounge.
5. Building a new ramp system for the front of the stage.
6. Aquisition of a small plot of land at the back of the building to improve access to the stage area and provide further evacuations points to the building.

Structure, governance and management

Nature of governing document

The charity is controlled by its governing document, a deed of trust and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The Corn Exchange Theatre Company

Trustees' Report

Major risks and management of those risks

General
The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The annual report was approved by the trustees of the charity on 11/7/17 and signed on its behalf by:



M S Lee
Trustee

The Corn Exchange Theatre Company

Statement of Trustees' Responsibilities

The trustees (who are also the directors of The Corn Exchange Theatre Company for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 11/7/17 and signed on its behalf by:

M S Lee
Trustee

The Corn Exchange Theatre Company

Independent Examiner's Report to the trustees of The Corn Exchange Theatre Company

I report on the accounts of the charity for the year ended 31 January 2017 which are set out on pages 7 to 17 .

Respective responsibilities of trustees and examiner
The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.
Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sara Passey
AIMS Accountants for Business
CIMA

9 Church Street
Langham
Oakham
Rutland
LE15 7JE

Date: 11/7/17

The Corn Exchange Theatre Company

Statement of Financial Activities for the Year Ended 31 January 2017 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds 2017 £	Unrestricted funds 2016 £
Income and Endowments from:			
Donations and legacies	3	53,635	85,491
Charitable activities	4	106,715	93,129
Other trading activities	5	58,591	27,074
Investment income	6	399	268
Total Income		219,340	205,962
Expenditure on:			
General Funds - Resources expended		(175,680)	(169,254)
Exceptional costs		(81,126)	-
Total Expenditure	7	(256,806)	(169,254)
Net (expenditure)/income		(37,466)	36,708
Net movement in funds		(37,466)	36,708
Reconciliation of funds			
Total funds brought forward		257,785	221,077
Total funds carried forward	17	220,319	257,785

All of the charity's activities derive from continuing operations during the above two periods.

All of the charity's funds are considered to be unrestricted which is shown in note 17.

The exceptional costs reported here comprise legal fees relating to a court case.

The Corn Exchange Theatre Company

(Registration number: 04135921)
Balance Sheet as at 31 January 2017

	Note	2017 £	2016 £
Fixed assets			
Tangible assets	13	50,875	49,451
Current assets			
Stocks	14	5,820	5,926
Debtors	15	3,863	4,258
Cash at bank and in hand		283,395	250,980
		293,078	261,164
Creditors: Amounts falling due within one year	16	(123,634)	(52,830)
Net current assets		169,444	208,334
Net assets		220,319	257,785
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		220,319	257,785
Total funds	17	220,319	257,785

For the financial year ending 31 January 2017 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 7 to 17 were approved by the trustees, and authorised for issue on 11-7-17 and signed on their behalf by:

M S Lee
Trustee

1 Charity status

The charity is a charity limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

The Corn Exchange Theatre Company meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Transition to FRS 102

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was required. As a result of the transition to FRS102 ancilliary trading income is now reported gross rather than net last year.

Reconciliation of charity funds and balances

	1 February 2016 £	31 January 2016 £
Theatre bar income	45,509	24,934
Refreshments	10,117	3,588
Purchases	(27,104)	-
	28,522	28,522

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably. All income is reported gross in line with recommended practice.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. The charity has taken advantage of the exemption available to smaller charities to report all expenditure under total expenditure and this is broken down further in the notes. Exceptional costs relate to items that are material in nature and are not part of normal activities.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Taxation
The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets
Individual fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation
Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Fixtures and Fittings	20% Reducing balance method
Computer Equipment	25% Reducing balance method

Stock
Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Trade debtors
Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables. Debtors are written off when there is certainty that the amounts due cannot be collected.

Cash and cash equivalents
Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure
Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

3 Income from donations and legacies

	Unrestricted funds		
	General	Total 2017	Total 2016
	£	£	£
Appeals and Donations	47,442	47,442	64,599
Gift aid reclaimed	-	-	6,720
Theatre Lounge Donations	6,193	6,193	14,172
	53,635	53,635	85,491

4 Income from charitable activities

	Unrestricted funds		
	General	Total 2017	Total 2016
	£	£	£
Theatre Bar			
Rent & show related revenue	57,589	57,589	37,503
Theatre Bar	34,839	34,839	45,509
Refreshments	14,287	14,287	10,117
	106,715	106,715	93,129

5 Income from other trading activities

	Unrestricted funds		
	General	Total 2017	Total 2016
	£	£	£
Rental Income	47,045	47,045	21,000
Fundraising activities	11,546	11,546	6,074
	58,591	58,591	27,074

Rental income includes £31,887 (2016 - £NIL) of income from the newly refitted Shopping Arcade.

6 Investment income

	Unrestricted funds		
	General	Total 2017	Total 2016
	£	£	£
Interest receivable on bank deposits	399	399	268

7 General fund expenditure

	Note	Unrestricted funds General £	Total 2017 £	Total 2016 £
Exceptional costs		81,126	81,126	-
Purchases		31,156	31,156	27,105
Show Costs CETC		1,115	1,115	-
Wages and salaries		35,883	35,883	23,449
Staff pension costs (NEST)		78	78	-
Insurance		4,199	4,199	4,557
Depreciation of fixtures and fittings		11,949	11,949	12,188
Depreciation of office equipment		396	396	233
Staff training		-	-	2,180
Rent		2,000	2,000	-
Light, heat and power		15,584	15,584	17,035
Repairs and maintenance		13,295	13,295	30,738
Telephone and fax		3,029	3,029	2,602
Printing, postage and stationery		2,353	2,353	3,671
Trade subscriptions		-	-	513
Charitable donations		-	-	158
Sundry expenses		2,719	2,719	1,307
Management charges payable		36,520	36,520	31,002
Advertising		6,205	6,205	3,911
Independent examiner's fee		1,625	1,625	2,951
Legal and professional fees		3,860	3,860	2,919
Bad debts written off		933	933	-
Bank charges		2,781	2,781	2,735
		256,806	256,806	169,254

All of the above expenditure was attributable to unrestricted funds and £Nil (2016 - £Nil) to restricted funds.

8 Net incoming/outgoing resources

Net (outgoing)/incoming resources for the year include:

	2017	2016
	£	£
Depreciation of fixed assets	12,345	12,421

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

10 Staff costs

The aggregate payroll costs were as follows:

	2017	2016
	£	£
Staff costs during the year were:		
Wages and salaries	35,883	23,449
Other staff costs	-	2,180
	35,883	25,629

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2017	2016
	No	No
Administration	3	3

No employee received emoluments of more than £60,000 during the year.

11 Independent examiner's remuneration

	2017	2016
	£	£
Other fees to examiners		
Examination-related assurance services	860	2,270
All other services	765	681
	1,625	2,951

12 Taxation

The charity is a registered charity and is therefore exempt from taxation.

13 Tangible fixed assets

	Furniture and equipment £	Computer equipment £	Total £
Cost			
At 1 February 2016	116,836	1,662	118,498
Additions	12,706	1,062	13,768
At 31 January 2017	129,542	2,724	132,266
Depreciation			
At 1 February 2016	68,086	961	69,047
Charge for the year	11,948	396	12,344
At 31 January 2017	80,034	1,357	81,391
Net book value			
At 31 January 2017	49,508	1,367	50,875
At 31 January 2016	48,750	701	49,451

14 Stock

	2017 £	2016 £
Stocks	5,820	5,926

15 Debtors

	2017 £	2016 £
Prepayments	3,863	4,258

16 Creditors: amounts falling due within one year

	2017 £	2016 £
Other loans	5,800	5,800
VAT Creditor	8,768	2,158
Other creditors	103,529	37,776
Accruals	5,537	7,096
	123,634	52,830

Other creditors include £54,332 payable for legal costs in relation to the legal case that has been lost (2016 NIL)

	2017 £

17 Funds

	Balance at 1 February 2016 £	Incoming resources £	Resources expended £	Balance at 31 January 2017 £
Unrestricted funds				
General	(257,785)	(219,340)	256,806	(220,319)

	Balance at 1 February 2015 £	Incoming resources £	Resources expended £	Balance at 31 January 2016 £
Unrestricted funds				
General	(221,077)	(205,962)	169,254	(257,785)

18 Analysis of net assets between funds

	Unrestricted funds General £	Total funds £
Tangible fixed assets	50,875	50,875
Current assets	293,078	293,078
Current liabilities	(123,634)	(123,634)
Total net assets	220,319	220,319

19 Analysis of net funds

	At 1 February 2016 £	Cash flow £	At 31 January 2017 £
Cash at bank and in hand	250,980	32,415	283,395
Net debt	250,980	32,415	283,395